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2051 KAEN ROAD | OREGON CITY, OR 97045

REQUEST FOR QUOTES #2018-127  
ENTERPRISE RESOURCE PLANNING SOFTWARE COST FEASIBILITY ANALYSIS  
RESPONSE TO CLARIFYING QUESTIONS  
January 14, 2019

Note that these are questions submitted by interested firms to the above referenced solicitation. The below answers are for clarification purposes only and in no way alter or amend the RFQ as published.

1. *Does the County desire the selected consulting firm engage with County users/stakeholders to further identify business needs and available resources? Or, should the recently completed analysis be the basis of all estimates? If the latter, does the analysis fully encompass the needed elements to determine the requested estimates?*

**Answer:** It is anticipated that the selected firm should be able to complete the analysis with the reports and any follow-up information may be obtained from County management.

2. *Does the County desire the selected consulting firm to present a final presentation of the completed analysis?*

**Answer:** As identified in the first clarifying questions, firms may need to attend on-site meetings. For budgeting purposes, firms should anticipate one on-site collaboration meeting and one on-site presentation meeting to the County Board.

3. *Does the County have a budget for this feasibility analysis?*

**Answer:** No.

4. *Does the County have a local preference for this feasibility analysis?*

**Answer:** No.

5. *How many users does the County have now and/or plan to have access to the system?*

**Answer:** All employees (approximately 2400) need access to the HR modules. For Finance, significantly fewer have access. It is unknown number of users on a future re-implementation or new software. That is part of our needs analysis and then market research as to options.

6. *Will you be running these systems in multiple locations?*

**Answer:** The County has many locations throughout the County and any ERP system needs to be accessible regardless of the location.

7. *What the expected award date for this RFQ?*

**Answer:** We plan on making an award decision quickly after the RFQ closes.

8. *Can a proposal be submitted for just the "purchase and implement a new ERP solution."*

**Answer:** No.

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End of Clarifying Questions #2