

June 7, 2018

COPY

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of an Intergovernmental Subrecipient Agreement, Amendment #3 with North Clackamas Parks and Recreation District/Milwaukie Center to Provide Social Services for Clackamas County Residents age 60 and over

Purpose/Outcomes	Subrecipient Agreement with the NCPR- Milwaukie Center to provide Older American Act (OAA) funded services for persons within the North Clackamas Parks and Recreation District.
Dollar Amount and Fiscal Impact	The maximum value is increased by \$339,650 for a revised agreement maximum of \$685,888. This agreement is funded through the Social Services Division Program agreements with the Oregon Department of Human Services and various transportation agreements with TriMet & Ride Connection, Inc.
Funding Source	The Older American Act (OAA), State Special Program Allocation (SPA) funds, Ride Connection pass-through Special Transportation Formula (STF) funds and TriMet General Fund, as well as Low Income Home Energy Assistance Program (LIHEAP) funds - no County General Funds are involved.
Duration	Effective July 1, 2017 and terminates on June 30, 2019
Previous Board Action	070617-A8
Strategic Plan Alignment	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
Contact Person	Brenda Durbin, Director, Social Services Division 503-655-8641
Contract No.	H3S #8344

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services request approval of the Subrecipient Agreement, Amendment #3; NCPR-Milwaukie Center to provide Older American Act (OAA) funded services for persons living within the North Clackamas Parks and Recreation District. The services provided include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and interactive in the community.

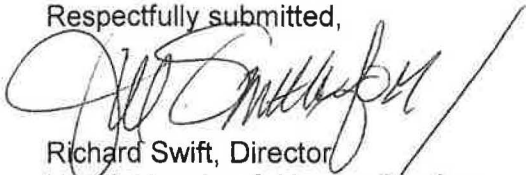
This is a budget adjustment that distributes the OAA program funding, as well as the State SPA funds for approved evidence-based Physical Activity/Falls Prevention programming, Ride Connection transportation pass through Special Transportation Formula/TriMet General funds and LIHEAP funding for services to be provided during the 2018-19 fiscal year.

This amendment adds \$339,650 for a revised agreement maximum of \$685,888 for the 2018-19 fiscal year and extends the term of the agreement to June 30, 2019.

RECOMMENDATION:

Staff recommends the Board approval of this agreement and authorizes Richard Swift, H3S Director to sign on behalf of Clackamas County.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Richard Swift', is written over the typed name below.

Richard Swift, Director
Health Housing & Human Services

Interagency Agreement Amendment
Health, Housing and Human Services

H3S Contract#: 8344

Board Agenda #: 070617-A8

Division: Social Services

Amendment Number: 3

Contractor: North Clackamas Park & Rec. District – Milwaukie Center

Amendment Requested By: Brenda Durbin, CCSS Director

Changes: (X) Agreement Budget & Language

Justification for Amendment:

This is a budget adjustment that adds funding and units of service for ongoing delivery of services into FY18-19. This results in an increase to the contract budget of \$339,650.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. The County has identified the changes with "***bold/italic***" font for easy reference.

This Amendment #3, when signed by the North Clackamas Park & Rec. District – Milwaukie Center ("CONTRACTOR") the Health, Housing and Human Services Department, Social Services Division on behalf of Clackamas County will become part of the contract documents, superseding the original to the applicable extent indicated. This Amendment complies with Local Contract Review Board Rules.

WHEREAS, the CONTRACTOR and COUNTY entered into those certain Subrecipient Agreement documents for the provision of services dated July 1, 2017 as may be amended ("agreement");

WHEREAS, the CONTRACTOR and COUNTY desire to amend the in its entirety as of July 1, 2018 and otherwise modify it as set forth herein;

NOW, THEREFORE, the COUNTY and CONTRACTOR hereby agree that the Agreement is amended as follows:

Term and Effective Date. This restarted Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Agreement may be used to reimburse Subrecipient for expenses approved in writing by County relating to the project incurred no earlier than ***July 1, 2018*** and not later than ***June 30, 2019***, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

The maximum not-to-exceed compensation payable to Subrecipient under this agreement for the period of July 1, 2017 through June 30, 2018 is:

North Clackamas Park & Rec. District – Milwaukie Center
 IAA – H3S Agreement #8344, Amendment 3

I. AMEND: AGREEMENT

A. Compensation. H3S-SSD shall compensate the NCPR-MILWAUKIE for satisfactorily performing the services identified in Section I on a fixed unit rate reimbursement basis as described in Exhibit 5 - Budget and Units of Service - attached hereto. The maximum compensation allowed under this contract is: is \$346,238:

Funding Title	CFDA #	Funding Maximum
Older Americans Act III-B	93.044	\$53,377
Older Americans Act III-C1	93.045	\$27,782
Older Americans Act III-C1	93.045	\$107,738
Older Americans Act III-D	93.043	\$750
Older Americans Act III-E	93.052	\$9,228
NSIP Funds	93.053	\$39,325
Special Program Allocation (State Fund SPA)	N/A	\$750
Low Income Home Energy Assistance (LIHEAP)	N/A	\$3,750
Ride Connection – In District	N/A	\$34,200
STF/Ride Connection – Expanded Service	N/A	\$38,038
STF/Ride Connection: Vehicle Maintenance	20.513	\$7,500
STF/Tri-Met: Medicaid Waivered Non-Medical Transportation	N/A	\$7,238
Medicaid Funds: Waivered Non-Medical Transportation	N/A	\$16,562

TO READ:

A. Compensation. H3S-SSD shall compensate the NCPR-MILWAUKIE for satisfactorily performing the services identified in Section I on a fixed unit rate reimbursement basis as described in Exhibit 5 - Budget and Units of Service - attached hereto. The maximum compensation allowed under this contract is: is \$339,650:

Funding Title	CFDA #	Funding Maximum
Older Americans Act III-B	93.044	\$53,377
Older Americans Act III-C1	93.045	<u>\$25,563</u>
Older Americans Act III-C1	93.045	<u>\$108,277</u>
Older Americans Act III-D	93.043	<u>\$900</u>
Older Americans Act III-E	93.052	\$9,228
NSIP Funds	93.053	<u>\$37,643</u>
Special Program Allocation (State Fund SPA)	N/A	\$750
Low Income Home Energy Assistance (LIHEAP)	N/A	<u>\$4,375</u>
Ride Connection – In District	N/A	\$34,200
STF/Ride Connection – Expanded Service	N/A	<u>\$34,038</u>
STF/Ride Connection: Vehicle Maintenance	20.513	\$7,500
STF/Tri-Met: Medicaid Waivered Non-Medical Transportation	N/A	\$7,238
Medicaid Funds: Waivered Non-Medical Transportation	N/A	\$16,562

I. **Amend:** Exhibit 2 Transportation Provider Standards, **A. Vehicle Standards**

1. SUBRECIPIENT shall maintain its vehicles to provide comfortable and safe Rides to Clients. SUBRECIPIENT's vehicles shall meet the following requirements:
 - a. The interior of the vehicle shall be clean;
 - b. SUBRECIPIENT shall not smoke or permit smoking in the vehicle;
 - c. SUBRECIPIENT shall maintain appropriate safety equipment in the vehicle, including but not limited to:
 - i. First Aid Kit;
 - ii. Fire Extinguisher;
 - iii. Roadside reflective or warning devices;
 - iv. Flashlight;
 - v. Chains or other traction devices (when appropriate); and,
 - vi. Disposable gloves.
 - d. SUBRECIPIENT shall maintain the vehicle in good operating condition, by providing the following:
 - i. Seatbelts;
 - ii. Side and rear view mirrors;
 - iii. Horn; and,
 - iv. Working turn signals, headlights, taillights, and windshield wipers.
2. SUBRECIPIENT shall maintain a preventative maintenance schedule, which incorporates, at a minimum, all maintenance recommended by the vehicle manufacturer. SUBRECIPIENT shall comply with appropriate local, state, and federal transportation safety standards regarding passenger safety and comfort. SUBRECIPIENT shall provide all equipment necessary to transport Clients using wheelchairs.

TO READ: All the above with the addition of:

3. **SUBRECIPIENT shall pay for all preventative maintenance and other repair costs incurred in a timely manner. Invoices shall be submitted by SUBRECIPIENT for eligible vehicles, specified in Section C. Vehicles, paragraph 1, as per Section C. Vehicles, paragraph 2.**

Amend

Milwaukie Center
Fiscal Year 2017-18

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	OAA IIB Funds	OAA IIIC1 Funds	OAA IIIC2 Funds	OAA IIID Funds	OAA IIIE Funds	Required Match	NSIP Funds	Other State Funds	Ride Connection			TriMet STF Funds	MEDICAID Funds	LIHEAP Funds	Program Income	NO. OF UNITS	TOTAL COST	REIMBURSE- MENT RATE
									In Dist	STF	5310 Funds							
									TriMet Funds	Funds	OR-65-012							
Federal Award Number	16AAORT3SS	16AAORT3CM	16AAORT3HD	16AAORT3PH	16AAORT3FC	N/A	16AAORNSIP		TriMet	Funds	OR-65-012	N/A	N/A	N/A				
CFDA Number	93.044	93.045	93.045	93.043	93.052		93.053		Funds	N/A	20.513	N/A						
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)
Case Management (Hrs)	27,098					3,013									761.7 hrs	30,111	\$37.24	
Reassurance (Contacts)	5,651					628									185	6,279	\$30.56	
Information & Assist.	11,829					1,315									648	13,144	\$18.25	
Public Outreach	1,000					111									20	1,111	\$50.00	
Transportation - OAA	7,799					867								1,500	1,560	10,166	\$5.00	
OAA/NSIP Food Service		13,519	52,426			1,503	39,325							58,080	60,500	164,853	\$1.83	
OAA Meal Site Mngt.		14,263	55,312			1,586									60,500	71,161	\$0.24	
Physical Activity/ Falls Prevention				750		0		750							20 classes	1,500	\$75.00	
Caregiver Respite Program					9,228	2,307									160	11,535	\$57.50	
Transportation - T19						0					7,230	16,570			1,700	23,800	\$9.75	
Transportation Ride Con						0			34,200					3,986	4,560	38,186	\$7.50	
STF Transport. Van/bus						0				38,038					2,171	38,038	\$17.52	
Ride Con - Vehicle Maint						719					7,500				N/A	8,219	N/A	
LIHEAP Intakes													3,750		150	3,750	\$25.00	
TOTALS	\$53,377	\$27,782	\$107,738	\$750	\$9,228	\$12,051	\$39,325	\$750	\$34,200	\$38,038	\$7,500	\$7,230	\$16,570	\$3,750		\$421,854		

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only

Source of OAA Match - Staff time

Contract Amount: \$346,238

Federal Award Total: \$245,700

North Clackamas Park & Rec. District – Milwaukie Center
IAA – H3S Agreement #8344, Amendment 3
II. AMEND: Exhibit 6 – Budget and Units of Services - Unit Cost Schedule

To Read

Milwaukie Center
 Fiscal Year 2018-19

	OAA IIIB	OAA IIIC1	OAA IIIC2	OAA IIID	OAA IIIE	Required	NSIP	Other State Funds	Ride Connection			TriMet	MEDICAID	LIHEAP	Program Income	NO. OF UNITS	TOTAL COST	REBURSE- MENT RATE
	Funds	Funds	Funds	Funds	Funds	Match	Funds		In Dist	STF	5310 Funds	STF Funds	Funds	Funds				
	Federal Award Number	16AAORT3SS	16AAORT3CM	16AAORT3HD	16AAORT3PH	16AAORT3FC	N/A		16AAORNSIP	TriMet	Funds	OR-65-012	N/A	N/A				
CFDA Number	93.044	93.045	93.045	93.043	93.052		93.053		Funds	N/A	20,513	N/A						
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)
Case Management (Hrs)	27,098					3,013										761.7 hrs	30,111	\$37.24
Reassurance (Contacts)	5,651					628										185	6,279	\$30.56
Information & Assist.	11,829					1,315										648	13,144	\$18.25
Public Outreach	1,000					111										20	1,111	\$50.00
Transportation - OAA	7,799					867									1,500	1,560	10,166	\$5.00
OAA/NSIP Food Service		12,439	52,688			1,383	37,643								57,360	59,750	161,513	\$1.80
OAA Meal Site Mngt.		13,124	55,588			1,459										59,750	70,172	\$0.22
Physical Activity/ Falls Prevention				900		0		750								22 classes	1,650	\$75.00
Caregiver Respite Program					9,228	2,307										160	11,535	\$57.50
Transportation - T19						0						7,230	16,570			1,700	23,800	\$9.75
Transportation Ride Con						0			34,200						3,986	4,560	38,186	\$7.50
STF Transport. Van/Bus						0				34,038						1,943	34,038	\$17.52
Ride Con - Vehicle Maint						719					7,500					N/A	8,219	N/A
LIHEAP Intakes														4,375		175	4,375	\$25.00
TOTALS	\$53,377	\$25,563	\$108,277	\$900	\$9,228	\$11,804	\$37,643	\$750	\$34,200	\$34,038	\$7,500	\$7,230	\$16,570	\$4,375	\$62,846		\$414,300	

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only

Source of OAA Match - Staff time

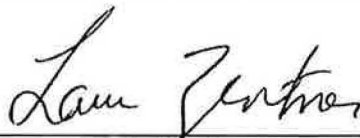
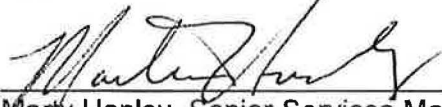
Contract Amount: \$339,650

Federal Award Total: \$242,488

North Clackamas Park & Rec. District – Milwaukie Center
IAA – H3S Agreement #8344, Amendment 3

Except as set forth herein, the County and the Contractor ratify the remainder of the Contract and affirm that no other changes are made hereby.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

North Clackamas Parks & Rec. Dist. By:  _____ Laura Zentner, Interim Director Business & Community Services 4/25/18 _____ Date Approved as to Content:  _____ Marty Hanley, Senior Services Manager 4-24-18 _____ Date	CLACKAMAS COUNTY Commissioner: Jim Bernard, Chair Commissioner: Sonya Fischer Commissioner: Ken Humberston Commissioner: Paul Savas Commissioner: Martha Schrader Signing on Behalf of the Board: _____ Richard Swift, Director Health, Housing & Human Services Dept _____ Date
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