

June 14, 2018

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of an Intergovernmental Subrecipient Agreement, Amendment #2 with City of Lake Oswego/Lake Oswego Adult Community Center to Provide Social Services for Clackamas County Residents

<b>Purpose/Outcomes</b>	Subrecipient Agreement with the City of Lake Oswego/Lake Oswego Adult Community Center to provide Older American Act (OAA) funded services for persons in the city of Lake Oswego for residents age 60 and over.
<b>Dollar Amount and Fiscal Impact</b>	This amendment increases the contract by \$59,259 for a revised agreement maximum of \$118,368. This agreement is funded through the Social Services Division Program agreements with the Oregon Department of Human Services and various transportation agreements with TriMet & Ride Connection, Inc.
<b>Funding Source</b>	Older American Act (OAA), Special Project Allocation (SPA), TriMet general fund - no County General Funds are involved.
<b>Duration</b>	Effective July 1, 2017 and terminates on June 30, 2019
<b>Previous Board Action</b>	071317-A12
<b>Strategic Plan Alignment</b>	<ol style="list-style-type: none"> <li>1. This funding aligns with the strategic priority to increase self-sufficiency for our clients.</li> <li>2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.</li> </ol>
<b>Contact Person</b>	Brenda Durbin, Director, Social Services Division 503-655-8641
<b>Contract No.</b>	H3S #8359; Subrecipient #18-001-02

**BACKGROUND:**

The Social Services Division of the Health, Housing and Human Services request approval of the Subrecipient Agreement, Amendment #2; with City of Lake Oswego/Lake Oswego Adult Community Center to provide Older American Act (OAA) funded services for persons living in the Lake Oswego service area. The services provided include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and interactive in the community.

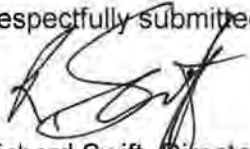
This is a budget adjustment that distributes the OAA program funding, as well as the State funds for approved evidence-based Physical Activity/Falls Prevention programming, and the Ride Connection transportation fund for services to be provided during the 2018-19 fiscal year.

This amendment adds \$59,259 for a total contract amount of \$118,368 in funding for the 2018-19 fiscal year and extends the term of the agreement to June 30, 2019.

**RECOMMENDATION:**

Staff recommends the Board approval of this amendment and authorizes Richard Swift, H3S Director to sign on behalf of Clackamas County.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. Swift', is written over the text 'Respectfully submitted,'.

Richard Swift, Director  
Health Housing & Human Services

Subrecipient Agreement Amendment  
Health, Housing and Human Services

H3S Contract#: 8359 Subrecipient #: 18-001 Board Agenda #: 071317-A12

Division: Social Services Amendment Number: 2

Contractor: City of Lake Oswego – Adult Community Center

Amendment Requested By: Brenda Durbin, CCSS Director

Changes: (X) Subrecipient Agreement Budget & Language

Justification for Amendment:

This is a budget adjustment that adds funding and units of service for ongoing delivery of services into FY18-19. This results in an increase to the contract budget of \$59,259.

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This Amendment #2, when signed by the City of Lake Oswego – Adult Community Center (“SUBRECIPIENT”) the Health, Housing and Human Services Department, Social Services Division on behalf of Clackamas County will become part of the contract documents, superseding the original to the applicable extent indicated. This Amendment complies with Local Contract Review Board Rules.

WHEREAS, the SUBRECIPIENT and COUNTY entered into those certain Subrecipient Agreement documents for the provision of services dated July 1, 2017 as may be amended (“agreement”);

WHEREAS, the Contractor and County desire to amend and restart the Agreement in its entirety as of July 1, 2018 and otherwise modify it as set forth herein;

NOW, THEREFORE, the County and Contractor hereby agree that the Agreement is amended as follows:

**Term and Effective Date.** This restarted Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Agreement may be used to reimburse Subrecipient for expenses approved in writing by County relating to the project incurred no earlier than **July 1, 2018** and not later than **June 30, 2019**, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

The maximum not-to-exceed compensation payable to Subrecipient under this agreement for the period of July 1, 2017 through June 30, 2018 is:

- 4. Grant Funds.** The maximum, not to exceed, agreement amount that the COUNTY will pay is \$59,109. This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services. Failure to comply with the terms of this Agreement may result in withholding of payment. (The split between funding sources is outlined in Exhibit 6 – Budget and Units of Services.)

- a. **Grant Funds.** The COUNTY's funding of \$45,902 in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to the COUNTY by the State of Oregon, Department of Human Services, State Unit on Aging.
- b. **Other Funds.** The COUNTY's funding of \$12,457 for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to the COUNTY by Ride Connection, Inc. and TriMet and the State of Oregon DHS. The COUNTY's funding of \$750 for Physical Activity/Falls Prevention outlined in this agreement are from State of Oregon, Department of Human Services, State Unit on Aging, Special Program Allocation.

The maximum not-to-exceed compensation payable to Subrecipient under this agreement for the period of July 1, 2018 through June 30, 2019 is:

- 4. **Grant Funds.** The maximum, not to exceed, agreement amount that the COUNTY will pay is **\$59,259**. This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services. Failure to comply with the terms of this Agreement may result in withholding of payment. (The split between funding sources is outlined in Exhibit 6 – Budget and Units of Services.)
  - a. **Grant Funds.** The COUNTY's funding of **\$45,977** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to the COUNTY by the State of Oregon, Department of Human Services, State Unit on Aging.
  - b. **Other Funds.** The COUNTY's funding of **\$12,457** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to the COUNTY by Ride Connection, Inc. and the COUNTY's funding of **\$825** for Physical Activity/Falls Prevention outlined in this agreement are from State of Oregon, Department of Human Services, State Unit on Aging, Special Program Allocation.

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**II. AMEND:** Exhibit 6 – Budget and Units of Services, Page 3 - Unit Cost Schedule

**Lake Oswego Adult Community Center**  
 Fiscal Year 2017-18

	OAA III B Funds	OAA III D Funds	OAA III E Funds	OAA Match	NSIP Funds	Other State Funds	Ride Con Funds	Program Income	NO. OF UNITS	TOTAL COST	REIMBURSE- MENT RATE
Federal Award Numbers	16AAORT3SS	16AAORT3PH	16AAORT3FC	N/A	16AAORNSIP	N/A	N/A	N/A			
CFDA Number	93.044	93.043	93.052		93.053						
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
Case Management	3,426			381					116	3,807	\$29.45
Reassurance	2,231			248					76	2,479	\$29.45
Info. & Assistance	3,922			436					242	4,358	\$16.23
Transportation - OAA III-B	4,687			521				469	937	5,677	\$5.00
Physical Activity/ Falls Prevention		750		0		750			20	1,500	\$75.00
FCSP Respite			5,536	1,846					147	7,382	\$37.65
Trans - Ride Con In Dist				0			12,457	830	1,661	13,287	\$7.50
NSIP Meals				0	25,350				19,500	25,350	\$1.30
<b>TOTALS</b>	<b>\$14,266</b>	<b>\$750</b>	<b>\$5,536</b>	<b>\$3,432</b>	<b>\$25,350</b>	<b>\$750</b>	<b>\$12,457</b>	<b>\$1,299</b>		<b>\$63,840</b>	

Source of OAA Match - Staff time

**Total Contract Amount:**           \$59,109          

Federal Award Totals           \$45,902

**Lake Oswego Adult Community Center**  
 Fiscal Year 2018-19

	OAA III B Funds	OAA III D Funds	OAA III E Funds	OAA Match	NSIP Funds	Other State Funds	Ride Con Funds	Program Income	NO. OF UNITS	TOTAL COST	REIMBURSE- MENT RATE
Federal Award Numbers	16AAORT3SS	16AAORT3PH	16AAORT3FC	N/A	16AAORNSIP	N/A	N/A	N/A			
CFDA Number	93.044	93.043	93.052		93.053						
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
Case Management	3,426			381					116	3,807	\$29.45
Reassurance	2,231			248					76	2,479	\$29.45
Info. & Assistance	3,922			436					242	4,358	\$16.23
Transportation - OAA III-B	4,687			521				469	937	5,677	\$5.00
Physical Activity/ Falls Prevention		825		0		825			22	1,650	\$75.00
FCSP Respite			5,536	1,846					147	7,382	\$37.65
Trans - Ride Con In Dist				0			12,457	830	1,661	13,287	\$7.50
NSIP Meals				0	25,350				19,500	25,350	\$1.30
<b>TOTALS</b>	<b>\$14,266</b>	<b>\$825</b>	<b>\$5,536</b>	<b>\$3,432</b>	<b>\$25,350</b>	<b>\$825</b>	<b>\$12,457</b>	<b>\$1,299</b>		<b>\$63,990</b>	

Source of OAA Match - Staff time

**Total Contract Amount:**           \$59,259          

Federal Award Totals           \$45,977

Except as set forth herein, the County and the Contractor ratify the remainder of the Contract and affirm that no other changes are made hereby.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

<b>City of Lake Oswego</b>	<b>CLACKAMAS COUNTY</b>
By: _____ Kent Studebaker, Mayor	Commissioner: Jim Bernard, Chair Commissioner: Sonya Fischer Commissioner: Ken Humberston Commissioner: Paul Savas Commissioner: Martha Schrader
_____ Date Approved as to Content:	<b>Signing on Behalf of the Board:</b>
_____ Ann Adrian, Center Manager	_____ Richard Swift, Director Health, Housing & Human Services Dept
_____ Date	_____ Date