



**BUSINESS AND COMMUNITY SERVICES
NORTH CLACKAMAS PARKS AND RECREATION DISTRICT**

Development Services Building
150 Beavercreek Road, Oregon City, OR 97045

Laura Zentner, BCS Director

May 21, 2020

Board of County Commissioners
Clackamas County
Board of North Clackamas Parks and Recreation District

Members of the Board:

Approval of Amendment No. 2 to the Interagency Agreement between
North Clackamas Parks and Recreation District (NCPRD) and
Health, Housing and Human Services (H3S) Social Services Division

Purpose/ Outcomes	This agreement provides federal and state funding for social services programs delivered by Business & Community Services (BCS) NCPRD division to District/County residents ages 60 and older.
Dollar Amount and Fiscal Impact	This amendment increases the contract value by \$106,985 bringing the maximum contract value of \$447,794.
Funding Source	Older American Act (OAA) funding secured through the Oregon Department of Human Services-State Unit on Aging and administered by Clackamas County's H3S-Social Services division. Additionally, Families First Coronavirus Response Act Funding and the Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding.
Duration	July 1, 2019 – June 30, 2020
Previous Board Action	<ul style="list-style-type: none"> July 25, 2019 – Business Meeting: Approval of Interagency Agreement for FY 2019-2020 February 13, 2020 – Business Meeting: Approval of Amendment 1 to the Interagency Agreement for FY 2019-2020
Strategic Plan Alignment	<ol style="list-style-type: none"> Aligns with NCPRD strategic plan to ensure 100% Meals on Wheels requests are funded Aligns with the County's strategic priority to ensure safe, healthy and secure communities
County Counsel Review	Reviewed and approved 5/3/2020 JM
Contact Person	Scott Archer, <i>NCPRD Director</i> , 503-742-4471 Marty Hanley, <i>Milwaukie Center Supervisor</i> , 503-794-8058
Contract No.	9300, Amendment #2

BACKGROUND:

North Clackamas Parks and Recreation District (NCPRD), a division of Business and Community Services Department, requests approval of an amendment to the Interagency Agreement with the County's Health, Housing and Human Services (H3S) Department – Social Services division to provide Older American Act (OAA) funded services for persons living within the District.

The services provided include congregate and home delivered meals, health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and interactive in the community.

In December 2015, Social Services advertised for a contractor to provide Older American Act services for older persons in Clackamas County during Fiscal Year 2016-17, with an option for renewal for four additional years. NCPRD was the sole proposer and was awarded the contract after negotiations. Amendment No. 2 adds additional CARES Act funding related to the increased need for services brought on by the COVID-19 pandemic.

RECOMMENDATION:

Staff respectfully recommends the Board approve Amendment No. 2 to the Interagency Agreement between BCS-NCPRD division and H3S-Social Services division Contract #9300.

ATTACHMENTS:

1. Interagency Agreement #9300 between BCS-NCPRD division and H3S-Social Services division.
2. Amendment No.2 to the Interagency Agreement between BCS-NCPRD and H3S-Social Services division.

Respectfully submitted,

Laura Zentner

Laura Zentner, Director
Business and Community Services

Interagency Agreement Amendment
Health, Housing and Human Services

H3S Contract#: 9300 Subrecipient#: N/A Board Agenda #: 072519-A5

Division: Social Services Amendment Number: 2

Contractor: NCPRD-Milwaukie Center

Amendment Requested By: Brenda Durbin, CCSS Director

Changes: (X) Interagency Agreement Budget & Language

Justification for Amendment:

This is a budget adjustment that adjusts the Title III-B and III-C funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation for COVID related increases in services. This results in a net increase to the contract budget of \$106,985.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. The County has identified the changes with "***bold/italic***" font for easy reference.

This Amendment #2, when signed by the NCPRD-Milwaukie Center ("CONTRACTOR") the Health, Housing and Human Services Department, Social Services Division on behalf of Clackamas County ("COUNTY") will become part of the contract documents, superseding the original to the applicable extent indicated.

WHEREAS, the CONTRACTOR and COUNTY entered into those certain CONTRACTOR Agreement documents for the provision of services dated July 1, 2019 as may be amended ("Agreement");

WHEREAS, the CONTRACTOR and COUNTY desire to amend the Agreement in its entirety as of March 23, 2020 and otherwise modify it as set forth herein;

NOW, THEREFORE, the CONTRACTOR and COUNTY hereby agree that the Agreement is amended as follows:

I. AMEND: III. COMPENSATION AND RECORDS

- A. Compensation. H3S-SSD shall compensate the NCPRD-MILWAUKIE for satisfactorily performing the services identified in Section I on a fixed unit rate reimbursement basis as described in Exhibit 5 - Budget and Units of Service - attached hereto. The maximum compensation allowed under this contract is \$340,809

Funding Title	CFDA #	Funding Maximum
Older Americans Act III-B	93.044	\$53,377
Older Americans Act III-C1	93.045	\$35,288
Older Americans Act III-C2	93.045	\$124,385
Older Americans Act III-D	93.043	\$715

Older Americans Act III-E	93.052	\$9,228
NSIP Funds	93.053	\$34,808
Special Program Allocation (State Fund)	N/A	\$0
Low Income Energy Assistance (LIEAP)	N/A	\$3,750
Ride Connection – In District	N/A	\$34,200
STF/Ride Connection – Expanded Service	N/A	\$35,059
STF/Ride Connection: Vehicle Maintenance	20.513	\$8,250
STF/Tri-Met: Medicaid Waivered Non-Medical Transportation	N/A	\$573
Medicaid Funds: Waivered Non-Medical Transportation	N/A	\$1,177

TO READ: III. COMPENSATION AND RECORDS

A. Compensation. H3S-SSD shall compensate the NCPRD-MILWAUKIE for satisfactorily performing the services identified in Section I on a fixed unit rate reimbursement basis as described in Exhibit 5 - Budget and Units of Service - attached hereto. The maximum compensation allowed under this contract is **\$447,794**

Funding Title	CFDA #	Funding Maximum
Older Americans Act III-B	93.044	\$53,377
Older Americans Act III-B CARES Act Funds	93.044	\$26,600
Older Americans Act III-C1	93.045	\$27,434
Older Americans Act III-C1 (Families First & CARES Act Funds)	93.045	\$26,496
Older Americans Act III-C2	93.045	\$81,867
Older Americans Act III-C2 (Families First & CARES Act Funds)	93.045	\$98,867
CSBG Funds for Meal Service	N/A	\$3,600
Older Americans Act III-D	93.043	\$715
Older Americans Act III-E	93.052	\$9,228
NSIP Funds	93.053	\$36,601
Low Income Energy Assistance (LIEAP)	N/A	\$3,750
Ride Connection – In District	N/A	\$34,200
STF/Ride Connection – Expanded Service	N/A	\$35,059
STF/Ride Connection: Vehicle Maintenance	20.513	\$8,250
STF/Tri-Met: Medicaid Waivered Non-Medical Transportation	N/A	\$573
Medicaid Funds: Waivered Non-Medical Transportation	N/A	\$1,177

II. **AMEND:** Exhibit 4 Standard Terms and Conditions to include specific requirements related to the use of “Families First Coronavirus Response Act Funding” and the “Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding” to include a new Section 12 “Major Disaster Declaration number DR4499OR Agreement Provisions” incorporated herein by reference and stated as follows:

12. Major Disaster Declaration number DR4499OR Agreement Provisions.
County is acquiring the services under this amended Agreement for the purpose of responding to the State of Emergency declared by the Governor on Saturday, March 7, 2020, and pursuant to the Major Disaster Declaration

number DR4499OR as a direct result of the COVID-19. County intends to request reimbursement from the federal government, including but not limited to FEMA and from the resources provided by the Families First Coronavirus Response Act Funding and the Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding, for the costs, and Contractor shall provide to County timely reports that provide enough detail to County's reasonable satisfaction in order to obtain federal reimbursement.

III. **AMEND:** Exhibit 6 – Budget and Units of Services- Unit Cost Schedule, incorporated here as Page 3, is hereby amended

TO READ: Exhibit 6 – Budget and Units of Services – Unit Cost Schedule as incorporated here as Page 4.

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Amend:

Milwaukie Center
Fiscal Year 2019-20

	OAA IIIB Funds	OAA IIIC1 Funds	OAA IIIC2 Funds	OAA IIID Funds	OAA IIIE Funds	Required Match	NSIP Funds	Other State Funds	Ride Connection			TriMet STF Funds	MEDICAID Funds	LIHEAP Funds	Program Income	NO. OF UNITS	TOTAL COST	REIMBURSE- MENT RATE
									In Dist	STF	6310 Funds							
									TriMet Funds	Funds	OR-65-012							
Federal Award Number	16AAORT3SS	16AAORT3CM	16AAORT3HD	16AAORT3PH	16AAORT3FC	N/A	16AAORNSIP				N/A	N/A	N/A					
CFDA Number	93.044	93.045	93.045	93.043	93.052		93.053				N/A	N/A						
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)
Case Management (Hrs)	27,098					3,013										761.7 hrs	30,111	\$37.24
Reassurance (Contacts)	5,651					628										185	6,279	\$30.56
Information & Assist.	11,829					1,315										648	13,144	\$18.25
Public Outreach	1,000					111										20	1,111	\$50.00
Transportation - OAA	7,799					867									1,500	1,560	10,166	\$5.00
OAA/NSIP Food Service		16,972	59,825			1,887	34,808								53,040	55,250	166,532	\$2.98
OAA Meal Site Mngt.		18,315	64,560			2,037										55,250	84,912	\$1.50
OPI HDM Service								-								0	0	\$0.00
Evidence Based Health & Wellness Programs				715		0		-								9.5 classes	715	\$75.00
Caregiver Respite Program					9,228	2,307										160	11,535	\$57.50
Transportation - T19						0					573	1,177				125	1,750	\$14.00
Transportation Ride Con						0			34,200						3,986	4,560	38,186	\$7.50
STF Transport. Van/bus						0				35,059						1,943	35,059	\$18.04
Ride Con - Vehicle Maint						944					8,250					N/A	9,194	N/A
LIHEAP Intakes													3,750			150	3,750	\$25.00
TOTALS	\$53,377	\$35,288	\$124,385	\$715	\$9,228	\$13,111	\$34,808	\$0	\$34,200	\$35,059	\$8,250	\$573	\$1,177	\$3,750	\$58,526		\$412,446	

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only

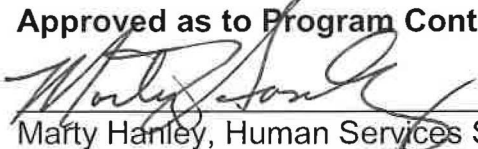
Source of OAA Match - Staff time

Contract Amount: \$340,809

Federal Award Total: \$266,050

Except as expressly amended above, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

CLACKAMAS COUNTY	
Commissioner: Jim Bernard, Chair	Commissioner: Sonya Fischer
Commissioner: Sonya Fischer	Commissioner: Ken Humberston
Commissioner: Paul Savas	Commissioner: Martha Schrader
Signing on Behalf of the Board:	Signing on Behalf of the Board:
North Clackamas Parks and Recreation District	Health, Housing & Human Services Dept.
By: _____	_____
	Richard Swift, Director
_____	_____
Date	Date
Approved as to Program Content:	
 _____	4-30-2020
Marty Hanley, Human Services Supervisor	Date

To Read

Milwaukie Center
 Fiscal Year 2019-20

	OAA III B	OAA IIIB	OAA IIIC1	OAA IIIC1	OAA IIIC2	OAA IIIC2	OAA IIID	OAA IIIE	Required	NSIP	Other State Funds	Ride Connection			TriMet	MEDICAID	LIHEAP	Program	NO. OF	TOTAL	REIMBURSE-
	Funds	Funds	Funds	Funds	Funds	Funds	Funds	Funds	Match	Funds		In Dist	STF	5310 Funds	STF Funds	Funds	Funds	Income	UNITS	COST	MENT RATE
												TriMet	Funds	OR-65-012	N/A	N/A	N/A				
Federal Award Number	16AORT3SS	CARES Act	16AORT3CM	FF Act	16AORT3HD	FF & CARES Acts	16AORT3PH	6AAORT3FR	N/A	16AORNSIP											
CFDA Number	93.044	93.044	93.045	93.045	93.045	93.045	93.043	93.052		93.053											
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
COVID Grant Award		22,500		16,862		16,862			N/A											56,224	
Case Management (Hrs)	27,098	1,550							3,013										769	31,661	\$37.24
Reassurance (Contacts)	5,651	1,550							628										236	7,829	\$30.56
Information & Assist.	11,829								1,315										648	13,144	\$18.25
Public Outreach	1,000								111										20	1,111	\$50.00
Transportation - OAA	7,799	1,000							867									1,500	1,560	11,166	\$5.00
OAA/NSIP Food Service			13,741	0	41,020	25,338			6,089	36,601								38,400	58,097	161,190	\$1.38
OAA Meal Site Mngt.			13,693	9,634	40,847	54,167			6,065										58,097	124,407	\$2.04
OAA Nutrition Supplies						2,500			0												
CSBG HDM Service									0		3,600								800	3,600	\$4.50
Evidence Based Health & Wellness Programs							715		0		-								9.5 classes	715	\$75.00
Caregiver Respite Program								9,228	2,307										160	11,535	\$57.50
Transportation - T19									0					573	1,177				125	1,750	\$14.00
Transportation Ride Con									0			34,200						3,986	4,560	38,186	\$7.50
STF Transport. Van/Bus									0				35,059						1,943	35,059	\$18.04
Ride Con - Vehicle Maint									944					8,250					N/A	9,194	N/A
LIHEAP Intakes																	3,750		150	3,750	\$25.00
TOTALS	\$53,377	\$26,600	\$27,434	\$26,496	\$81,867	\$98,867	\$715	\$9,228	\$21,341	\$36,601	\$3,600	\$34,200	\$35,059	\$8,250	\$573	\$1,177	\$3,750	\$43,886		\$513,021	

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only

Source of OAA Match - Staff time

Contract Amount: \$447,795

Federal Award Total: \$369,436