

# CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Sitting/Acting as (if applicable)  
**Policy Session Worksheet**

**Presentation Date:** 3/26/19 **Approx. Start Time:** 2:30p **Approx. Length:** 30 minutes

**Presentation Title:** CCSO Proposed Fees and Fines Changes for FY19-20

**Department:** Sheriff's Office

**Presenters:** CCSO Staff

**Other Invitees:** N/A

**WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?**

Approval of requested changes to fees and fines

**EXECUTIVE SUMMARY:**

CCSO requests updates to current fees and fines schedule

**FINANCIAL IMPLICATIONS (current year and ongoing):**

Is this item in your current budget? x  YES  NO

What is the cost? \$  
spreadsheet for detail

What is the funding source? Please refer to attached

**STRATEGIC PLAN ALIGNMENT:**

- How does this item align with your Department's Strategic Business Plan goals?
- How does this item align with the County's Performance Clackamas goals?

Build Public Trust through Good Government

**LEGAL/POLICY REQUIREMENTS:**

Per relevant codes, statues and LCRBR

**PUBLIC/GOVERNMENTAL PARTICIPATION:**

**OPTIONS:**

**RECOMMENDATION:**

Review and approve requested changes

**ATTACHMENTS:**

Requested Fees and Fines spreadsheet

**SUBMITTED BY:**

Division Director/Head Approval Nancy Artmann

Department Director/Head Approval Jenna Morrison

County Administrator Approval \_\_\_\_\_

For information on this issue or copies of attachments, please contact Cindy Haglund @ 503- 785.5018

DEPARTMENT/DIVISION	AUTHORIZING LEGISLATION	Fine set by ORS	ORS auth. fine	Code auth. fine	FINE AMOUNT	Proposed Fine amount
<b>SHERIFF</b>						
Prohibited touching, nudity and massage	Code §6.02.060			x	\$250 per violation	
Emergency regulations violation	Code §6.03.080.A			x	\$500 per offense	
Noise control violation	Code §6.05.090			x	Not to exceed \$500	
Chronic nuisance civil penalty	Code §6.08.040.D			x	\$100 each day	
Parking Cite for Unattached Trailers	Code §7.01.050.A			x	\$45	
Parking Cite for Handicapped Parking	Code §7.01.050.A			x	\$150	
All Other Parking Citations	Code §7.01.050.A			x	\$40	
Off-road vehicle violation	Code §7.02.050.C			x	\$250	
Secondhand dealer violation	Code §8.03.110.B			x	Not more than \$500 for 1st offense and \$1000 for continuing the same offense	
Failure to obtain burglar alarm permit	Code §8.07			x	\$25	
False Alarm	Code §8.07					
1st False Alarm					No charge	
2nd False Alarm					\$50	
3rd False Alarm					\$100	
4th False Alarm					\$150	
<del>Jail misconduct</del>	<del>Oregon jail standards &amp; Federal law</del>					
<del>Disciplinary fine—minor</del>					<del>\$25</del>	
<del>Disciplinary fine—major</del>					<del>\$100</del>	

Department	Auth. Legislation	Fee set by ORS	ORS authorized fee	Code authorized fee	Fee amount	Proposed fee						
<b>SHERIFF</b>												
Public Records Request	ORS 192.440(4)			x	All reports \$10.00 & \$0.20 per page after 30 pages. Microfilmed reports \$10.00 & \$0.20 per page after 10 pages. *Also, when more than nominal staff time is necessary to research, review, redact, copy, or compile records: the actual cost of staff time, calculated at the hourly rate of the employee(s) who performs the work. See Public Records Policy and Procedure.							
Electronic Documents	ORS 192.440 (4)				\$1.00 per printed page*							
Photographs	ORS 192.440 (4)				\$10 to be paid at the time of request, plus any add'l cost.*							
Mugshots	ORS 192.440 (4)		x		\$5							
Visa Letters, Passport letters, Adoption letters, Background letters	ORS 192.440 (4)		x		\$5							
Traffic Diagrams	ORS 192.440 (4)		x		\$25							
Photo CD's (traffic cases)	ORS 192.440 (4)		x		\$50 1 <sup>st</sup> CD; \$35 add'l CD							
CHL application fee			x									
with fingerprinting			x		\$65							
without fingerprinting	Code \$1.01.090		x		\$50							
CHL address change	Code \$1.01.090				\$15							
CHL online application administrative fee	Code \$1.01.090				<del>\$5-</del>	\$4						
<del>BAFTE application processing fee</del>	<del>ORS 192.440 (4)</del>			x	<del>\$35-</del>							
Fingerprints	Code \$1.01.090			x	\$15 per card							
Alcohol Tobacco & Firearm Forms	Code \$8.07.030.A			x	\$10 per application							
Alarm User Permits			x									
Residence				x	\$20 per year							
Business	<del>ORS 179.505(10)</del>			x	\$50 per year							
Jail Medical Records	ORS 179.505(10)				1-10 pgs \$6; 11+ pages \$0.50 per page							
Jail Reports or Summaries	ORS 169.166				\$30							
Intoxilyzer logs and records	ORS 169.166		x		\$10							
Jail video footage	ORS 179.505(10)		x		\$50 + \$20/hr for each hour after 1st hour	+\$35/hr for each hour after 1st hour						
Attending physician's statement to insurance company, Welfare, or Worker's Compensations	ORS 169.076 Oregon Jail Stds & Federal Law		x		\$20							
<del>Doctor Evaluation</del>	<del>ORS 169.076 Oregon Jail Stds &amp; Federal Law</del>		x		<del>\$10-</del>							
<del>Nurse Practitioner Evaluation</del>	<del>ORS 169.076 Oregon Jail Stds &amp; Federal Law</del>		x		<del>\$10-</del>							
<del>Psychiatrist Evaluation</del>	<del>ORS 169.076 Oregon Jail Stds &amp; Federal Law</del>		x		<del>\$10-</del>							
<del>Dentist or Specialist Referral</del>	<del>ORS 169.076 Oregon Jail Stds &amp; Federal Law</del>		x		<del>\$10-</del>							
Hospital/Emergency room	ORS 169.076 Oregon Jail Stds & Federal Law		x		Actual cost							
<del>XRays other than for TB testing</del>	<del>ORS 169.076 Oregon Jail Stds &amp; Federal Law</del>		x		<del>\$10-</del>							
<del>LAB tests urine and blood</del>	<del>ORS 169.076 Oregon Jail Stds &amp; Federal Law</del>		x		<del>\$10-</del>							
<del>Prescriptions New or Per Month</del>	<del>ORS 169.076 Oregon Jail Stds &amp; Federal Law</del>		x		<del>\$10-</del>							
<del>Over the counter medications/supplies</del>	<del>Fed Cons Arguello v. Clack- Ctv.</del>		x		<del>\$5-</del>							
Law library legal material and forms printing from Library computers	Fed Cons Arguello v. Clack- Ctv.		x		1-10 pages \$1.00 min fee; \$0.10 each additional page							
<del>Inmate request forms</del>	<del>Fed Cons Arguello v. Clack- Ctv.</del>		x		<del>\$0.50 per form</del>							
<del>Inmate Grievance form</del>	<del>Fed Cons Arguello v. Clack- Ctv.</del>		x		<del>\$0.50 per form</del>							
<del>Education Class</del>	<del>Fed Cons Arguello v. Clack- Ctv.</del>		x		<del>\$5-</del>							
Bus passes	Oregon Jail Stds & Federal Law		x		Actual cost							
Restitution, repair or replacement cost	ORS 179.505(10)		x		Actual cost of repair or replacement of damage or item							
Fee to review file on premises	ORS 192.440 (4)		x		\$20 per hour							
Verification or documentation of dates incarcerated	ORS 192.440 (4)		x		\$10							
Verification or documentation of Time Served	ORS 192.440 (4)		x		\$10							
Computer Printouts of Crime Activity	Code \$7.01.220.F		x		\$30							
Vehicle Administration Fee for release of towed vehicle	Code \$7.01.220.F		x		\$75							
Vehicle Administration Fee for release of vehicle towed from traffic crime scene	Code \$7.01.140(B)(3)		x	x	\$150							
Boot Fee	Code \$7.01.070(B)			x	\$10							
Witness deposit fee	Code \$8.05.040			x	\$15 per witness							

Social gaming license application	Code §8.03.060		x	\$25 nonrefundable					
Secondhand dealer permit application	Code §8.03.060		x	\$395					
Secondhand dealer permit renewal	Presiding Judge Selander Gen. Order 98-6		x	\$150 per year nonrefundable					
Courthouse Security Bypass card			*						
Card <del>only</del>			x	<del>\$75</del>		\$50	This is actually \$50 plus the \$25 Application fee (below)		
Application fee			x	\$25					
Replacement card			x	\$25					
<b>Sheriff - Civil</b>									
Writ of Garnishment	ORS 18.652(5)			\$25					
Summons, Petition									
Up to two persons at same address	ORS 21.300(1)(a)	x		\$45					
Three or more at the same address	ORS 21.300(1)(a)	x		\$25 per party					
Notice with Enforcement Process - plus costs	ORS 21.300(1)(b)			\$80					
Security and inventory services (after first hour)	ORS 21.300(1)(b)			Actual cost					
Reasonable amount for Keeper's fee	ORS 21.300(1)(b)	x		Actual cost					
Sale of property	ORS 18.930(5)	x							
Advertising, posting, sale preparation, conducting the sale, and mailings	ORS 21.300(1)(a)(b)			Actual cost					
Post sale administration	ORS 21.300(1)(a)(b)			Actual cost					
Posting of sale notices	ORS 21.300(1)(a)	x		\$45					
Copy of any process, order, notice or other instrument in writing, when necessary to complete service	ORS 21.300(1)(d)	x		\$3/per 100 words					
Creating Sheriff's Deed, Certificate of Redemption or conveyance of real property sold on any process	ORS 21.300(1)(c)	x		\$50					
Mileage for process service (involving travel in excess of 75 miles round trip)	ORS 21.300(4)	x		\$45					
			x						
<b>Sheriff - Public Safety Training Center</b>	<del>Code §1.01.090</del>		x						
<b>Rooms for rent</b>	<del>Code §1.01.090</del>	x							
Room 110				\$50/hour					
Room 111			*	\$50/hour					
Room 214						\$50/hour			
Defensive tactics				\$40/hour					
MILO				\$75/hour					
Armory Classroom Fee						\$40/hour			
Computer Lab						\$50/hour			
<b>Range</b>	<del>Code §1.01.090</del>		x						
with ammo				\$50/hour					
without ammo				\$75/hour					
<del>daily lane use fee</del>				<del>\$18</del>					
<del>Specials (Ladies special, cereal event, etc)</del>				<del>\$9</del>					
membership	<del>Code §1.01.090</del>			\$219/year					
<b>Classes</b>	<del>Code §1.01.090</del>		x						
<del>PST 100</del>				<del>\$40 Oregon; \$60 Utah; \$75 both</del>					
<del>PST 101</del>			*	<del>\$159</del>					
<del>PST 101A</del>				<del>\$159</del>					
<del>PST 102</del>				<del>\$299</del>					
<del>PST 103</del>				<del>\$299</del>					
<del>PST 199</del>	<del>Code §1.01.090</del>			<del>\$159</del>					
<b>Range Fees and Memberships</b>	<del>Code §1.01.090</del>		x						
Lane Fee				\$18					
<del>Cereal night</del>			*	<del>\$9 discount</del>					
<del>Ladies' night</del>				<del>\$9 discount</del>					
Gun rentals				\$12 (\$10 members)					
Targets				\$1 (\$2 for zombie targets)					
General membership				\$219					
Renewal				\$179					
2 person membership				\$299					
Renewal				\$279					
3 person membership				\$399					
Renewal				\$379					
4 person membership				\$449					
Renewal				\$429					
<b>Passport Photo (set of 2)</b>	<del>Code §1.01.090</del>		x			\$15			