

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Continued Participation in the Oregon Digital Library Consortium (ODLC) and Purchase of eBooks and eAudiobooks from OverDrive, Inc.

Purpose/ Outcomes	BCS is seeking Board approval to continue purchasing eBooks and eAudiobooks from OverDrive, Inc. over the next ten years as part of membership in the Oregon Digital Library Consortium (ODLC).
Dollar Amount and Fiscal Impact	The estimated annual value is \$45,000 or \$450,000 over ten years.
Funding Source	Annual BCS Library Network budget. Costs are reimbursed by individual Library District of Clackamas County member cities.
Duration	Up to ten years.
Previous Board Action	N/A
Strategic Plan Alignment	Build public trust through good government.
Counsel Review	County Counsel approved this method of transaction on 7/15/2019.
Contact Person	Kathryn Kohl, BCS Library Network Manager, 503-723-4889

BACKGROUND:

Since 2005, the LINCC (Libraries in Clackamas County) cooperative has been a member of the Oregon Digital Library Consortium, a statewide cooperative which pools resources to purchase eBooks and eAudiobooks on behalf of library patrons throughout the state. Business and Community Services (BCS) Library Network coordinates ODLC participation on behalf of all LINCC libraries, and facilitates the purchase of eBooks and eAudiobooks through the ODLC’s selected vendor, OverDrive, Inc.

OverDrive, Inc. makes these eBooks and eAudiobooks available to library patrons via the Library2Go website (<https://library2go.overdrive.com/>), and is the only library eBook vendor who can provide access to eBook titles in the proprietary Kindle format, the preferred eBook format for a significant number of library patrons statewide. The Library2Go service is heavily-used; in FY 18-19, patrons of ODLC member libraries checked out over 1.7 million titles, with 327,000 of those titles checked out by LINCC library patrons.

In order to continue participating in the ODLC and to continue purchasing eBooks and eAudiobooks from OverDrive, Inc. for the shared ODLC collection, BCS Library Network is requesting approval from the Board to follow the procurement process outlined below.

Procurement Process

BCS and/or Procurement will periodically issue County purchase orders to place orders with OverDrive, Inc. as needed. Although the amount of the transactions would not normally need Board approval, BCS wanted to make the Board aware of the County's participation with ODLC, as well as the procurement process used when making future purchases of eBooks and eAudiobooks from OverDrive, Inc.

The purchase of books is an exempt procurement category under LCRB C-047-0288(4). Notwithstanding the exemption, Procurement and the Department also issued a notice of intent to award sole source in accordance with LCRB C-047-0275 to ensure that the transaction would be transparent to the vendor community. No protests were received.

County Counsel has reviewed and approved the standard County purchase order and has no concerns with utilizing this procurement process for purchases from OverDrive, Inc.

RECOMMENDATION:

Staff respectfully recommends the Board of County Commissioners authorize BCS Library Network in coordination with the Procurement Division, to issue purchase orders as needed for the purchase of eBooks and eAudiobooks from OverDrive, Inc. over the next ten years.

ATTACHMENT: 2019/20 OverDrive Invoice H-0060058

Respectfully submitted,

Laura Zentner
Director, Business & Community Services

Placed on the Agenda of _____ by the Procurement Division



Board of County Commissioners
Clackamas County

Members of the Board:

**Approval of Purchases from Bibliotheca, LLC for eBooks and eAudiobooks
in Apple and Android Format**

Purpose/ Outcomes	Seeking purchasing approval to purchase eBooks and eAudiobooks from Bibliotheca, LLC for the next ten years.
Dollar Amount and Fiscal Impact	The estimated annual value is \$205,000, or \$2,050,000 over 10 years.
Funding Source	Paid from annual Business & Community Services Library Network budget, reimbursed by individual library cities.
Duration	Up to 10 years.
Previous Board Action	N/A
Strategic Plan Alignment	Build public trust through good government.
Counsel Review	County Counsel approved this method of transaction on 7/15/2019
Contact Person	Kathryn Kohl, KKohl@clackamas.us , 503-723-4889

BACKGROUND:

Since 2015, Business & Community Services (BCS) Library Network has been using the Bibliotheca, LLC (Cloud Library) platform to provide eBook and eAudiobook titles (in Apple and Android formats) to all library patrons within the Libraries in Clackamas County (LINCC) system. LINCC currently has a collection of almost 7,700 eContent titles, which have purchased over the past several years, and access to over 90,000 audiobook titles through a pay-per-use license agreement. This significant collection is made available to and widely used by Clackamas County library cardholders, with a circulation of over 72,000 items in the past year.

In order to be able to continue to purchase eBooks and eAudiobooks from Bibliotheca, LLC for our LINCC eContent collection, BCS Library Network is requesting authorization from the Board to continue purchasing from Bibliotheca, LLC.

Procurement Process

The purchase of books is an exempt procurement category under LCRB C-047-0288(4). Notwithstanding the exemption, Procurement and the Department also issued a notice of intent to award sole source in accordance with LCRB C-047-0275 to ensure that the transaction would be transparent to the vendor community. No protests were received.

LINCC and/or Procurement will periodically issue County purchase orders to place orders as needed.

County Counsel has reviewed and approved the standard County purchase order and has no concerns with this transactional process.

RECOMMENDATION:

Staff respectfully recommends the Board of County Commissioners authorize BCS Library Network in coordination with the Procurement Division to issue purchase orders as needed over the next ten (10) years.

ATTACHMENT: Bibliotheca Quote 6/27/2019

Respectfully submitted,

Laura Zentner
Director, Business & Community Services

Placed on the Agenda of _____ by the Procurement Division