

Response to questions posed during Budget Committee Meetings (as of May 30, 2019)

#	Topic	Inquiry	Source	Info
1	Priority List	Captured during discussion on first day	Laurel	Attached
2	Budget to Actual	5 years of Budget to Actual	Comm Savas	Attached
3	Forecast	Forecast variance top factors and reasons for the shortfall (includes an explanation of PERS)	Tom Feely & Comm Fischer	Attached
4	CCSO	List of temporary jobs	Committee	Attached
5	BCS	FTE increase	Committee	Attached
6	Juvenile	FTE changes	Committee	Attached
7	Gen Fund	5 year history w/breakdown by Dept (was also handed out)	Committee	Attached
8	CCBA	Annual dues	Wilda Parks	Attached
9	DTD	Fund balances and changes in Road Fund	Committee	Attached
10	Small grants	List and policy	Committee	Attached
11	Compensation	Elected Officials	Comm Bernard	Attached
12	Tourism	MOU b/w County and TDC, Transient Room Tax ORS, RACC brochure*	Committee	Attached
13	Housing	General Fund housing support – clarification of public testimony	Laurel	See below
14	Parking Lot	List of items in the parking lot	Tom	See below
15	Marijuana PLP	Projection and receipts	Committee	Attached

\*Have not received anything from RACC at this time, but there are a few websites that might be of interest:

<https://racc.org/about/arts-education-access-fund-frequently-asked-questions-and-other-resources/>

<http://annualreports.racc.org/>

<https://therightbraininitiative.org/>

### **Inquiry 13 - Housing**

A statement was made by Trell Anderson, Executive Director of NW Housing Alternatives, during the public testimony on Thursday, May 30, 2019 about the County's general fund contribution to housing. He claimed that the County was only putting 1.45% of its general fund toward this effort. Jennifer Chambers, Budget Manager, spoke to him after the meeting to better understand how he was achieving his number. He was looking at the H3S MFR document and budget online, and which is contained in the Committee's budget binder in tab 17, at the org chart on page 3. This chart shows that the Housing Support program, located in the Social Services Division, receives \$1,997,992 in general fund support. He simply divided that by the total general fund of the County, which is \$137,023,657 (as shown on page 3 of the Budget Reviewer's Guide in section 2 of your binder). While the formula is correct, it is an inaccurate statement to say that this is the only program where general fund support is provided toward housing efforts. These efforts exist in several other divisions and departments, such as Community Development in H3S. Unfortunately at this time we do not have a number that can be provided to identify the County's full support. The analysis needed to show support across County departments can be done during the revision of the budget model and planning for FY 2020-21. Horizontal analysis will enable the staff to look at data across County departments in order to determine the full impact of financial supports and efforts for priorities such as housing, homelessness, etc.

### **Inquiry 14 - Parking Lot**

#### FY 2019-20

Vehicle Registration Fee – should it be budgeted for now, or submitted as a supplemental budget later?

Parenting Inside Out program is asking for \$50k – reduce small grants program to provide this funding?

NW Housing Alternatives operations of the Annie Ross House which re-opens in 2020. Will there be cuts?

#### FY 2020-21

Change County Counsel rates

Increase Internal Audit Fee

Increase Appraisal FTE in the Assessor's Office

Software needs: Appraisal, Financial & HR ERP (Peoplesoft), Budget planning

Law Library funding

Code enforcement

# **INQUIRY 1**

## **Budget Committee Priorities May 28 – June 4, 2019**

Balloon Payment on Loan for Tri-Met Contribution

Budget Policies/Guidelines (no 1-time money for ongoing programs, full cost recovery on charges & BCS guidelines)

Business License Fee (policy session is scheduled)

Change TRT Ordinance to Allow More Resources for Fairground Mtnc.

Children's Levy

Climate Action Plan

Equal Pay Act

Focus Spending in Equity Zones

Housing Projects

Internet Access for All

Jobs-Housing Balance

Land Use: Comprehensive Plan Updates

Mixed Use Housing

New Courthouse

Oak Grove & Gladstone Libraries

Over Expenditures

Reduce Homelessness

Sunrise Corridor

Willamette Falls Legacy Project & Locks

Could also extrapolate from small grants and nonprofit contributions

Facility's Needs: Maintenance, Adequate Staffing

Technology:

- ERP – FY 2020-21
- Budget Software – in FY 2019-20
- Elections – New Software in 2-3 Years
- Assessor
- In general – Financing for technology improvements to allow for ongoing staffing reductions and/or increased efficiencies

Sustainable Budget Going Forward:

- Revenue Opportunities
- Rightsizing Expenditures

# INQUIRY 2

General Fund Budget to Actual  
(FY2013-14 to FY2019-20 Proposed)

## General Fund 5 Year Budget to Actual

	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Actual	Variance Actual - Amended		2014-15 Adopted Budget	2014-15 Amended Budget	2014-15 Actual	Variance Actual - Amended	
				\$	%				\$	%
Fund Bal at End of Prior Yr	21,443,059	22,377,892	22,377,892	-	0%	20,003,223	24,027,415	24,027,415	-	0%
Taxes	99,804,630	99,804,630	102,180,626	2,375,996	2%	104,420,000	104,420,000	106,735,943	2,315,943	2%
Licenses & Permits	1,751,027	1,751,027	1,807,623	56,596	3%	1,748,000	1,748,000	1,879,919	131,919	8%
Federal Revenues	112,487	112,487	1,493,045	1,380,558	1227%	221,000	221,000	1,689,883	1,468,883	665%
State Revenues	4,682,668	4,682,668	5,153,495	470,827	10%	5,054,700	4,859,613	4,329,106	(530,507)	-11%
Local Government & Other Agenc	3,000	3,000	5,425	2,425	81%	4,800	4,800	3,767	(1,033)	-22%
Charges for Services	15,522,692	15,522,692	14,338,539	(1,184,153)	-8%	15,610,411	15,610,411	15,591,057	(19,354)	0%
Fines & Penalties	-	-	4,991	4,991	100%	20,000	20,000	398	(19,602)	100%
Miscellaneous Revenue	18,335,480	18,335,480	17,727,078	(608,402)	-3%	18,536,653	18,536,653	17,300,832	(1,235,821)	-7%
Miscellaneous Sales	3,500	3,500	99,907	96,407	2754%	-	-	-	-	0%
Other Financing Sources	400,100	400,100	49	(400,051)	-100%	100	100	(120)	(220)	-220%
Interfund Transfers	2,497,462	2,018,500	1,268,500	(750,000)	-37%	2,695,087	3,295,087	1,728,420	(1,566,667)	-48%
Revenue Summary	164,556,105	165,011,976	166,457,170	1,445,194		168,313,974	172,743,079	173,286,620	543,541	
Personnel Services	38,223,886	38,229,886	35,733,947	(2,495,939)	-7%	39,181,603	39,234,243	35,896,679	(3,337,564)	-9%
Materials & Services	7,195,276	7,040,276	5,740,750	(1,299,526)	-18%	6,884,827	6,929,827	7,173,335	243,508	4%
Debt Service	244,303	244,303	244,303	-	0%	244,303	244,303	244,303	-	0%
Special Payments	-	-	-	-	0%	-	-	-	-	0%
Interfund Transfer	90,631,405	93,491,551	93,491,551	-	0%	94,345,389	95,152,740	95,252,740	100,000	0%
Indirect Costs	-	-	-	-	0%	-	-	-	-	0%
Cost Allocation Charges	6,992,233	6,992,233	7,094,888	102,655	1%	7,393,222	7,393,222	7,393,222	-	0%
Capital Outlay	315,000	315,000	124,316	(190,684)	-61%	277,500	232,500	78,653	(153,847)	-66%
Reserve for Future Expenditures	13,678,485	13,699,533	-	(13,699,533)	-100%	11,160,850	11,160,850	-	(11,160,850)	-100%
Contingency	7,275,517	4,999,194	-	(4,999,194)	-100%	8,826,280	12,395,394	-	(12,395,394)	-100%
Expenditure Summary	164,556,105	165,011,976	142,429,755	(22,582,221)		168,313,974	172,743,079	146,038,932	(26,704,147)	

## General Fund 5 Year Budget to Actual

	2015-16 Adopted Budget	2015-16 Amended Budget	2015-16 Actual	Variance Actual - Amended		2016-17 Adopted Budget	2016-17 Amended Budget	2016-17 Actual	Variance Actual - Amended	
				\$	%				\$	%
Fund Bal at End of Prior Yr	26,416,054	27,247,686	27,247,686	-	0%	23,474,204	24,756,082	24,756,082	-	0%
Taxes	110,724,500	110,724,500	111,269,171	544,671	0%	116,925,000	116,925,000	116,930,139	5,139	0%
Licenses & Permits	1,850,000	1,857,850	1,951,318	93,468	5%	1,870,000	2,174,091	2,147,559	(26,532)	-1%
Federal Revenues	980,821	980,821	1,753,962	773,141	79%	523,000	523,000	1,865,713	1,342,713	257%
State Revenues	4,026,900	4,026,900	4,855,196	828,296	21%	4,787,550	4,787,550	4,756,459	(31,091)	-1%
Local Government & Other Agency	2,000	2,000	1,083	(917)	-46%	2,000	379,000	392,765	13,765	4%
Charges for Services	15,638,181	15,632,675	16,277,244	644,569	4%	16,567,960	16,688,910	17,398,624	709,714	4%
Fines & Penalties	500	500	61	(439)	100%	500	500	7	(493)	100%
Miscellaneous Revenue	18,856,541	18,780,876	17,229,584	(1,551,292)	-8%	19,409,129	19,470,036	18,275,813	(1,194,223)	-6%
Miscellaneous Sales	-	-	411,307	411,307	100%	-	-	-	-	0%
Other Financing Sources	100	100	(403)	(503)	-503%	100	-	-	-	#DIV/0!
Interfund Transfers	1,861,754	2,582,904	2,582,905	1	0%	-	1,764,210	1,649,210	(115,000)	-7%
Revenue Summary	180,357,351	181,836,812	183,579,114	1,742,302		183,559,443	187,468,379	188,172,371	703,992	
Personnel Services	40,812,794	40,647,206	38,342,201	(2,305,005)	-6%	42,382,529	43,072,098	40,103,427	(2,968,671)	-7%
Materials & Services	7,728,270	6,929,654	6,153,982	(775,672)	-11%	7,540,175	8,871,121	7,059,734	(1,811,387)	-20%
Debt Service	244,303	244,303	244,303	-	0%	244,303	244,303	244,303	-	0%
Special Payments	861,038	1,631,038	1,090,777	(540,261)	-33%	1,524,168	1,374,168	397,319	(976,849)	-71%
Interfund Transfer	102,815,939	104,430,847	104,430,847	-	0%	104,681,002	104,717,527	104,717,527	-	0%
Indirect Costs	55,692	55,692	55,692	-	0%	38,966	38,966	38,966	-	0%
Cost Allocation Charges	7,840,794	7,840,794	7,840,795	1	0%	8,642,394	8,717,879	8,717,880	1	0%
Capital Outlay	60,000	60,000	664,435	604,435	1007%	55,000	426,000	428,432	2,432	1%
Reserve for Future Expenditures	12,011,843	12,011,843	-	(12,011,843)	-100%	11,700,000	11,763,132	-	(11,763,132)	-100%
Contingency	7,926,678	7,985,435	-	(7,985,435)	-100%	6,750,906	8,243,185	-	(8,243,185)	-100%
Expenditure Summary	180,357,351	181,836,812	158,823,032	(23,013,780)		183,559,443	187,468,379	161,707,588	(25,760,791)	

## General Fund 5 Year Budget to Actual

	2017-18 Adopted Budget	2017-18 Amended Budget	2017-18 Actual	Variance Actual - Amended		2018-19 Adopted Budget	2018-19 Amended Budget	2018-19 Projected Actuals	Variance Actual - Amended		2019-20 PROPOSED Budget
				\$	%				\$	%	
Fund Bal at End of Prior Yr	30,288,731	26,400,986	26,464,783	63,797	0%	32,951,871	30,746,993	30,746,993	-	0%	33,190,203
Taxes	121,461,581	121,461,581	121,632,813	171,232	0%	127,820,000	127,820,000	131,079,902	3,259,902	3%	134,018,289
Licenses & Permits	2,147,906	2,147,906	2,108,554	(39,352)	-2%	2,140,512	2,140,512	2,086,337	(54,175)	-3%	1,991,968
Federal Revenues	1,687,380	1,687,380	2,469,206	781,826	46%	1,689,397	1,689,397	1,813,444	124,047	7%	640,000
State Revenues	4,483,075	4,483,075	7,661,269	3,178,194	71%	5,811,000	5,811,000	6,428,127	617,127	11%	6,294,179
Local Government & Other Agenc	333,565	393,565	388,620	(4,945)	-1%	380,306	380,306	381,561	1,255	0%	311,879
Charges for Services	16,648,312	16,968,312	16,155,786	(812,526)	-5%	15,443,490	15,443,490	14,987,469	(456,021)	-3%	16,764,501
Fines & Penalties	-	-	-	-	100%	-	-	-	-	100%	-
Miscellaneous Revenue	20,344,511	20,357,511	20,314,238	(43,273)	0%	22,135,442	22,135,442	21,339,318	(796,124)	-4%	24,276,557
Miscellaneous Sales	-	-	-	-	0%	-	-	-	-	0%	-
Other Financing Sources	100	100	234,328	234,228	234228%	100	100	2	(98)	-98%	5,000
Interfund Transfers	750,000	1,797,266	1,147,266	(650,000)	-36%	10,000	1,542,490	1,385,508	(156,982)	-10%	3,457,044
<b>Revenue Summary</b>	<b>198,145,161</b>	<b>195,697,682</b>	<b>198,576,863</b>	<b>2,879,181</b>		<b>208,382,118</b>	<b>207,709,730</b>	<b>210,248,661</b>	<b>2,538,931</b>		<b>220,949,620</b>
Personnel Services	43,732,935	43,682,935	41,141,812	(2,541,123)	-6%	46,675,753	46,875,187	44,318,433	(2,556,754)	-5%	50,233,092
Materials & Services	7,975,517	8,790,985	7,431,893	(1,359,092)	-15%	11,740,317	14,401,244	9,397,377	(5,003,867)	-35%	11,518,825
Debt Service	244,303	244,303	244,303	-	0%	244,303	244,303	251,544	7,241	3%	244,303
Special Payments	558,033	558,033	558,099	66	0%	504,382	524,382	524,382	-	0%	481,000
Interfund Transfer	107,801,177	109,268,741	109,268,741	-	0%	109,650,177	111,391,633	112,401,176	1,009,543	1%	118,156,927
Indirect Costs	41,258	41,258	41,258	-	0%	45,307	45,307	45,307	-	0%	43,725
Cost Allocation Charges	8,838,764	8,988,854	8,988,854	-	0%	9,585,210	9,585,210	9,585,210	-	0%	9,863,381
Capital Outlay	181,000	210,490	154,910	(55,580)	-26%	340,000	685,211	535,029	(150,182)	-22%	130,947
Reserve for Future Expenditures	36,063,866	35,763,161	-	(35,763,161)	-100%	20,857,839	20,857,839	-	(20,857,839)	-100%	17,123,148
Contingency	8,373,138	10,030,948	-	(10,030,948)	-100%	8,718,830	9,404,717	-	(9,404,717)	-100%	20,315,130
<b>Expenditure Summary</b>	<b>213,809,991</b>	<b>217,579,708</b>	<b>167,829,870</b>	<b>(49,749,838)</b>		<b>208,362,118</b>	<b>214,015,033</b>	<b>177,058,458</b>	<b>(36,956,575)</b>		<b>228,110,478</b>

### INQUIRY 3

#### Top 3-5 Reasons for Discrepancy between May 2018 Forecast and May 2019 Forecast

The first indication of a deficit was the difference between the May 2018 Forecast and the FY 2018-19 Budget. The table below shows a series of discrepancies, the most important is the discrepancy between the May 2018 Forecast and our current fiscal year-end projection of \$4.2 million going into the FY 2019-20 budget process.

May 2018 Forecast vs FY 2018-19 Adopted Budget	6,000,000
FY 2018-19 Adopted vs Amended Budget	5,000,000
May 2018 Forecast vs FY 2018-19 Amended Budget	11,000,000
May 2018 Forecast vs 2018-19 FY-end Projection	4,200,000

One factor leading us to the overall deficit between the two forecasts is the difference between the May 2018 Forecast for personnel costs assumed at a 4.4% increase compared to the actual rate of increase of 11.77% in the FY 2019-20 Proposed Budget, a total of \$4 million.

Personnel in May 2018 Forecast (4.4% ↑) vs FY 2019-20 Proposed Budget	4,000,000
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Another factor is the differential between the May 2018 forecasted operating subsidy to be transferred to departments from the General Fund for FY 2019-20 and the calculation of the operating subsidy to be transferred to departments for the FY 2019-20 Proposed Budget, which resulted in an approximate variance of \$6.5 million.

May 2018 Forecasted Operating Subsidy Trans to Depts.	111,669,942
Proposed FY 19-20 Operating Subsidy Trans to Depts.	118,156,927
TOTAL	6,486,985

These two increases in expenses (\$4 million and approximately \$6.5 million) between the May 2018 Forecast and the FY 2019-20 Proposed Budget picture totaled \$10,486,985.

On the revenue side of the issue are two additional factors. One is the compounded difference in net operations in the Clerk's budget between FY 2017-18 and FY 2019-20, due to declining filing fee revenues which totals a deficit of \$1.2 million. This is coupled with a Franchise Fee revenue decline between FY 2018-19 Budget and the FY 2019-20 Proposed Budget of \$159,044. Together these reductions in revenue from the May 2018 Forecast and the FY 2019-20 Proposed Budget total \$1,358,713.

Net Clerk Operations FY17-18	1,030,000
Net Clerk Operations Budgeted FY18-19	106,725
Net Clerk Operations Proposed FY19-20	(169,669)
TOTAL	(1,199,669)
Franchise Fee Budget FY18-19 vs FY19-20 Budget	(159,044)
Reductions in revenue	(1,358,713)

Adding together the increased expenses and the revenue declines between the May 2018 forecast and the initial calculation of the FY 2019-20 Proposed Budget results in an overall deficit of \$11,845,698.

Increases in expense	10,486,985
Reductions in revenue	(1,358,713)
Total Impact	11,845,698



## **What is the impact on the County of PERS rate increases for FY 2019-20?**

The PERS contributions for FY 2018-19 were estimated to be \$38 million. In contrast, PERS estimated contributions including the increased rate for FY 2019-20 are estimated to be \$49 million or an \$11 million increase in one year Countywide.

It was also asked how this impacts the General Fund. The answer is not easy to quantify. Departmental subsidy transfers are made and contribute to paying personnel expenses in non-General Fund departments (Sheriff, H3S, DTD, to name a few) and only a handful of departments (PGA, HR, Finance, BCC, Clerk, etc.) are recognized in the General Fund along with their personnel. The direct impact to the General Fund is \$900,000 but that doesn't include the impact of personnel funded by General Fund operating subsidy transfers to non-General Fund Departments.

## INQUIRY 4

CCSO Temporary Jobs					5.14.19				
Job Title	Sal Plan	Grade	Step	Hrly Rate	Original Hire Date	Current FY(18-19) Y2D Hrs Worked	FY 17-18 Hrs Worked	Current FY(18-19) Y2D Wages \$	FY 17-18 Wages \$
Background Investigator	POA	20	3	32.468007	6/1/1970	379	472	12,305	15,325
Background Investigator	POA	20	2	30.925139	9/28/1992	799	139	24,709	4,299
Background Investigator	POA	20	3	32.468007	9/30/2014	730	1057	23,702	34,319
Background Investigator	POA	20	1	29.469122	11/27/2017	629	635	18,536	18,713
Background Investigator	POA	20	4	34.198075	2/3/1987	589	803	20,143	27,461
Background Investigator	POA	20	4	34.198075	8/3/1981	568	990	19,425	33,856
Background Investigator	POA	20	2	30.925139	7/5/1995	829	1283	25,637	39,677
Background Investigator	POA	20	2	30.925139	1/7/1989	746	697	23,070	21,555
Background Investigator	POA	20	4	34.198075	12/27/1983	627	947	21,442	32,386
Background Investigator	POA	20	2	30.925139	6/20/2001	658	646	20,349	19,978
Background Investigator	POA	20	5	35.884320	12/8/1988	858	0	30,789	-
Building Maint Spec, Sr	POA	19	5	34.198075	4/26/1999	460	480	15,731	16,415
Courier (S/O)	STT	962	0	17.300846	6/9/2015	159	150	2,751	2,595
Courier (S/O)	STT	962	6	22.173808	9/10/2007	868	1119	19,247	24,812
Crime Analyst	POA	21	6	39.647567	3/7/1988	424	0	16,811	-
Deputy Sheriff	POA	20	6	37.716008	8/20/1998	72	0	2,716	-
Detective	POA	24	4	41.579288	11/28/1983	820	895	34,095	37,213
Eligibility Aide (S/O)	STT	903	1	17.996763	2/13/2018	849	380	15,279	6,839
Food Service Coordinator	POA	19	4	32.468007	7/18/2011	59	0	1,916	-
Management Analyst 1	POA	19	3	30.925139	3/27/2019	278	0	8,597	-
Microcomputer Specialist, Sr	POA	25	6	48.197246	10/15/1997	304	56	14,652	2,699
Office Specialist 1	POA	10	1	18.165881	9/12/2017	838	836	15,223	15,187
Office Specialist 2	POA	12	4	23.082828	3/22/2004	1238	1379	28,577	31,831
Office Specialist 2	POA	12	1	20.083787	1/10/2017	0	437	-	8,777
Office Specialist 2	POA	12	1	20.083787	1/29/2018	875	458	17,573	9,198
Property & Evidence Specialist	POA	16	2	25.446906	9/4/2018	1095	0	27,864	-
Range Safety Officer (S/O)	STT	954	6	21.251138	5/8/2004	881	1118	18,722	23,759
Range Training Officer (S/O)	STT	953	1	21.774935	6/16/2017	238	312	5,182	6,794
Range Training Officer (S/O)	STT	953	1	21.774935	5/17/2017	161	280	3,506	6,097
Range Training Officer (S/O)	STT	953	1	21.774935	6/14/2018	163	15	3,549	327
Range Training Officer (S/O)	STT	953	2	22.867422	7/9/2013	213	238	4,871	5,442
Range Training Officer (S/O)	STT	953	2	22.867422	4/11/2013	11	56	252	1,281
Range Training Officer (S/O)	STT	953	5	26.459164	12/3/2005	996	1034	26,353	27,359
Range Training Officer (S/O)	STT	953	1	21.774935	1/13/2018	271	149	5,901	3,244
Range Training Officer (S/O)	STT	953	1	21.774935	6/28/2018	284	8	6,184	174
Range Training Officer (S/O)	STT	953	2	22.867422	5/8/2004	83	177	1,898	4,048
Range Training Officer (S/O)	STT	953	1	21.774935	11/15/2018	106	0	2,308	-
Range Training Officer (S/O)	STT	953	2	22.867422	8/21/2015	626	1249	14,315	28,561
Range Training Officer (S/O)	STT	953	1	21.774935	6/21/2016	152	318	3,310	6,924
Range Training Officer (S/O)	STT	953	2	22.867422	7/15/2010	601	578	13,743	13,217
Reserve Deputy 1 (S/O)	STT	947	0	27.929583	2/4/2017	426	511	11,898	14,272
Reserve Deputy 1 (S/O)	STT	947	0	27.929583	11/1/2010	295	541	8,239	15,110
Reserve Deputy 1 (S/O)	STT	947	1	27.929583	9/13/2014	47	266	1,313	7,429
Reserve Deputy 1 (S/O)	STT	947	1	27.929583	6/14/2002	370	202	10,334	5,642
Reserve Deputy 1 (S/O)	STT	947	1	27.929583	12/16/2017	197	68	5,502	1,899
Sheriff's Adm Analyst, Sr*	NSO	23	0	39.987751	9/5/1995	182	195	7,278	7,798
Sheriff's Office Manager*	NSO	24	0	41.871172	1/1/1982	322	274	13,483	11,473
Undersheriff*	NSO	37	0	82.853142	5/13/1990	3	0	249	-
Undersheriff*	NSO	37	0	82.853142	2/23/2008	95	0	7,871	-
					Total	22,474	21,448	\$ 637,398	\$ 593,984 **
<b>49 Temporary Employees</b>					<b>FTE</b>	<b>10.80</b>	<b>10.31</b>		

\*\* Wages only excludes benefits.

Benefits for temps are minimal, see below:

-Benefit Administration Fee: \$16 PEPM

-Wellness Fee: \$2.86 PEPM

-EAP: \$2.5

We have confirmed no health or retirement contributions are being paid for these employees.

Note - SB 1049 passes PERS legislation which removes the previous hour limitations on retirees rehired, but will require employer paid PERS contributions to be made on that employee's earnings. These employer mandated contributions do not increase the employee's pension but instead help offset the system unfunded liability.

# INQUIRY 5

## Chambers, Jennifer

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**From:** Williams, Gregory  
**Sent:** Thursday, May 30, 2019 12:45 PM  
**To:** Chambers, Jennifer  
**Cc:** Zentner, Laura  
**Subject:** RE: question from Budget Committee  
**Attachments:** FY 19-20 BCS FTE Changes.xlsx

Hi Jennifer,

Of course!

Attached is a spreadsheet which shows the changes from FY 18/19 to FY 19/20. Hopefully, my notes make sense (but if not, please let me know).

The Land Bank Authority is pretty straightforward (new program, with 1.5 FTE added). For Oak Lodge and Gladstone, there's a combination of new employees coming over from the City of Gladstone, reallocating several positions between Oak Lodge and Gladstone (to realize the efficiencies envisioned by the Settlement Agreement between the County and Gladstone), and moving a previously-budgeted Concord Project Manager position (which, for FY 19/20, went over to NCPRD).

FYI, I did give Commissioner Humberston a copy of this spreadsheet after we had finished our presentation.

Again, please let me know if my spreadsheet/notes aren't clear, or if there's another format which would be more useful for budget committee members.

-GW

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**From:** Chambers, Jennifer <JChambers@clackamas.us>  
**Sent:** Thursday, May 30, 2019 12:16 PM  
**To:** Zentner, Laura <LZentner@clackamas.us>; Williams, Gregory <GWilliams2@clackamas.us>  
**Subject:** question from Budget Committee

Laura and Greg,  
Commissioner Humberston asked you about the BCS FTE increase during your presentation. The reply was that it was for the Land Bank and Libraries, but Laurel thinks 1 FTE is still unidentified. Could you provide me with a list of the new FTE? If I can have it by the end of the day that would be great because I'm emailing a packet of info to the committee members tomorrow morning. The packet will contain info for all of their lingering questions & info requests thus far in the process.

Thank you, Jennifer

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**Jennifer J. Chambers**  
Budget Manager, Clackamas County Finance Department  
2051 Kaen Rd, Oregon City, OR 97045  
Direct 503-742-5405; Finance Main 503-742-5400  
*My office hours are M-Th 7:00 am - 5:30 pm*

LOB		FY 18-19	FY 19-20		
	Program	FTE	FTE	CHANGE	NOTES
BCS Administration					
	Office of the Director	1.65	1.65	-	
	Budgeting, Financial Mgmt. & Planning	2.35	2.35	-	
Fair & Event Center					
	County Fair & Rodeo	-	-	-	
	County Event Center	-	-	-	
Economic Development					
	Economic Development	5.00	4.50	(0.50)	(0.5) Sam Dicke to Ag & Forest (CLT)
	Economic Opportunity	-	-	-	
	Agriculture & Forest Econ. Development	0.70	1.20	0.50	+0.5 Sam Dicke from Ec. Dev. (CLT)
	Land Bank Authority	-	1.50	1.50	New program, +1.0 Ec. Dev. Coordinator, +0.5 Admin Analyst
Library					
	Library Systems	5.50	5.50	-	
	Shared Library Services	6.50	6.50	-	
	Oak Lodge Library	6.00	5.25	(0.75)	(1.0) Project Mgr, (0.5) Lib. Mgr, (0.5) Lib. Sec. Sup (reclass from Admin Asst), +1.25 GL Lib. Asst.
	Gladstone Library	-	4.75	4.75	+0.5 Lib. Mgr., +0.5 Lib. Sec. Sup., +3.75 Lib. Asst. (GL)
Parks, Golf & Recreation					
	Stone Creek Golf Club	-	-	-	
	County Parks	5.64	5.64	-	
Assets					
	Forest & Timber Management	3.26	3.26	-	
	Property Disposition	1.40	1.40	-	
	Tax Title Land	-	-	-	
TOTAL		38.00	43.50	5.50	

## INQUIRY 6

## Juvenile Department FTE Allocation Changes

FY18-19 FTE Allocation by MFR											FY19-20 FTE Allocation By MFR											
Position Num	FY18-19 Classification	Off. of the Director	Comm. Engagmt & Collab.	7703 Custody Svcs	7704 Assessment	7705 Eval. & Treatment	7706 Positive Yth Dev	7707 Supervision Svcs	7708 Victims Svcs	Grand Total	Off. of the Director	7702 Policy, Performance & Research	7703 Custody Svcs	7704 Assessment	7705 Eval. & Treatment	7706 Positive Yth Dev	7707 Supervision Svcs	7708 Victims Svcs	Grand Total	Position Num.	FY19-20 Classification	Notes
86	001205 Juvenile Serv Progam Coord						1.00			1.00				0.60		0.40			1.00	86	001205 Juvenile Serv Progam Coord	Moved 0.6 to 7706 to 7704
283	001203 Juvenile Counselor 2					0.50		0.50		1.00					0.50		0.50		1.00	283	001203 Juvenile Counselor 2	No Change
302	020633 Office Supervisor	1.00								1.00				0.25				0.15	1.00	302	020633 Office Supervisor	Reallocated FTE to show effor of support
305	020092 Administrative Services Supv	1.00								1.00	1.00								1.00	305	020092 Administrative Services Supv	No Change
408	001203 Juvenile Counselor 2					0.50		0.50		1.00				0.50	0.20		0.30		1.00	408	001203 Juvenile Counselor 2	New Disoposition Team-Moved 0.2 from 7707 to 7705
526	020587 Program Supervisor			1.00						1.00							1.00		1.00	526	001560 Human Services Coordinator 1	Reclassified Non-Rep to Rep staff-No FTE Move
528	001203 Juvenile Counselor 2					0.50		0.50		1.00				0.50			0.50		1.00	528	001203 Juvenile Counselor 2	No Change
534	001203 Juvenile Counselor 2					0.50		0.50		1.00					0.50		0.50		1.00	534	001203 Juvenile Counselor 2	No Change
540	020207 Juvenile Department Supervisor			0.50	0.50					1.00			0.50	0.50					1.00	540	020562 Human Services Manager	Reclassified position-No FTE Move
541	001203 Juvenile Counselor 2					0.50		0.50		1.00				0.50	0.20		0.30		1.00	541	001203 Juvenile Counselor 2	New Disposition Team-Moved 0.2 from 7707 to 7705
573	001203 Juvenile Counselor 2					0.50		0.50		1.00					0.50		0.50		1.00	573	001203 Juvenile Counselor 2	No Change
677	001203 Juvenile Counselor 2					0.50		0.50		1.00					0.50		0.50		1.00	677	001203 Juvenile Counselor 2	No Change
680	001203 Juvenile Counselor 2					0.50		0.50		1.00					0.50		0.50		1.00	680	001203 Juvenile Counselor 2	No Change
726	001200 Juvenile Counselor 1, Lead			0.50	0.50					1.00									0.00			Removed vacant position to meet CGF constraint & Budget Deficit
747	001016 Legal Secretary							1.00		1.00							1.00		1.00	747	001016 Legal Secretary	No Change
857	020204 Assist Juvenile Dept Director*	1.00								1.00	1.00								1.00	857	020204 Assist Juvenile Dept Director*	No Change
1001	001005 Policy Analyst	1.00								1.00		1.00							1.00	1001	001627 Policy Perform Research Ana Sr	Reclassified position-Moved 1.0 FTE to Updated Org
1013	020206 Juvenile Department Director*	1.00								1.00	1.00								1.00	1013	020206 Director, Juvenile Department*	No Change
1023	020207 Juvenile Department Supervisor					0.50		0.50		1.00					0.50		0.50		1.00	1023	020207 Juvenile Department Supervisor	No Change
1123	001203 Juvenile Counselor 2					0.50		0.50		1.00						0.50		0.50	1.00	1123	001203 Juvenile Counselor 2	No Change
1161	001203 Juvenile Counselor 2					0.50		0.50		1.00					0.50		0.50		1.00	1161	001203 Juvenile Counselor 2	No Change
1171	001201 Juvenile Counselor 1			0.50	0.50					1.00			0.40	0.40			0.20		1.00	1171	001202 Juvenile Counselor 1	Moved 0.1 from 7703 and 7704 to 7707 to align with actual effort
1197	001632 Office Specialist 2							1.00		1.00							1.00		1.00	1197	001632 Office Specialist 2	No Change
1248	020704 Administrative Services Mgr	1.00								1.00	1.00								1.00	1248	020704 Administrative Services Mgr	No Change
1380	001201 Juvenile Counselor 1			0.50	0.50					1.00			0.40	0.40			0.20		1.00	1380	001202 Juvenile Counselor 1	Moved 0.1 from 7703 and 7704 to 7707 to align with actual effort
1382	001203 Juvenile Counselor 2				0.00	0.50	0.50			1.00				0.25	0.50	0.25			1.00	1382	001203 Juvenile Counselor 2	Moved 0.25 from 7706 to 7704 to align with actual effort
1568	001203 Juvenile Counselor 2					0.50		0.50		1.00				0.50			0.50		1.00	1568	001203 Juvenile Counselor 2	Moved 0.5 from 7705 to 7704 to align with actual effort
1577	001205 Juvenile Serv Progam Coord				1.00					1.00				1.00					1.00	1577	001205 Juvenile Serv Progam Coord	No Change
1609	001201 Juvenile Counselor 1			0.50	0.50					1.00			0.40	0.40			0.20		1.00	1609	001202 Juvenile Counselor 1	Moved 0.1 from 7703 and 7704 to 7707 to align with actual effort
1632	001203 Juvenile Counselor 2					0.50		0.50		1.00					0.50		0.50		1.00	1632	001203 Juvenile Counselor 2	No Change
1678	001632 Office Specialist 2	1.00								1.00	0.20				0.40		0.40		1.00	1678	001622 Administrative Specilaist 2	Moved 0.8 from 7701 to 7705 (0.4) & 7707 (0.4) to align with actual effort
1691	001016 Legal Secretary							1.00		1.00							1.00		1.00	1691	001016 Legal Secretary	No Change
1710	001201 Juvenile Counselor 1			0.50	0.50					1.00			0.40	0.40			0.20		1.00	1710	001202 Juvenile Counselor 1	Moved 0.1 from 7703 and 7704 to 7707 to align with actual effort
1804	020587 Program Supervisor		0.15				0.70		0.15	1.00						0.85		0.15	1.00	1804	020207 Juvenile Department Supervisor	Moved 0.15 from 7706 yo 7702 to align with actual effort
1807	001203 Juvenile Counselor 2					0.50		0.50		1.00					0.50		0.50		1.00	1807	001203 Juvenile Counselor 2	No Change
1809	020207 Juvenile Department Supervisor					0.50		0.50		1.00				0.40	0.30		0.30		1.00	1809	020207 Juvenile Department Supervisor	Moved 0.2 from 7707 and 7705 to 7704 to align with actual effort
1840	001203 Juvenile Counselor 2					0.50		0.50		1.00					0.50		0.50		1.00	1840	001203 Juvenile Counselor 2	No Change
1870	001201 Juvenile Counselor 1			0.50	0.50					1.00			0.40	0.40			0.20		1.00	1870	001202 Juvenile Counselor 1	Moved 0.1 from 7703 and 7704 to 7707 to align with actual effort
2423	020587 Program Supervisor			0.50	0.50					1.00			0.50	0.50					1.00	2423	020587 Program Supervisor	No Change
2424	001563 Human Services Coordinator 2						1.00			1.00						1.00			1.00	2424	001563 Human Services Coordinator 2	No Change
2425	001203 Juvenile Counselor 2			1.00						1.00		1.00							1.00	2425	001694 Data Control Analyst 2	Reclassified position and moved to 7702 to align with actual effort

# Juvenile Department FTE Allocation Changes

FY18-19 FTE Allocation by MFR											FY19-20 FTE Allocation By MFR												
Position Num	FY18-19 Classification	Off. of the Director	7701 Comm. Engagment & Collab.	7703 Custody Svcs	7704 Assessment	7705 Eval. & Treatment	7706 Positive Yth Dev	7707 Supervision Svcs	7708 Victims Svcs	Grand Total	Off. of the Director	7701 Policy, Performance & Research	7702 Custody Svcs	7703 Assessment	7704 Eval. & Treatment	7705 Positive Yth Dev	7706 Supervision Svcs	7707 Victims Svcs	Grand Total	Position Num.	FY19-20 Classification	Notes	
2507	001188 Work Crew Specialist						1.00			1.00						1.00			1.00	2507	001188 Work Crew Specialist	No Change	
2566	001560 Human Services Coordinator 1								1.00	1.00								1.00	1.00	2566	001560 Human Services Coordinator 1	No Change	
2655	001563 Human Services Coordinator 2		1.00							1.00						1.00			1.00	2655	001563 Human Services Coordinator 2	Moved 1.0 FTE from 7702 to 7706 to align with actual effort	
2673	001202 Juvenile Counselor 1			0.50	0.50					1.00			0.40	0.20			0.40		1.00	2673	001202 Juvenile Counselor 1	Moved 1.0 from 7703 and 0.3 from 7704 to 7707 to align with actual effort	
2717	001203 Juvenile Counselor 2					0.50		0.50		1.00					0.50		0.50		1.00	2717	001203 Juvenile Counselor 2	No Change	
2745	001203 Juvenile Counselor 2			1.00						1.00			0.50	0.50					1.00	2745	020587 Program Supervisor	Reclassified position and moved 0.5 from 7703 to 7704 to align with actual effort	
2886	001005 Policy Analyst	1.00								1.00		1.00							1.00	2886	001626 Policy Perform Research Ana	Reclassification per HR	
3215	001025 Administrative Assistant	0.50					0.50			1.00	0.20		0.10	0.30		0.30		0.10	1.00	3215	001622 Administrative Specilaist 2	Reclassified and resplit fte to support	
3380	001560 Human Services Coordinator 1						1.00			1.00						1.00			1.00	3380	001560 Human Services Coordinator 1	No Change	
3423	001098 Accounting Specialist 1	0.75						0.25		1.00	0.75							0.25	1.00	3423	001632 Office Specialist 2	Reclassified	
3426	001560 Human Services Coordinator 1						1.00			1.00						1.00			1.00	3426	001560 Human Services Coordinator 1	No Change	
3545	001187 Human Services Assistant						1.00			1.00						1.00			1.00	3545	001187 Human Services Assistant	No Change	
3560	001205 Juvenile Serv Program Coord				1.00					1.00			0.60			0.40			1.00	3560	001205 Juvenile Serv Program Coord	Moved 0.4 from 7704 to 7706	
3605	001628 Business Program Coordinator	1.00								1.00	1.00								1.00	3605	001628 Business Program Coordinator	No Change	
Grand Total		10.25	1.15	7.50	6.50	9.00	7.70	11.75	1.15	55.00	6.15	3.00	4.00	9.10	7.60	8.20	14.55	1.40	54.00				

# INQUIRY 7

## Summary of General Fund Support Last 5 Years (FY2013-14-FY2019-20 Proposed)

Department	object	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Budgeted FY 18-19	Projected FY 18-19	FY2019-20
<b><u>Board Comm &amp; Administration</u></b>									
Board Commissioner	Expenses	1,310,450	1,467,294	1,489,599	1,622,071	1,815,855	1,888,129	1,885,872	1,931,205
	<i>GF Supp</i>	<i>1,310,084</i>	<i>1,466,294</i>	<i>1,489,434</i>	<i>1,602,951</i>	<i>1,815,749</i>	<i>1,888,129</i>	<i>1,885,837</i>	<i>1,931,205</i>
BCC Administration	Expenses	1,684,015	1,953,741	2,138,213	2,155,523	2,143,426	2,439,716	2,418,021	2,567,324
	<i>GF Supp</i>	<i>176,180</i>	<i>218,494</i>	<i>472,882</i>	<i>201,608</i>	<i>49,416</i>	<i>361,893</i>	<i>340,198</i>	<i>452,973</i>
<b>Total Board Comm &amp; Administration</b>		<b>2,994,465</b>	<b>3,421,035</b>	<b>3,627,812</b>	<b>3,777,594</b>	<b>3,959,281</b>	<b>4,327,845</b>	<b>4,303,893</b>	<b>4,498,529</b>
<b>Total GF Supp for Board Comm &amp; Administration</b>		<b>1,486,264</b>	<b>1,684,788</b>	<b>1,962,316</b>	<b>1,804,559</b>	<b>1,865,165</b>	<b>2,250,022</b>	<b>2,226,035</b>	<b>2,384,178</b>
<b>GF Supp % of Board Comm &amp; Administration</b>		<b>49.63%</b>	<b>49.25%</b>	<b>54.09%</b>	<b>47.77%</b>	<b>47.11%</b>	<b>51.99%</b>	<b>51.72%</b>	<b>53.00%</b>
<b>% of Total GF Supp</b>		<b>1.40%</b>	<b>1.55%</b>	<b>1.65%</b>	<b>1.51%</b>	<b>1.49%</b>	<b>1.71%</b>	<b>1.70%</b>	<b>1.71%</b>
<b><u>Assessor</u></b>									
Assessor	Expenses	6,638,746	6,707,590	7,091,371	6,965,054	7,490,869	8,205,160	7,950,348	8,941,438
	<i>GF Supp</i>	<i>4,551,032</i>	<i>4,531,373</i>	<i>4,764,616</i>	<i>4,546,431</i>	<i>5,188,250</i>	<i>6,020,160</i>	<i>5,435,348</i>	<i>6,676,438</i>
<b>Total Assessor</b>		<b>6,638,746</b>	<b>6,707,590</b>	<b>7,091,371</b>	<b>6,965,054</b>	<b>7,490,869</b>	<b>8,205,160</b>	<b>7,950,348</b>	<b>8,941,438</b>
<b>Total GF Supp for Assessor</b>		<b>4,551,032</b>	<b>4,531,373</b>	<b>4,764,616</b>	<b>4,546,431</b>	<b>5,188,250</b>	<b>6,020,160</b>	<b>5,435,348</b>	<b>6,676,438</b>
<b>GF Supp % of Assessor</b>		<b>68.55%</b>	<b>67.56%</b>	<b>67.19%</b>	<b>65.27%</b>	<b>69.26%</b>	<b>73.37%</b>	<b>68.37%</b>	<b>74.67%</b>
<b>% of Total GF Supp</b>		<b>4.29%</b>	<b>4.18%</b>	<b>4.00%</b>	<b>3.81%</b>	<b>4.14%</b>	<b>4.57%</b>	<b>4.16%</b>	<b>4.78%</b>
<b><u>Business and Economic Svcs</u></b>									
Library Services Fund	Expenses	4,982,471	4,606,444	6,004,802	6,810,548	4,417,839	8,700,166	4,580,359	9,891,583
	<i>GF Supp</i>	<i>3,332,577</i>	<i>2,316,114</i>	<i>2,279,053</i>	<i>2,230,371</i>	<i>2,251,746</i>	<i>2,420,811</i>	<i>2,420,811</i>	<i>2,597,275</i>
Parks Fund	Expenses	2,395,699	2,243,044	1,979,620	2,449,051	2,429,279	4,062,162	2,829,614	3,251,257
	<i>GF Supp</i>	<i>158,022</i>	<i>197,816</i>	<i>202,632</i>	<i>204,207</i>	<i>205,259</i>	<i>208,122</i>	<i>208,122</i>	<i>210,882</i>
Forest Management Fund	Expenses		353,562	667,947	2,201,720	1,351,217	9,224,568	1,569,184	4,260,901
	<i>GF Supp</i>			<i>90,000</i>					
Business & Economic Devel Fund	Expenses	3,681,392	3,275,542	2,744,257	3,213,147	2,803,154	5,209,134	3,242,935	6,127,941
	<i>GF Supp</i>				<i>30,000</i>				
County Fair Fund	Expenses	1,460,563	1,558,070	1,654,419	1,796,215	1,906,648	2,395,508	2,083,446	2,250,500
Stone Creek Golf Course	Expenses	6,508,178	2,496,498	2,531,124	2,648,061	2,590,596	3,716,335	2,869,793	3,607,059
Property Resources Fund	Expenses	519,114	528,773	1,551,134	773,194	1,059,553	3,096,094	2,035,988	3,238,959
<b>Total Business and Economic Svcs</b>		<b>19,547,417</b>	<b>15,061,933</b>	<b>17,133,303</b>	<b>19,891,936</b>	<b>16,558,286</b>	<b>36,403,967</b>	<b>19,211,319</b>	<b>32,628,200</b>
<b>Total GF Supp for Business and Economic Svcs</b>		<b>3,490,599</b>	<b>2,513,930</b>	<b>2,571,685</b>	<b>2,464,578</b>	<b>2,457,005</b>	<b>2,628,933</b>	<b>2,628,933</b>	<b>2,808,157</b>
<b>GF Supp % of Business and Economic Svcs</b>		<b>17.86%</b>	<b>16.69%</b>	<b>15.01%</b>	<b>12.39%</b>	<b>14.84%</b>	<b>7.22%</b>	<b>13.68%</b>	<b>8.61%</b>
<b>% of Total GF Supp</b>		<b>3.29%</b>	<b>2.32%</b>	<b>2.16%</b>	<b>2.06%</b>	<b>1.96%</b>	<b>2.00%</b>	<b>2.01%</b>	<b>2.01%</b>
<b><u>County Counsel</u></b>									
County Counsel	Expenses	1,899,683	2,027,029	2,067,267	2,424,838	2,607,745	2,859,569	2,840,769	2,941,273
	<i>GF Supp</i>	<i>1,008,116</i>	<i>1,166,925</i>	<i>1,033,459</i>	<i>1,244,625</i>	<i>1,656,345</i>	<i>1,899,569</i>	<i>1,899,569</i>	<i>1,976,273</i>
<b>Total County Counsel</b>		<b>1,899,683</b>	<b>2,027,029</b>	<b>2,067,267</b>	<b>2,424,838</b>	<b>2,607,745</b>	<b>2,859,569</b>	<b>2,840,769</b>	<b>2,941,273</b>
<b>Total GF Supp for County Counsel</b>		<b>1,008,116</b>	<b>1,166,925</b>	<b>1,033,459</b>	<b>1,244,625</b>	<b>1,656,345</b>	<b>1,899,569</b>	<b>1,899,569</b>	<b>1,976,273</b>
<b>GF Supp % of County Counsel</b>		<b>53.07%</b>	<b>57.57%</b>	<b>49.99%</b>	<b>51.33%</b>	<b>63.52%</b>	<b>66.43%</b>	<b>66.87%</b>	<b>67.19%</b>
<b>% of Total GF Supp</b>		<b>0.95%</b>	<b>1.08%</b>	<b>0.87%</b>	<b>1.04%</b>	<b>1.32%</b>	<b>1.44%</b>	<b>1.45%</b>	<b>1.41%</b>

**Clerk**

Clerk Expenses	2,029,946	2,097,658	2,543,509	2,711,285	2,637,797	3,421,045	3,024,209	3,420,891
<i>GF Supp</i>	<i>-798,313</i>	<i>-1,288,733</i>	<i>-1,136,296</i>	<i>-1,424,365</i>	<i>-1,030,364</i>	<i>-106,725</i>	<i>-76,459</i>	<i>169,669</i>
Records Management Fund Expenses	634,284	588,889	632,417	591,937	604,525	858,509	707,088	798,112
<b>Total County Clerk</b>	<b>2,664,230</b>	<b>2,686,547</b>	<b>3,175,926</b>	<b>3,303,222</b>	<b>3,242,322</b>	<b>4,279,554</b>	<b>3,731,297</b>	<b>4,219,003</b>
<b>Total GF Supp for County Clerk</b>								<b>169,669</b>
<b>GF Supp % of County Clerk</b>								<b>4.02%</b>
<b>% of Total GF Supp</b>								<b>0.12%</b>

**Disaster Management**

Disaster Management Fund Expenses	2,720,954	2,191,349	2,189,837	2,118,812	2,399,243	4,538,196	3,037,206	4,661,375
<i>GF Supp</i>	<i>1,547,448</i>	<i>1,703,161</i>	<i>1,793,911</i>	<i>1,742,118</i>	<i>1,874,696</i>	<i>2,171,183</i>	<i>2,171,183</i>	<i>2,256,168</i>
<b>Total Disaster Management</b>	<b>2,720,954</b>	<b>2,191,349</b>	<b>2,189,837</b>	<b>2,118,812</b>	<b>2,399,243</b>	<b>4,538,196</b>	<b>3,037,206</b>	<b>4,661,375</b>
<b>Total GF Supp for Disaster Management</b>	<b>1,547,448</b>	<b>1,703,161</b>	<b>1,793,911</b>	<b>1,742,118</b>	<b>1,874,696</b>	<b>2,171,183</b>	<b>2,171,183</b>	<b>2,256,168</b>
<b>GF Supp % of Disaster Management</b>	<b>56.87%</b>	<b>77.72%</b>	<b>81.92%</b>	<b>82.22%</b>	<b>78.14%</b>	<b>47.84%</b>	<b>71.49%</b>	<b>48.40%</b>
<b>% of Total GF Supp</b>	<b>1.46%</b>	<b>1.57%</b>	<b>1.51%</b>	<b>1.46%</b>	<b>1.50%</b>	<b>1.65%</b>	<b>1.66%</b>	<b>1.61%</b>

**District Attorney**

District Attorney's Fund Expenses	10,721,538	11,102,661	11,246,354	11,883,299	12,567,623	14,017,085	13,502,463	14,933,103
<i>GF Supp</i>	<i>8,537,470</i>	<i>8,713,066</i>	<i>9,044,708</i>	<i>9,514,850</i>	<i>9,813,106</i>	<i>10,051,182</i>	<i>10,051,182</i>	<i>11,298,121</i>
<b>Total District Attorney</b>	<b>10,721,538</b>	<b>11,102,661</b>	<b>11,246,354</b>	<b>11,883,299</b>	<b>12,567,623</b>	<b>14,017,085</b>	<b>13,502,463</b>	<b>14,933,103</b>
<b>Total GF Supp for District Attorney</b>	<b>8,537,470</b>	<b>8,713,066</b>	<b>9,044,708</b>	<b>9,514,850</b>	<b>9,813,106</b>	<b>10,051,182</b>	<b>10,051,182</b>	<b>11,298,121</b>
<b>GF Supp % of District Attorney</b>	<b>79.63%</b>	<b>78.48%</b>	<b>80.42%</b>	<b>80.07%</b>	<b>78.08%</b>	<b>71.71%</b>	<b>74.44%</b>	<b>75.66%</b>
<b>% of Total GF Supp</b>	<b>8.05%</b>	<b>8.03%</b>	<b>7.60%</b>	<b>7.97%</b>	<b>7.83%</b>	<b>7.63%</b>	<b>7.70%</b>	<b>8.09%</b>

**Emergency Communications**

Central Dispatch Fund Expenses	5,660,568	6,101,259	6,403,069	6,683,720	7,686,330	10,029,380	7,953,366	9,870,266
<i>GF Supp</i>			<i>45,590</i>					
<b>Total Emergency</b>	<b>5,660,568</b>	<b>6,101,259</b>	<b>6,403,069</b>	<b>6,683,720</b>	<b>7,686,330</b>	<b>10,029,380</b>	<b>7,953,366</b>	<b>9,870,266</b>
<b>Total GF Supp for Emergency Communications</b>			<b>45,590</b>					
<b>GF Supp % of Emergency Communications</b>	<b>-</b>	<b>-</b>	<b>0.71%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>% of Total GF Supp</b>			<b>0.04%</b>					

**Finance**

Finance Expenses	4,485,872	4,785,801	5,136,911	5,436,684	6,023,627	7,762,118	6,275,174	8,490,234
<i>GF Supp</i>	<i>1,180,010</i>	<i>1,360,568</i>	<i>1,828,777</i>	<i>1,767,732</i>	<i>1,448,220</i>	<i>2,642,398</i>	<i>1,323,660</i>	<i>2,312,285</i>
Facilities Management Fund Expenses	8,102,456	8,794,454	9,265,395	9,338,745	9,943,779	13,285,471	12,702,486	13,458,316
Facilities Management Fund <i>GF Supp</i>			<i>340,403</i>					
<b>Total Finance</b>	<b>12,588,328</b>	<b>13,580,255</b>	<b>14,402,306</b>	<b>14,775,429</b>	<b>15,967,406</b>	<b>21,047,589</b>	<b>18,977,660</b>	<b>21,948,550</b>
<b>Total GF Supp for Finance</b>	<b>1,180,010</b>	<b>1,360,568</b>	<b>2,169,180</b>	<b>1,767,732</b>	<b>1,448,220</b>	<b>2,642,398</b>	<b>1,323,660</b>	<b>2,312,285</b>
<b>GF Supp % of Finance</b>	<b>9.37%</b>	<b>10.02%</b>	<b>15.06%</b>	<b>11.96%</b>	<b>9.07%</b>	<b>12.55%</b>	<b>6.97%</b>	<b>10.54%</b>
<b>% of Total GF Supp</b>	<b>1.11%</b>	<b>1.25%</b>	<b>1.82%</b>	<b>1.48%</b>	<b>1.16%</b>	<b>2.01%</b>	<b>1.01%</b>	<b>1.65%</b>

**Health, Housing & Human Svcs**

Health, Housing & Human Svcs Admin Fund Expenses	1,304,084	1,061,214	1,085,602	1,638,533	1,837,086	3,741,699	3,328,387	3,589,579
<i>GF Supp</i>	<i>447,262</i>	<i>579,439</i>	<i>539,950</i>	<i>596,493</i>	<i>613,522</i>	<i>1,818,632</i>	<i>1,818,632</i>	<i>1,855,025</i>
Behavioral Health Fund Expenses	29,857,038	33,398,834	34,607,258	20,985,044	21,620,617	31,794,401	23,297,569	29,760,622
<i>GF Supp</i>	<i>837,005</i>	<i>854,886</i>	<i>868,458</i>	<i>948,389</i>	<i>974,482</i>	<i>954,437</i>	<i>954,437</i>	<i>933,679</i>
Social Services Fund Expenses	18,428,229	18,703,304	19,468,969	20,648,579	22,699,176	35,239,801	28,285,721	34,365,502
<i>GF Supp</i>	<i>1,679,214</i>	<i>2,980,459</i>	<i>3,016,023</i>	<i>2,783,124</i>	<i>2,785,252</i>	<i>3,055,485</i>	<i>3,055,485</i>	<i>3,097,598</i>
Community Development Fund Expenses	3,493,943	7,521,567	4,308,104	4,215,644	4,100,071	7,163,041	6,379,395	6,651,207
<i>GF Supp</i>	<i>48,062</i>	<i>148,358</i>	<i>149,029</i>	<i>48,801</i>	<i>49,640</i>	<i>77,905</i>	<i>77,905</i>	<i>48,279</i>
Community Solutions for Clack Co Fund Expenses	3,832,655	4,251,417	4,271,302	4,270,697	4,225,185	657,665	657,665	



	<i>GF Supp</i>	638,900	709,146	791,367	903,077	966,946			
Children, Youth & Families Fund	Expenses	3,846,239	4,285,567	4,836,392	6,133,578	4,665,602	10,457,923	9,033,354	9,360,729
	<i>GF Supp</i>	1,055,222	1,190,243	1,326,607	1,276,663	1,278,438	2,349,428	2,649,428	2,612,533
Public Health Fund	Expenses	7,606,126	7,976,140	8,467,886	9,090,667	8,964,263	10,570,719	9,638,056	10,850,937
	<i>GF Supp</i>	1,594,070	1,880,250	1,981,361	1,965,845	2,105,163	2,141,696	2,141,696	2,514,748
Clackamas Health Centers Fund	Expenses	29,706,217	29,614,242	32,365,633	30,901,834	33,672,064	53,676,948	35,512,459	56,484,772
	<i>GF Supp</i>	3,683,226	503,580	606,589	522,976	543,188	567,643	567,643	587,523
Community Health Fund	Expenses	2,081,967							
<b>Total Health, Housing &amp; Human Svcs</b>		<b>100,156,498</b>	<b>106,812,285</b>	<b>109,411,146</b>	<b>97,884,576</b>	<b>101,784,064</b>	<b>153,302,197</b>	<b>116,132,606</b>	<b>151,063,348</b>
<b>Total GF Supp for Health, Housing &amp; Human Svcs</b>		<b>9,982,961</b>	<b>8,846,361</b>	<b>9,279,384</b>	<b>9,045,368</b>	<b>9,316,631</b>	<b>10,965,226</b>	<b>11,265,226</b>	<b>11,649,385</b>
<b>GF Supp % of Health, Housing &amp; Human Svcs</b>		<b>9.97%</b>	<b>8.28%</b>	<b>8.48%</b>	<b>9.24%</b>	<b>9.15%</b>	<b>7.15%</b>	<b>9.70%</b>	<b>7.71%</b>
<b>% of Total GF Supp</b>		<b>9.42%</b>	<b>8.16%</b>	<b>7.80%</b>	<b>7.57%</b>	<b>7.43%</b>	<b>8.33%</b>	<b>8.63%</b>	<b>8.34%</b>

### Human Resources

Human Resources	Expenses	4,781,290	4,834,809	5,376,904	5,774,623	3,801,919	4,492,394	4,435,666	5,039,793
	<i>GF Supp</i>	352,264	45,205	302,206	698,655	901,904	1,354,072	1,297,344	1,292,330
Risk Management Claims Fund	Expenses	5,358,328	5,292,931	4,568,693	4,750,660	4,037,937	16,956,761	4,848,456	17,689,156
	<i>GF Supp</i>			750,000					
Self-Insurance Fund	Expenses	2,676,092	13,973,767	30,233,961	26,221,433	27,575,172	40,681,794	28,454,764	43,419,527
<b>Total Human Resources</b>		<b>12,815,710</b>	<b>24,101,507</b>	<b>40,179,558</b>	<b>36,746,716</b>	<b>35,415,028</b>	<b>62,130,949</b>	<b>37,738,886</b>	<b>66,148,476</b>
<b>Total GF Supp for Human Resources</b>		<b>352,264</b>	<b>45,205</b>	<b>1,052,206</b>	<b>698,655</b>	<b>901,904</b>	<b>1,354,072</b>	<b>1,297,344</b>	<b>1,292,330</b>
<b>GF Supp % of Human Resources</b>		<b>2.75%</b>	<b>0.19%</b>	<b>2.62%</b>	<b>1.90%</b>	<b>2.55%</b>	<b>2.18%</b>	<b>3.44%</b>	<b>1.95%</b>
<b>% of Total GF Supp</b>		<b>0.33%</b>	<b>0.04%</b>	<b>0.88%</b>	<b>0.58%</b>	<b>0.72%</b>	<b>1.03%</b>	<b>0.99%</b>	<b>0.92%</b>

### Justice Court

Expenses	5,191,552	3,088,183	3,787,048	4,249,742	3,810,991	5,687,662	4,505,566	5,265,569
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### Juvenile

Juvenile Fund	Expenses	8,390,341	9,182,133	9,785,577	9,354,521	9,733,727	12,834,324	10,960,947	12,017,550
	<i>GF Supp</i>	6,411,309	6,783,559	7,457,583	7,647,800	7,924,463	8,105,401	8,105,401	8,271,518
<b>Total Juvenile</b>		<b>8,390,341</b>	<b>9,182,133</b>	<b>9,785,577</b>	<b>9,354,521</b>	<b>9,733,727</b>	<b>12,834,324</b>	<b>10,960,947</b>	<b>12,017,550</b>
<b>Total GF Supp for Juvenile</b>		<b>6,411,309</b>	<b>6,783,559</b>	<b>7,457,583</b>	<b>7,647,800</b>	<b>7,924,463</b>	<b>8,105,401</b>	<b>8,105,401</b>	<b>8,271,518</b>
<b>GF Supp % of Juvenile</b>		<b>76.41%</b>	<b>73.88%</b>	<b>76.21%</b>	<b>81.76%</b>	<b>81.41%</b>	<b>63.15%</b>	<b>73.95%</b>	<b>68.83%</b>
<b>% of Total GF Supp</b>		<b>6.05%</b>	<b>6.25%</b>	<b>6.27%</b>	<b>6.40%</b>	<b>6.32%</b>	<b>6.16%</b>	<b>6.21%</b>	<b>5.92%</b>

### Law Library

Expenses	419,713	383,634	381,142	399,407	394,284	658,461	392,253	631,100
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### Public & Government Affairs

Public & Government Affairs	Expenses	3,260,977	3,185,589	3,451,255	4,223,116	4,710,618	6,123,213	5,271,519	5,415,113
	<i>GF Supp</i>	1,009,404	1,211,810	974,283	-717,930	-835,360	6,721	-432,318	775,081
<b>Total Public &amp; Government Affairs</b>		<b>3,260,977</b>	<b>3,185,589</b>	<b>3,451,255</b>	<b>4,223,116</b>	<b>4,710,618</b>	<b>6,123,213</b>	<b>5,271,519</b>	<b>5,415,113</b>
<b>Total GF Supp for Public &amp; Government Affairs</b>		<b>1,009,404</b>	<b>1,211,810</b>	<b>974,283</b>			<b>6,721</b>		<b>775,081</b>
<b>GF Supp % of Public &amp; Government Affairs</b>		<b>30.95%</b>	<b>38.04%</b>	<b>28.23%</b>			<b>0.11%</b>		<b>14.31%</b>
<b>% of Total GF Supp</b>		<b>0.95%</b>	<b>1.12%</b>	<b>0.82%</b>			<b>0.01%</b>		<b>0.55%</b>

### Resolution Services

Resolution Services Fund	Expenses	1,281,091	1,353,020	1,409,952	1,453,084	1,542,962	1,687,357	1,668,218	1,698,279
	<i>GF Supp</i>	287,402	439,249	509,510	542,433	587,869	780,607	780,607	666,388
<b>Total Resolution Services</b>		<b>1,281,091</b>	<b>1,353,020</b>	<b>1,409,952</b>	<b>1,453,084</b>	<b>1,542,962</b>	<b>1,687,357</b>	<b>1,668,218</b>	<b>1,698,279</b>
<b>Total GF Supp for Resolution Services</b>		<b>287,402</b>	<b>439,249</b>	<b>509,510</b>	<b>542,433</b>	<b>587,869</b>	<b>780,607</b>	<b>780,607</b>	<b>666,388</b>
<b>GF Supp % of Resolution Services</b>		<b>22.43%</b>	<b>32.46%</b>	<b>36.14%</b>	<b>37.33%</b>	<b>38.10%</b>	<b>46.26%</b>	<b>46.79%</b>	<b>39.24%</b>
<b>% of Total GF Supp</b>		<b>0.27%</b>	<b>0.41%</b>	<b>0.43%</b>	<b>0.45%</b>	<b>0.47%</b>	<b>0.59%</b>	<b>0.60%</b>	<b>0.48%</b>

## Sheriff

Community Corrections Fund Expenses	11,985,244	12,493,452	14,426,265	14,777,066	14,990,866	19,356,036	16,317,686	18,164,909
<i>GF Supp</i>	<i>3,761,715</i>	<i>3,880,798</i>	<i>4,188,718</i>	<i>4,376,391</i>	<i>4,546,938</i>	<i>4,672,087</i>	<i>4,672,087</i>	<i>4,790,582</i>
Sheriff's Fund Expenses	75,148,480	76,591,274	82,221,507	83,927,941	88,971,444	92,491,947	91,737,280	99,797,210
<i>GF Supp</i>	<i>47,048,831</i>	<i>49,237,474</i>	<i>51,985,096</i>	<i>55,104,521</i>	<i>58,317,402</i>	<i>58,432,324</i>	<i>59,313,610</i>	<i>65,759,514</i>
<b>Total Sheriff</b>	<b>87,133,724</b>	<b>89,084,726</b>	<b>96,647,772</b>	<b>98,705,007</b>	<b>103,962,310</b>	<b>111,847,983</b>	<b>108,054,966</b>	<b>117,962,119</b>
<b>Total GF Supp for Sheriff</b>	<b>50,810,546</b>	<b>53,118,272</b>	<b>56,173,814</b>	<b>59,480,912</b>	<b>62,864,340</b>	<b>63,104,411</b>	<b>63,985,697</b>	<b>70,550,096</b>
<b>GF Supp % of Sheriff</b>	<b>58.31%</b>	<b>59.63%</b>	<b>58.12%</b>	<b>60.26%</b>	<b>60.47%</b>	<b>56.42%</b>	<b>59.22%</b>	<b>59.81%</b>
<b>% of Total GF Supp</b>	<b>47.94%</b>	<b>48.98%</b>	<b>47.21%</b>	<b>49.80%</b>	<b>50.14%</b>	<b>47.92%</b>	<b>48.99%</b>	<b>50.49%</b>

## Technology Services

Technology Services Fund Expenses	10,412,600	10,858,407	10,762,842	10,913,203	12,073,465	17,297,553	16,202,475	15,053,654
<i>GF Supp</i>	<i>2,880,035</i>	<i>3,170,342</i>	<i>3,572,140</i>	<i>3,906,891</i>	<i>3,996,883</i>	<i>4,747,410</i>	<i>4,747,410</i>	<i>4,580,377</i>
Telecommunications Services Fund Expenses	2,603,639	2,511,981	2,627,414	2,331,627	2,353,390	4,040,722	3,098,209	3,773,058
Clackamas Broadband Utility Expenses	1,255,938	674,391	1,636,633	2,478,656	1,810,458	2,707,789	1,713,691	2,290,098
<b>Total Technology Services</b>	<b>14,272,177</b>	<b>14,044,779</b>	<b>15,026,889</b>	<b>15,723,486</b>	<b>16,237,313</b>	<b>24,046,064</b>	<b>21,014,375</b>	<b>21,116,810</b>
<b>Total GF Supp for Technology Services</b>	<b>2,880,035</b>	<b>3,170,342</b>	<b>3,572,140</b>	<b>3,906,891</b>	<b>3,996,883</b>	<b>4,747,410</b>	<b>4,747,410</b>	<b>4,580,377</b>
<b>GF Supp % of Technology Services</b>	<b>20.18%</b>	<b>22.57%</b>	<b>23.77%</b>	<b>24.85%</b>	<b>24.62%</b>	<b>19.74%</b>	<b>22.59%</b>	<b>21.69%</b>
<b>% of Total GF Supp</b>	<b>2.72%</b>	<b>2.92%</b>	<b>3.00%</b>	<b>3.27%</b>	<b>3.19%</b>	<b>3.61%</b>	<b>3.63%</b>	<b>3.28%</b>

## Department of Transportation

County Surveyor Expenses	932,809	1,016,446	1,132,520	1,135,759	1,278,246	1,366,511	1,308,906	1,244,775
<i>GF Supp</i>	<i>388,204</i>	<i>391,744</i>	<i>412,295</i>	<i>364,882</i>	<i>586,721</i>	<i>680,648</i>	<i>680,604</i>	<i>600,775</i>
Building Codes Fund Expenses	5,008,570	5,109,660	6,068,485	6,293,933	6,778,605	13,961,640	7,625,398	15,332,282
<i>GF Supp</i>			<i>875</i>					
Planning Fund Expenses	3,043,595	2,916,940	3,142,212	3,290,682	3,632,175	5,607,489	3,911,704	5,335,977
<i>GF Supp</i>	<i>2,306,514</i>	<i>2,363,308</i>	<i>2,461,420</i>	<i>2,570,678</i>	<i>2,823,889</i>	<i>2,824,514</i>	<i>2,824,514</i>	<i>2,755,001</i>
Road Fund Expenses	28,765,556	27,701,026	30,166,498	34,525,570	30,626,663	77,581,857	48,620,645	72,347,908
<i>GF Supp</i>	<i>288,427</i>	<i>788,427</i>	<i>2,016,837</i>	<i>751,460</i>	<i>833,114</i>	<i>293,686</i>	<i>293,686</i>	<i>301,747</i>
Code Enf, S&SW & SOWP Expenses	2,644,125	2,263,694	2,410,248	2,941,172	3,897,257	6,374,217	4,212,963	6,737,642
<i>GF Supp</i>	<i>120,000</i>	<i>123,859</i>	<i>112,558</i>	<i>112,503</i>	<i>134,534</i>	<i>322,970</i>	<i>322,970</i>	<i>271,136</i>
Dog Svcs Fund Expenses	1,836,667	1,863,357	1,957,271	2,048,698	2,146,405	3,419,858	2,428,067	3,392,352
<i>GF Supp</i>	<i>1,572,557</i>	<i>1,423,296</i>	<i>1,442,931</i>	<i>1,492,324</i>	<i>1,572,264</i>	<i>1,732,506</i>	<i>1,732,506</i>	<i>1,752,611</i>
Fleet Services Fund Expenses	4,113,432	4,847,635	4,403,808	4,200,496	4,536,164	6,058,002	5,104,203	6,680,317
<i>GF Supp</i>						<i>10,000</i>	<i>10,000</i>	
System Development Charge Fund Expenses	3,176,932	3,348,723	4,040,284	697,522	404,477	11,506,444	1,070,269	12,969,566
Public Land Corner Preservation Fund Expenses	711,530	676,422	677,585	580,342	637,200	1,763,238	693,794	1,573,694
Sunnyside Village Park Rd Frontage Const Fund Expenses		2,336						
Sunnyside Village Park Acquisition Fund Expenses	354,865	3,143						
Happy Valley/Clack Joint Trans Fund Expenses	3,030,538	3,555,460	3,286,871	5,173,867	4,466,020	1,888,401	1,888,401	
DTD Capital Projects Fund Expenses	11,974,718	6,119,554	9,396,551	11,097,667	3,411,628	4,122,400	4,122,400	
Local Improvement District Construction Fund Expenses	117	359	37	94	515,496	27,429		29,429
Fleet Replacement Reserve Fund Expenses			183,403					
<b>Total Department of Transportation</b>	<b>65,593,454</b>	<b>59,424,755</b>	<b>66,865,773</b>	<b>71,985,802</b>	<b>62,330,336</b>	<b>133,677,486</b>	<b>80,986,750</b>	<b>125,643,942</b>
<b>Total GF Supp for Department of Transportation</b>	<b>4,675,702</b>	<b>5,090,634</b>	<b>6,446,916</b>	<b>5,291,847</b>	<b>5,950,522</b>	<b>5,864,324</b>	<b>5,864,280</b>	<b>5,681,270</b>
<b>GF Supp % of Department of Transportation</b>	<b>7.13%</b>	<b>8.57%</b>	<b>9.64%</b>	<b>7.35%</b>	<b>9.55%</b>	<b>4.39%</b>	<b>7.24%</b>	<b>4.52%</b>
<b>% of Total GF Supp</b>	<b>4.41%</b>	<b>4.69%</b>	<b>5.42%</b>	<b>4.43%</b>	<b>4.75%</b>	<b>4.45%</b>	<b>4.49%</b>	<b>4.07%</b>

## Tourism Development

Tourism Development Fund Expenses	3,400,586	3,752,899	3,995,822	4,567,112	5,007,853	6,448,231	5,564,498	6,261,657
<i>GF Supp</i>	<i>225,285</i>	<i>279,359</i>	<i>279,359</i>	<i>279,359</i>	<i>299,359</i>	<i>299,359</i>	<i>299,359</i>	<i>299,359</i>
<b>Total Department of Transportation</b>	<b>3,400,586</b>	<b>3,752,899</b>	<b>3,995,822</b>	<b>4,567,112</b>	<b>5,007,853</b>	<b>6,448,231</b>	<b>5,564,498</b>	<b>6,261,657</b>
<b>Total GF Supp for Department of Transportation</b>	<b>225,285</b>	<b>279,359</b>	<b>279,359</b>	<b>279,359</b>	<b>299,359</b>	<b>299,359</b>	<b>299,359</b>	<b>299,359</b>
<b>GF Supp % of Department of Transportation</b>	<b>6.62%</b>	<b>7.44%</b>	<b>6.99%</b>	<b>6.12%</b>	<b>5.98%</b>	<b>4.64%</b>	<b>5.38%</b>	<b>4.78%</b>
<b>% of Total GF Supp</b>	<b>0.21%</b>	<b>0.26%</b>	<b>0.23%</b>	<b>0.23%</b>	<b>0.24%</b>	<b>0.23%</b>	<b>0.23%</b>	<b>0.21%</b>

	Treasurer Expenses	640,997	664,653	815,869	850,497	946,811	1,012,094	999,077	1,099,840
	GF Supp	348,135	346,819	456,431	462,214	505,313	720,594	594,077	793,340
Total Department of Treasurer		640,997	664,653	815,869	850,497	946,811	1,012,094	999,077	1,099,840
Total GF Supp for Department of Treasurer		348,135	346,819	456,431	462,214	505,313	720,594	594,077	793,340
GF Supp % of Department of Treasurer		54.31%	52.18%	55.94%	54.35%	53.37%	71.20%	59.46%	72.13%
% of Total GF Supp		0.33%	0.32%	0.38%	0.39%	0.40%	0.55%	0.45%	0.57%

Capital Projects Reserve Fund	<b>Expenses</b>	3,782,439	2,809,774	5,812,102	3,098,916	2,280,879	21,614,162	4,166,060	14,390,931
	<b>GF Supp</b>	2,067,000	2,300,000	4,390,000	3,200,000	2,525,000	3,000,000	3,000,000	-
<b>Total Department of Capital Projects</b>		3,782,439	2,809,774	5,812,102	3,098,916	2,280,879	21,614,162	4,166,060	14,390,931
<b>GF Supp for Department of Capital Projects</b>		2,067,000	2,300,000	4,390,000	3,200,000	2,525,000	3,000,000	3,000,000	
<b>GF Supp % of Department of Capital Projects</b>		54.65%	81.86%	75.53%	103.26%	110.70%	13.88%	72.01%	0.00%
<b>% of Total GF Supp</b>		1.95%	2.12%	3.69%	2.68%	2.01%	2.28%	2.30%	0.00%

	Debt Service Fund Expenses	9,413,164	9,011,736	9,039,122	9,059,167	40,911,148	8,706,303	8,706,303	8,707,061
	<i>GF Supp</i>	<i>5,139,213</i>	<i>5,149,913</i>	<i>5,016,080</i>	<i>5,450,144</i>	<i>6,207,471</i>	<i>5,066,655</i>	<i>4,931,919</i>	<i>5,277,240</i>
	General Obligation Bond Debt Service Fund Expenses					4,471,635	4,690,155	4,690,155	4,907,325
	<b>Total Department of Capital Projects</b>	<b>9,413,164</b>	<b>9,011,736</b>	<b>9,039,122</b>	<b>9,059,167</b>	<b>45,382,783</b>	<b>13,396,458</b>	<b>13,396,458</b>	<b>13,614,386</b>
	<i>GF Supp for Department of Capital Projects</i>	<i>5,139,213</i>	<i>5,149,913</i>	<i>5,016,080</i>	<i>5,450,144</i>	<i>6,207,471</i>	<i>5,066,655</i>	<i>4,931,919</i>	<i>5,277,240</i>
	<i>GF Supp % of Department of Capital Projects</i>	54.60%	57.15%	55.49%	60.16%	13.68%	37.82%	36.82%	38.76%
	<i>% of Total GF Supp</i>	4.85%	4.75%	4.22%	4.56%	4.95%	3.85%	3.78%	3.78%

[illegible]

## INQUIRY 8

**Chambers, Jennifer**

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**From:** Schmidt, Gary  
**Sent:** Tuesday, May 28, 2019 12:43 PM  
**To:** Butman, Laurel; Chambers, Jennifer; Wolfe, Christa; Fish, Haley  
**Subject:** FW: response to Budget Committee questions

FYI. Not sure if we need to send this to all committee members as the question came from one committee member?

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**From:** Schmidt, Gary  
**Sent:** Tuesday, May 28, 2019 12:36 PM  
**To:** Wilda Parks (wilda37@comcast.net) <wilda37@comcast.net>  
**Subject:** FW: response to Budget Committee questions

FYI

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**From:** Zentner, Laura <[LZentner@clackamas.us](mailto:LZentner@clackamas.us)>  
**Sent:** Tuesday, May 28, 2019 12:32 PM  
**To:** Schmidt, Gary <[GSchmidt@clackamas.us](mailto:GSchmidt@clackamas.us)>  
**Subject:** RE: response to Budget Committee questions

Hi Gary,

The \$25,000 is a part of the \$100,000.

**Laura L. Zentner, CPA | Director**  
**BUSINESS AND COMMUNITY SERVICES**  
CLACKAMAS COUNTY  
150 Beavercreek Road | Suite 414  
OREGON CITY, OR 97045  
PH 503.742.4351 | FX 503.742.4349  
[LZentner@clackamas.us](mailto:LZentner@clackamas.us)

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**From:** Schmidt, Gary <[GSchmidt@clackamas.us](mailto:GSchmidt@clackamas.us)>  
**Sent:** Tuesday, May 28, 2019 8:00 AM  
**To:** Zentner, Laura <[LZentner@clackamas.us](mailto:LZentner@clackamas.us)>  
**Subject:** FW: response to Budget Committee questions

Hi Laura,

Would you please confirm the CCBA payments: is the \$25,000 in dues part of the \$100,000 we pay them, or in addition?

Thanks.

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**From:** Wilda Parks <[wilda37@comcast.net](mailto:wilda37@comcast.net)>  
**Sent:** Saturday, May 25, 2019 10:16 AM  
**To:** Chambers, Jennifer <[JChambers@clackamas.us](mailto:JChambers@clackamas.us)>; Schmidt, Gary <[GSchmidt@clackamas.us](mailto:GSchmidt@clackamas.us)>  
**Subject:** RE: response to Budget Committee questions

Thanks for the info – reading through it this week end.

Wondering though; regarding CCBA, shouldn't the additional \$25,000 annual dues be noted? I believe BCS has paid that for several (if not all) years of CCBA's existence. Of course, I don't know if that is treated the same as membership in Chambers of Commerce or if those monies come from the BCC's budget. (and I would think the largest is probably less than \$3,000 annually). Does the county also pay dues or stipends to the other Business Alliances in the county?

Thanks! See you all Tuesday morning. W

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**From:** Chambers, Jennifer <[JChambers@clackamas.us](mailto:JChambers@clackamas.us)>  
**Sent:** Friday, May 24, 2019 6:06 PM  
**To:** BCC - All County Administration Staff <[bccadminstaff@co.clackamas.or.us](mailto:bccadminstaff@co.clackamas.or.us)>; Jan Lee ([h20kw@aol.com](mailto:h20kw@aol.com)) <[h20kw@aol.com](mailto:h20kw@aol.com)>; Shaun Coldwell ([shauncoldwell@gmail.com](mailto:shauncoldwell@gmail.com)) <[shauncoldwell@gmail.com](mailto:shauncoldwell@gmail.com)>; Tom Feely ([tom@feelyworks.com](mailto:tom@feelyworks.com)) <[tom@feelyworks.com](mailto:tom@feelyworks.com)>; Wilda Parks ([wilda37@comcast.net](mailto:wilda37@comcast.net)) <[wilda37@comcast.net](mailto:wilda37@comcast.net)>  
**Cc:** Fish, Haley <[HFish@clackamas.us](mailto:HFish@clackamas.us)>; Wolfe, Christa <[CWolfe@clackamas.us](mailto:CWolfe@clackamas.us)>  
**Subject:** response to Budget Committee questions

Dear Budget Committee,

Attached is a file that contains a list of all questions posed at, and after, the May 15<sup>th</sup> meeting. If a response has attachments you will see it noted in the list and then find the documents in order of the inquiries as numbered.

We look forward to seeing you on Tuesday morning. Have a wonderful holiday weekend.  
Jennifer

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**Jennifer J. Chambers**  
Budget Manager, Clackamas County Finance Department  
2051 Kaen Rd, Oregon City, OR 97045  
Direct 503-742-5405; Finance Main 503-742-5400  
*My office hours are M-Th 7:00 am - 5:30 pm*

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[Spam Email](#)  
[Phishing Email](#)

## INQUIRY 9

**Chambers, Jennifer**

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**From:** Landon, Diedre  
**Sent:** Wednesday, May 29, 2019 2:06 PM  
**To:** Chambers, Jennifer; Fish, Haley  
**Cc:** Johnson, Dan; Bezner, Mike; Bell, Cheryl; Wolfe, Christa  
**Subject:** Budget Committee Inquiries -- DTD FY 2019-20  
**Attachments:** Budget Committee Additional Details FY 2019-2020.pdf

Jennifer and Haley,

Earlier today the budget committee inquired about a few items that we wanted to provide additional information on. The attached .PDF provides some additional detail on the following:

1. The programmed expenses that will draw down the Transportation Maintenance fund balance.
2. The Transportation Engineering and Construction program began FY 2018-2019 with a fund balance of \$6M; where did that money go?
3. The changes in direct State Highway Fund (Road Fund) support for the different DTD programs over a three year period.

Please let us know if you have any questions.

Thank you.

Diedre Landon,  
Administrative Services Manager

503.742.4411 (P) | [dlandon@clackamas.us](mailto:dlandon@clackamas.us) | 503.742.4272 (F)

*My office hours are Monday through Friday from 7 am to 4 pm.*

Transportation Maintenance - Beginning Fund Balance FY 2019-2020 + Planned Program Expenditures

Fund + Description	Dept + Description	Account + Description	2019-2020 Budget Request		Comments
Maintenance Revenues - FY 2019-2020					
215 - Road Fund	7433 - Transportation Maintenance	302001 - Fund Bal at End of Prior Year	\$	21,517,569	Calculated from prior year. (Includes \$1.5M prior land sale proceeds.)
215 - Road Fund	7433 - Transportation Maintenance	381100 - Land Sale Proceeds	\$	3,750,000	CIAO Land sale proceeds.
Anticipated Expenses - FY 2019-2020					
215 - Road Fund	7433 - Transportation Maintenance	424423 - Contracted Maintenance	\$	(10,000,000)	Contract maintenance; paving packages.
215 - Road Fund	7433 - Transportation Maintenance	485200 - Building Purchase	\$	(7,590,000)	Land sale proceeds + Road Fund buydown of bond.
Future Year Programmed Expenses					
215 - Road Fund	7433 - Transportation Maintenance	482300 - Building Improvements	\$	(2,000,000)	FY 20/21: \$2M Contingency - Vector control, energy efficient improvements, moving costs.
215 - Road Fund	7433 - Transportation Maintenance	490060 - Capital Projects Reserve	\$	(1,000,000)	FY 21/22: I205/Abernethy Bridge Contribution
215 - Road Fund	7433 - Transportation Maintenance	499001 - Contingency	\$	(3,635,898)	Inclement weather response.
			\$	1,041,671	Unallocated Remaining Balance

Fund Balance in Transportation Construction & Engineering Program

**Question:** I see a fund balance of \$6M in Transportation Construction & Engineering; at the end of the year the revenue is no longer in the program. Where did it go?

		2018-2019	
Fund + Description	Dept + Description	Transfers OUT	Comments
416 - DTD Capital Projects	7432 - Transportation Engineering & Construction	\$ 4,122,400	Fund 416 Closed - FY 2019; move revenues to Trans Maintenance 215-7433 to reimburse working capital + Transportation Engineering & Construction 215-7432 to reflect active project revenues + and TSDCs 223-7438 to reimburse for completed projects.
227 - Happy Valley Joint TSDC Fund	7432 - Transportation Engineering & Construction	\$ 1,888,401	Fund - Dept. combo closed in FY 2019; see 223-7439.
		\$ 6,010,801	

**Answer:** Due to two fund closures that were housed in Transportation Engineering & Construction, the money was transferred to other programs and/or funds.

		2018-2019	
Fund + Description	Dept + Description	Transfers IN	Comments
215 - Road Fund	7432 - Transportation Engineering & Construction	\$ 436,491	Fund 416 closed; transfer active project revenues to Road Fund (Fund 215), revenue remains in Transportation Engineering & Construction. <b>This transfer is included in the \$1,277,027 Interfund Transfer revenue category in Transportation Engineering &amp; Construction.</b>
215 - Road Fund	7433 - Transportation Maintenance	\$ 3,388,204	Fund 416 closed. Reimburse working capital, loaned to capital projects fund (Fund 416) from the Road Fund (Fund 215).
223 - County SDC Fund	7438 - Countywide TSDCs	\$ 297,705	Fund 416 closed. Revenue reimbursement from 172nd Sunnyside to Highway 212.
223 - County SDC Fund	7439 - Happy Valley Joint Area TSDCs	\$ 1,888,401	Fund 227 closed; transfer fund balance to new HV Joint Subarea program in Fund 223.
		\$ 6,010,801	



## DTD State Highway Fund Receipts - Road Fund Support by MFR Program

Account	332540	State Highway Fund Receipts (Road Fund Support)		
	FY 2017-2018 Actuals	FY 2018-2019 Budget	FY 2019-2020 Budget Request	
332540 - Motor Vehicle Fund				
7401 - DTD Administration *	\$ 16,484	\$ 574,644	\$ 378,288	
7432 - Transportation Engineering & Construction	\$ 3,758,229	\$ 6,839,763	\$ 5,993,340	
7433 - Transportation Maintenance	\$ 20,438,869	\$ 19,406,264	\$ 19,204,064	
7434 - Traffic Safety	\$ 1,443,831	\$ 1,505,581	\$ 3,745,685	
7435 - Damascus Roads **	\$ 666,730	\$ 788,535	\$ 790,000	
7441 - Land Use, Dev Rev & Permitting (Engineering Development Review)	\$ 373,727	\$ 1,618,510	\$ 1,815,602	
7442 - Long Range Planning (Transportation Planning)	\$ 655,910	\$ 790,613	\$ 857,088	
Total Road Fund Support to DTD Programs	\$ 27,353,780	\$ 31,523,910	\$ 32,784,067	

\* DTD Administration costs are allocated out to the department the following year to reimburse for needed program support.

\*\* Damascus Roads program receives dedicated funding, from the city distribution of State Highway Funds.

# INQUIRY 10

## Chambers, Jennifer

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**From:** Hill, Caroline  
**Sent:** Wednesday, May 29, 2019 12:19 PM  
**To:** Chambers, Jennifer  
**Subject:** RE: info about small grants  
**Attachments:** 2015 Small Grants - Final Recommendation.pdf; 2016 Small Grants Recommendations.pdf; 2017 Small Grants - Attachment 1.pdf; 2018 Small Grants Recommendations.pdf; Small Grant Contract Form.pdf; small grants policy of religious nondiscrimination - signature.docx

**Categories:** To Do

Hi Jennifer –

I am happy to provide information. One thing to keep in mind when making information public, is that record retention for this program is 3 years. So we might want to consider that.

Regarding the policy, we have very specific guidelines on our website that help guide would be applicants on when appropriate to apply. Once the organization is approved for an award, they are required to sign a contract which describes what their requirements are in regards to the money, please see attached for Small Grant Contract. In addition to that, they are required to sign a policy statement of religious nondiscrimination, also attached.

We, of course, started following our NOFO guidelines once they were in place. This was last cycle.

Does this help? Do you need more information?

Thanks!

Caroline

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**From:** Chambers, Jennifer  
**Sent:** Wednesday, May 29, 2019 12:03 PM  
**To:** Hill, Caroline <CarolineHill@clackamas.us>  
**Subject:** info about small grants

Hi Caroline,  
The budget committee has been interested in the small grants program and so we're providing them with as much info as possible. Laurel found list of recipients for 2012, 2013 and 2014. She said you might have the info for 2015-current. If you do could you please provide me copies? If they're in PDF then I can easily add them to what Laurel gave me. Or, if you have hard copies then I'll scan them into PDF.

Also – are you aware of any policy for the program? We haven't been able to find one and Christa thought that if one exists you would know about it.

Thanks, Jennifer

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**Jennifer J. Chambers**  
Budget Manager, Clackamas County Finance Department

## 2018-2019 SMALL GRANTS FUNDS AGREEMENT

Clackamas Workforce Partnership has been approved for \$10,000 of Board of Clackamas County Commissioners (BCC) Small Grants Funds for *Youth Career Development Project* as detailed in the Proposal. The Funds are from the fiscal year 2018-2019 BCC Small Grant Program and are to be expended by June 30, 2019 (the "Completion Deadline").

### 1. Use of Funds:

- Funds received are to be used by Grantee as stated in the Proposal.
- Prior to any changes in use of these Funds, the Grantee shall notify the County so that a determination can be made by the County as to whether or not the proposed reprogramming of the Funds is approved. Substantive changes to the intended use of the Funds may require Budget Committee approval.
- Failure to use the Funds as set forth in the Proposal may result in the Grantee having to return the Funds, and/or may disqualify the Grantee from being eligible for future County grant programs.
- Failure to expend the Funds according to the work identified in the Proposal by the Completion Deadline may result in the Grantee having to return the Funds.

### 2. Reporting and Disclosure

- The Grantee shall keep the County informed of any staff changes and contact information.
- The Grantee will report back to the County with an update detailing their progress on their project, as well as expectations for the next quarter, no later than March 31, 2019.
- The Grantee shall provide the County a formal summary of the Proposal's progress, its major accomplishments, and detailing the impact the monies had on the community, no later than July 15, 2019. A Final Report Form will be provided by the County and completed by the Grantee.
- Failure to provide the County with a formal summary by July 15, 2019 may result in the Grantee having to return the Funds.
- The Grantee agrees to respond to the County's inquiries regarding Proposal status.
- The Grantee agrees to disclose to the County, if requested, any of Grantee's records and documents relevant to the use of the Funds.

*Grantee agrees to indemnify, defend and hold harmless the County, and its officers, agents, and employees against all liability, loss, and costs arising from actions, suits, claims, or demands arising from performance of this agreement, except when due to County's sole negligence.*

This agreement may be amended only with written approval from both parties. Grantee agrees to the above terms, conditions and restrictions regarding use of the BCC Small Grant Funds.

GRANTEE

Signature:	Date:
Title:	Organization:

CLACKAMAS COUNTY ADMINISTRATOR

Signature:	Date:
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*Approval to form by County Counsel 10/25/2011*

**POLICY STATEMENT OF RELIGIOUS NONDISCRIMINATION  
FOR CLACKAMAS COUNTY SMALL GRANTS PROGRAM**

Clackamas County encourages faith-based and community-based organizations to apply for grants. While the County will not fund services that are inherently religious in nature, County small grants are awarded competitively without regard to whether the provider is or is not a faith-based organization. No grant funds are set aside specifically for faith-based providers.

Clackamas County does not discriminate against non-governmental organizations on the basis that such organizations have a religious character. Faith-based organizations are eligible to compete for grant funds on the same basis as all other non-governmental organizations. Decisions about grant applications and awards will be made based solely on the competence, capacity, and actions of the provider, not whether it is a secular or faith-based provider.

No grantee may discriminate in its delivery of a Clackamas County grant-funded program against a recipient or potential recipient of services on the basis of religion or religious belief, a refusal to hold a religious belief, or a refusal to actively participate in a religious practice. Grantees must serve people throughout the community. No grantee may use any part of a County small grant to fund religious worship, instruction, or proselytization.

Any specifically religious activity or service made available to clients by the grantee must be voluntary as well as separate in time and location from government funded activities and services. For example, a church that receives direct government aid to provide shelter to homeless individuals may not require those individuals to attend a Bible study or participate in a prayer preceding a meal as part of the grant-funded services they provide. But they may invite those individuals to join them, so long as they make clear that their participation is optional.

To the extent permitted by law, faith-based organizations that receive Clackamas County small grants may — just as secular non-governmental organizations — use their facilities to provide grant-funded services without removing or altering art, icons, literature, or other distinctive symbols from these facilities. In addition, faith-based organizations that apply for or participate in programs supported with Clackamas County small grants may retain their organizational identity including, but not limited to name, internal governance, and mission statements.

**GRANTEE**

Signature:	Date:
Title:	Organization

Organization	Project	Amount Requested	Amount Recommended	Explanation of Program	Service Area	Final Report
A Village for One	A Village for One Boutique	5,000.00	\$4,000.00	Funds to purchase underwear, socks and specialty items such as plus sizes to have available for youth who have suffered sexual exploitation.	Countywide	
American Legion Milwaukie Post 180	Veterans in Need	2,000.00	\$2,000.00	Provide emergency assistance such as food or securing temporary housing for veterans and their families.	Milwaukie	
American Military Encouragement Network	Support for Military Veterans, Active Members and Military Families	15,000.00	\$8,430.00	Expansion of food box program that includes food, toiletries and other necessities. They want to go from 50-55 boxes to 95-105.	Countywide	
Angels in the Outfield, The	The Angels in the Outfield Rental Assistance Program	25,000.00	\$7,500.00	Rental assistance for survivors of domestic violence and their families.	Countywide	
Building Blocks 4 Kids	Aging Out of Foster Care	15,000.00	\$12,000.00	Assistance for youth aging out of foster care to establish a stable environment for living. Each child receives a max of 1k and it is distributed based on their individual needs.	Countywide	
Canby Center, The	The Canby Center Wheels for Meals	10,000.00	\$10,000.00	Purchase of a van.	Canby	
CASA of Clackamas County	A CASA for Every Child	15,000.00	\$5,000.00	Recruitment, training and support for 36 CASA volunteers.	Countywide	
Central City Concern	Basic Needs for Families in Recovery	15,000.00	\$5,000.00	Basic needs for families facing homelessness that live at Town Center Terrace	Countywide	
Christ the Vine Lutheran Church	CTV Food Pantry in Clackamas County	11,000.00	\$7,000.00	Funds to run the pantry, back pack buddies and meals for homeless	Countywide	
Clackamas County Council of PTA's Clothes Closet	PTA Clothes Closet	5,000.00	\$3,000.00	Purchase of new shoes, toiletries for children as well as shelving and racks to organize supplies.	Countywide	
Clackamas Education Service District - C-TEC Youth Services	Youth Career Development Project	15,000.00	\$10,000.00	Supplies, training, and incidentals for 100 youth 14-21 to enter into demand industries.	Countywide	

Clackamas Fire District #1	Community Paramedic Access to Care	14,800.00	\$7,000.00	Funds to assist the Community Paramedic to provide basic needs to people in the community.	Countywide	
Clackamas Women's Services	CWS Children's Program Trauma-Recovery Groups	14,700.00	\$7,000.00	Funds to expand services aimed at helping girls who have suffered from sexual/physical abuse.	Countywide	
Colton Helping Hands, Inc.	Supplemental Food Purchase	5,000.00	\$4,000.00	Purchase of food to supplement their pantry.	Colton	
Community Warehouse	Mattresses for Families in Need	10,500.00	\$7,500.00	Purchase of beds and mattresses to have available at their warehouse where people can shop for much needed furniture and household items.	Countywide	
Ecumenical Ministries of Oregon	Metro Home Share	13,400.00	\$10,000.00	Funds for outreach and connection of people at risk of losing their home with people who need to find a home to share.	Countywide	
Evangelical Ministerial Association of Greater Estacada	Estacada Homeless Residents and Backpack Buddies	8,500.00	\$5,000.00	Twofold application. Funds to increase backpack buddies program from 30 to 60 students. Funds to provide toilet and garbage services once they open their parking lot for overnight parking.	Estacada	
Family Promise of Tualatin Valley	Family Promise of Tualatin Valley	15,000.00	\$5,000.00	Funds to help launch a program that will coordinate homeless with a safe place to live. This will include access to services with the goal of becoming housed.	Lake Oswego, Tigard/Tualatin, Sherwood	
Father's Heart Street Ministry, The	Sparsely Donated Clothing - TFH Clothing Exchange Program	15,430.00	\$15,000.00	Purchase of a variety of items, not often donated for homeless population using their shower facilities.	Countywide	
Fort Kennedy	Veteran Homeless Prevention and Outreach	10,000.00	\$10,000.00	Purchase of a van to reach veterans in rural county to bring them for services.	Canby, Estacada	
Gladstone School District	Maintain Gladstone Food Pantry, Sustain Clackamas County	15,000.00	\$15,000.00	Funds will go cover partial wages of a pantry administrator who will work toward keeping open pantry and growing it.	Gladstone	

HOPE Pantry - 1st Evangelical Presbyterian Church (Request 2)	HOPE Pantry Presbyterian Church	10,000.00	\$10,000.00	Purchase of food to assist all 5 HOPE pantries.	Countywide	
Lewis and Clark Montessori Charter School	Lewis and Clark Montessori Food Corps	15,000.00	\$10,000.00	Cost to launch a food pantry to enhance their already established food delivery program.	Estacada, Boring, Carver, Orient	
Life Christian Center	LCC Food Pantry	10,000.00	\$10,000.00	Purchase of fridge/freezer for pantry as well as food and diapers.	Milwaukie, Oak Grove, Gladstone	
Lions Foundation of West Linn including West Linn Lions	Youth Clinic for Wok Skills	770.00	\$770.00	One day event for 25 at-risk youth to learn the use of basic tools.	Countywide	
Love in the Name of Christ	FREED (Feminine Essentials Empowering Dignity)	5,500.00	\$3,000.00	Cost to create 200 bags with 2-3 months supply of feminine hygiene products.	Countywide	
LoveOne (Request 2)	OCHS Laundry Facilities	12,300.00	\$12,300.00	Establishing laundry facilities at OCHS to allow low income students ability to do laundry.	Oregon City	
Molalla Aquatic Center	Molalla Shower Program	8,000.00	\$2,000.00	Program to offer free showers and hygiene kits for homeless year round.	Molalla	
Northwest Family Services	Emergency Basic Needs	7,500.00	\$5,000.00	Funds to assist youth and families meet their basic needs such as rent, utilities. Each family will get a max of \$300.	Countywide	
Northwest Housing Alternatives	Senior Health and Housing	15,000.00	\$5,000.00	Expansion of program that would provide in-home access to health and wellness services, health and wellness clinics and community building events to prevent isolation for seniors at all their locations.	Countywide	
Oak Hills Presbyterian Church	Backpack Buddies 2018-19 for Lot Whitcomb and View Acres Elementary Schools	3,000.00	\$3,000.00	Purchase of food to give children each weekend during the academic school year.	North Clackamas	
Project Lemonade	Foster Youth Basic Needs Shopping	5,000.00	\$5,000.00	Expansion of program to serve 230 foster youth to purchase new clothing and shoes.	Countywide	
Sandy Action Center	Van Upgrade	15,000.00	\$15,000.00	Purchase of refrigerated van to transport food.	Sandy area	
St. Vincent de Paul - Portland Council of the Society of	Low-Income Housing & Homelessness Support	15,000.00	\$7,000.00	Twofold application. Purchase of chairs for the reception area. Funds to cover rental/utility assistance to prevent client from becoming homeless or lose utilities.	Milwaukie	
St. Vincent de Paul - Resurrection Conference	Rent and Utilities Assistance	12,000.00	\$7,000.00	Funds to be used for utility and emergency assistance.	West Linn, Tualatin and Stafford Triangle	4-Apr

St. Vincent de Paul - St. Aloysius	Brown Bagg	7,000.00	\$7,000.00	Purchase of personal hygiene items and sleeping bags and tarps for homeless people.	Estacada	
St. Vincent de Paul Society - St. John the Baptist Conference	Housing and Utility Assistance	10,000.00	\$7,000.00	Funds to provide rental/utility assistance to about 130 families. Each family will get up to \$300 for rental assistance and \$200 for utility.	Milwaukie	26-Mar
Thelma's Place	Transportation for Alzheimer and Memory Loss Senior Adults (with emphasis on Milwaukie and Canby South)	8,580.00	\$5,000.00	Cost to transport senior adults with memory loss or Alzheimer's to and from Thelma's Place.	Countywide	28-Mar
Tools4Troops	SUV	4,500.00	\$4,500.00	Purchase of SUV to deliver tools for veterans.	Countywide	25-Feb
Trillium Family Services, Inc.	Chrysalis Therapeutic Support	6,241.00	\$6,000.00	Implementation of therapeutic support for girls victims of sexual/domestic abuse at Milwaukie HS.	Milwaukie	
West Linn Food Pantry	West Linn Food Pantry	2,500.00	\$2,500.00	Purchase of food staples such as dairy and proteins to supplement their food pantry.	West Linn and Lake Oswego	28-Mar
With Love Oregon Inc.	Operating Expenses	6,000.00	\$6,000.00	This organization provides services to foster parents/children - such as shoes, clothes, foster parent night out, etc. The grant would go toward rent and operating expenses for 2 months.	Countywide	25-Feb
Youth Villages Oregon	Vocational/Educational Sports for YVLifeSet Young Adults	7,500.00	\$7,500.00	Program for youth transitioning out of foster system to teach them life skills such as financial, vocational, driving, etc. to ensure they are able to live independently.	Countywide	28-Mar
		441,721.00	\$300,000.00			



2017 Small Grants Recommendations

Organization	Project	Amount Requested	Award	Explanation of Program	Service Area	If so, how much?
1st Evangelical Presbyterian Church (Request 1)	Medical Teams International Mobile Dental Clinics	1,600.00	1,600.00	Funds to host 4 urgent care dental clinics.	Countywide	2016 - 2,000 2015 - 2,000 2013 - 2,000
A Village for One	Basic Needs First	7,500.00	5,000.00	Funds to allow youth (victims of sex abuse or at risk to become) to meet their basic needs such as food to avoid sexual exploitation.	Countywide	
American Military Encouragement Network	Support for Unemployed and Struggling Military Families	15,000.00	5,000.00	Funds to purchase food for monthly food boxes for military families.	Countywide	2015 - 7,500
Angels in the Outfield, The	Homeless Prevention for Families Transitioning from Abusive Situations	21,000.00	10,000.00	Funds to prevent homelessness for individuals transitioning out of abusive situations. The amount per person is not to exceed \$750. Higher than in the past due to higher rent costs.	Countywide	2016 - 7,000
Autistic Community Activity Program, Inc.	ACAP Direct Services	6,985.00	6,500.00	Funds for activities for children and adults with Autism.	Countywide	
Canby Center, The	The Canby Center Kitchen Remodel	5,000.00	2,500.00	Renovation of the community center, specifically lighting.	Canby	2016 - 5,000
Candlelighters for Children with Cancer	Candlelighters Emergency Financial Assistance Program	10,000.00	5,000.00	Emergency financial assistance for families with children with cancer - rent, gas, utilities.	Countywide	2016 - 7,500
CASA of Clackamas County	Training CASA to Serve Foster Children	7,500.00	5,000.00	Funding to recruit, train and support CASA volunteers.	Countywide	2016 - 6,000 2013 - 5,918
Central City Concern	Basic Needs for Families in Recovery	15,000.00	5,000.00	Funds for basic needs for families from Towncenter Courtyards to establish a home.	Countywide	

2017 Small Grants Recommendations

Children's Center	Delivery of Spanish-Language Child Abuse Prevention Training	6,500.00	3,000.00	Training of 12 Stewards of Children, 4 of them bilingual in Spanish.	Countywide	2015 - 2,500
Children's Course, The	THRIVE Mentoring Program at the Children's Course	5,000.00	5,000.00	One on one mentorship for 10 Latino youth.	Gladstone	2016 - 3,000
Clackamas County Council of PTA's Clothes Closet	PTA Clothes Closet	2,500.00	2,500.00	Purchase of washing machine, supplies to wash gently used clothes in addition to purchase socks and underwear for children.	Countywide	
Clackamas Fire	Multi Agency Homeless Outreach Program	15,000.00	10,000.00	Funds to assist the Community Paramedic reach out to homeless community and assist them in establishing a path toward being housed.	Countywide	2016 - 12,748
Clackamas Service Center	Improving Client Services with a Shopping-Style Food Pantry	14,960.00	14,960.00	Funds to transform their food pantry into a shopping-style pantry.	Countywide	2016 - 10,000 2014 - 15,000 2013 - 10,377
Clackamas Volunteers in Medicine	CVIM's Eye Care Services	12,000.00	7,360.00	Purchase of equipment, instruments and supplies to provide eye care services to provide diabetic retinal exams, vision care and eyeglasses for low-income, uninsured and underinsured.	Countywide	2016 - 7,000 2015 - 13,000
Colton Helping Hands, Inc.	Supplemental Food Program	5,000.00	5,000.00	Purchase of food to supplement their pantry	Colton and rural	2016 - 5,000
Ecumenical Ministries of Oregon	Metro HomeShare	25,000.00	15,000.00	Funds to establish a program to match people who need assistance paying for home or need help at the home with people who are searching for long term affordable housing.	Countywide	

2017 Small Grants Recommendations

Edwards Center, Inc.	ECM Renovation	9,000.00	9,000.00	Renovation of space to accommodate a nurse's station and upgrade to restrooms o make them ADA compliant for an organization that serves developmentally challenged and seniors individuals.	Milwaukie	
Exceed Enterprises, Inc.	Wide-Area Transformation Project	15,000.00	7,500.00	Purchase and upgrade of technology to streamline processes and services.	Countywide	2012 - 9,358
Father's Heart Street Ministry, The	Extended Shower Program	10,510.00	5,000.00	Expansion of program to provide an additional day of showers and services. Funds will provide an additional 1,856 showers including toiletries and new underwear.	Oregon City	2014 - 2,000 2013 - 2,000
Fill a Stocking, Fill a Heart Inc.	Fill a Stocking, Fill a Heart	3,000.00	3,000.00	Funds to purchase supplies for their stockings.	Countywide	2016 - 2,500 2015 - 2,500 2014 - 2,200
Foothills-Molalla Adult Community Center	Aiding the Isolated	4,000.00	4,000.00	Expansion of program to provide contact with Meals on Wheels program.	Molalla, Mulino and Colton	2015 - 2,250 2013 - 3,000
Friends of Estacada Community Center	Retrofit Community Center Doors	11,000.00	5,000.00	Retrofit 2 entry ways and restroom doors to be ADA compliant.	Estacada	2016 - 4,000 2015 - 5,000 2014 - 2,000 2013 - 3,000
Gladstone Food Pantry	Gladstone Food Pantry Flex fund	3,000.00	3,000.00	Flex funds for incidentals such as emergency repairs, purchase of food not provided by the Oregon Food Bank.	Gladstone	
Gladstone Senior Center	Gladstone Senior Center Wheelchair Accessible Community Garden	22,000.00	11,000.00	Cost of construction of ADA accessible community garden.	Gladstone	2014 - 4,000
Gleaners of Clackamas County	Commercial Stove Acquisition	5,000.00	2,000.00	Funds to replace commercial stove.	Oregon City	2016 - 7,500

2017 Small Grants Recommendations

Good Roots Community Garden and Food Bank	Good Roots Food Bank and Garden Support	7,000.00	3,500.00	Purchase of fridge and freezer, food, supplies for community garden and repair of pantry floor.	North Clackamas	2016 - 3,2000 2014 - 7,000 2013 - 5,000
Growing Gardens	Programa de Huertos (Home Gardens Program) - Milwaukie	8,800.00	4,000.00	Program to provide 30 Latino families with lessons and supplies to start and maintain a home garden.	Milwaukie	
Lake Oswego Transitional Shelter Ministry	Shelter Improvements	3,600.00	3,600.00	Repair of exterior doors, purchase of trundle bed and mattress and baseboards.	Countywide	2014 - 5,000
Life Christian Center	LCC Food Pantry	10,000.00	5,000.00	Funds to purchase additional food for pantry and toiletries.	North Clackamas	
Lions Foundation of West Linn	Shoes and Socks for Kids	2,000.00	2,000.00	Funds to purchase shoes and socks for low income school children.	West Linn	2015 - 850
Love INC of Clackamas County	Non Food Pantry/Cleaning and Personal Hygiene Expansion	6,600.00	3,000.00	Expansion of pantry services to provide cleaning and personal hygiene products for families using their services.	Milwaukie and Oregon City	2013 and 2012
Neighborhood Economic Development Corporation (NEDCO)	Financial Empowerment Program Expansion for Survivors of Intimate Partner Violence	10,000.00	10,000.00	Expansion of financial empowerment program for victims of domestic abuse to help them become self sufficient.	Countywide	2016 - 7,500
New Hope Community Church (Request 2)	Green Stewards and Community Outreach	12,500.00	10,000.00	Funds to train and pay minimum wage to 40 at-risk youth and homeless and purchase of supplies. These clients would then receive help in obtaining permanent work.	Countywide	2015 - 3,000
Northwest Family Services	Emergency Assistance	10,000.00	5,000.00	Funds to provide emergency assistance such as utilities and rent to families. Assistance would be a one time per family, not to exceed \$400.	Countywide	2016 - 7,500 2015 - 7,500 2013 - 8,800 2012 - 8,000 2011 - 8,457 2009 - 6,000

2017 Small Grants Recommendations

Northwest Housing Alternatives	Northwest Housing Alternatives Client Assistance Program	11,000.00	5,000.00	Emergency financial assistance for families to avoid destabilization of housing.	Countywide	2011 - 15,000 2009 - 15,000
Oak Hills Presbyterian Church	Backpack Buddies 2017 for Lot Whitcomb & View Acres Elementary Schools	3,000.00	3,000.00	Purchase of food for children to have over the weekend.	North Clackamas	2016 - 3,000
Oregon City Chamber of Commerce	IceHouse Entrepreneurial Mindset Program	7,980.00	7,980.00	Cost for materials to run entrepreneurial courses for 40 vulnerable people.	Countywide	
Rivers of Life	Employing At-risk Youth & Homeless to Rehabilitate Clackamette Cove Wildlands	11,500.00	6,000.00	Funds to run a program for 30 at-risk youth and homeless to learn job skills while rehabilitating Clackamas Cove Wildlands. Each participant would receive \$200 and the learned skills. The rest of the funds would cover the cost of professionals helping with the program.	Gladstone, Oak Grove, Oregon City, Beavercreek and Canby	2015 - 5,000
Sandy Community Action Center	Food Delivery Revitalization	4,920.00	3,000.00	Replacement of worn out equipment to allow them to continue their operations.	Sandy	2015 - 3,000
St Philip Benizi (Request 1)	Helping Hands	3,000.00	3,000.00	Funds to increase food pantry inventory.	Oregon City	
St. Aloysius St Vincent de Paul Estacada	Brown Bagg	10,000.00	4,000.00	Funds to purchase personal hygiene products not covered with food stamps as well as tarps and sleeping bags for homeless.	Estacada	2016 - 4,000
Turning Point Church	Turning Point Church Community Pantry	2,326.69	2,000.00	Funds to purchase tools to continue to run the community pantry.	North Clackamas	2013 - 8,250
Two Rivers Church	Two Rivers Hope Now 4 Life	9,000.00	4,500.00	Individualized assistance to those who are homeless or at risk of becoming homeless to come up with a plan to stabilize.	Countywide	2016 - 7,000 2015 - 5,000 2013 - 8,000

2017 Small Grants Recommendations

West Linn Food Pantry Org	West Linn Food Pantry	2,500.00	2,500.00	Purchase of food to supplement their pantry	West Linn and Lake Oswego	2016 - 2,500 2015 - 3,000
Wilsonville Community Sharing/Food Bank	Utility/food Relief	10,000.00	5,000.00	Funds to be used to provide food/utility assistance.	Wilsonville	2015 - 4,500
		403,781.69	250,000.00			

## 2016 Small Grants Recommendations

Organization	Project	Award	Explanation of Program
1st Evangelical Presbyterian Church	Helping Other People Eat	2,000.00	Purchase of carts to transport food from pantry to vehicles
Angels in the Outfield, The	Homeless Prevention for Families Transitioning from Abusive Situations	7,000.00	Funds to help families escaping abusive situations. Total maximum amount per request is 500. They estimate assisting between 14-20 families
AntFarm	AntFarm Learning Garden Teaches Community Health	10,000.00	Funds to complete construction of 40 raised beds to provide internships to at-risk youth, fresh produce for the community
Building Blocks 4 Kids	Career Development for Children Aging Out of Foster Care	10,000.00	Training , tools and financial support to assist children aging out of foster system to become employed
Canby Center, The	Harvest Share Expansion	5,000.00	Purchase of refrigerator and shelving for center
Candlelighters for Children with Cancer	Emergency Financial Assistance Program	7,500.00	Funds for emergency expenses of families with children with cancer
Child Advocates, Inc.	CASA Volunteer Advocate Training	6,000.00	Funds to cover costs of training for volunteers in an effort to retain them and increase their satisfaction
Children's Course, The	THRIVE Mentoring Program at the Children's Course	3,000.00	Continuation and growing for mentorship program for at-risk youth
Christ the Vine Lutheran Church	Social Ministries Christ the Vine Lutheran C	3,500.00	Purchase of food and toiletries for the homeless and needy.
City of Sandy	Clackamas County Under 60 Home-Delivered Meals	10,000.00	Reimbursement to centers to provided home-delivered meals to under 60 year old homebound individuals
Clackamas Community College	Emergency Transportation Grant	5,000.00	Funds to provide up to \$100 assistance for transportation expenses of students

## 2016 Small Grants Recommendations

Clackamas County Children's Commission	Resources for Vulnerable Children and Families	8,000.00	Emergency funding for families enrolled in Head Start or Healthy Families
Clackamas Fire District #1 - Application 3	Community Paramedic Outreach to the Medically Fragile and Vulnerable	12,748.00	Purchase of supplies that the Community Paramedic will be able to deliver to vulnerable people that have been referred to him: walkers, canes - to prevent this population from further harm
Clackamas Service Center	Community Nutrition and Resource Connection Program Development	10,000.00	Cost to run resources fairs with food providers for homeless campers of Springwater Trail
Clackamas Volunteers in Medicine	Expansion of Patient Services to Benefit Clackamas County's Uninsured and Underinsured Residents	7,000.00	Expand their clinic for low income for primary care, wellness education and chronic illness care
Clackamas Women's Services	Camp HOPE Oregon	7,000.00	Funds for mentoring activities, training for youth leadership training and bus transportation
Clackamas Workforce Partnership	Pathway to Caregiving	5,996.00	Training and certification for entry level caregiving positions for low income young adults
Colton Helping Hands, Inc.	Supplemental Food Program	5,000.00	Purchase of food to supplement their pantry
Educating for Peace the Wholistic Peace Institute	Reci-Peace: Finding a Peaceful Home	6,000.00	Weekly check-ins for homeless high school students to find a place where they can continue their studies, learn skills and share their talents
Feed the Hungry, Inc.	Kitchen Small Wares Replacement	1,250.00	Purchase of kitchen tools to continue to provide meals on Sundays
Fill a Stocking, Fill a Heart	Fill a Stocking, Fill a Heart	2,500.00	Purchase of items to fill an additional 100 stockings this season



## 2016 Small Grants Recommendations

Folk Time, Inc.	Oregon City Workshop	10,000.00	4 weekly workshops to address the needs of people with mental illness
Friends of Estacada Community Center	Kitchen Equipment Replacement	4,000.00	Purchase of kitchen appliances
Gladstone Ministerial Association, a Coalition of 5 Gladstone Churches that Run the Gladstone Kids Clothes Closet	Gladstone Kids Closet Flex Fund	2,500.00	Funds to cover purchase of "specialty" items not available: plus sizes, clothes for interview, pants for boys
Gleaners of Clackamas County	Building and Equipment Repairs	7,500.00	Walk in cooler door repair and HVAC repair
Good Roots Community	Emergency Food Distribution	3,200.00	Emergency food and personal hygiene items
Lake Oswego Veterans of Foreign Wars	Homeless Veteran's Survival Bag and Community Services Education	8,000.00	Purchase of trailer to store and transport survival bags. Funds to buy supplies for survival bags
National Alliance on Mental Illness of Clackamas County	Ending the Silence Outreach	2,050.00	Purchase of technology to be utilized at offsite presentations
Neighborhood Economic Development Corporation (NEDCO)	Financial Empowerment Services for Survivors of Intimate Partner Violence	7,500.00	Financial training and matching funds to allow victims of violence to achieve financial stability and independence
Northwest Family Services	CIP Mentoring	7,500.00	Funds for emergency expenses and classes of children with incarcerated parents
Oak Hills Presbyterian Church	Backpack Buddies at Lot Whitcomb & View Acres Elementary Schools	3,000.00	Purchase of food for 80+ children for the weekend
ReFit, Remodeling for Independence Together	Project Independence	8,000.00	Home modifications for homebound individuals.
St. Aloysius St. Vincent de Paul, Estacada	BROWN BAGG	4,000.00	Hygiene products - toilet paper and hand soap - for homeless and needy
St. John the Baptist Conference of St. Vincent de Paul Society	Rent and Utility Assistance	10,000.00	Funds to assist low income families with rent and utilities - 70 households will receive help

## 2016 Small Grants Recommendations

Thelma's Place	Transportation for Alzheimer and Memory Loss Senior Adults	5,616.00	Cost of transportation of people to services
Two Rivers Church	Hope 4 Life Project 2016-17	7,000.00	Emergency services for people in crisis situation - advocacy for homeless, drug rehab, costs of birth certificates, emergency housing deposits, cell phone minutes, laundry services, etc.
VFW Post 1324, Oregon City	VFW Memorial Building, Awnings and Siding	7,000.00	Materials and labor for awnings and siding for the north facing side of the building
West Linn Food Pantry	West Linn Food Pantry	2,500.00	Purchase of food for emergency food boxes
West Linn-Wilsonville School District	Essential Student Support - Arts & Technology High School	6,140.00	Funds for emergency needs of students - GED fees, clothing, food or personal hygiene supplies, graduation cap & gown and leadership program fees
Youth M.O.V.E. Oregon	Youth M.O.V.E. Oregon Assets Program	10,000.00	Purchase of equipment to implement a "Youth Development Café" for youth to gain job experience and job related skills and purchase of equipment for theater where students can proactive their public speaking skills
		250,000.00	

## 2015 Small Grants Recommendations

Organization	Project	Recommended Award
American Military Encouragement Network	Support for Unemployed Military Families	7,500
Arts & Technology High School West Linn-Wilsonville School District	Nomad Coffee Cart	4,027
Aurora Transitional Shelter Ministry	Aurora Transitional Shelter Ministry, Homeless Support and Facility Improvements	3,000
Building Blocks 4 Kids	Help for Children Aging Out of Foster Care	4,000
Canby Adult Center	Senior Meals Kitchen Safety	3,000
Canby Center, The	The Canby Center Buddies Program	6,000
Candlelighters for Children with Cancer	Family Emergency Financial Assistance Program	5,000
Children's Center	Removing Barriers to Child Abuse Prevention Training	2,500

## 2015 Small Grants Recommendations

Christ the Vine Lutheran Church	Social Ministries	2,500
Clackamas County Children's Commission	Emergency Family Support	12,000
Clackamas County Volunteers in Medicine/The Founders Clinic	Fund a Patient at the Clackamas Volunteers in Medicine/The Founders Clinic	13,000
Colton Helping Hands, Inc.	Supplemental Food Purchase Program	5,000
Community Access Services II, Inc.	Children's In-Home Services - Start Up	14,583
Dorcas Community Center	Upgrade Food Storage	4,000
Elders in Action	Elders in Action Fraud Prevention Panel	2,600
Estacada School District	Nutrition Services Van	5,000

## 2015 Small Grants Recommendations

First Evangelical Presbyterian Church	Helping Other People Eat (H.O.P.E.)	2,000
Foothills-Molalla Adult Community Center	Feed the Need	2,250
Friends of Estacada Community Center	Senior Hunger	5,000
Gladstone Food Bank	Backpack Buddies Delivers Nutrition	4,000
H.O.P.E. of First Baptist Church of Oregon City	Pantry Fresh Storage	4,500
InfiniWorks Inc.	The Relational Road	5,000
King's Cupboard	King's Cupboard Fresh Produce Supplement	3,000
Lewis & Clark Montessori Charter School	Hand in Hand in Damascus	5,000
LifeWorks Northwest	Foster Care to Independence	3,000
Lions Foundation of West Linn	Shoes & Socks for Kids	850

## 2015 Small Grants Recommendations

Los Niños Cuentan	Casa Hogar Emergency Shelter	7,500
Medical Teams International	Mobile Dental Clinic Program	1,600
Milwaukie Portland Elks Lodge #142	Holiday Food Baskets	4,000
New Hope Community Church	Keep the Power On	3,000
North Clackamas Education Foundation	Ensuring Equitable Family Support in Help Students Succeed in School	5,000
Northwest Family Services	CIP Mentoring	7,500
Oregon City Farmers Market	SNAP Match Program at the Oregon City Winter Farmers Market	4,705
Oregon City's Backpack Buddies	Feeding Children on the Weekends	3,735
Outcome Alternatives/Theft Talk Counseling Service Inc.	Outcome Alternative Scholarship Fund	2,500

## 2015 Small Grants Recommendations

Oxford House Inc.	Positive Parenting Discipline Training	2,500
Parrott Creek Child and Family Services, Inc.	Client Assistance Fund for Families Involved with the Justice System	10,000
Providence Willamette Falls Medical Center Emergency Dept. and Providence Urgent Care Clinics in Clackamas County	Fever Kits: Empowering Vulnerable Families and Reducing Emergency Room Dependency	3,000
Rivers Life Center	At Risk and Homeless in Service Heritage Areas	5,000
Sandy Community Action Center	Mobile Pantry - Boring, Oregon	3,000
St. Vincent de Paul - Christ the King Church	2-Door Commercial Food Pantry Freezer	4,150
St. Vincent de Paul Chapter - St. John the Apostle Catholic Church	Food Pantry Distribution Weather Protection	1,000
St. Vincent de Paul Conference Wilsonville	Provide Help to Wilsonville Families in Need	2,500
Sunrisers Kiwanis Club	K-Kids, Key Club Projects	1,000

## 2015 Small Grants Recommendations

Sycamore Lane Therapeutic Riding Center	Expanded Children's Program 2015-2016	5,000
Tools4Troops PBC	Military Stand Downs	5,000
Two Rivers Church/Hope Now Ministries	Two River's Hope Now Ministries Community Action Plan 2015-16	5,000
United Cerebral Palsy of Oregon and SW Washington	Employment Solutions for Clackamas County Residents with Intellectual/Developmental Disabilities	10,000
Veterans of Foreign Wars Post 12140 (Request 1)	Homeless Veterans Survival Bag Program	8,000
VFW Post 1324, Three Rivers	Clackamas County Veterans Memorial Building Repair and Restoration	7,000
West Linn Food Pantry	West Linn Food Pantry	3,000
Wilsonville Community Sharing Group/Food Bank	Produce Cooler/Walk in	4,500
Workforce Investment Council	Support to Success	2,500
		250,000



2014

Organization	Project	Award
Albertina Kerr	Lift Equipment for Adults with Developmental Disabilities	4,250
AntFarm Inc	Connecting Youth and Seniors to Independence and Success	10,000
Aurora Transitional Shelter Ministry	Aurora Transitional Shelter Ministry Homeless Family Support and Facility Improvements	2,000
Beavercreek United Church of Christ - The 10 O'clock Church	Beavercreek United Church of Christ Community Food Pantry Safety Upgrades	600
Candlelighters for Children with Cancer	Family Emergency Financial Assistance Program	7,500
Clackamas County Children's Commission	Bridging the Gaps	8,000
Clackamas Service Center	Improving Food Security for Vulnerable Families and Individuals in Clackamas County	15,000
Clackamas Volunteers in Medicine/The Founders Clinic	Free Clinic Liability and Malpractice Insurance	13,950
Colton Helping Hands Inc	Supplemental Food Purchase Program	3,000
CTV Lutheran Church	Social Ministries	2,000
Culture Club	YA 4-H Culture Club @ Molalla High School	2,500
Estacada Area Food Bank	Feeding the Hungry	2,000
Fill a Stocking, Fill a Heart Inc	Fill a Stocking, Fill a Heart	2,200
FolkTime Inc	Intentional Peer Support for Afghanistan and Iraq Veterans	7,500
Friends of Estacada Community Center	Estacada Senior Center Senior Nutrition Program	2,000
Gladstone Senior Foundation	Funding for those under the age of 60 who do not qualify for the Medicaid meals program and can't afford to pay the full requested amount	4,000
Good Roots Community Church	Good Roots Community Food Bank and Garden	2,000
Hoodland Emergency Action Response Team (Request 2)	HEART Emergency Equipment and Supplies Trailer	5,000
Hoodland Senior Center (Request 2)	Nutrition for Seniors	2,000
King's Cupboard	King's Cupboard Fresh Produce Supplement	2,000
Lake Oswego Transitional Shelter Ministry	Lake Oswego Transitional Shelter Ministry Facility Upgrade and Family Support	5,000
Lawrence Alberti Lake Oswego - VFW Post 12140	Homeless Veterans Survival Bag Program	15,000

Madonna's Center	Increasing Prenatal and Newborn Support for Teen Parents	6,900
NWV Habitat for Humanity	ReHabitat Home Livability	8,000
Oregon City Evangelical Church, ReCycle Program	ReCycle - Bicycles for vulnerable people in Clackamas County	5,000
Oregon Food Bank	Emergency Food Purchase	2,000
Oxford House Inc. Chapter 22	Positive Discipline Training: Oxford House Inc	700
ReFit	Home Modification Services in Partnership with the Home RX Pilot Program	8,000
Sandy Community Action Center	Upgrade of Food Pantry Electrical System	2,000
Society of St. Vincent de Paul-Portland Council	Purchase of New Mobile Kitchen	10,000
Spring Mountain Bible Church	Commonplace Community Garden	2,500
Sycamore Lane Therapeutic Riding Center SLTRC	Serving Community Veterans	15,000
The Angels in the Outfield	Homeless Prevention for Families Transitioning from Abusive Situations and 18 year olds Transitioning out of Foster Care	7,000
The Children's Course	THRIVE Mentoring Program at the Children's Course	2,000
The Father's Heart Ministry	No More Hunger	2,000
VFW Post 1324	Oregon City VFW Building Emergency Roof Repair	8,400
West Linn Food Pantry Org	West Linn Food Pantry	3,000
		200,000

2013

## 2013 Small Grants Recommendations

Organization	Project	Recommendation
Beavercreek United Church of Christ, The Ten O'clock Church	Food Pantry Freezers- Beavercreek United Church of Christ Community Food Pantry Project	800
Child Advocates, Inc	A CASA for Every Child	5,918
Clackamas County Children's Commission (Request 2)	Healthy Families	15,850
Clackamas Service Center	Improving Food Security for Families and Individuals in Clackamas County	10,377
Colton Helping Hands	Supplemental Food Purchase Program	3,000
CTV Lutheran Church	Social Ministry Christ the Vine Lutheran Church	2,000
Estacada Area Food Bank	Feeding the Hungry	3,000
Family Stepping Stones	Parent Education Expansion - Family Justice Center Collaboration	5,870
FolkTime, Inc	Providing veterans of the Afghanistan and Iraq wars living in Clackamas County with intentional peer support and outreach activities	15,000
Foothills Community Church Helping Hands-Healing Hearts	Helping Hands-Healing Hearts Family Support and Service for Families and adults with disabilities	3,000
Foothills-Molalla Adult Community Center	Sequester Impact - Reduced Contracted Meals	3,000

Friends of Estacada Community Center	Estacada Senior Community Center Senior Nutrition Program	3,000
Friends of the Milwaukie Center, Inc	Home Delivered Meals for the under 60 non-Medicaid eligible	3,000
Gladstone School District	Family Crisis Flex Fund	5,000
Gladstone Senior Foundation	Support for Gladstone Senior Center Special Events & Meals Program	2,000
Good Roots Community Church	Good Roots Community Food Bank and Garden	5,000
H.O.P.E. of Oregon City	Nutrition Improvement	2,000
Hope Now Ministries HNM	Hope Now Ministries, Community Development Plan	8,000
King's Cupboard	King's Cupboard Fresh Produce Supplement	2,000
Love Inc	Pathways Ho Hope	7,500
National Alliance on Mental Illness of Clackamas County	NAMI Communication and Outreach Improvement Project	7,550
Northwest Family Services	Clackamas Oral Health Program	8,800
NW Community Outreach Ministry	Community Outreach	6,000
Oregon Food Bank	Emergency Food Purchase	2,000
Oregon Lions sight & Hearing Foundation	Mobile Health Screening Program for CC	10,000

Pioneer Center	Senior Nutrition	2,000
ReFit	Home modification services in partnership with the Home RX pilot program	8,000
Senior Citizens of Clackamas County	Technology Update	4,215
Stone Creek Christian Church	Stone Creek Christian Church Food Pantry	5,000
The Angels in the Outfield	Homeless Prevention for Families Transitioning from Abusive Situations	5,000
The Canby Center	The Canby Center Buddies Program	2,000
The Father's Heart Ministry	Hands of Hope	2,000
The Inn Home	The Host Home Project	5,000
Turning Point Church	Turning Point Church Community Pantry	8,250
Volunteers of America	VOA Adelante Youth Substance Abuse Treatment	3,870
Workforce Investment Council	Youth to work	5,000
Youth M.O.V.E. Oregon	The Clackamas Adventure Program by Youth MOVE Oregon	10,000
		<b>200,000</b>

2012

Organization	Project	Recommendation
Building Blocks for Kids	From Wish to Reality	7,000
Child Advocates, Inc	Voices for Children	5,983
Clackamas County	Access to Services	20,000
Clackamas County	access to Services	8,000
Clackamas Service	The Food Services &	10,000
Colton Helping Hands	Supplemental Food	5,000
Elders in Action	Speakers Bureau	2,000
Estacada Area Food Bank	Feeding the Hungry	5,000
Exceed Enterprises	Work Futures	9,358
Family Stepping Stones	Family Stepping	25,000
Feed the Hungry, Inc	Range and Exhaust	10,000
H.O.P.E. of Oregon City	Food Pantry Protein	8,000
Hoodland Senior Center	New Van	4,700
King's Cupboard	Fresh Produce	3,500
Los Niños Cuentan	Support Groups and	15,000
Love in the name of	Pathways to Hope	10,000
North Clackamas	North Clackamas	4,000
Northwest Family	Clackamas County	8,000
Options Counseling	ASIST Suicide	3,466
Oregon Lions Sight &	Mobile Health	6,993
Pioneer Community	Purchase of Minivan	4,000
St Vincent de Paul - St.	Utilities Assistance	5,000
The Inn Home	Host Home	5,000
WICCO	Youth to Work	5,000
WOAPE, Inc	AntFarm Café and	10,000

200,000

# INQUIRY 11

**From:** [Butman, Laurel](#)  
**To:** [Chambers, Jennifer](#)  
**Cc:** [Fish, Haley](#); [Wolfe, Christa](#); [Schmidt, Gary](#)  
**Subject:** FW: Elected official compensation  
**Date:** Tuesday, May 28, 2019 6:01:17 PM  
**Attachments:** [Fiscal Impact 2019.pdf](#)  
[image002.png](#)

---

Jennifer – Here is a response to an info request Chair Bernard sent me over the weekend. In keeping with Christa's suggestion that all budget committee members receive answers to all requests/questions even if they come from an individual commissioner, you should add this email and the attachment to the packet.

-----

Chair Bernard –

Here's a response to your info request sent over the weekend. You requested:

**Laurel - I am at the office studying the budget and don't have my work phone.  
Question: I have no intention of voting for the recommendation but would like to know the impact of 3.5% increase for those that are recommended to get increase. Everyone but Sheriff, justice of peace, and DA.**

Here's the email response I received from Heather Pedersen in HR:

Good Morning Laurel – I've mocked up and attached a new Fiscal Impact Sheet with the 3.5% increase Chair Bernard suggests below. He requests the impact of a 3.5% increase for those elected positions recommended to get an increase, but in his last sentence excludes the DA. However, the Comp Board did recommend a 3.0% overall increase for the DA. The 19/20 fiscal impact of a 3.5% increase for the elected positions of Assessor, Clerk, Commissioner, District Attorney and Treasurer is \$38,155.72. The fiscal impact *without* A 3.5% increase for the DA is \$31,228.75. Please let me know if you need anything else.

**Heather Pedersen**

Heather also sent the attached file that lays this all out. Hope this is what you were looking for.  
Thanks, Laurel

PS: I will be forwarding this to Jennifer Chambers in case she wants to include this information in the next info packet she is compiling for the Board.

Laurel Butman  
Deputy County Administrator  
Clackamas County  
2051 Kaen Road  
Oregon City OR 97045  
503.655-8893 (desk)  
503.758-3188 (mobile)  
[lbutman@clackamas.us](mailto:lbutman@clackamas.us)  
Office Hours: 7am-6pm, M-Th

*The Office of the County Administrator wants your feedback on our customer service.*

ELECTED OFFICIAL		POSSIBLE SALARY INCREASE	PROPOSED MONTHLY SALARY RECOMM. ADJ.	FISCAL IMPACT July 1, 2019 - June 30, 2020
	CURRENT MONTHLY SALARY (w/6.27% deferred comp in italics)			
<b>ASSESSOR</b> Tami Little <i>Annual w/ 6.27% def comp</i>	\$9,675.61 \$10,282.27 <b>\$123,387</b>	3.5%	\$10,014.26 \$10,642.15 <b>\$127,706</b>	\$4,318.55
<b>CLERK</b> Sherry Hall <i>Annual w/ 6.27% def comp</i>	\$8,457.55 \$8,987.84 <b>\$107,854</b>	3.5%	\$8,753.56 \$9,302.41 <b>\$111,629</b>	\$3,774.89
<b>COMMISSIONER</b> Jim Bernard - Board Chair* <i>Annual w/ 6.27% def comp</i>	\$8,580.03 \$9,118.00 <b>\$109,416</b>	3.50%	\$8,880.33 \$9,437.13 <b>\$113,246</b>	\$3,829.56
Paul Savas - Position 2 <i>Annual w/ 6.27% def comp</i>	\$8,411.80 \$8,939.22 <b>\$107,271</b>	3.50%	\$8,706.21 \$9,252.09 <b>\$111,025</b>	\$3,754.47
Martha Schrader - Position 3 <i>Annual w/ 6.27% def comp</i>	\$8,411.80 \$8,939.22 <b>\$107,271</b>	3.50%	\$8,706.21 \$9,252.09 <b>\$111,025</b>	\$3,754.47
Ken Humberston - Position 4 <i>Annual w/ 6.27% def comp</i>	\$8,411.80 \$8,939.22 <b>\$107,271</b>	3.50%	\$8,706.21 \$9,252.09 <b>\$111,025</b>	\$3,754.47
Sonya Fischer - Position 5 <i>Annual w/ 6.27% def comp</i>	\$8,411.80 \$8,939.22 <b>\$107,271</b>	3.50%	\$8,706.21 \$9,252.09 <b>\$111,025</b>	\$3,754.47
<b>DISTRICT ATTORNEY</b> John Foote <i>State Compensation</i> <i>Annual w/ 6.27% def comp</i>	\$4,463.35 \$4,743.20 \$11,052.00 \$15,515.35 \$15,795.20 <b>\$189,542</b>	12.17%***	\$5,006.54 \$5,320.45 \$11,052.00 \$16,058.54 \$16,372.45 <b>\$196,469</b>	\$6,926.97
<b>JUSTICE OF THE PEACE</b> Karen Brisbin <i>Annual w/ 6.27% def comp</i>	\$8,414.85 \$8,942.46 <b>\$107,310</b>	0.0%	\$8,414.85 \$8,942.46 <b>\$107,310</b>	\$0.00
<b>SHERIFF**</b> Craig Roberts <i>Annual w/ 6.27% def comp</i>	\$14,864.85 \$15,796.88 <b>\$189,563</b>	0.0%	\$14,864.85 \$15,796.88 <b>\$189,563</b>	\$0.00
<b>TREASURER</b> Brian Nava <i>Annual w/ 6.27% def comp</i>	\$9,606.83 \$10,209.18 <b>\$122,510</b>	3.5%	\$9,943.07 \$10,566.50 <b>\$126,798</b>	\$4,287.85

**TOTAL FISCAL IMPACT: \$38,155.72**

*Represents 0.013% of the County's total  
FY 18/19 personal services budget.*

\* Compensation of Board Chair position includes a 2.0% add-to-pay approved by Budget Committee effective July 1, 2013.

\*\* Sheriff's salary per Compensation Board's practice and O.R.S. language must be \$1 more per month than highest paid Undersheriff; salary adjustments will be made as necessary during fiscal year.

\*\*\* This increase represents a 3.5% overall increase to the District Attorney's total salary.



# INQUIRY 12

## **Memorandum of Understanding Between Clackamas County Board of County Commissioners and Clackamas County Tourism Development Council**

### **I. Purpose**

This Memorandum of Understanding (MOU) is entered into between Clackamas County, through its governing body, the Board of County Commissioners (BCC) and the Clackamas County Tourism Development Council (TDC) as established pursuant to Section 8.02.160(B) of the Clackamas County Code (Code) as provided by County Ordinance passed by voters in 1992 and designated County Measure 3-6 Section 17.

It is the intent of this MOU to clarify roles and responsibilities among and between the BCC and the TDC.

### **II. Roles & Responsibilities**

#### **1. The Board of County Commissioners agrees:**

- a. To direct the County Administrator to provide support for the TDC through the operations of the Clackamas County Department of Tourism and Cultural Affairs (TCA), directed by an Executive Director appointed by the County Administrator with the advice of and substantial deference to the TDC;
- b. That the County Code affords the TDC the substantive authority to direct Transient Room Tax (TRT) to programs and projects intended to carry out the adopted Tourism Development and Promotion Master Plan (Master Plan). In adopting an annual budget for the TCA, the BCC role is to assure that Transient Room Tax funds are expended according to the Master Plan and are legally allowed;
- c. To provide all necessary internal support services, common to all County offices and departments, including but not limited to, budgeting, accounting and financial management; personnel and labor relations services; risk management, telecommunications and information technology support and infrastructure; legal counsel; and other services as mutually negotiated. Rates for such internal support services shall be the same as that provided for all other County offices and departments;
- d. To direct the County Administrator to appoint a Tax Administrator pursuant to Chapter 8.02.010(K) of the Code to provide tax collection, reporting and compliance services for the TRT established by Section 8.02.020 of said Code;
- e. To dedicate the entire 2% administrative fee described in Section 8.02.160(A) of the Code entirely to the duties of the Tax Administrator as set forth by Chapter 8.02. Under the direction of the County administrator, the Tax Administrator will provide to the TDC a monthly report on TRT collections, distributions and compliance;
- f. To meet with the TDC once annually to review the TDC's Annual Report of the preceding year's activities and results; and review the TDC's proposed business plan and budget for the ensuing year to assure compliance with the Master Plan;

- g. Through the County Administrator and the TCA Executive Director, ensure compliance with Appendix C, Local Contract Review Board Rules, of the Code and its attendant administrative policies and procedures.
- h. To develop and support County policies and procedures that are responsive to the unique needs and necessity of the TDC to carry out its role in advancing programs and projects to implement the Master Plan, without creating new barriers to performing the TCA's mission through the adoption of new or revised county rules or policies. Special attention will be made to assuring the TCA has the authority and capacity to conduct activities similar to those conducted by other Destination Management Organizations in the State of Oregon including but not limited to certain entertainment, marketing and promotional activities;

2. The Tourism Development Council agrees:

- a. To maintain a close working relationship with the BCC and County Administrator on an annual review of operations and expenditures for programs and projects to carry out the Master Plan;
- b. To provide the BCC recommended TDC members to be considered for appointment in compliance with the TDC approved operating bylaws;
- c. To work closely with the County Administrator regarding the selection and performance evaluations of the TCA Executive Director. The TDC and Administrator will annually jointly evaluate the performance of the Executive Director and work to mutually agree upon needed direction, professional development objectives, goals for the ensuing year and performance-based remuneration;
- d. To provide policy guidance to the TCA Executive Director on all matters related to tourism and the implementation of the Master Plan; and,
- e. In working directly with the County Administrator, TCA Executive Director and TCA Department, the TDC will support compliance and consistency with the County's administrative protocols, including but not limited to: budget and financial management; contracting and procurement; personnel and labor relations; risk management; legal counsel, and other services as mutually negotiated as provided for in the Clackamas County Code and attendant administrative policies and procedures with the commitment by the BCC to work closely with the TDC to ensure that the ability of the TCA to carry out its mission is not adversely impacted by changes to the County Code.

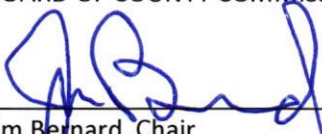
### III. Dispute Resolution

In the event of a dispute between the BCC and the TDC regarding the application of Chapter 8.09 of the County Code to the policy and decision-making authority of the TDC and/or the operational practices of the TCA, each agrees to participate in mediation among and between the parties. Said mediation shall be facilitated by an independent mediator selected with the joint approval of both parties. The parties will work in good faith to resolve their differences through mediation.


If the dispute involves a difference of opinion regarding specific legal advice, the two parties shall jointly select an outside attorney to research the matter and provide an independent legal opinion for consideration by both parties. If, upon receipt of such independent legal counsel a difference remains, the parties will pursue mediation as described herein.

The expenses for both mediation and/or independent legal counsel shall be split evenly between the County's General Fund and the TRT Fund.

CLACKAMAS COUNTY  
BOARD OF COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Jim Bernard, Chair  
8/16/18 C.2  
\_\_\_\_\_  
Date

CLACKAMAS COUNTY  
TOURISM DEVELOPMENT COUNCIL

  
\_\_\_\_\_  
Jody Carson, Chair  
9/10/18  
\_\_\_\_\_  
Date

## Chambers, Jennifer

---

**From:** Cowan, Danielle  
**Sent:** Thursday, May 30, 2019 9:54 AM  
**To:** Chambers, Jennifer  
**Cc:** Nilson, Janice  
**Subject:** RE: documents to share with the Budget Committee  
**Attachments:** 2018orLaw0034.pdf

Hi Jennifer-

I am sending you the attached Oregon Revised Statutes (ORS) Chapter 34 regarding Transient Room Tax per our discussion with the Budget Committee yesterday. It includes the most recent updates to the law, some of which occurred in the 2018 session and those are bolded in this document because the state will publish the new ORS publication after this current session is complete. Just for note, these bolded sections are not particularly relevant to what we were discussing. I have copied the entire chapter, but I highlighted in yellow the relevant sections to our discussion to make it easier to locate the relevant text.

Please let me know if you need other items from me for the committee.

Thanks-  
Danielle



[Danielle Cowan](#)  
Executive Director  
Clackamas County Tourism & Cultural Affairs  
Office: 503-655-8420 Cell: 503-701-4333

[www.MtHoodTerritory.com](http://www.MtHoodTerritory.com)

1830 Blankenship Rd.  
Suite 100  
West Linn, OR 97068

Follow us:



---

**From:** Chambers, Jennifer  
**Sent:** Thursday, May 30, 2019 9:30 AM  
**To:** Cowan, Danielle <[Danielle@mthoodterritory.com](mailto:Danielle@mthoodterritory.com)>  
**Cc:** Nilson, Janice <[janice@mthoodterritory.com](mailto:janice@mthoodterritory.com)>  
**Subject:** documents to share with the Budget Committee

Just thought I would shoot you an email that you can reply to with the documents you want to share with the Budget Committee. I'll be emailing a packet of materials to the committee early tomorrow morning so if I could get your documents by the close of business today I would appreciate it.

Thank you, Jennifer

---

**Jennifer J. Chambers**  
Budget Manager, Clackamas County Finance Department



## CHAPTER 34

## AN ACT

HB 4120

Relating to transient lodging taxes; creating new provisions; amending ORS 320.300, 320.305, 320.325 and 320.350; and prescribing an effective date.

**Be It Enacted by the People of the State of Oregon:**

**SECTION 1.** ORS 320.300 is amended to read: 320.300. As used in ORS 320.300 to 320.350:

(1) "Collection reimbursement charge" means the amount a transient lodging tax collector may retain as reimbursement for the costs incurred by the transient lodging tax collector in collecting and reporting a transient lodging tax and in maintaining transient lodging tax records.

(2) "Conference center" means a facility that:

(a) Is owned or partially owned by a unit of local government, a governmental agency or a nonprofit organization; and

(b) Meets the current membership criteria of the International Association of Conference Centers.

(3) "Convention center" means a new or improved facility that:

(a) Is capable of attracting and accommodating conventions and trade shows from international, national and regional markets requiring exhibition space, ballroom space, meeting rooms and any other associated space, including without limitation banquet facilities, loading areas and lobby and registration areas;

(b) Has a total meeting room and ballroom space between one-third and one-half of the total size of the center's exhibition space;

(c) Generates a majority of its business income from tourists;

(d) Has a room-block relationship with the local lodging industry; and

(e) Is owned by a unit of local government, a governmental agency or a nonprofit organization.

(4) "Local transient lodging tax" means a tax imposed by a unit of local government on the sale, service or furnishing of transient lodging.

(5) "State transient lodging tax" means the tax imposed under ORS 320.305.

(6) "Tourism" means economic activity resulting from tourists.

(7) "Tourism promotion" means any of the following activities:

(a) Advertising, publicizing or distributing information for the purpose of attracting and welcoming tourists;

(b) Conducting strategic planning and research necessary to stimulate future tourism development;

(c) Operating tourism promotion agencies; and

(d) Marketing special events and festivals designed to attract tourists.

(8) "Tourism promotion agency" includes:

(a) An incorporated nonprofit organization or governmental unit that is responsible for the tourism promotion of a destination on a year-round basis.

(b) A nonprofit entity that manages tourism-related economic development plans, programs and projects.

(c) A regional or statewide association that represents entities that rely on tourism-related business for more than 50 percent of their total income.

(9) "Tourism-related facility" means:

(a) A conference center, convention center or visitor information center; and

(b) Other improved real property that has a useful life of 10 or more years and has a substantial purpose of supporting tourism or accommodating tourist activities.

(10) "Tourist" means a person who, for business, pleasure, recreation or participation in events related to the arts, heritage or culture, travels from the community in which that person is a resident to a different community that is separate, distinct from and unrelated to the person's community of residence, and that trip:

(a) Requires the person to travel more than 50 miles from the community of residence; or

(b) Includes an overnight stay.

(11) "Transient lodging" means:

(a) Hotel, motel and inn dwelling units that are used for temporary overnight human occupancy;

(b) Spaces used for parking recreational vehicles or erecting tents during periods of human occupancy; or

(c) Houses, cabins, condominiums, apartment units or other dwelling units, or portions of any of these dwelling units, that are used for temporary human occupancy.

(12) "Transient lodging intermediary" means a person other than a transient lodging provider that facilitates the retail sale of transient lodging and:

(a) Charges for occupancy of the transient lodging[.];

(b) Collects the consideration charged for occupancy of the transient lodging; or

(c) Receives a fee or commission and requires the transient lodging provider to use a specified third-party entity to collect the consideration charged for occupancy of the transient lodging.

(13) "Transient lodging provider" means a person that furnishes transient lodging.

(14) "Transient lodging tax collector" means a transient lodging provider or a transient lodging intermediary.

(15) "Unit of local government" has the meaning given that term in ORS 190.003.

(16) "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.

**SECTION 2.** ORS 320.325 is amended to read:

320.325. (1) Every transient lodging tax collector is deemed to hold the amount of state transient



lodging taxes collected in trust for the State of Oregon and for payment to the Department of Revenue in the manner and at the time provided under ORS 320.315.

(2) At any time **that** the transient lodging tax collector fails to remit any amount of state transient lodging taxes deemed to be held in trust for the State of Oregon, the department may enforce collection by the issuance of a distraint warrant for the collection of the delinquent amount and all penalties, interest and collection charges accrued on the delinquent amount. The warrant shall be issued, docketed and proceeded upon in the same manner and shall have the same force and effect as warrants for the collection of delinquent income taxes.

**(3) Notwithstanding ORS 320.305, if the transient lodging is owned by more than one person, each and every owner may be held jointly and severally liable for any tax imposed under ORS 320.305 with respect to a transient lodging transaction.**

**SECTION 3.** ORS 320.350 is amended to read:

**320.350. (1)** A unit of local government that did not impose a local transient lodging tax on July 1, 2003, may not impose a local transient lodging tax on or after July 2, 2003, unless the imposition of the local transient lodging tax was approved on or before July 1, 2003.

(2) A unit of local government that imposed a local transient lodging tax on July 1, 2003, may not increase the rate of the local transient lodging tax on or after July 2, 2003, to a rate that is greater than the rate in effect on July 1, 2003, unless the increase was approved on or before July 1, 2003.

(3) A unit of local government that imposed a local transient lodging tax on July 1, 2003, may not decrease the percentage of total local transient lodging tax revenues that are actually expended to fund tourism promotion or tourism-related facilities on or after July 2, 2003. A unit of local government that agreed, on or before July 1, 2003, to increase the percentage of total local transient lodging tax revenues that are to be expended to fund tourism promotion or tourism-related facilities, must increase the percentage as agreed.

(4) Notwithstanding subsections (1) and (2) of this section, a unit of local government that is financing debt with local transient lodging tax revenues on November 26, 2003, must continue to finance the debt until the retirement of the debt, including any refinancing of that debt. If the tax is not otherwise permitted under subsection (1) or (2) of this section, at the time of the debt retirement:

(a) The local transient lodging tax revenue that financed the debt shall be used as provided in subsection (5) of this section; or

(b) The unit of local government shall thereafter eliminate the new tax or increase in tax otherwise described in subsection (1) or (2) of this section.

(5) Subsections (1) and (2) of this section do not apply to a new or increased local transient lodging tax if all of the net revenue from the new or in-

creased tax, following reductions attributed to collection reimbursement charges, is used consistently with subsection (6) of this section to:

(a) Fund tourism promotion or tourism-related facilities;

(b) Fund city or county services; or

(c) Finance or refinance the debt of tourism-related facilities and pay reasonable administrative costs incurred in financing or refinancing that debt, provided that:

(A) The net revenue may be used for administrative costs only if the unit of local government provides a collection reimbursement charge; and

(B) Upon retirement of the debt, the unit of local government reduces the tax by the amount by which the tax was increased to finance or refinance the debt.

(6) At least 70 percent of net revenue from a new or increased local transient lodging tax shall be used for the purposes described in subsection (5)(a) or (c) of this section. No more than 30 percent of net revenue from a new or increased local transient lodging tax may be used for the purpose described in subsection (5)(b) of this section.

*[(7)(a)(A) A local transient lodging tax must be computed on the total retail price, including all charges other than taxes, paid by a person for occupancy of the transient lodging.]*

*[(B) The total retail price paid by a person for occupancy of transient lodging that is part of a travel package may be determined by reasonable and verifiable standards from books and records kept in the ordinary course of the transient lodging tax collector's business.]*

*[(b) The tax shall be collected by the transient lodging tax collector that receives the consideration rendered for occupancy of the transient lodging.]*

**SECTION 4.** Sections 5 and 6 of this 2018 Act are added to and made a part of ORS 320.300 to 320.350.

**SECTION 5. (1)** A local transient lodging tax must be computed on the total retail price, including all charges other than taxes, paid by a person for occupancy of the transient lodging.

(2) The total retail price paid by a person for occupancy of transient lodging that is part of a travel package may be determined by reasonable and verifiable standards from books and records kept in the ordinary course of the transient lodging tax collector's business.

**SECTION 6. (1)** The transient lodging provider or transient lodging intermediary that collects the consideration charged for occupancy of transient lodging, or a transient lodging intermediary described in ORS 320.300 (12)(c), as applicable, is responsible for collecting any local transient lodging tax and shall file a return of the tax with the unit of local government that imposes the tax, or with any tax administrator identified by the unit of local government, re-



reporting the amount of tax due during the reporting period to which the return relates.

(2) Returns shall be filed on or before the deadline fixed by the unit of local government for filing of returns and shall be made under penalties for false swearing.

(3) When a return is required under this section, the transient lodging tax collector required to file the return shall remit the taxes due to the unit of local government at the time fixed for filing of returns.

(4) This section applies to a transient lodging tax collector unless a charter provision or ordinance or resolution of the unit of local government, or an agreement entered into between the transient lodging tax collector and the unit of local government, provides otherwise.

**SECTION 7.** ORS 320.305 is amended to read:

320.305. (1)(a) A tax of 1.8 percent is imposed on any consideration *[rendered]* **charged** for the sale, service or furnishing of transient lodging.

(b)(A) The tax must be computed on the total retail price, including all charges other than taxes, paid by a person for occupancy of the transient lodging.

(B) The total retail price paid by a person for occupancy of transient lodging that is part of a travel package may be determined by reasonable and verifiable standards from books and records kept in the ordinary course of the transient lodging tax collector's business.

(c) The tax shall be collected by the transient lodging *[tax collector that receives]* **provider or transient lodging intermediary that collects the consideration [rendered] charged** for occupancy of the transient lodging, **or a transient lodging intermediary described in ORS 320.300 (12)(c), as applicable.**

(d) The tax imposed by this subsection is in addition to and not in lieu of any local transient lodging tax.

(2) The transient lodging tax collector may withhold a collection reimbursement charge of five percent of the amount collected under subsection (1) of this section.

**SECTION 8.** ORS 320.305, as amended by section 3, chapter 102, Oregon Laws 2016, is amended to read:

320.305. (1)(a) A tax of 1.5 percent is imposed on any consideration *[rendered]* **charged** for the sale, service or furnishing of transient lodging.

(b)(A) The tax must be computed on the total retail price, including all charges other than taxes, paid by a person for occupancy of the transient lodging.

(B) The total retail price paid by a person for occupancy of transient lodging that is part of a travel package may be determined by reasonable and verifiable standards from books and records kept in the ordinary course of the transient lodging tax collector's business.

(c) The tax shall be collected by the transient lodging *[tax collector that receives]* **provider or transient lodging intermediary that collects the consideration [rendered] charged** for occupancy of the transient lodging, **or a transient lodging intermediary described in ORS 320.300 (12)(c), as applicable.**

(d) The tax imposed by this subsection is in addition to and not in lieu of any local transient lodging tax.

(2) The transient lodging tax collector may withhold a collection reimbursement charge of five percent of the amount collected under subsection (1) of this section.

**SECTION 9.** This 2018 Act takes effect on the later of the 91st day after the date on which the 2018 regular session of the Seventy-ninth Legislative Assembly adjourns sine die or July 1, 2018.

Approved by the Governor March 16, 2018

Filed in the office of Secretary of State March 21, 2018

Effective date July 1, 2018

# INQUIRY 15

## Marijuana Tax Projection including PLP Distribution Proposal

	2018	2019	Total	2020	2021	2022	2023
				12.05%		14.03%	
State - unrestricted	2,514,091	1,000,000	3,514,091	1,040,939	1,098,191	1,175,064	1,245,568
					9.82%		13.42%
Local - committed by BCC	\$ 458,993	\$ 455,858	\$ 914,851	\$ 455,858	\$ 455,858	\$ 455,858	\$ 455,858
DTD		\$ 209,054		\$ 222,834	\$ 228,769	\$ 234,886	\$ 241,178
CCSO		\$ 236,695		\$ 405,784	\$ 343,250	\$ 353,772	\$ 364,148
DA		\$ 78,829		\$ 230,544	\$ 237,461	\$ 244,584	\$ 251,922
H3S PLP		\$ 427,000		\$ 430,810	\$ 443,734	\$ 457,046	\$ 470,756
Contingency		\$ 165,000					
Total PLP expense excluding H3S		\$1,116,578		\$ 1,289,972	\$ 1,253,214	\$ 1,290,288	\$ 1,328,004
PLP expense in excess of local committed funds			(201,727)	(834,114)	\$ (797,356)	\$ (834,430)	\$ (872,146)
General Fund unrestricted resources			3,312,364	206,825	300,835	340,634	373,422

\*\*Note OHA is providing some marijuana funds through the agreement with Behavioral health, any unspent funds by Behavioral Health could be programed to cover part or all of the H3S portion of the PLP.



UPDATE TO MTRAS JUNE 4, 2018

**Clackamas County  
Marijuana Tax Revenue PLP: Distribution Proposal**

May 31, 2018

Department	Source		Estimated Program Cost				
	S	L	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
<b>Transportation &amp; Development (DTD)</b>							
Land Use (0.5 FTE)	x	x	\$ -	\$ 64,836	\$ 66,781	\$ 68,785	\$ 70,848 *
Traffic Safety	x	x	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Code Enforcement (1 FTE)	x	x	\$ 184,054	\$ 132,998	\$ 136,988	\$ 141,097	\$ 145,330 *
<b>Clackamas County Sheriff's Office (CCSO)</b>							
Neighborhood Response Team (NRT) (1 FTE)	x	x	\$ 236,695	\$ 169,089	\$ 174,161	\$ 179,386	\$ 184,768 *
NRT - Year Two (1 FTE)	x	x		\$ 236,695	\$ 169,089	\$ 174,386	\$ 179,380
<b>Health, Housing &amp; Human Services (H3S)</b>							
CYF - Drug Coalition Prevention Strategies	x	x	\$ 300,000	\$ 300,000	\$ 309,000	\$ 318,270	\$ 327,818
Prevention Coordinator (1 FTE)	x	x	\$ 127,000	\$ 130,810	\$ 134,734	\$ 138,776	\$ 142,939 *
<b>District Attorney</b>							
LEAD (w/ CCSO)	x	x	\$ -	\$ 169,950	\$ 175,049	\$ 180,300	\$ 185,709 *
Neighborhood Livability Project (NLP) - FTE	x	x	\$ 58,829	\$ 60,594	\$ 62,412	\$ 64,284	\$ 66,213 *
Neighborhood Livability Project (NLP) - MJ Prj \$	x	x	\$ 20,000				
<b>Contingency</b>			\$ 165,000				
<b>Estimated Annual Expenses</b>			<b>\$ 1,116,578</b>	<b>\$ 1,289,971</b>	<b>\$ 1,190,802</b>	<b>\$ 1,226,000</b>	<b>\$ 1,261,792</b>

Sources: S = State Taxes, L = Local Taxes

<b>Beginning Program Balance</b>	\$ -	\$ 765,834	\$ 587,607	\$ 536,343	\$ 478,370
State Collections (01/01/2016 - 06/30/2017)	\$ 797,783	\$ -	\$ -	\$ -	\$ -
Estimated State Collections, Annual	\$ 580,159	\$ 594,663	\$ 609,529	\$ 624,768	\$ 640,387 **
Estimated Local Collections, Annual	\$ 504,470	\$ 517,081	\$ 530,008	\$ 543,259	\$ 556,840 **
<b>Ending Program Balance</b>	<b>\$ 765,834</b>	<b>\$ 587,607</b>	<b>\$ 536,343</b>	<b>\$ 478,370</b>	<b>\$ 413,805</b>

\* Includes FTE costs; ongoing program cost has been increased by 3% each year to reflect personal service costs.

\*\* Revenues have been increased by 2.45% each year to reflect CPI.