

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Policy Session Worksheet

Presentation Date: 4/9/19 **Start Time:** 11:00 a.m. **Approx. Length:** 30 minutes
Presentation Title: Community Involvement Award
Department: Public and Government Affairs
Presenters: Katie Wilson and the Committee for Community Involvement
Other Invitees:

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

Staff requests the Board of County Commissioners (BCC) create and implement the new Community Involvement Award as proposed by the Committee for Community Involvement.

EXECUTIVE SUMMARY:

The Committee for Community Involvement (CCI) is the advisory committee that provides guidance and recommendation to staff and the BCC on matters pertaining to community involvement and the CPO and Hamlet programs. CCI is recommending the creation of a community involvement award to recognize those who have made significant contributions to their communities through volunteerism in the Clackamas County Community Involvement Program. This award was inspired by the hard work and dedication of Bob Reeves, a well-known community advocate from the Mt. Hood community who passed away in 2016 but whose legacy is still felt throughout Clackamas County. CCI would like to request the first award be given to Mr. Reeves' family to honor his commitment to community involvement. An outline for the parameters of the award are attached for your review.

In previous years there have been other awards given for community involvement including the Darleen Hooley Citizen Award and the Dee Wescott Community Organization Award. These acknowledgements have not been awarded since 2012. CCI is recommending the new Clackamas County Community Involvement Award replace the previous opportunities and be advertised and awarded annually to ensure community involvement volunteers receive recognition for their dedication and the community be reminded of the importance of public participation.

FINANCIAL IMPLICATIONS (current year and ongoing):

Staff anticipates an estimated expense of \$200.00 for award materials to be purchased annually.

STRATEGIC PLAN ALIGNMENT:

- This item aligns with the Public and Government Affairs Strategic Business Plan goals to provide strategic outreach, engagement and consultation services to county elected officials, departments and community organizations, so they can build public trust and awareness, and achieve their strategic and operational results and Clackamas County residents will be aware of and engaged with county government.
- This item aligns with the County's Performance Clackamas goals by building public trust through good government.

LEGAL/POLICY REQUIREMENTS:

N/A

PUBLIC/GOVERNMENTAL PARTICIPATION:

PGA provides resources and staff liaison support for the Committee for Community Involvement, CPOs and Hamlets.

OPTIONS:

1. Approve the new Clackamas County Community Involvement Award as recommended by the Committee for Community Involvement.
2. Do not approve the new award.

RECOMMENDATION:

Staff recommends:

1. Option 1. Approve the new Clackamas County Community Involvement Award as recommended by the Committee for Community Involvement.

ATTACHMENTS:

Clackamas County Community Involvement Award Criteria

SUBMITTED BY:

Division Director/Head Approval _____

Department Director/Head Approval s/Tim Heider

County Administrator Approval _____

For information on this issue or copies of attachments, please contact Tim Heider @ 503.742.5911

CLACKAMAS COUNTY COMMUNITY INVOLVEMENT AWARD

The Clackamas County Community Involvement Volunteer Achievement Award is supported by the Committee for Community Involvement to honor those who have made significant contributions to their communities through volunteerism in the Clackamas County Community Involvement Program.

Please contact Katie Wilson, Public Involvement Specialist, with suggested nominations and requests for information at email kwilson2@clackamas.us.

CRITERIA FOR LIFETIME ACHIEVEMENT AWARD

I. GENERAL CRITERIA FOR THE AWARD

WHO MAY RECEIVE THE AWARD?

The award may be given to an individual, or may be split between two or more individuals, who have made meaningful contributions to their community through participation in the Clackamas County Community Involvement Program.

WHEN IS THE AWARD GIVEN?

The award will be presented annually at the State of the County event or a designated Board of County Commissioners Meeting.

HOW ARE THE AWARDEE(S) NOMINATED?

The award will be advertised on the county website, social media, and at Community Leaders Meeting. Nominations may be submitted electronically via the county website or hard copy to the office of Public and Government Affairs.

WHO SELECTS THE AWARDEE(S)?

The Committee for Community Involvement will review all nominations, select the most worthy recipients and make recommendation to the Board of County Commissioners (BCC) who will approve and present the award.

WHAT WILL THE AWARDEE(S) RECEIVE?

Recipients of the award will have their name added to a plaque located in a public space in the office of Public and Government Affairs. Recipients will also receive a small personalized award for them to keep.

WHAT ARE THE CRITERIA FOR THE AWARD?

The award will be given based on how well the individual meets standards listed under these categories:

A. ETHICS

Nominees for the award have proven to be ethical in all levels of volunteerism.

B. INVOLVEMENT

The nominees will be considered on the merits of their involvement with the Clackamas County Community Involvement Program such as (but not limited to):

- **Dedication** to community service
- **Support** to their membership
- **Longevity** of their participation
- **Commitment** through leadership
- **Contributed** in a meaningful way

C. OUTREACH

1. The nominee has made efforts to involve or solicit involvement of new individuals to improve diversity in the program and extend the opportunity of public participation.
2. The nominee has served as a mentor to others within the program and has provided a positive experience through this mentorship.
3. The nominee has developed innovative ways to engage their communities.

D. SERVICE

1. The nominee has demonstrated qualities that most exemplify the standards of leadership and their commitment to the program.
2. The nominee has participated in more than one volunteer opportunity within the program.