

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Policy Session Worksheet

Presentation Date: July 28, 2015 **Approx. Start Time:** 1:30 p.m. **Approx. Length:** 30 min

Presentation Title: Family Justice Center Governance Model Update

Department: CCSO, H3S and County Administration

Presenters: Sheriff Craig Roberts, Richard Swift, Interim Director of H3S

Other Invitees: Lt. Angie Brandenburg, FJC Director; Melissa Erlbaum, Director Clackamas Women's Services; Kimberley Ybarra, County Counsel's Office.

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

The purpose of this study session is to present and request approval of the recommended option for A Safe Place, Family Justice Center (FJC) to create a sustainable business and funding model.

EXECUTIVE SUMMARY:

A Steering Committee made up of several elected officials and County staff, along with facility partner, Clackamas Women's Services have met throughout the last several months to analyze suggestions made by the National Family Justice Center Alliance, and review similar centers across the Country to determine the best way to continue to support the growth of the (FJC) into the future. The Steering Committee focused on the following:

- Best method for establishing a sustainable and inclusive governance model for the FJC;
- Options for creating sustaining fundraising for FJC.

The Steering Committee determined the following through their research:

- 1) Establishing a Board of Directors is the next step in advancing success of the Family Justice Center. This board can then:
 - a) Provide a stable and determined body to direct the general policy level operations of the center;
 - b) Guide the formation of a foundation and fundraising mechanism;

- c) Determine additional stakeholders and partners to be added to Board.
- 2) The Board of Directors should be constituted by the following voting members: One County Commissioner, the County Sheriff, the County Administrator, the Director of Health, Housing and Human Services, one member of the Clackamas Women's Services Board of Directors, and a Health Care Professional. There will be two ex officio nonvoting members, the Director of the Family Justice Center, and the Director of Clackamas Women's Services.
- 3) The first Board of Directors meeting will be held at 3:00 p.m. on August 13, 2015
- 4) First steps for the Board of Directors must include, but are not limited to, the following:
 - a) Establish schedule for future Board meetings;
 - b) Determine offices, roles and responsibilities of the FJC Board;
 - c) Propose additional future Board Members from other stakeholder organizations;
 - d) Determine short-term priorities to be accomplished by January 2016;
 - e) Determine short-term sustainability/funding plan for FY 2016-17;
 - f) Establish plan for long-term strategic planning; and
 - g) Develop a framework for annual reporting.

FINANCIAL IMPLICATIONS (current year and ongoing):

To be determined. At this time, these steps are intended to establish a governance model that works towards formation of a foundation and fundraising components of the Family Justice Center to assist in supporting its work.

LEGAL/POLICY REQUIREMENTS:

This is informational, to provide the Board of County Commissioners with an update on progress made and organization initiatives for the Family Justice Center operations.

PUBLIC/GOVERNMENTAL PARTICIPATION:

Several meetings have been held throughout the last year with Commission Chair John Ludlow, Commissioner Jim Bernard, Sheriff Craig Roberts, County Administrator Don Krupp, Rich Swift, Interim Director of Health, Housing and Human Services, Lt. Angie Brandenburg, Director of the Family Justice Center, Melissa Erlbaum, Director of Clackamas Woman's Services, Kim Ybarra of County Counsel and Commissioner Policy Coordinators Ernest Hayes and Mary Jo Cartasegna.

RECOMMENDATION:

Appoint a member of the Board to sit as the BCC representative to the Family Justice Center Board of Directors.

ATTACHMENTS: N/A

SUBMITTED BY:

Division Director/Head Approval _____
Department Director/Head Approval _____
County Administrator Approval _____



For information on this issue or copies of attachments, please contact _
Richard Swift @ 503-650-5697

Fiscal Impact Form

RESOURCES:

Is this item in your current work plan and budget?

- YES
 NO

START-UP EXPENSES AND STAFFING (if applicable):

ONGOING OPERATING EXPENSES/SAVINGS AND STAFFING (if applicable):

ANTICIPATED RESULTS:

COSTS & BENEFITS:

Costs:							
	Item	Hours	Start-up Capital	Other Start-up	Annual Operations	Annual Capital	TOTAL
	Total Start-up Costs						
	Ongoing Annual Costs						
Benefits/Savings:							
	Item	Hours	Start-up Capital	Other Start-up	Annual Operations	Annual Capital	TOTAL
	Total Start-up Benefit/Savings						
	Ongoing Annual Benefit/Savings						