

Clackamas County Juvenile Department is issuing a Notice of Funding Opportunity (NOFO) to provide 24-hour availability for advocacy and support services for Commercially Sexually Exploited Children (CSEC) living or exploited within Clackamas County.

To request that this NOFO be translated into another language, contact Lisa Krzmarzick at (503) 650-8788 or via [email: Lkrzmarzick@clackamas.us](mailto:Lkrzmarzick@clackamas.us)

El Departamento de Menores del Condado de Clackamas está emitiendo un Aviso de Oportunidad de Financiamiento (NOFO) para proporcionar disponibilidad las 24 horas para servicios de defensa y apoyo para niños explotados sexualmente (CSEC) que viven o son explotados dentro del condado de Clackamas.

Para solicitar que este NOFO se traduzca a otro idioma, comuníquese con Lisa Krzmarzick al (503) 650-8788 o por correo electrónico a: Lkrzmarzick@clackamas.us

Отдел по делам несовершеннолетних округа Клэкамас выдает Уведомление о возможности финансирования (НОФО), чтобы обеспечить круглосуточную доступность для информационно-пропагандистских и вспомогательных служб для детей, подвергшихся сексуальной эксплуатации (CSEC), которые живут или эксплуатируются в округе Клакамас.

Чтобы запросить перевод этого НЛО на другой язык, свяжитесь с Лизой Крзмарзик по телефону (503) 650-8788 или по электронной почте: Lkrzmarzick@clackamas.us

**JUVENILE DEPARTMENT
COMMERCIALLY SEXUALLY EXPLOITED
CHILDREN (CSEC) GRANT
NOTICE OF FUNDING OPPORTUNITY**

**INTRODUCTION – COMMERCIALLY SEXUALLY EXPLOITED
CHILDREN (CSEC) GRANT**

The Clackamas County Juvenile Department is seeking Grant Applications from multiple agencies/organizations that are capable of delivering a qualified program to provide 24-hour availability for advocacy and support services for Commercially Sexually Exploited Children living or exploited within Clackamas County.

The outcome of this Notice of Funding Opportunity process will be the availability of advocacy and support services for CSEC identified youth located or exploited within Clackamas County. Services will be youth and family-focused, culturally and linguistically appropriate, incorporate evidence-based and/or promising practices service modalities, is trauma informed, holds the highest standards of ethical and confidential practices and is integrated into the larger community and system of care.

BACKGROUND INFORMATION

The mission of the Clackamas County Juvenile Department is to provide prevention, intervention and juvenile justice services to youth and families so they can experience positive change, repair harm to victims, and become contributing members of our community.

The Clackamas County Juvenile Department (CCJD), Clackamas County Sheriff's Office (CCSO) and Clackamas County Health, Housing and Human Services (H3S) recognize a need to serve children and youth identified as Commercially Sexually Exploited Children (CSEC) or at risk of exploitation who are involved with the juvenile justice system and/or involved jointly with the juvenile justice and child welfare systems. Commercially Sexually Exploited Children is defined as minors whose sexual abuse has been entirely, or at least primarily, for financial or other economic reasons as defined in ORS Chapters 163 and 167. The economic exchanges involved may be either monetary or non-monetary (i.e. food, shelter, drugs). We support a system of care that promotes and sustains a youth's recovery from a variety of risk factors by identifying and building upon the strengths and competencies while maintaining community safety and accountability.

GOAL

To provide 24-hour availability for advocacy and support services for children and youth ages 24 and younger who have been CSEC identified or at risk of exploitation and their families/caregivers. In addition to direct advocacy and support services for youth and families, this work will include phone service, availability to the general public and physical response to sites for crisis and 911 dispatch.

ELIGIBILITY CRITERIA

This Notice of Funding Opportunity is open to all agencies/organizations capable of delivering a qualified program to provide 24-hour availability for advocacy and support services for Commercially Sexually Exploited Children living or exploited within Clackamas County as described in this Notice that meet all of the following minimum qualifications:

- Provide the county with proof that they have commercial general liability insurance not less than \$1,000,000 per occurrence / \$2,000,000 general aggregate with an endorsement for Abuse and Molestation coverage in the amount of not less than \$1,000,000 combined single limit coverage.
- Provide the county with proof of \$1,000,000 auto liability insurance.
- Comply with the following Non-Discrimination policy: 'Per the Civil Rights Act of 1964, no person shall, on the basis of race, color, or national origin, be excluded from participation, be denied the benefits of, or be subjected to discrimination under any County program, service or activity.'
- Be able to demonstrate the capacity to establish a collaborative partnership between city law enforcement agencies (LEA), Clackamas County Sheriff's Office (CCSO), Clackamas County Health, Housing and Human services (H3S), the Juvenile Department, the Child Welfare Department, the District Attorney's Office, and non-profits that provide targeted mental health services and other identified key community partners.
- Organizations must provide proof of registry to do business in Oregon at the Secretary of State online registry system: http://egov.sos.state.or.us/br/pkg_web_name_srch_inq.login

SCOPE OF WORK

A qualified program would provide the following service components (Service components listed below are intended to be a general description and not an exhaustive list):

- a) Whenever possible, meet youth and families/caregivers (as appropriate) in a safe, self-selected and convenient community or office location.
- b) Twenty-four hours/seven days a week (24/7) availability for phone call support and physical response to sites for crisis and 911 dispatch.
- c) Culturally responsive direct advocacy, outreach and engagement services may be conducted by both trained volunteers and staff members with the purpose of:

1. Services should support the overall welfare of youth seeking safety related to sex trafficking victimization. (Direct service should make up 70% of total staff work hours.)
 2. Services can take place 24/7 and at the request of any designated community partner (i.e. LEA, CCSO, Juvenile Intake and Assessment Center [JIAC], hospital emergency room worker, etc.).
 3. Engaging youth into safety and treatment with a mental health provider and/or appropriate services.
 4. Providing families/caregivers education and support to protect youth by providing an understanding of CSEC experiences and recovery as appropriate.
 5. Intensive case management, referring and linking to needed resources and support, including but not limited to housing, vocation, education, benefits acquisition, medical and mental health services.
 6. Harm reduction interventions and education.
 7. Navigation assistance with multiple systems that support self-advocacy, self-sufficiency and resiliency.
- d) Service provision can take place anywhere within our service jurisdiction which includes Clackamas County and other surrounding Counties.
 - e) Crisis response services should entail immediate, 24/7 callout for Law Enforcement or Juvenile Department requests (1 hour response time to scene). Response should be prioritized for LEA and emergency medical environments and include safety planning and emergency placement service coordination.
 - f) Coordination of case management services should occur with the CCJD, Clackamas County H3S and Clackamas Branch of the State Department of Human Services (DHS) as applicable.
 - g) Training: Agency staff members should provide training activities focused on preventing, recognizing and reacting responsibly to issues surrounding commercial sexual exploitation of children. Training activities should make up 20% of total staff work hours. Trainings can take place anywhere within Clackamas County and surrounding Counties. Training efforts should be targeted to impact the community's wellbeing. Successful applicant will participate in the Clackamas County Human Trafficking Multi-Disciplinary Team (MDT) and support MDT initiatives.
 - h) Administrative Time: Administrative activities should make up no more than 10% of total staff work hours and should support case note documentation efforts, monitoring youth progress, data entry and evaluation efforts.
 - i) Fiscal and Programmatic Review: Formal review will take place quarterly. The meetings will be used to monitor progress and utilization of the program, share program data and maintain communication between organizations.

AWARD INFORMATION

Awardees will enter into a grantor/grantee relationship with Clackamas County Juvenile Department (CCJD).

Funding Source

The funding source for this program is a collaboration between Clackamas County Juvenile Department, Clackamas County Sheriff's Office, and Clackamas County Health, Housing and Human Services' County General Funds and includes no federal funds. Applicants will be considered grant recipients and enter into a grant award agreement for the non-federal award funds.

Award Term

Clackamas County Juvenile Department is seeking to award an applicant to deliver a program to provide 24-hour availability for advocacy and support services ending June 30, 2023. The maximum grant award for five (5) fiscal years, subject to availability of funding, is \$250,000. \$48,850 is the anticipated award for the first fiscal year July 1, 2018 through June 30, 2019 and is subject to availability of funding.

Start and End Dates

The anticipated start and end dates for the period of performance are September 1, 2018 through June 30, 2023.

Reporting and Frequency Requirements

Clackamas County collects data and measures outcomes throughout the juvenile justice continuum of services. Data will be used to inform program planning decisions as well as to report progress towards desired outcomes from the CCJD Strategic Business Plan.

Program Objectives include:

1. On-going engagement with CSEC identified children and youth.
2. Development of safety plans for every child or youth engaged and receiving on-going program services.
3. Meet the immediate basic needs of children and youth through service connection (e.g. housing resources, food, clothing, medical care, etc.).
4. Address trauma associated with the CSEC population.
5. Successfully linking children and youth to on-going mental health services.
6. On-going advocacy for children and youth (e.g. participating in treatment teams, coordination with county partners, CSEC case reviews with CCJD, attending trafficker prosecution court hearings, etc.).
7. 24/7 crisis response and support services.
8. Address community training needs.
9. Prioritization of a customer focused approach.

Specific Outcomes [service effectiveness]: Key outcomes for this grant are a decrease in juvenile recidivism and criminal justice encounters. Successful applicants will develop procedures for evaluation and reporting subject to Clackamas County Juvenile Department review and approval.

Data will be reported on a quarterly and annual basis and will include service deliverables, outcome data, trends and an evaluation of whether goals and objectives have been attained.

Measurable outcomes can include, but are not limited to the following:

1. Decrease in juvenile recidivism and criminal justice encounters.
2. Increased enhancement of competencies and life skills.
3. Increased feelings of respect by youth and family/caregiver, feelings of inclusion with service coordination and they report an increased understanding of CSEC experiences and recovery needs.
4. Increase in educational/vocational activities.
5. Increase in safe housing.
6. Increased successful completion/engagement of mental health treatment (individual and/or family).
7. Increase in responsiveness to LEA and community needs.
8. Increased awareness from community based trainings on prevention, recognition and responsiveness.

FUNDING RESTRICTIONS

- Funding to individuals is not allowed.
- Awards can be up to \$48,850 per fiscal year subject to availability.
- Applications must propose serving community members who reside in Clackamas County.
- Capital and operating expenses must be clearly outlined for each proposed project.

TO APPLY

Complete an application by providing the information requested in the template below, including a proposed budget.

Questions about this funding opportunity must be directed in writing to Lisa Krzmarzick: LKrzmarzick@co.clackamas.or.us.

Completed applications are due Monday, August 27, 2018 by noon, and should be submitted electronically to Lisa Krzmarzick: LKrzmarzick@co.clackamas.or.us.

Applications received after the deadline or not submitted as directed will not be considered.

Award decisions are expected to be made by September 24, 2018.

Per the Civil Rights Act of 1964, no person shall, on the basis of race, color, or national origin, be excluded from participation, be denied the benefits of, or be subjected to discrimination under any County program, service or activity.

**Grant Application Template
 FY 2018-19
 COMMERCIALLY SEXUALLY EXPLOITED
 CHILDREN (CSEC) GRANT**

**SECTION 1
 COVER PAGE**

Date:	
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Legal Organization Name	
Alternate name/acronym	
Address	
Website	
Phone	
Executive Director Name	
Email and Phone	
Oregon Business Registry Number	
Federal Employer ID Number (EIN)	
Program Contact Name	
Email and Phone	
Fiscal Contact Name	
Email and Phone	
Funding Amount Requested	

With my signature, I certify the following:

1. The above information is correct;
2. I am authorized by the governing board of the applicant organization to submit this grant proposal;
3. The organization is in good standing with the IRS, retains its 501(c)(3) tax exempt status, and is further classified as a public charity and not a private foundation, or is a public agency or school district;
4. The organization does not discriminate on the basis of race, religion, sexual preference, sexual orientation, physical circumstances, or national origin;
5. The organization agrees to submit quarterly progress reports and final progress reports;
6. The organization agrees to submit proof of insurance at the levels required by county.

 Signing Authority Name (printed)

 Title

 Signature

 Date

SECTION 2

Directions: Answer each component of every question completely.

1) Organization General Background and Qualifications (30 pts)

- a) Summary - Applicant shall describe their ability and experience in providing advocacy and support services for CSEC identified youth. The Applicant should also address their ability to provide 24/7 crisis response, outreach and engagement of families when appropriate to provide information on CSEC needs and resources, and the provision of community based trainings.
- b) Resources - Applicant shall identify any available resources that will support the services being offered, especially those that link with existing community based individual/family services.
- c) Names and Resumes - Providers shall provide names and resumes of key personnel that will be involved with this project. Specify name of Project Director and fully explain role. Identify any certification held by key personnel.
- d) Additional Qualifications - Profile any additional narrative about Applicant's unique ability to meet the requirements of Clackamas County for this project.

2) Project Scope of Work: *If awarded, the information you provide here will form the basis of your work plan.* (45 Points):

Describe your approach to providing advocacy and support services, supply specific details on the following:

- a) Describe how you will meet the overall program goal: "To provide 24-hour availability for advocacy and support services for children and youth ages 24 and younger who have been CSEC identified or at risk of exploitation and their families/caregivers. In addition to direct advocacy and support services for youth and families, this work will include phone service, physical response to site for crisis and 911 dispatch and availability to the general public."
- b) Describe how you will meet the requirements for each of the service components (a-i) listed in the Scope of Work.
- c) Engagement and education for parents/caregivers.
- d) Assessment of youth needs, safety plan creation, service linkage and ongoing case management.
- e) 24/7 availability for phone support and physical response to site for crisis and 911 dispatch.
- f) Culturally and linguistically appropriate services.
- g) Address community training needs.
- h) Plan for evaluation and reporting.

3) References

- a) Provide a list of at least two projects that you are currently supplying or have supplied advocacy, engagement, and crisis response services for CSEC identified youth.

4) Exceptions

- a) Identify by line number any exceptions taken to this Notice of Funding Opportunity. Provide an alternate that will meet the intent of the original specification.

SECTION 3

Directions: Answer each component of every question completely.

Project Budget

Please identify all expenses related to this application. Add additional lines as necessary. (15 Points)

ITEM/EXPENSE	Budgeted Cost
Personnel and Fringe (List each position separately and include FTE and fringe rate)	
Project Costs Materials/Supplies (Curriculum, incentives, food, etc. List each separately)	
Trainings (Provide detail in budget narrative)	
Mileage (Provide detail in budget narrative)	
Additional expenses (List each separately)	
Administrative costs (Limited to 10% of total budget) (provide detail in budget narrative)	
TOTAL BUDGET	

Budget Narrative

Provide a narrative that clearly explains all sections of the budget (salary/fringe, administrative, program, and any other costs associated with this project). **(10 Points)**

Applications are due Monday, August 27, 2018 by noon.

All questions pertaining to this Notice of Funding Opportunity must be directed in writing to

Lisa Krzmarzick at LKrzmarzick@co.clackamas.or.us.

Please submit the application electronically to Lisa Krzmarzick at LKrzmarzick@co.clackamas.or.us.