



## Capital Projects Reserve Fund

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### Overview

#### Description of Fund

The Capital Projects Reserve Fund was originally established to accumulate resources for new facilities and fund improvements to county buildings (including maintenance) and account for the expenditure of those resources.

#### Revenue Summary

Beginning Fund Balance represents accumulated funds from prior years and balances of dollars for approved projects that are not yet complete.

Fee for Services to other Agencies represents the budgeted revenue for the OSU Extension and 4-H project and Other Internal County Services represents departmental contributions toward their requested projects.

There are no Interfund Transfers from the General Fund budgeted for FY 2019-20. Projects will be paid for with existing resources such as Fund Balance.

#### Expenditure Summary

Most expenditures in this fund are for Capital Outlay. The Materials and Services items consist of professional services associated with the capital projects. Recent projects includes remodeling in the Development Services Building and Public Services Building, refurbishing interior clinic space at the Beavercreek Clinic, roof top HVAC replacements units, and the design of a new facility for the Extension and 4-H Service District and other projects to be determined. For the complete project list, see pages 5-7.

#### Significant Issues & Changes

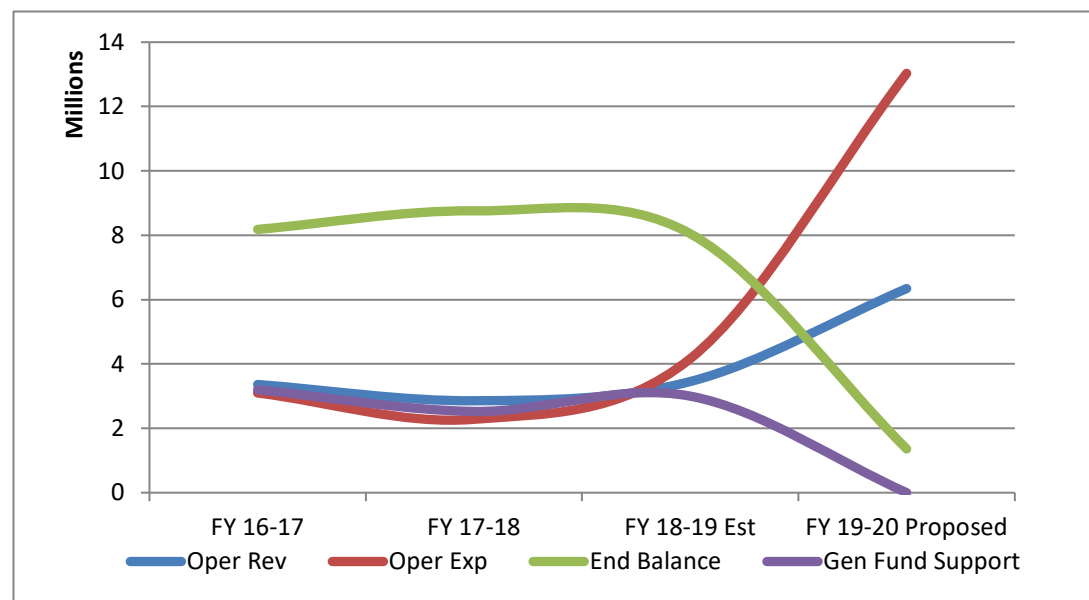
Due to our need to balance the proposed budget for FY 2019-20, the General Fund did not transfer resources to the Capital Project Reserve Fund. We expect this to be a onetime only occurrence as the County will continue to have ongoing future maintenance for its assets and those assets must be preserved.

**Clackamas County, OR.  
Revenue and Expense Report**

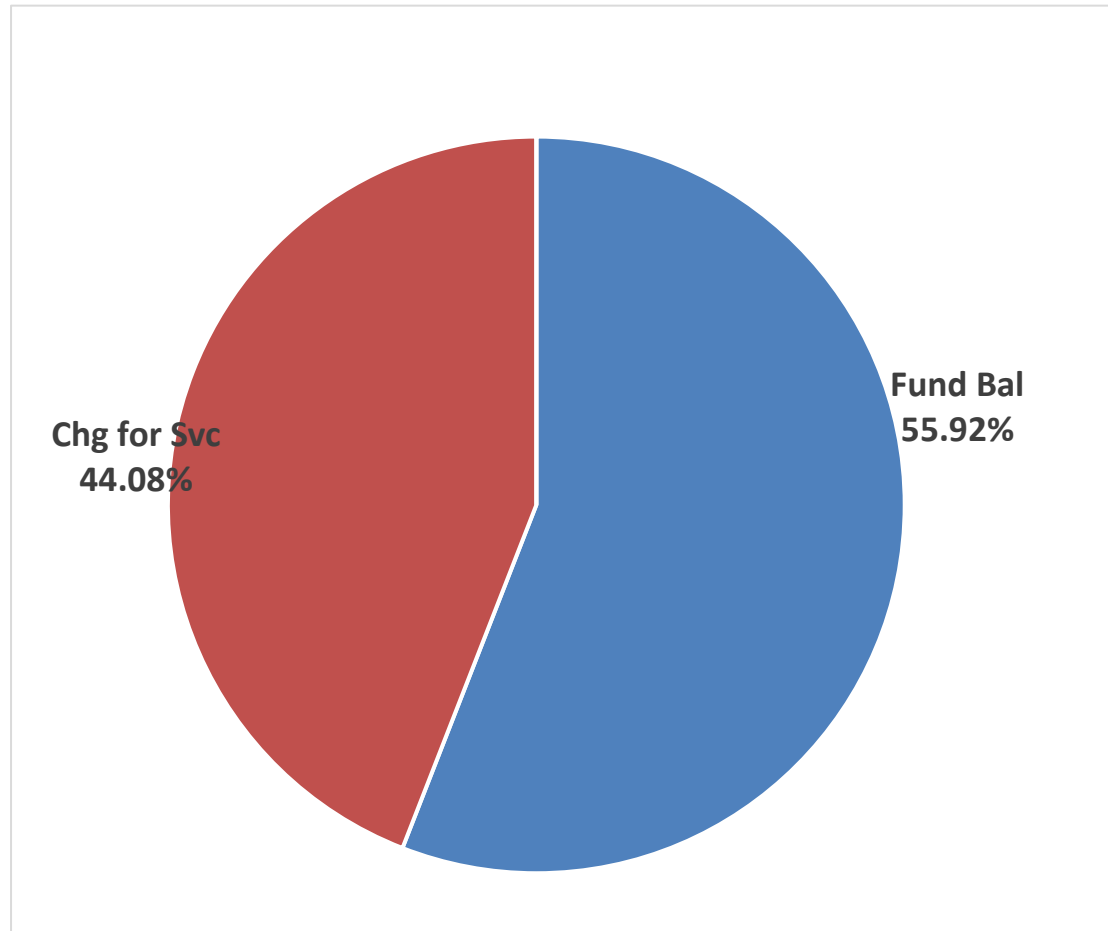
	2016-17	2017-18	2018-19	2018-19	2019-20	2019-20	Change	Pct. Change
	Actual	Actual	Amended	Projected	Department	Proposed	from Prior	from Prior
Capital Projects Reserve			Budget	Year End	Requested	Budget	Year Budget	Year Budget
<b>0221 Capital Projects Reserve</b>								
<b>420 Capital Projects Reserve Fund</b>								
302001 Fund Bal at End of Prior Year	7,919,755	8,182,762	8,758,576	8,758,576	8,047,397	8,047,397	(711,179)	(8.12)
341880 Other Internal County Services	0	197,256	0	454,881	0	0	0	0.00
341885 Fees For Service To Other Agency	0	0	9,855,586	0	6,343,534	6,343,534	(3,512,052)	(35.64)
360001 Miscellaneous Revenue	110,846	52,860	0	0	0	0	0	0.00
361000 Interest Earned	51,077	81,578	0	0	0	0	0	0.00
390100 I/F Transfer From General Fund	3,200,000	2,525,000	3,000,000	3,000,000	0	0	(3,000,000)	(100.00)
<b>Total Revenue</b>	<b>11,281,678</b>	<b>11,039,455</b>	<b>21,614,162</b>	<b>12,213,457</b>	<b>14,390,931</b>	<b>14,390,931</b>	<b>(7,223,231)</b>	<b>(33.42)</b>
421100 General Office Supplies	0	0	0	0	0	0	0	0.00
431000 Professional Services	30,465	192,906	857,281	464,869	343,534	343,534	(513,747)	(59.93)
437100 Building Repairs & Maintenance	23,399	894,371	203,422	225,000	0	0	(203,422)	(100.00)
437120 Electrical Repairs & Maintenance	0	4,188	0	0	0	0	0	0.00
437140 HVAC Repairs & Maintenance	132	0	0	0	0	0	0	0.00
437150 Painting Repair & Maintenance	0	2,413	0	0	0	0	0	0.00
437155 Fire & Life Safety Equip Repair	0	0	26,667	0	0	0	(26,667)	(100.00)
437165 Security System Repair & Maint	0	0	0	13,377	0	0	0	0.00
437230 Computer Equip Repair & Maint	0	0	0	0	0	0	0	0.00
437260 Office Furn & Equip Non-Capital	3,453	1,899	0	0	0	0	0	0.00
437930 Grounds Maintenance	0	0	0	337,566	0	0	0	0.00
437935 Landscaping Expense	67,080	82,808	50,000	81,865	0	0	(50,000)	(100.00)
478101 Finance Alloc Cost	6,609	7,158	6,770	3,384	0	5,598	(1,172)	(17.31)
478106 Purchasing Alloc Cost	59,788	33,737	35,061	17,532	0	37,144	2,083	5.94
481200 Construction	223,542	18,827	54,176	0	6,000,000	6,000,000	5,945,824	10,975.01
482300 Building Improvements	2,668,255	1,042,572	17,780,000	3,022,467	6,645,515	6,645,515	(11,134,485)	(62.62)
485330 Computer Hardware Purchases	16,193	0	0	0	0	0	0	0.00
490060 Capital Projects Reserves	0	0	2,195,000	0	1,359,140	1,359,140	(835,860)	(38.08)
499001 Contingency	0	0	405,785	0	0	0	(405,785)	(100.00)
<b>Total Expense</b>	<b>3,098,916</b>	<b>2,280,879</b>	<b>21,614,162</b>	<b>4,166,060</b>	<b>14,348,189</b>	<b>14,390,931</b>	<b>(7,223,231)</b>	<b>(33.42)</b>
<b>Total Capital Projects Reserve Fund</b>	8,182,762	8,758,576	0	8,047,397	42,742	0	0	0.00
<b>Total Capital Projects Reserve</b>	8,182,762	8,758,576	0	8,047,397	42,742	0	0	0.00
<b>Grand Total</b>	8,182,762	8,758,576	0	8,047,397	42,742	0	0	0.00

**Capital Projects Fund  
Summary of Revenue and Expense**

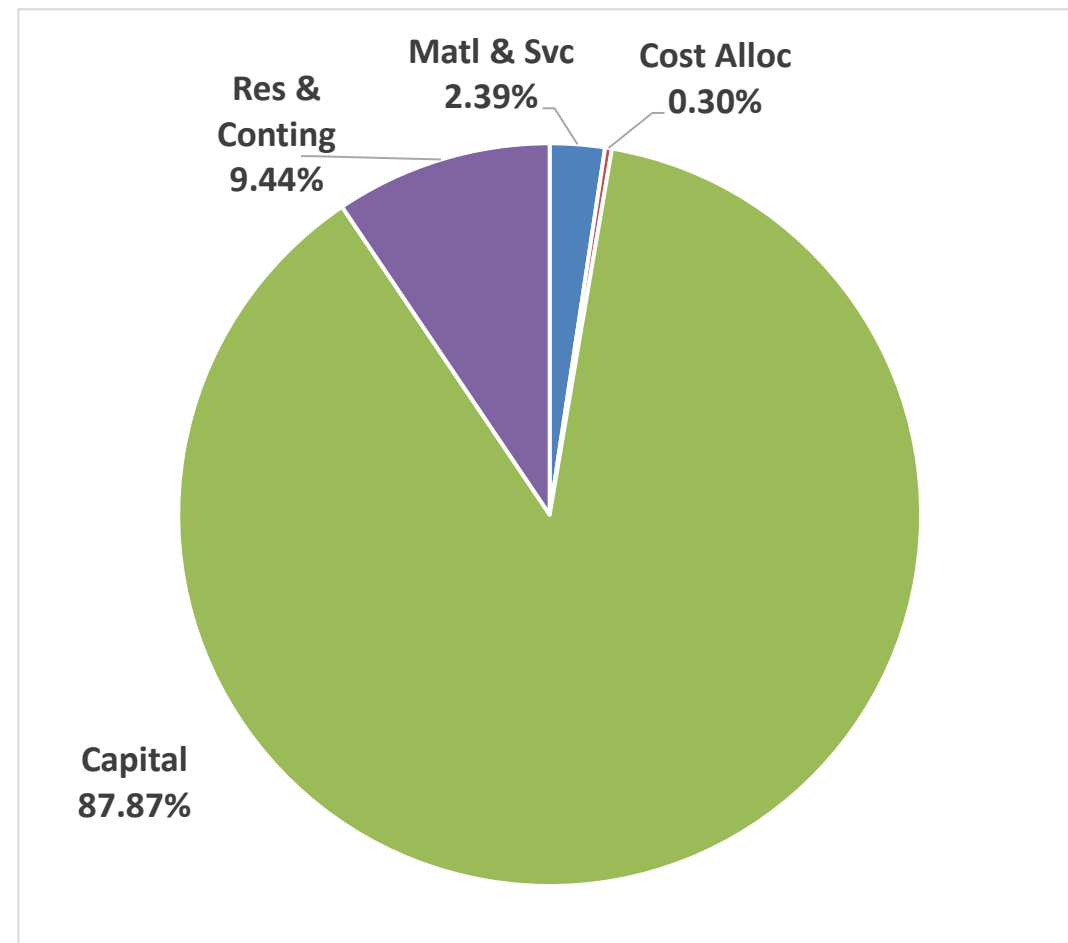
	FY 16-17	FY 17-18	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
<b>Beginning Balance</b>	<b>7,919,755</b>	<b>8,182,762</b>	<b>8,758,576</b>	<b>8,758,576</b>	<b>8,047,397</b>	<b>-711,179</b>	<b>-8.1%</b>
Prior Year Revenue	0	0	0	0	0	0	0%
Taxes	0	0	0	0	0	0	0%
Licenses & Permits	0	0	0	0	0	0	0%
Federal Grants & Revenues	0	0	0	0	0	0	0%
State Grants & Revenues	0	0	0	0	0	0	0%
Local Grants & Revenues	0	0	0	0	0	0	0%
Charges for Service	0	197,256	9,855,586	454,881	6,343,534	-3,512,052	-35.6%
Fines & Penalties	0	0	0	0	0	0	0%
Other Revenue (from depts for work & interest)	161,923	134,438	0	0	0	0	0%
Interfund Transfers	3,200,000	2,525,000	3,000,000	3,000,000	0	-3,000,000	-100.0%
<b>Operating Revenue</b>	<b>3,361,923</b>	<b>2,856,694</b>	<b>12,855,586</b>	<b>3,454,881</b>	<b>6,343,534</b>	<b>-6,512,052</b>	<b>-50.7%</b>
% Change	NA	-15.0%	350.0%	20.9%	83.6%		
Personnel Services	0	0	0	0	0	0	0%
Materials & Services	124,530	1,178,586	1,137,370	1,122,677	343,534	-793,836	-69.8%
Cost Allocation Charges	66,397	40,895	41,831	20,916	42,742	911	2.2%
Debt Service	0	0	0	0	0	0	0%
Interfund Transfers	0	0	0	0	0	0	0%
Capital Outlay	2,907,990	1,061,398	17,834,176	3,022,467	12,645,515	-5,188,661	-29.1%
<b>Operating Expenditure</b>	<b>3,098,917</b>	<b>2,280,879</b>	<b>19,013,377</b>	<b>4,166,060</b>	<b>13,031,791</b>	<b>-5,981,586</b>	<b>-31.5%</b>
% Change	NA	-26.4%	733.6%	82.7%	212.8%		
Reserve for Future Expenditures	0	0	2,195,000	0	1,359,140	-835,860	-38.1%
Contingency	0	0	405,785	0	0	-405,785	-100.0%
<b>Total Expenditure</b>	<b>3,098,917</b>	<b>2,280,879</b>	<b>21,614,162</b>	<b>4,166,060</b>	<b>14,390,931</b>	<b>-7,223,231</b>	<b>-33.4%</b>
<b>Ending Balance (if applicable)</b> (includes Reserve & Contingency)	<b>8,182,761</b>	<b>8,758,577</b>	<b>2,600,785</b>	<b>8,047,397</b>	<b>1,359,140</b>	<b>-1,241,645</b>	<b>-47.7%</b>
<b>General Fund Support (if applicable)</b>	<b>3,200,000</b>	<b>2,525,000</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>0</b>	<b>-3,000,000</b>	<b>-100.0%</b>



**Capital Projects Fund  
FY 19-20 Proposed Budget**



**Resources**



**Requirements**

FPN # / WO	Building	Project Description	Funding Source	Total Project Budget	Current or New request	In house, contracted, or both	Lifecycle Maintenance	Requested Amount for 2019-2020
16-014	Beavercreek Clinic	Generator Installation	420 Capital Funds	\$ 70,000.00	Current	In House	Y	\$ 69,887.60
07559-19	Bill Bowman	Clean and Seal Exterior of Building	420 Capital Funds	\$ 44,651.25	New	Contracted	Y	\$ 44,651.25
17-007	Brooks Building	Clean & Seal Exterior Brick	420 Capital Funds	\$ 71,056.00	Current	Contracted	Y	\$ 71,056.00
17R-077	Brooks Building	Replace Roof - Replace the roof with a TPO roofing system and add a fall restraint system to comply with OSHA standards. The roof is over the standard life expectancy for an asphalt built up roofing system.	420 Capital Funds	\$ 518,017.00	New	Contracted	Y	\$ 518,017.00
07093-1907096-1	Various	Replacement of old UPS Units - Replacement of the old UPS units that have reached the end of their useful lifecycle.	420 Capital Funds	\$ 137,972.37	New	Both	Y	\$ 34,493.09
18-003	C-COM	Replace Air Handler Equipment	420 Capital Funds	\$ 230,393.00	Current	Contracted	Y	\$ 221,552.15
17-008	C-COM	Replace Direct Digital Controls	420 Capital Funds	\$ 41,550.00	Current	Contracted	Y	\$ 38,550.00
	Courthouse	Replace DA Door Replace the DA exterior door	420 Capital Funds	\$ 4,785.13	New	In House	Y	\$ 4,785.13
07078-19	CUP PSB	Maintenance and Service Chillers - Reseal main condenser barrels	420 Capital Funds	\$ 90,961.21	New	Contracted	Y	\$ 90,961.21
07077-19	Dog Services	Replace Furnace Units and Repair HRU's	420 Capital Funds	\$ 91,638.42	New	Contracted	Y	\$ 91,638.42
07097-19	DSB	Replace Domestic Water Heater - Replace domestic water heater in basement. This unit is at the end of its lifecycle	420 Capital Funds	\$ 29,767.50	New	Contracted	Y	\$ 29,767.50
07088-1907089-1	Various	Wash and Relamp -This will replace the lighting tubes and wash the fixtures. This is part of the lifecycle maintenance program.	420 Capital Funds	\$ 281,868.45	New	In House	Y	\$ 56,373.69
19-022	Holman	Replace HVAC RTU	420 Capital Funds	\$ 56,000.00	Current	Contracted	Y	\$ 55,795.48
19-023	Holman	Replace Air Handling Equipment	420 Capital Funds	\$ 14,000.00	Current	Contracted	Y	\$ 14,000.00
07082-19	Holman	Replace the old DDC System	420 Capital Funds	\$ 65,033.72	New	Contracted	Y	\$ 65,033.72
17-005	Multiple	Seal Coat and Restripe Parking Lots	420 Capital Funds	\$ 356,290.00	Current	Contracted	Y	\$ 356,290.00
07083-19	Multnomah Lodge	Install New Heat Pump Install new heat pump	420 Capital Funds	\$ 29,655.87	New	Contracted	Y	\$ 29,655.87
17-043	PSB	Repair and Paint Interior Common Areas	420 Capital Funds	\$ 184,838.00	Current	In House	Y	\$ 17,861.93
19-011	PSB	Clean and Seal Exterior	420 Capital Funds	\$ 100,000.00	Current	Contracted	Y	\$ 100,000.00
07079-19	PSB	Rebuild Cooling Towers	420 Capital Funds	\$ 39,218.68	New	Contracted	Y	\$ 39,218.68
19-009	PSB DSB CUP	Upgrade DDC System	420 Capital Funds	\$ 44,500.00	Current	Contracted	Y	\$ 44,500.00
07563-19	PSTC	Clean and Seal Exterior of Building	420 Capital Funds	\$ 44,651.25	New	Contracted	Y	\$ 44,651.25
07084-19	PSTC	Replace Outside air Unit for Gun Range - The unit has reached the end of it's useful lifecycle.	420 Capital Funds	\$ 124,509.18	New	Contracted	Y	\$ 124,509.18
07080-19	Stokes	Replace Heat Pumps - Replace Heat pumps that have reached the end of their lifecycle	420 Capital Funds	\$ 89,815.16	New	Contracted	Y	\$ 89,815.16
18-015	Stokes	Upgrade Fire Alarm System	420 Capital Funds	\$ 100,941.00	Current	Contracted	Y	\$ 95,941.00
19-014	Various	Interior Painting	420 Capital Funds	\$ 77,310.00	Current	In House	Y	\$ 7,696.99
12-017	Various	Various - Installation of Roof Tie Down Systems	420 Capital Funds	\$ 100,000.00	Current	Contracted	Y	\$ 71,108.81
19-018	Various	Replace Elevator Phones	420 Capital Funds	\$ 36,685.00	Current	Both	Y	\$ 36,685.00
	All County	8 RTU's for inventory This is to purchase 13 replacement Roof Top Units for inventory	420 Capital Funds	\$ 104,000.00	New	Contracted		\$ 104,000.00
	All County	This will be used to purchase 2 variable frequency drives for the JCI system	420 Capital Funds	\$ 15,000.00	New	Both		\$ 15,000.00
	All County	Used for emergency repair of major components of fire, access, or security systems	420 Capital Funds	\$ 50,000.00	New	Both		\$ 50,000.00
	All County	Used to replace a generator or UPS due to failure	420 Capital Funds	\$ 15,000.00	New	In House		\$ 15,000.00

FPN # / WO	Building	Project Description	Funding Source	Total Project Budget	Current or New request	In house, contracted, or both	Lifecycle Maintenance	Requested Amount for 2019-2020
	All County	Install 10 EV Charging Stations - Install 10 new EV Charging stations at various County buildings (TBD)	420 Capital Funds	\$ 150,000.00	New	Contracted		\$ 75,000.00
14-014	Red Soils Campus	Utilidor Extension	420 Capital Funds	\$ 1,008,000.00	Current	Contracted		\$ 953,910.80
18-004	Beavercreek Clinic	Equipment to Connect Building to Utilidor	420 Capital Funds	\$ 82,226.00	Current	Contracted		\$ 23,524.70
17-039	Beavercreek Clinic	Refurbish Interior Clinic Space	420 Capital Funds	\$ 247,152.00	Current	Both		\$ 53,809.33
16-028	Bill Bowman	Upgrade Door Access Controls	420 Capital Funds	\$ 20,000.00	Current	Both		\$ 10,500.00
16-031	Bill Bowman	Construct Covered Secured Parking Lot	420 Capital Funds	\$ 536,108.00	Current	Contracted		\$ 133,207.47
17-011	Brooks Building	Refurbish 4 Main Intelipaks	420 Capital Funds	\$ 34,314.00	Current	Contracted		\$ 34,314.00
14-035	Brooks Building	Brooks - Installation of Furniture and Construction of Auditorium	420 Capital Funds	\$ 545,000.00	Current	Both		\$ 410,671.49
	Brooks Building	Install Energy Management Devices Install Timers on Coffee Pots and Vending Machine Misers on break room vending machines	420 Capital Funds	\$ 5,500.00	New	In House		\$ 5,500.00
17-040	County-wide	Conduct Hazardous Materials Surveys	420 Capital Funds	\$ 200,000.00	Current	Contracted		\$ 80,000.00
19-051	CUP Building	ADA Remp and Walkway	420 Capital Funds	\$ 50,000.00	Current	Contracted		\$ 13,400.00
07106-19	CUP Building	LED Lighting Retrofit Retro fit of all lighting within the CUP Building to LED.	420 Capital Funds	\$ 115,959.30	New	In House		\$ 57,979.65
17-051	CUP Building	Remodel Facilities Management - Phase II	420 Capital Funds	\$ 829,755.00	Current	Both		\$ 100,000.94
18R-045	CUP Building	Remodel Phase 4 - Add flooring system above downstairs restrooms to create additional upstairs restrooms / showers as well as two sleeping/wellness rooms to accommodate the new training rooms and to further the COOP plan.	420 Capital Funds	\$ 601,802.62	New	Both		\$ 601,802.62
17-053	Dog Services	Refurbish Kennels	420 Capital Funds	\$ 35,000.00	Current	Contracted		\$ 25,000.00
17-046	DSB	Upgrade Security Equipment in Basement	420 Capital Funds	\$ 5,000.00	Current	In House		\$ 5,000.00
19-020	DSB	Door Access and Mag Holder	420 Capital Funds	\$ 50,000.00	Current	Both		\$ 44,000.00
07112-19 07113	Various	Purchase Spare Elevator Control Boards - Keeping spare control boards on the shelf will greatly reduce down time when an elevator is taken out of service.	420 Capital Funds	\$ 89,302.52	New	In House		\$ 89,302.52
	EOC	Install Energy Management Devices Install Timers on Coffee Pots and Vending Machine Misers on break room vending machines	420 Capital Funds	\$ 3,500.00	New	In House		\$ 3,500.00
19-026	Jail	ADA Improvements	420 Capital Funds	\$ 1,500,000.00	Current	Contracted		\$ 507,600.00
	Juvenile Building	Install ADA Lift Install ADA lift at stairs to Courtroom entrance	420 Capital Funds	\$ 62,351.89	New	Contracted		\$ 62,351.89
17-044	Juvenile Building	Replace Domestic Water Plumbing	420 Capital Funds	\$ 50,000.00	Current	Contracted		\$ 30,000.00
08244-19	Juvenile Building	Lobby refurbish - Remove wood paneling, add sheetrock and paint. Estimate in progress	Department Funded - Juvenile	\$ 60,951.75	New	In House		\$ 60,951.75
16-015	McBrod	Generator Upgrade	420 Capital Funds	\$ 29,000.00	Current	In House		\$ 29,000.00
17-075	OSU Building	Design and Construction of new OSU Extention office.	OSU	\$ 10,000,000.00	Current	Contracted		\$ 6,343,534.00
19-006	PSB	Connect Panic Divices to Alarm Monitoring	420 Capital Funds	\$ 11,383.00	Current	Both		\$ 11,383.00
06570-19	PSB - Human Resource	Reconfigure Furniture to Add One More Cube - Remodel Modular furniture to convert 3 workstations into 4.	Department Funded - HR / Risk	\$ 27,471.54	New	Contracted		\$ 27,471.54
16-022	PSTC	Upgrade Door Access Controls	420 Capital Funds	\$ 20,000.00	Current	Both		\$ 9,966.55
16-025	PSTC	Upgrade Video Surveillance System	420 Capital Funds	\$ 43,452.00	Current	Both		\$ 43,430.01
	PSTC	Replace Bullet Resistant Doors Replace 3 bullet resistant doors between the ranges and the public space.	420 Capital Funds	\$ 13,283.75	New	Contracted		\$ 13,283.75

FPN # / WO	Building	Project Description	Funding Source	Total Project Budget	Current or New request	In house, contracted, or both	Lifecycle Maintenance	Requested Amount for 2019-2020
19-034	Red Soils Campus	Master Plan Update	420 Capital Funds	\$ 505,000.00	Current	Contracted		\$ 90,000.00
16-010	Silver Oak Building	TS Server Farm Design	420 Capital Funds	\$ 250,000.00	Current	Contracted		\$ 249,222.37
19-017	Silver Oak Building	Install replacement storage devices in Records Management Warehouse	420 Capital Funds	\$ 55,290.00	Current	In House		\$ 40,290.00
16R-068	Silver Oak Building	Build out of T.S. Department Space - This is for the Construction of the mezzanine, walls, HVAC, CUP Connection and finishes to accommodate the County Server Farm (included in courthouse project)	420 Capital Funds	\$ 1,000,000.00	New	Both		\$ 300,000.00