

July 28, 2022

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Grant Amendment #1 to Federal Subrecipient Agreement with Senior Citizens Council of Clackamas County, Inc. for the provision of services to Clackamas County residents. Total Amendment Value is \$163,350. Funding source is the federal Older Americans Act and budgeted County General Funds

\$99,965 of Budgeted County General Funds are awarded as part of Agreement.

Purpose/Outcomes	Approval of Amendment #1 extends delivery of services for fiscal year 2022-23 and provides budget adjustments to reflect a second year of service.
Dollar Amount and Fiscal Impact	Adds \$163,350 of federal and county funds for a total Agreement amount of \$324,134.
Funding Source	U.S. Administration for Community Living, Oregon Department of Human Services, & Clackamas County General Funds.
Duration	July 1, 2022 to June 30, 2023
Previous Board Action	A.1 071521; Item at Issues: 7/26/22.
Strategic Plan Alignment	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
County Counsel	Review and approved by Kathleen Rastetter on 7/7/22
Procurement Review	Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If no, provide brief explanation: Item is a Grant Amendment
Contact Person	Brenda Durbin, Director – Social Services Division – (503) 655-8641
Contract No.	H3S #10208; Subrecipient #22-008

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services request approval of Amendment #1 to the Subrecipient Agreement with the Senior Citizens Council of Clackamas County, Inc. to provide Older American Act (OAA) funded services for persons living in the Clackamas County area. The services provided include Guardianship/Conservatorship, Guardianship Diversion and Case Management. The County General Funds in this agreement provide funding services to resident who do not qualify for Older Americans Act funded services and have no other means of access these types of services. The services assist older and disabled county residents in meeting their individual needs. The Guardianship/Conservatorship service helps those unable, in a variety of home settings, to handle their business affairs.

The County General Funds in this agreement were awarded to Senior Citizens Council of Clackamas County under their Guardianship expansion proposal to the Board of County Commissioners as part of the 2011-2012 fiscal year agreement cycle. This funding was made permanent by the Board during the 2013-14 fiscal year. Social Services was designated as the ongoing agency to manage the expansion project.

Amendment #1 to Subrecipient Agreement #22-008 provides budget adjustments for ongoing delivery of services for fiscal year 2022-23 and results in an increase to the budget by an additional \$163,350, for a total Agreement amount of \$324,134.

This agreement is effective July 1, 2022 and terminates on June 30, 2023. This amendment has been approved by County Council on 7/7/2022.

RECOMMENDATION:

Staff recommends the Board approve this Subrecipient Agreement Amendment, and authorization for the Chair to sign on behalf of the County.

Respectfully submitted,



Rodney A. Cook, Director
Health, Housing and Human Services Department

Attachment:

H3S #10208, #22-008 Amendment #1

Subrecipient Amendment (FY 21-22)
Clackamas County, Department of Health, Housing and Human Services

Subrecipient Agreement Number: 22-008

Board Order Number:

Department/Division: H3S, Social Services Division

Amendment No. 1

Subrecipient: Senior Citizens Council of Clackamas County, Inc.

Amendment Requested By: Brenda Durbin

Approved to Form:

County Counsel

Dated

Changes: Scope of Service
 Agreement Time

Agreement Budget
 Other:

Justification for Amendment:

Amendment #1 to Subrecipient Agreement 22-008 ("Agreement") with Senior Citizens Council of Clackamas County, Inc. ("SUBRECIPIENT") provides budget adjustments for ongoing delivery of services for fiscal year 2022-23 and results in an increase to the budget by an additional \$163,350, for a total Agreement amount of \$324,134.

This Amendment #1 is effective upon signature and continues through June 30, 2023.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

AMEND Section 1. Term and Effective Date:

1. Term and Effective Date. This Agreement shall become effective on the date it is fully executed by both parties. Funds issued under this Agreement may be used to reimburse Subrecipient for eligible program services delivered no earlier than July 1, 2021 and not later than June 30, 2022, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. Eligible program services must be approved in writing by COUNTY as outlined in Exhibit 1 relating to the project. No grant funds are available for expenditures after the expiration date of this Agreement.

TO READ:

1. Term and Effective Date. This Agreement shall become effective on the date it is fully executed by both parties. Funds issued under this Agreement may be used to reimburse Subrecipient for eligible program services delivered no earlier than July 1, 2021 and not later than ***June 30, 2023***, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. Eligible program services must be approved in writing by COUNTY as outlined in Exhibit 1 relating to the project. No grant funds are available for expenditures after the expiration date of this Agreement.

AMEND Section 4. Grant Funds:

4. Grant Funds. COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is \$160,784. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

Senior Citizens Council

Subrecipient Agreement 22-008 – Amendment # 1

Page 2 of 4

- a. **Grant Funds:** COUNTY's funding of \$60,819 in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU).
- b. **Other Funds.** COUNTY's funding of \$99,965 for the Guardianship/Conservator Program Expansion services outlined in this agreement are from County General Funds.

TO READ:

- 4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is **\$324,134**. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.
 - a. **Grant Funds:** COUNTY's funding of **\$124,204** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU).
 - b. **Other Funds.** COUNTY's funding of **\$199,930** for the Guardianship/Conservator Program Expansion services outlined in this agreement are from County General Funds.

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Senior Citizens Council

Subrecipient Agreement 22-008 – Amendment # 1

Page 3 of 4

AMEND EXHIBIT 5 - Budget and Units of Services, Section 1, BUDGET, to add the following:

Funds awarded under this Amendment #2 shall only reimburse eligible expenses incurred during the July 1, 2022 to June 30, 2023 eligible grant expenditure period.

AMEND EXHIBIT 5 - Budget and Units of Services, Section 3, UNIT COST SCHEDULE, 2022-23, to add the following additional budget for fiscal year 2022-23:

SENIOR CITIZENS COUNCIL OF CLACKAMAS COUNTY, INC.

Fiscal Year 2022-23

	III B Funds	OAA Match	County Gen. Fund	NO. OF UNITS	Maximum Total Award	REIMBURSEMENT RATE
CFDA Number	93.044					
Service Category						
Guardian/Conservator						
Guardian Diversion	\$63,385	\$7,048	\$99,965	5,940	\$163,350	\$27.50
Case Management						

Source of OAA Match - Staff time

Maximum Award Amount: \$163,350

Federal Award Total: \$ 63,385

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SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #1 to be executed by their duly authorized officers.

SUBRECIPIENT

Senior Citizens Council of Clackamas County, Inc.

Cindy Crowell, ED
Cindy Crowell, Executive Director

Dated: July 6 2022

CLACKAMAS COUNTY

Commissioner: Tootie Smith, Chair
Commissioner: Sonya Fischer
Commissioner: Paul Savas
Commissioner: Martha Schrader
Commissioner: Mark Shull

By: _____
Tootie Smith, Chair

Dated: _____

Approved as to form: *Kathleen Rastetter* 7/7/2022

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Description:

After recording please return to: _____

County Admin

Procurement

If applicable, complete the following:

Board Agenda Date/Item Number: _____