

CLACKAMAS COUNTY HEALTH CENTERS DIVISION
COMMUNITY HEALTH COUNCIL

Meeting Minutes – June 26, 2024

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present

Janet Squire
Linda Smith
Jerome Dalnes
Brin Daniels

Brianne Salvati
Michelle Walch
Renel Muro

Members Absent

Janice Saban (E)
Cee Kaiser (E)
Tara Schoffstall

Staff Present

Juliana Danforth Egan Danehy
Leslie King Sarah Jacobson
Andrew Suchocki Adam Kearl
Angie Amundson Ryan Spiker
Denise Swanson Malia Band
Selynn Edwards Julie Grantz

Guests: Jacqueline Arn, Daniel Gibson, Kimberly Carter, Trang Dang, Sienna Day, Debra Newton

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| Call to Order | | Linda called the meeting to order at 6:38 p.m. A quorum was established. |
| Approval of May 15, 2024 Full Council Minutes | Action | <p>The Council reviewed the minutes for the May 15, 2024 meeting. Linda opened the floor for a motion.</p> <p>Motion: Janet motioned to approve the minutes. Second: Jerry seconded. No further discussion. Vote: Approved Unanimously.</p> |
| Committee Reporting | Action | <p>Finance Committee: Adam shared the year-to-date Revenue and Expenditures report for period ending April 30, 2024.</p> <p>Adam shared the Special Revenue Addendum as of June 3, 2024.</p> <p>Adam presented the Transitions in Care Jail HRSA Grant for a vote. Funding is tied to services for those who are criminal justice involved before release from incarceration. This is to increase care coordination and treatment of services for those who will be exiting in the next 90 days.</p> <p>Motion: Michelle motioned to approve the grant application. Second: Brin seconded. No further discussion. Vote: Approved Unanimously.</p> <p>QI Committee: All routine, nothing to report.</p> |
| Personnel Policies | Action | <p>Angie presented the Credentialing of Licensed Independent Practitioners policy for renewal. The policy has no changes from the previously Council approved version.</p> <p>Motion: Brianne motioned to approve the policy as written. Second: Janet seconded. No further discussion. Vote: Approved Unanimously.</p> |

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| Director Annual Evaluation | | Sarah presented her progress on her 2023-2024 Performance Goals. Four goals were set in October of 2023, when the interim evaluation was completed by the Council. |
| FQHC Staff Report | | <p>Caring place: Homeless Resource Center that Health Centers will be a flagship tenant in. Homeless Solutions Coalition of Clackamas County. Health Centers staff involved with this project have been touring other flagships and sharing data with the other flagship tenants and CareOregon.</p> <p>Sunnyside: BCC Approved letter of intent to negotiate new lease agreement for expansion. Health Centers may now negotiate the lease agreement and move forward with this endeavor. The additional 3,000 sq ft will allow for Primary Care and Behavioral Health expansion, Dental storage, and a general pharmacy.</p> <p>SHIFT initiative through Care Oregon: Health Centers presented Current State Assessment to a large group from CareOregon, looking into future state, perceived really well by them. Kudos to Emily and Egan for all the work they have put into this project.</p> |
| Public Comment | | |
| Next Meeting and Agenda | | <p>Next meeting is July 17, 2024, at 5:00 p.m. In Person and via Zoom teleconference.</p> <ul style="list-style-type: none"> • Strategic planning session • Executive session results • Council Education • Primary Care Metrics and Patient Satisfaction |
| Adjourn | | Meeting adjourned at 7:17 p.m. |

Upcoming meetings/events:

- Governance Committee, July 17, 2024
- Finance Committee, August 21, 2024
- Quality Improvement Committee, July 17, 2024
- Full Council Meeting, July 17, 2024

Council packet and handouts include:

- Agenda
- Governance Committee Meeting Minutes
- Consumer Recruitment Flyer
- Quality Improvement Committee Meeting Minutes
- Behavioral Health Performance Metrics
- Behavioral Patient Satisfaction
- 2023 UDS Results with Zip Code Analysis
- Council Self Assessment results
- CHC Full Council Meeting Minutes
- Monthly Financials
- Credentialing
- Personnel Policies
- Director Performance Goal progress

IN OUR COUNCIL MEETINGS, WE AGREE TO:

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
 - Keeping our cell phones silent;
 - Listening without interrupting when someone else is speaking;

Clackamas Health Centers Council Meeting

- Allowing for all to contribute to the discussion;
 - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
Follow Roberts Rules of Order for parliamentary procedures;
Honor confidentiality;
Have fun!