



**Department of Finance**

Public Services Building  
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

September 8, 2022

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of a Clackamas County Transfer of Appropriations  
for Fiscal Year 2022-2023 (FY22-23)

Purpose/Outcomes	A consent item for a Transfer Resolution moving budget authority within Health, Housing and Human Services Fund 240 in FY 22-23.
Dollar Amount and Fiscal Impact	No fiscal impact. Transfer of existing appropriations.
Funding Source	N/A
Duration	July 1, 2022-June 30, 2023
Previous Board Action/Review	Budget Adopted June 9, 2022
Strategic Plan Alignment	Build public trust through good government by providing budget responsibility and transparency.
Counsel Review	N/A
Procurement Review	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: This is a Budget item and does not require Procurement's involvement
Contact Person	Sandra Montoya, email <a href="mailto:smontoya@clackamas.us">smontoya@clackamas.us</a>

**BACKGROUND:** Periodically during the fiscal year it is necessary to transfer appropriations to more accurately reflect the changing requirements of the operating departments.

Transfers are a method of moving budgeted appropriations during the fiscal year as required by state budget law per ORS 294.463. There is no financial impact as a result of these transfers.

The attached resolution accomplishes the changes requested by the department in keeping with a legally accurate budget.

**Item**

<b>1 Health Housing &amp; Human Services (H3S) Fund 240 - H3S Administration Line of Business</b>								
<b>Resources</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	<b>Requirement</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	
Beginning Fund Balance	418,360	-	418,360	Operating Expenses	2,857,932	-	2,857,932	
Charges, Fees, License, Permits, Fines, Ass	1,820,170	-	1,820,170	Interfund Transfer	33,231,220	(33,219,000)	12,220	
Federal, State, Local, All Other Gifts & Don	32,000,000	(32,000,000)	-	Contingency	111,934	-	111,934	
General Fund Support	1,893,556	(1,200,000)	693,556					
Other Interfund Transfers	69,000	(19,000)	50,000					
<b>Revised Total Fund Resources</b>			<b>2,982,086</b>	<b>Revised Total Fund Requirements</b>			<b>2,982,086</b>	

Comments: The Health Housing & Human Services (H3S) Fund 240 - H3S Administration is transferring funding from Metro Supportive Housing Service, the District Attorney Office, and General Fund Support to the newly established Housing and Community Development line of business to support services for affordable housing and development in Clackamas County.

<b>2 Health Housing &amp; Human Services (H3S) Fund 240 - Housing and Community Development Line of Business:</b>								
<b>Resources</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	<b>Requirement</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	
Federal, State, Local, All Other Gifts & Don	-	32,000,000	32,000,000	Operating Expenses	-	4,503,640	4,503,640	
Other Interfund Transfers	-	19,000	19,000	Special Payments	-	25,695,360	25,695,360	
General Fund Support	-	1,200,000	1,200,000	Interfund Transfer	-	-	-	
				Contingency	-	3,020,000	3,020,000	
<b>Revised Total Fund Resources</b>			<b>33,219,000</b>	<b>Revised Total Fund Requirements</b>			<b>33,219,000</b>	

Comments: The Health Housing & Human Services Fund is establishing the new Housing and Community Development line of business, with new programs to provide services for affordable housing and development for residents in Clackamas County through the Metro Supportive Housing Services Measure, Interfund Transfers, and General Fund Support.

**RECOMMENDATION:**

Staff respectfully recommends adoption of the attached Resolution Order in keeping with a legally accurate budget.

Sincerely,

*Elizabeth Comfort*

Elizabeth Comfort  
Finance Director

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing  
Authorization to Transfer  
Appropriations within the Fiscal Year  
2022-23



Resolution No. \_\_\_\_\_  
*Page 1 of 1*

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred between appropriation categories;

WHEREAS, transfer of appropriations for the period of July 1, 2022 through June 30, 2023, inclusive is necessary to continue to prudently manage the distribution of those expenditures for the needs of Clackamas County residents;

WHEREAS; the line of businesses being adjusted are:

- Health, Housing & Human Services Administration
- Housing & Community Development (newly created line of business)

It further appearing that it is in the best interest of the County to approve this transfer of appropriations for the period of July 1, 2022 through June 30, 2023.

BE RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to ORS 294.433 through ORS 294.481, the transfer of appropriations within the fiscal year budget is authorized as shown in the attached **Exhibit A**, which by this reference is made a part of this Resolution.

**DATED** this 8<sup>th</sup> day of September, 2022

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

**SUMMARY OF PROPOSED BUDGET CHANGES**

**Exhibit A**

**September 8, 2022**

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

**Item**

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COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to \_\_\_\_\_
- Other \_\_\_\_\_

Originating County Department: \_\_\_\_\_

Other party to contract/agreement: \_\_\_\_\_

Description:

After recording please return to: \_\_\_\_\_

- County Admin
- Procurement

If applicable, complete the following: \_\_\_\_\_

Board Agenda Date/Item Number: \_\_\_\_\_