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REQUEST FOR PROPOSALS #2017-22
TOURISM MARKETING AGENCY OF RECORD
ADDENDUM NUMBER 3
June 8, 2017

On April 27, 2017, Clackamas County (“County”) published Request for Proposals #2017-22 (“RFP”) and on May 1, 2017 published Addendum #1 and on May 15, 2017 published Addendum #2. The County has found that it is in its interest to amend the RFP through the issuance of this Addendum #3. Except as expressly amended below, all other terms and conditions of the original RFP and subsequent Addenda shall remain unchanged.

- 1. Section 4 Evaluation Procedure; Subsection 4.1** is here by deleted in its entirety and replaced with the following.

The County will utilize two separate evaluation committees to evaluate the written phase and the presentation phase. The first evaluation committee will review all Proposals that are initially deemed responsive and shall rank the Proposals in accordance with Written Response criteria in Section 4.2. In accordance with LCRB C-047-0261, the first evaluation committee will recommend a Competitive Range of the highest scoring firms to be invited to participate in an interview/presentation. The County will notify Proposers of the Competitive Range. The Proposers that are invited to an interview/presentation will be notified of the time, place, and format of the interview/presentation.

Written Proposals must be complete and no additions, deletions, or substitutions will be permitted during the interview/presentation.

A second evaluation committee will evaluate the interviews/presentation from the Proposers identified in the Competitive Range. The second evaluation committee will score the interview/presentation based on the Oral Presentation criteria in Section 4.2 and will recommend award of a contract to the final County decision maker based on the highest scoring Proposal from the Oral Presentation criteria. The County decision maker reserves the right to accept the recommendation, award to a different Proposer, or reject all Proposals and cancel the RFP.

Proposers are not permitted to directly communicate with any member of the evaluation committee during the evaluation process. All communication will be facilitated through the Procurement representative.

End of Addendum