

November 7, 2024

BCC Agenda Date/Item: _____

Board of County Commissioners
 Clackamas County

Approval of a Continuation Grant Application to the Oregon Department of Transportation 5311 Rural Formula Funds for operation of the Mount Hood Express. Anticipated Grant Value is \$1,137,115 for 2 years. Funding is through the Oregon Department of Transportation and \$64,500 of budgeted County General Funds.

Previous Board Action/Review	Briefed at issues: 10/29/2024		
Performance Clackamas	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy, and secure communities by addressing the needs of older adults in the community.		
Counsel Review	No	Procurement Review	No
Contact Person	Teresa Christopherson	Contact Phone	503-650-5718

EXECUTIVE SUMMARY: The Social Services Division of the Department of Health, Housing, and Human Services requests approval to apply to the Oregon Department of Transportation Rail and Public Transit Division to fund operations for the Mt Hood Express. The Mt Hood Express provides public transit bus service between the City of Sandy, Government Camp, and Timberline, along with other locations in the Mt. Hood area, increasing access to employment, recreation, shopping, and medical services for residents and visitors.

Oregon Department of Transportation Rail and Public Transit Division has allocated \$1,137,115 to Clackamas County by formula for the Mt Hood Express Service. The award period is from July 1, 2025, to June 30, 2027. Match is provided by state and private funding sources. No County General Funds are involved.

RECOMMENDATION: The Staff respectfully requests that the Board of County Commissioners approve the application for this grant, accept the award if funded, and authorize Chair Smith to sign on behalf of Clackamas County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook
 Director of Health, Housing and Human Services

For Filing Use Only

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. *How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?*

2. *Who, if any, are the community partners who might be better suited to perform this work?*

3. *What are the objectives of this funding opportunity? How will we meet these objectives?*

4. *Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?*

Organizational Capacity:

1. *Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?*

2. *Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?*

3. *If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?*

4. *If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?*

Collaboration

1. List County departments that will collaborate on this award, if any.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

3. What are the fiscal reporting requirements for this funding?

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

Other information necessary to understand this award, if any.

Program Approval:

Teresa Christopherson 9/25/24

Teresa D
Christopherson

Digitally signed by Teresa D
Christopherson
Date: 2024.09.25 09:01:05 -07'00'

Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Brenda Durbin

9/25/24

Brenda Durbin Digitally signed by Brenda Durbin
Date: 2024.09.25 12:53:10 -07'00'

Name (Typed/Printed)


Date

Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Denise Swanson

Oct 1, 2024


Denise Swanson (Oct 1, 2024 16:05 PDT)

Name (Typed/Printed)

Date

Signature

FINANCE ADMINISTRATION

Elizabeth Comfort

Oct 2, 2024



Name (Typed/Printed)

Date

Signature

EOC COMMAND APPROVAL **WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY**

Name (Typed/Printed)

Date

Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved:	Denied:
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #:

Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at
and
Grants Manager at financegrants@clackamas.us
when fully approved.

Department: keep original with your grant file.

SS-Lifecycle_Fund 240_ODOT Rural Transit Formula Fund FY 26 & 247_5311

Final Audit Report

2024-10-02

Created:	2024-09-30
By:	Qudsia Sediq (QSediq@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA9IvRboN8zDLkaekZ6x8M36YhBIMGQG4i

"SS-Lifecycle_Fund 240_ODOT Rural Transit Formula Fund FY 26 & 247_5311" History

 Document digitally presigned by Teresa D Christopherson (teresachr@clackamas.us)

2024-09-25 - 4:01:05 PM GMT- IP address: 198.245.132.3

 Document digitally presigned by Brenda Durbin (brendadur@clackamas.us)

2024-09-25 - 7:53:10 PM GMT- IP address: 198.245.132.3

 Document created by Qudsia Sediq (QSediq@clackamas.us)

2024-09-30 - 10:14:20 PM GMT- IP address: 198.245.132.3

 Document emailed to dswanson@clackamas.us for signature

2024-09-30 - 10:16:24 PM GMT

 Email viewed by dswanson@clackamas.us

2024-10-01 - 10:51:04 PM GMT- IP address: 172.223.197.184

 Signer dswanson@clackamas.us entered name at signing as Denise Swanson

2024-10-01 - 11:05:16 PM GMT- IP address: 172.223.197.184

 Document e-signed by Denise Swanson (dswanson@clackamas.us)


Signature Date: 2024-10-01 - 11:05:18 PM GMT - Time Source: server- IP address: 172.223.197.184

 Document emailed to Elizabeth Comfort (ecomfort@clackamas.us) for signature

2024-10-01 - 11:05:20 PM GMT

 Email viewed by Elizabeth Comfort (ecomfort@clackamas.us)

2024-10-02 - 6:51:10 PM GMT- IP address: 198.245.132.3

 Document e-signed by Elizabeth Comfort (ecomfort@clackamas.us)

Signature Date: 2024-10-02 - 6:52:41 PM GMT - Time Source: server- IP address: 198.245.132.3

✔ Agreement completed.

2024-10-02 - 6:52:41 PM GMT