



**COMMUNITY ACTION BOARD (CAB)
November 6, 2024 held virtually via Zoom
7:30 AM – 8:50 AM**

FACILITATOR		Adam Khosroabadi			
NOTE TAKER		Sean Wells			
A	Paul Edgar	S	Brenda Durbin		
P	Sonia Agnew	S	Joey Johns		
E	Richard Sheldon	S	Jennifer Much Grund		
P	John Parker	S	R.E. Szego		
P	Adam Khosroabadi	S	Sean Wells		

P-Present, A -Absent, E-Excused, S-Staff, O-Other Attendee

ITEMS / ISSUES	DISCUSSION
Meeting Called to Order Quorum is 50% +1	Adam called the meeting to order at 7:34 am. A quorum was present.
Adoption of Meeting Minutes	Minutes were not sent out in time and so adoption put off until next meeting.
Strategic Plan Update	<ul style="list-style-type: none"> The committee reviewed John’s letter to the Oregonian and made recommendations to keep the language consistent, clarify the stated goals, and providing an example of living paycheck to paycheck. The letter will be submitted to PGA for review before being sent to the Oregonian. Jennifer Much Grund reviewed the Program Participant Demographic information for the Strategic Plan. She and other staff members answered questions that the committee raised. The committee discussed which community-based organizations (CBOs) could be reached out to for listening sessions.
Officer Nominations	Adam, Paul and Sonia were nominated to continue their roles as officers for the CAB.
Member Updates	<ul style="list-style-type: none"> John brought up another organization (the Mental Health & Addictions Council) and suggested using similar language and using them as a resource for our own recruitment.

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	<ul style="list-style-type: none">• John also suggested a group get together to make an FAQ document for the new director to help ease the transition. R.E. and Sonia agreed to meet and discuss the document.• The CAB bylaws still need to be updated, but the member who had questions about them was not present.
Meeting Adjourned	Paul motioned to adjourn. Leota seconded. Adam adjourned the meeting at 9:00 am.
Next Meeting:	7:30 on Wednesday, December 4