



Clackamas Extension Services

Leah Sundquist, Liaison

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4/17/2020

MEMO TO: Citizens of the Clackamas County Extension and 4-H Service District, Budget Committee and Board of County Commissioners

Presented today, is the Fiscal Year 2021 budget for the Clackamas County Extension and 4-H Service District in accordance with Oregon Local Budget Law. Local Budget Law provides that a unit of government must establish a budget and declare a levy if it intends to impose property taxes.

The Extension and 4-H Service District was created in November 2008 by voter approval in Clackamas County. The District includes all incorporated and unincorporated jurisdictions in the county except Johnson City. The Clackamas County Board of Commissioners act as the District's governing body. The District—in conjunction with the Oregon State University Extension Service—brings the expertise of our faculty and staff and the resources of the university to our county. Extension's informal education programs are developed with local citizens to address their needs and solve their problems leveraging the most up-to-date science based, on university research. The overall goal of our work in the county is to improve our citizens' lives through practical, solution-oriented education.

This past February, the Clackamas Extension office, in conjunction with OSU's agricultural experimental farm—the North Willamette Research and Extension Center south of Wilsonville—published our annual community report and circulated approximately 60,000 issues to readers of all weekly newspapers throughout the county. That report tells the story of Extension in our county during this past year: our programs, faculty, staff, and volunteers, and how we make a difference in people's lives. This report represents an important measure of accountability that we provide every year to the citizens of the county who help fund the services that the OSU Extension Service brings to the community.

The Clackamas Extension and 4-H Service District functions to levy property taxes, collect revenue, and pass it on to Oregon State University to fund education programs, services, and research activities specifically targeted to Clackamas County. The District has no staff or operating expenses, so all available resources are provided for service delivery.

Guidelines for managing and delivering Extension programs funded through the District are defined by the current Intergovernmental Agreement between Clackamas County and Oregon State University approved in March, 2010. The Clackamas Extension and 4-H Service District budget, as presented today, includes the imposition of the maximum permanent property tax rate approved by voters twelve years ago. This rate is \$0.05 per thousand dollars of assessed property valuation. Current tax revenue for the District during

FY2020-2021 is projected to generate \$2,544,951 at a 95% collection rate. These figures have been provided by the Clackamas County Assessor.

In addition to current property tax revenue, anticipated delinquent tax payments and interest is \$25,000 and investment interest income is \$93,824. The estimated beginning fund balance for FY2020--2021 is projected to be \$9,813,399. After deducting the county's investment fees, this year's total expected resources will be \$9,810,973. On the expenditure side, payments budgeted for distribution to Oregon State University for operations during the coming fiscal year total \$2,102,822. The balance of the base budget includes funds earmarked for the design and construction of the new Extension Education Center of \$6,111,153 (note: \$7,000,000 was reserved for the building through FY20; less \$706,501 that has already been spent on the project through FY20).

Finally, an additional \$266,733 is budgeted in contingency. Before concluding, here is a brief update on the Extension Education Center building project. Construction documents for the two-story, 22,000 square foot building at the southeast corner of Warner Milne and Beavercreek Roads are now complete. The bid process was originally delayed due to the COVID-19 situation but were opened on April 9, 2020 in a public reading remotely. The Extension Education Center will be a showcase for the latest in advanced wood technologies and the first net-zero public building in the county. If all of the approvals and permits can be obtained this quarter—and contracts in order—we hope to break ground late this spring or early in the summer. Build-out is expected to be approximately 12-15 months. Finally, we will continue to raise private funds to augment the \$7,000,000 we will have set aside in the coming fiscal year's Extension and 4-H Service District budget.

I respectfully request the Budget Committee approve this Clackamas Extension and 4-H Service District budget and property tax levy for Fiscal Year 2020-2021, as presented.

Sincerely,

DocuSigned by:

Leah Sundquist

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Leah R. Sundquist, Clackamas County Liaison
Clackamas County Extension and 4-H Service District
Oregon State University Extension and Engagement Service

DocuSigned by:

Angela Sandino

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Angela Sandino, North Willamette Regional Director
Oregon State University Extension and Engagement Service

Gary Schmidt

Gary Schmidt, Clackamas County Administrator
Clackamas County Extension and 4-H District Budget Officer

Clackamas County, OR. **Revenue and Expense Report**

	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	Change	Pct. Change
	Actual	Actual	Amended	Projected	Department	Proposed	from Prior	from Prior
Clackamas County Extension and 4-H Service Dist			Budget	Year End	Requested	Budget	Year Budget	Year Budget
EXTSD Clackamas County Extension and 4-H Service								
EXTSD All Extension Service District Funds								
302001 Fund Bal at End of Prior Year	5,809,074	6,358,516	6,316,437	7,003,519	7,146,071	7,146,071	829,634	13.13
311100 Current Year RE Taxes & Penalties	2,233,714	2,344,216	2,427,764	2,444,718	2,544,951	2,544,951	117,187	4.83
311310 Delinquent Taxes	30,127	85,267	28,000	25,000	25,000	25,000	(3,000)	(10.71)
311350 Interest & Penalties-Property Tax	5,809	6,643	5,000	3,300	3,300	3,300	(1,700)	(34.00)
331250 Housing In Lieu Of Tax	207	248	200	253	253	253	53	26.50
332005 Forest Products Reserve	491	2,427	0	0	0	0	0	0.00
361000 Interest Earned	111,804	189,453	75,000	93,824	93,824	93,824	18,824	25.10
Total Revenue	8,191,225	8,986,770	8,852,401	9,570,614	9,813,399	9,813,399	960,998	10.86
431460 Fee Expense	0	0	0	2,427	2,427	2,427	2,427	0.00
465002 Payments to Local Governments	1,832,709	1,983,251	2,145,915	2,057,122	2,102,822	2,102,822	(43,093)	(2.01)
465009 Other Special Payments	0	0	6,343,534	364,994	7,441,417	7,441,417	1,097,883	17.31
499001 Contingency	0	0	362,952	0	266,733	266,733	(96,219)	(26.51)
Total Expense	1,832,709	1,983,251	8,852,401	2,424,543	9,813,399	9,813,399	960,998	10.86
Total All Extension Service District Funds	6,358,516	7,003,519	0	7,146,071	0	0	0	0.00
Total Clackamas County Extension and 4-H Service	6,358,516	7,003,519	0	7,146,071	0	0	0	0.00
Grand Total	6,358,516	7,003,519	0	7,146,071	0	0	0	0.00