

**\*\*This information is time sensitive please return within 24-48 hours\*\***

## Close Contact Reporting Form: for Covid-19 Positive/Presumptive Cases

Please complete a separate form for each individual confirmed/presumptive case. (definitions below)

<b>Facility Name/s:</b>	<b>Reporter Name:</b>	
<b>Facility Address/s:</b>	<b>Phone Number:</b>	<b>Date:</b>

## Positive/Presumptive Case Information

Name		DOB	Personal Phone		Home Address	
Symptom Onset Date	Date of Test Collection	Location Tested/ Type of Test		Dates worked during Infectious Period	Job Title	Areas worked
		<input type="checkbox"/> Lab	<input type="checkbox"/> School <input type="checkbox"/> Work <input type="checkbox"/> Home			

**Symptoms:** (check all that apply)

☐ cough   ☐ shortness of breath   ☐ acute respiratory illness   ☐ fever/subjective fever

☐ loss of taste/smell   ☐ acute gastrointestinal illness   ☐ diagnosed with viral pneumonia

**In the 14 day prior to illness they were:** ☐ in close contact to a confirmed case ☐ exposed in an outbreak ☐ traveling out of state

## Important Definitions

Please review definitions before completing form.

**CONFIRMED CASE:** A person who tests positive on any *FDA Emergency Use Authorized* diagnostic test, even if they have no symptoms, is considered a confirmed case. **A negative follow-up test does not negate the first positive test.**

**PRESUMPTIVE CASE:** A person without a positive lab test is considered a presumptive case if they have had either:

- A. at least **TWO** of the following symptoms: shortness of breath, cough, fever, loss of smell/taste, viral pneumonia  
**AND:** In the 14 days prior to illness they had: close contact with a case, or an exposure in an outbreak.
- B. A positive home test **AND** In the 14 days prior to this test they had **ONE** of the following: close contact with a confirmed case, an exposure in an outbreak, acute respiratory or gastrointestinal illness, traveled out of state.

**CLOSE CONTACTS:** Anyone who spends 15 minutes or more within 6 ft of a COVID-19 case during their infectious period **with or without a mask**. This does not have to be all at once, it can add up bit by bit over a 24-hour period.

**INFECTIOUS PERIOD:** This is the period when someone with COVID-19 is contagious. **For people with symptoms, this begins 48 hours before symptoms begin. For people without symptoms, this begins 48 hours before the test collection date.** The infectious period ends when: 10 days have passed, no fever for 24 hours, and all symptoms have improved.

<div> <div>No Close Contacts</div> </div>	<div>Close Contact List</div>
	<div>All columns must be filled out. Please include vaccinated close contacts. Thank you!</div>

[illegible]