

COLACKAMAS COUNTY HEALTH CENTERS DIVISION  
COMMUNITY HEALTH COUNCIL

Meeting Minutes – April 19, 2023

*“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”*

Meeting Attendance

Members Present

Janet Squire  
Linda Smith  
Tom Lorence  
Cee Kaiser  
Dale Vogt

Members Absent

Helen Watt  
Michelle Walch  
Renee Sparks  
Eric Leatham  
Celia DeLos Rey

Staff Present

Juliana Danforth  
Ryan Spiker  
Malia Band  
Sarah Jacobson  
Denise Swanson  
Angie Amundson  
Andrew Suchocki  
Adam Kearl  
Erin De Armond-Reid  
Egan Danehy

**Guests: Renel Muro, Brianne Salvati**

Call to Order		Linda called the meeting to order at 6:16 p.m. A quorum was established.
Approval of March 15, 2023 Full Council Minutes	<b>Action</b>	The Council reviewed the minutes for the March 15, 2023 meeting. Linda opened the floor for a motion.  <b>Motion:</b> Helen motioned to approve the minutes. <b>Second:</b> Tom seconded. No further discussion. <b>Vote: Approved Unanimously.</b>
Committee Reporting	<b>Action</b>	<b>Finance Committee:</b> Adam shared the Revenue and Expenditure report for period ending February 29, 2023, as well as the Special Revenue Addendum as of March 9, 2023. Year-end projected surplus has increased.  <b>QI Committee:</b> Credentialing was routine for the previous month. Correction sent out for Selynn’s Credentialing. The approval was listed with Selynn approving her own re credentialing, document was corrected and resent out with Andrew Suchocki Approving.
Final Budget FY 23-24		Adam presented the current final documents for Health Centers Budget.  <b>Motion:</b> Tom motioned to approve the budget. <b>Second:</b> Helen seconded. No further discussion. <b>Vote: Approved Unanimously.</b>
Council Self-Assessment		Self-Assessment forms sent out, and due before next meeting, May 17 <sup>th</sup> 2023. Council Members are reviewing the last 365 days. We also discussed several issues regarding the counties unresponsiveness to our needs.  The 3 county issues,  1. At least a 4 month delay signing our co-applicant agreement causing a finding with HRSA. CHC had signed on our end but H3 hadn't so nothing we could do but keep bugging them

		<ol style="list-style-type: none"> <li>2. We saw a 2+ month delay in approving 2 new council members so we couldn't get above our lower limit of 9 which also HRSA commented on but not a finding.</li> <li>3. Currently we are seeing a several month delay in getting a county commissioner representative assigned which makes it difficult to get CHC issues to the full county board.</li> </ol>
<p>Ad Hoc Committee Director Selection</p>		<p><b>Committee update:</b> Ad Hoc Director Selection Committee Report 04-19-2023</p> <ul style="list-style-type: none"> <li>• The process has been frustrating and difficult to navigate.</li> <li>• CHC did have good input for question development and scoring grid.</li> <li>• Two-day notice for 1<sup>st</sup> round interview, created hardship for panel and some were unable to attend or had to miss work.</li> <li>• Panel could only participate if available for the entire day meaning some panel members were left out.</li> <li>• Round 1 had 3 CHC members and 3 county/health centers staff on the panel.</li> <li>• Round 2 had 3 CHC members and 5 county/health centers staff on the panel.</li> <li>• Though we were coached on bias, it feels that some were not able to stay clear of this.</li> <li>• When this was pointed out, we received denial and push back.</li> <li>• Current state is that we have two excellent applicants remaining and hope to complete selection in May.</li> </ul>
<p>FQHC Staff Report</p>		<p><b>SBHC:</b> Oregon Trail School District with not renew contract from 23-24 school year with Clackamas County for Sandy High School. Next month Sarah will present on SBHC and request a vote on the changes of scope.</p> <p><b>New Grants:</b> Sarah reported on five new smaller grant opportunities. Two HRSA Grants: Early childhood development grant(application will be submitted May 1<sup>st</sup>), and School based site expansion. Three CJC Grants that will assist adult drug court, mental health court, and DUI Court. Grants are not approved yet, but the applications have been submitted for all but the Early childhood development grant.</p> <p><b>BH Move update:</b> Health Centers is exploring new location close to original building.</p> <p><b>New County Court House:</b> 15 million dollars needed to be identified in the budget for the year to fund the court House. Sarah stated that Health Centers does not currently received any general fund from the County.</p>
<p>Public Comment</p>		<p>Brianne Salvati and Renel Muro joined the meeting and are looking forward to the opportunity to pursue joining.</p>
<p>Next Meeting and Agenda</p>		<p>Next meeting is <b>May 17, 2023, at 5:00 p.m.</b> via Zoom Teleconference.</p> <p>Agenda items include:</p> <ul style="list-style-type: none"> <li>• Review CHC Self-Assessment Results</li> <li>• Dental Performance Metrics and Patient Satisfaction</li> </ul>

Adjourn		Meeting adjourned at 7:06 p.m.

**Upcoming meetings/events:**

- Governance Committee, May 17, 2023
- Finance Committee, May 17, 2023
- Quality Improvement Committee, June 21, 2023
- Full Council Meeting, May 17, 2023

**Council packet and handouts include:**

- Agenda
- Governance Committee Meeting Minutes
- Slate of Officers and Committee Chairs
- QI Committee Meeting Minutes
- Primary Care Performance Metrics
- Primary Care Patient Satisfaction
- CHC Full Council Meeting Minutes
- Financial Documents
- Credentialing Document
- Health Centers Budget 2023-2024
- Self-Assessment Form

**IN OUR COUNCIL MEETINGS, WE AGREE TO:**

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
  - Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
  - Allowing for all to contribute to the discussion;
  - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**