



Clackamas County Parks Advisory Board  
Meeting Minutes, Tuesday January 17, 2023

**Hybrid online or at Development Services  
Building, Room 401, Oregon City, OR 97045  
@6:00pm**

Members Present Via Zoom: Justin Ostrander, Tom Hester, Chad Parker, Morgan Parks, Rob Smoot

Members Present at DSB, 401: Dana Hindman Allen, Walter Hull, Louise Lopes, Eric Pfeiffer-Robinson

Members Absent: Mike Ferrell, Don Morgan

Staff Present: Tom Riggs, Mark Shaw, Barb Guthrie, Thomas Gray, Sarah Eckman

Guests Present: Mike Turley, Alan Rood

**I. Call To Order**

Justin Ostrander called the meeting to order at 6:03 pm

**II. Citizen Input and Correspondence**

Alan Rood – Shared that his sister was in a nursing home and couldn't enjoy getting outside anymore, so he purchased an iPhone and started taking outdoor videos to 'bring the parks to her'. He then purchased a parking permit for Clackamas County Parks, and visited many of our parks. He shared his thoughts on our parks, offered some suggestions about upgrading the Hebb Park picnic tables/areas, removing trees for viewing enhancements, walking the trails for seniors. Overall he had many good things to say about our parks; Eagle Fern and Madrone are his favorites.

**III. Meeting Minutes**

Justin called for a motion to approve the minutes from November 15, 2022. No corrections were called for; Louise motioned, Dana seconded the motion; minutes were approved.

**IV. Stone Creek Update and Financial Review – Sarah Eckman and Mike Turley**

The financial spread sheets for Stone Creek summary budget 2022/2023 were reviewed with the PAB members. This included the projected revenues and expenses for course fees, pro shop merchandise sales, range cards, and clubhouse events (food and beverage). (PAB members requested that the budget summary be sent to them electronically.) Maintenance items were listed as fertilizer, gasoline for carts and other motorized vehicles, kitchen equipment and other grounds supplies. The gross profit is listed at \$3,050,567, total operating expenses are \$2,451,167. Net amount is \$599,399. November through March is a negative number, during the wet cold weather. A discussion on banquet revenue looked at the possibility of increasing that revenue. These events are pushed to the late fall early winter months to accommodate the use of "party" rooms for events attached to golf tournaments in the drier and warmer months. Park staff will work with Mike Turley on the possibility of pushing some wedding business from our parks-we do have overflow requests for wedding rental space when some parks facilities are closed November-May. A question on reserve dollars and where that is listed, and how those numbers are calculated toward long term capital repairs. The group then reviewed a 10-year lookback. Each year, the ending fund balance has increased. However there has been major capital repair projects taken on, the irrigation system replacement and the repair of the irrigation pond (scheduled repairs for the 2023/2024 FY.) They tracked the transfers to the Park's budget and discussed the declining dollar amounts going to Parks. This FY the amount to Parks was \$275K, next year it is estimated that the number will be \$225K. The County has hired a consultant to do an audit of Stone Creek financials and also to do an appraisal of the golf course property. We are looking for a realignment to see if it is possible to increase the revenues to be able to have a baseline level of fund transfer amounts each year to Parks at \$225K. The final report will be shared with the PAB.

**V. PAB Member Applicant Appointments-**

Four current members applied for reappointment for their membership on the Parks Advisory Board: Justin Ostrander, Mike Ferrell, Don Morgan and Rob Smoot. The PAB motioned to vote all four members to another four year term, Tom Hester called for the approval, Walter second the motion; it passed unanimously. Officers were also appointed, Justin as Chair, and Mike as Vice Chair; Louise motioned to reappoint Justin as Chair, Rob second the motion, it passed unanimously. Justin motioned to reappoint Mike as Vice Chair, Tom Hester second the motion, it passed unanimously.

#### **VI. Administrative Updates – Tom Riggs**

- a. Budget Updates – Reductions/impacts/Closures: There will be no General Fund money for FY23/24. We have been receiving \$220K per year. Working with that assumption, staff identified areas of reduction to meet that shortfall. We narrowed down to a few items. 1. Reduce by 47% our contracted security patrol. We may be able to use some monies to pay for County Sheriff deputies to assist us this summer. 2. Reducing our funds for park maintenance by 11%. 3. Cut 11 seasonal positions. 4. Reduction in fees that we pay for services reduced by 17% and additional savings from some targeted service reductions. Knight's Bridge was planned to be closed this summer due to construction scheduling around the repair/replacement of the bridge there by the Road Department so Parks anticipated some budget savings. (At the time of the January meeting, we were uncertain about the status of the bridge closure (Subsequently, it has been confirmed with County Transportation Engineering & Construction that the bridge project is now planned for 2024.)
- b. Parking Fees: We are proposing to institute parking fees at limited service parks, such as Wagon Wheel, Knights Bridge, etc. with pay boxes with fee envelopes. Justin called for motion to recommending fee increases, Walter second, motion passed.
- c. Other: We have been working with County Libraries to donate 10 parking passes that can be checked out for the general public to use.

#### **VII. Park Updates – Mark Shaw**

1. Trail Keepers of Oregon- New Potential Trail at Wilhoit Springs: Working with this volunteer group to lay out an approximately 1 mile walking trail at Wilhoit Springs County Park based a trail plan from the 2003 Wilhoit Springs Master Plan.
2. Eagle Fern and Barton Septic Project: The final walkthrough has been completed. The system is a complete treatment for the water. It should last for 30 years and it can be added onto in the future.
3. Storm Damage: We did have some damage at Barton east campground near the picnic shelter, at Metzler with downed trees and in the Barton primitive camp area back near the Fandrich house.
4. New Rangers Hired: We have hired two Park Ranger positions; one to work with Thomas and another one to work with the Ranger Coordinator for the south area that is yet to be hired. We have split our parks into a North section and a South section. Thomas will be lead ranger for the North area with a full time ranger assistant. We are in the process of recruiting for the lead ranger for the south area who will also have a full time assistant ranger for the South area. We have also been working the County's Human Resources Department to put in place a different, faster and more efficient hiring process for our seasonal staff. This should enable us to fill this positions in a timelier manner with a better end result.
5. Barton Master Plan Prep: The Northwest College of Construction has started work on the Barton Comprehensive Plan, laying out the trail around the lake, grading the area for the parking lot and leveling the area for the cabin loop. It is starting to take shape.
6. Boones Ferry Roof Repairs: We have had repair work done over the last few years concerning a leaking issue. We have discovered the problem-the faulty installation of the roof vents. We will need to replace the vents and lay down the roof sheeting again.

#### **V1. Good of the Order**

We are working on arranging for the Forest Advisory Board to meet jointly with PAB possibly at our February meeting.

#### **VII. Adjournment** Justin called for adjournment at 8:13 pm—Eric so motioned, Walter second.