

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Study Session Worksheet

Presentation Date: **Approximate Start Time:** **Approximate Length:**
March 20, 2012 1:30 pm 10 to 15 minutes

Presentation Title: Filing Fee Increase

Department: Clerk Recording Department

Presenters: Sherry Hall, Clerk and Stephen Madkour, County Counsel

Other Invitees:

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

The Clerk seeks the Board's approval to increase a recording fee (from \$1.00 to \$2.00) for collecting the Housing Alliance Fee.

EXECUTIVE SUMMARY (why and why now):

This requested fee increase was presented to the Board as part of the previously scheduled fee increase session. There was some uncertainty expressed at that time whether this proposed fee increase would reduce the amount of funding directed to the Housing Alliance Fee. The fee increase to \$2.00 would be in addition to, and not instead of the \$15.00 collected and directed toward housing.

FINANCIAL IMPLICATIONS (current year and ongoing):

The increase to \$2.00 would continue to fund the Clerk's operation, including costs directly attributed to collecting the Housing Alliance Fee. Such costs include maintaining fee schedules, software, publications, customer notices, training, and staff associated with customer education.

LEGAL/POLICY REQUIREMENTS:

The monies collected for the Housing Alliance under ORS 294.187 will not be impacted.

PUBLIC/GOVERNMENTAL PARTICIPATION:

N/A

OPTIONS:

All Recording customers will be notified of the fee increase.

RECOMMENDATION:

The Clerk recommends that the Board approve the recording fee increase from \$1.00 to \$2.00.

ATTACHMENTS:

1 attachment – survey of other Oregon County similar fee and table (past 4 years) showing number of documents recorded where this fee would apply.

SUBMITTED BY: Sherry Hall

Division Director/Head Approval _____
Department Director/Head Approval Sherry Hall
County Administrator Approval _____

For information on this issue or copies of attachments, please contact Sherry Hall@ 503-722-6086