



COUNTY PARKS ADVISORY BOARD  
Tuesday, March 19, 2019 6:00pm  
Development Services Building, Room 119

PAB Members Present: Rob Smoot, Mike Ferrell, Zach Bergen, Mark Elliott, Tara Hamilton, Tom Hester, Louise Lopes, Don Morgan, Kirk Morganson, Justin Ostrander, Lee Pudwill, Sally Rask,

PAB Members Absent: Morgan Parks

Staff Present: Tom Riggs, Chris Dannenbring, Barb Guthrie, Thomas Gray, Rick Gruen

### I. Call to Order

Meeting was called to order at 5:57 pm by Rob Smoot

### II. Citizen Input & Correspondence

1. Eric Pfeiffer-Robinson, member of the Canby Parks Advisory Committee attended the meeting and requested to be included in the outlying properties meetings. He stayed for the first half of the PAB meeting.
2. Tom Riggs passed around an article about Victor Harshman, ranger at Metzler and caretaker at Eagle Fern Park. The article was in the Estacada News.

### III. Meeting Minutes

Rob called for the approval of the minutes; Don then called for the motion to approve, Lee seconded the motion; motion was carried.

- Budget Review for FY 2019-20---Chris Dannenbring

Chris outlined the draft budget for this coming fiscal year.

1. Carry Forward Amount \$703,0922
2. Total Proposed Budget-- \$3,251,257
3. Total Grants Revenue - \$817,350
4. Charges for Services \$1,009,256
5. Misc. Revenue-\$720,729
6. Personnel Services \$1,308,102
7. Materials & Services \$631,291
8. Allocated Costs to County Depts. \$245,561
9. Capital Expenditures
  - a. Barton Master Plan \$122,000
  - b. Construction \$400,000
    - i. Feyrer Access Road
    - ii. Boones Ferry Improvements
    - iii. Metzler Restroom Replacement
  - c. Capital Building Improvements \$45,000
    - i. Carver Caretaker House
    - ii. Eagle Fern Restroom
    - iii. Improvements

- iv. Feyrer Restroom Resurface
  - d. Land Improvements \$247,000
    - i. Crack Seal Barton Day Use Roads
    - ii. Carver Parking Lot Paving/Curb Repairs
    - iii. Hebb Park Pathway Repairs
    - iv. Barton Boat Ramp Repair (OMB monies)
  - e. Operating Equipment \$17,300
    - i. John Deere Riding Mower
    - ii. Two Golf Carts
10. Budget Contingency \$185,003

PAB discussed what projects were not going to be completed this coming FY, i.e., Barton waterline and installation of a new well at Barton. Rob asked to see the budget for Stone Creek Golf Club. Staff will arrange for Laura Zentner to attend the next PAB meeting to discuss those numbers. A discussion commenced about ways to increase revenue. PAB will bring back to the next meeting additional ideas. PAB asked if it would help Parks if they to go to the BCC and ask for funds, they would like talking points if they meet with the BCC members. The group suggested that we spend time at the next two meetings to brainstorm ideas for marketing, etc. to increase revenue and figure out the format for the brainstorming sessions.

- Barton Park Day Use Restroom Replacement—The restroom is on site, but not in use as of yet; sidewalks around the structure need to be poured, waiting on a skylight replacement and other finishing work still needs to be done.
- Barton Park Master Plan—The consultant has met with the project management team (Rick Gruen, Tom Riggs, Scott Hoelscher); we have made some changes to the timeline, it was too compressed for the scope of the work that will be addressed.
- Timber Sale, Boomer II—The harvest is proceeding with a high yield expected. Office staff are working closely with Andrew and the mills to tack the timber yields.
- Grants—We have applied for a grant with OSMB for the overlay paving of the Carver Parking Lot.
- Boones Ferry Marina—The appraisal is complete; review is underway to determine a possible sale of the property or drafting a new lease with an improvement repairs clause.
- Hebb Park—The caretaker site will have the concrete pad poured in two weeks. The docks will be reinstalled in April; we now have a three-year contract for removal and replacement of the docks.

- Barton Park Repairs—We will replace three roofs this FY--the caretaker's home, south restroom, and shelter #2. The waterline will be restructured; the new well will be part of next year's budget. PAB suggested that we consider solar panels on the roofs out at the parks to reduce electricity charges.
  
- Outlying Property Review—Tom R met with the Task Force on March 13. The group looked at options for Wagon Wheel:
  - Donation Box
  - Parking feesHow to create revenue for these properties is still the main concern.
  
- Summer Tours—List to Date
  1. Barlow Wayside Park
  2. Knights Bridge
  3. Table Rock
  4. Wilhoit

#### **IV. Good of the Order**

#### **V. Adjournment**

Rob called for adjournment, Mike called for the motion, Louise seconded the motion; meeting adjourned at 7:47.

Next meeting: Tuesday, April 16, 2019 in Room 119 of the Development Services Building in Oregon City.