

Alden E. Miller Law Library of Clackamas County

Rules of Conduct Policy and Procedures

Our mission is to serve the legal information needs of Clackamas County judges, attorneys, employees and citizens. It is our goal to provide access to information relative to legal issues, as well as research assistance and instruction. We strive to maintain an orderly and comfortable environment in order to make everyone's Law Library use efficient, productive, and pleasant.

Please observe the following rules of conduct in order to help facilitate the work and usage of other Law Library patrons and staff.

The Law Library's services and resources – both print and electronic – are intended for legal information, educational and research purposes. Using a Law Library computer or personal computer in the Law Library for accessing recreational or other Internet sites not related to legal research or court business is also not permitted.

Professional ethics and statutes prevent law library staff from giving legal advice. Law Library staff's duties are to assist patrons in locating information and conducting research.

Inappropriate behavior reasonably deemed by the Law Librarian or Law Library staff to be annoying, offensive, or frightening to others shall not be tolerated, and violators may be required to leave the Law Library, for example:

1. Behaving in a disruptive manner, such as making noises or speaking loudly
2. Threatening or harassing other Law Library users or staff
3. Exhibiting offensive personal hygiene habits
4. Exhibiting signs of being under the influence of drugs or alcohol
5. Soliciting, panhandling, or attempting to sell merchandise
6. Inappropriate use of computers, books or other resources
7. Playing radios, television sets, electronic or computer games
8. Sleeping, and after being awakened by staff, failing to continue using library resources

Children under the age of 16 must be accompanied by an adult. Children brought to the Law Library must be well-behaved and not left unattended. Disruptive minors will be asked to leave.

Cell phones and pagers should either be turned off or set to vibrate. Conversations may be conducted in areas that are not disruptive to others. Law Library staff conducting business on telephones is appropriate and allowed at all modulations.

Stealing, mutilating, or defacing Law Library materials and damaging or otherwise tampering with furniture or equipment is prohibited.

After thoroughly assisting a patron, Law Library staff members have the right to refuse to respond to persistent further requests that will not yield worthwhile results in their professional opinion. The patron may be required to leave the Law Library.