

DRAFT

Approval of Previous Business Meeting Minutes:

June 27, 2019

July 11, 2019

July 18, 2019

July 25, 2019

BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

A complete video copy and packet including staff reports of this meeting can be viewed at

<https://www.clackamas.us/meetings/bcc/business>

Thursday, June 27, 2019 – 10:00 AM

Public Services Building

2051 Kaen Rd., Oregon City, OR 97045

PRESENT: Commissioner Jim Bernard, Chair
Commissioner Ken Humberston
Commissioner Paul Savas
Commissioner Martha Schrader
Commissioner Sonya Fischer

CALL TO ORDER

- Roll Call
- Pledge of Allegiance

I. CITIZEN COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

1. Mario Mamone, West Linn – representing Maritime Café – would like the Board to change dispensary hours of operation.

The Board stated at this time they will not be changing this policy.

2. Steve Hocland, Damascus – Damascus incorporation issue – hope the parties can find level ground.
3. Bill Wehr, Damascus – Damascus issue.
4. Jim DeYoung, Damascus – Damascus issue.
5. Denise McGriff, Oregon City – asking for support for Clackamas County Heritage.

II. PUBLIC HEARINGS

1. Second Reading of Ordinance No. 02-2019 Amending the Clackamas Industrial Area Development Plan - *1st Reading was 5-9-19, 2nd Reading was 6-13-19 and tabled for a future date.*

Dave Queener, Development Agency presented the staff report.

~Board Discussion~

Chair Bernard opened the public hearing and asked for public comment.

1. Brett Sherman, Happy Valley City Council spoke in support of this ordinance. He also spoke about the importance of affordable housing in Happy Valley.

Chair Bernard stated the Board has met with Happy Valley Mayor, City Council and City Staff regarding moving forward with this issue. He then asked for a motion.

MOTION:

Commissioner Schrader: I move we read the Ordinance by title only.

Commissioner Humberston: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

Chair Bernard asked the Clerk read the Ordinance by title only, then asked for a motion to adopt.

MOTION:

Commissioner Schrader: I move we adopt Ordinance No. 02-2019 Amending the Clackamas Industrial Area Development Plan.

Commissioner Humberston: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

II. PUBLIC HEARINGS (continue)

2. **Resolution No. 2019-62** Adopting the Clackamas County Budget for the 2019-2020 Fiscal Year, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2019 through June 30, 2020

Jennifer Chambers, Budget Manager presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Humberston: I move we approve the action and adopt the 2018-2019 budget for Clackamas County as presented in the Resolution.

Commissioner Schrader: Second.

~Board Discussion~ www.clackamas.us/meetings/bcc/business

Commissioner Fischer declared a potential conflict.

Commissioner Humberston thanked staff.

Commissioner Schrader thanked staff.

Chair Bernard declared a potential conflict.

Commissioner Savas thanked staff.

~Additional Board Discussion~ www.clackamas.us/meetings/bcc/business

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: No.

Chair Bernard: Aye – the Ayes have it, the motion carries 4-1.

3. **Resolution No. 2019-63** Adopting Changed Fees for Clackamas County for Fiscal Year 2019-2020

Stephen Madkour, County Counsel presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wished to speak, seeing none he closed the public hearing.

~Board Discussion~

Chair Bernard asked for a motion.

MOTION:

Commissioner Humberston: I move we approve and adopt the changed fees and fines for Clackamas County Fiscal Year 2018-2019 as presented in the Resolution.

Commissioner Schrader: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

4. **Ordinance No. 05-2019** Adopting Changed Fines for Clackamas County for Fiscal Year 2019-2020 and Declaring an Emergency

Stephen Madkour, County Counsel presented the staff report.

~Board Discussion~

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion to read by title only.

MOTION:

Commissioner Humberston: I move we read the Ordinance by title only.
Commissioner Schrader: Second.
all those in favor/opposed:
Commissioner Fischer: Aye.
Commissioner Humberston: Aye.
Commissioner Schrader: Aye.
Commissioner Savas: Aye.
Chair Bernard: Aye – it passes 5-0.
Chair Bernard asked the Clerk to assign a number and read the Ordinance by title only, then asked for a motion.

MOTION:

Commissioner Humberston: I move we adopt the Ordinance for the Changed Fines for Clackamas County Fiscal Year 2019-2020 and Declaring an Emergency
Commissioner Schrader: Second.
all those in favor/opposed:
Commissioner Fischer: Aye.
Commissioner Humberston: Aye.
Commissioner Schrader: Aye.
Commissioner Savas: Aye.
Chair Bernard: Aye – it passes 5-0.

The Board adjourned as the Clackamas County Board of Commissioners and convened as the Enhanced Law Enforcement District on the next item.

Enhanced Law Enforcement District

5. **Resolution No. 2019-64** Adopting the Enhanced Law Enforcement District Budget for the 2019-2020 Fiscal Year, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2019 through June 30, 2020
Jennifer Chambers presented the staff report.
Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Humberston: I move we approve the action and adopt the 2019-2020 budget for the Clackamas County Enhanced Law Enforcement District as presented in the Resolution.
Commissioner Schrader: Second.
~Board Discussion~
all those in favor/opposed:
Commissioner Fischer: Aye.
Commissioner Humberston: Aye.
Commissioner Schrader: Aye.
Commissioner Savas: Aye.
Chair Bernard: Aye – it passes 5-0.

The Board adjourned as the Enhanced Law Enforcement District and convened as the Clackamas County Extension and 4-H Service District on the next item.

Clackamas County Extension & 4-H Service District

6. **Resolution No. 2019-65** Adopting the Clackamas County Extension & 4-H Service District Budget for the 2019-2020 Fiscal Year, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2019 through June 30, 2020

Jennifer Chambers presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Schrader: I move we approve the action and adopt the 2019-2020 budget for the Clackamas County Extension and 4-H Service District Budget as presented in the Resolution.

Commissioner Savas: Second.

~Board Discussion~

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

The Board adjourned as the Extension and 4-H Service District and convened as the Library Service District of Clackamas County on the next item.

Library Service District of Clackamas County

7. **Resolution No. 2019-66** Adopting the Library Service District of Clackamas County 2019-2020 Fiscal Year Budget and Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2019 through June 30, 2020

Greg Williams, Business & Community Services presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Savas: I move we approve the action and adopt the 2019-2020 budget for the Library Service District of Clackamas County as presented in the Resolution.

Commissioner Schrader: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

The Board adjourned as the Library Service District of Clackamas County and convened as the North Clackamas Parks and Recreation District on the next item.

North Clackamas Parks & Recreation District

8. **Resolution No. 2019-67** Adopting the North Clackamas Parks & Recreation District's 2019-2020 Fiscal Year Budget and Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2019 through June 30, 2020

Scott Archer, North Clackamas Parks & Recreation District presented the staff report.

~Board Discussion~

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Humberston: I move we approve the action and adopt the 2019-2020 budget for the North Clackamas Parks and Recreation District as presented in the Resolution.

Commissioner Savas: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

The Board adjourned as the North Clackamas Parks and Recreation District and convened as the Development Agency on the next item.

Clackamas County Development Agency

9. **Resolution No. 2019-68** Adopting and Appropriating Funds for the 2019-2020 Fiscal Year Budget for the Clackamas County Development Agency

Dave Queener, Development Agency presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Savas: I move we approve the action and adopt the 2019-2020 budget for the Clackamas County Development Agency as presented in the Resolution.

Commissioner Humberston: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

The Board adjourned as the Development Agency and convened as Service District No. 5 for the next item.

Service District No. 5, Street Lighting

10. **Resolution No. 2019-69** Adopting and Appropriating Funds for the 2019-2020 FY Budget for Clackamas County Service District No. 5

Wendi Coryell, Service District No. 5 presented the staff report.

~Board Discussion~

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Humberston: I move we approve the action and adopt the 2019-2020 budget for Clackamas County Service District No. 5 as presented in the Resolution.

Commissioner Schrader: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

The Board will adjourn as Service District No. 5 and convene as the Governing Body for Water Environment Services for the next three items.

Water Environment Services

11. Resolution No. 2019-70 Adopting and Appropriating Funds for the 2019-2020 FY Budget for Water Environment Services

Greg Geist, Water Environment Services presented the staff report.

~Board Discussion~

Chair Bernard opened the public hearing and asked if anyone wishes to speak.

1. Tony Konkol, City of Oregon City, City Manager he is concern about Tri-City system development charges rate increase.

Greg Geist stated this is the first SDC increase since 2013.

~Board Discussion~ <https://www.clackamas.us/meetings/bcc/business>

Chair Bernard asked if anyone else would like to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Schrader: I move we approve the action and adopt the 2019-2020 budget for Water Environment Services as presented in the Resolution.

Commissioner Savas: Second.

~Board Discussion~

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: No.

Chair Bernard: Aye – it passes 4-1.

12. Board Order No. 2019-71 Amending and Adopting Rates and Charges for Water Environment Services

Greg Geist, Water Environment Services presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Humberston: I move we amend and adopt the rates and charges for Water Environment Services as presented in the Board Order.

Commissioner Schrader: Second.

~Board Discussion~

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

13. Board Order No. 2019-72 Establishing System Development Charges for Water Environment Services for Fiscal Year 2019-2020

Greg Geist, Water Environment Services presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Humberston: I move we Establish System Development Charges for Water Environment Services for Fiscal Year 2019-2020 as presented in the Board Order.

Commissioner Schrader: Second.

~Board Discussion~

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: No.

Chair Bernard: Aye – it passes 5-1.

The Board adjourned as Governing Body for Water Environment Services and re-convened as the Board of County Commissioners for the remainder of the meeting.

III. CONSENT AGENDA

Chair Bernard asked the Clerk to read the consent agenda by title, he then asked for a motion.

MOTION:

Commissioner Savas: I move we approve the consent agenda.

Commissioner Schrader: Second.

~Board Discussion~www.clackamas.us/meetings/bcc/business

all those in favor/opposed:

Commissioner Humberston: Aye.

Commissioner Fischer: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – the Ayes have it, the motion passes 5-0.

A. Health, Housing & Human Services

1. Approval of an Amendment to the Intergovernmental Agreement with the City of Gladstone for the E. Clarendon Street Improvements Project – *Community Development*
2. Approval of a Subrecipient Grant Amendment with Community Living Above for Youth Marijuana and Substance Abuse Prevention Efforts in West Linn/Wilsonville – *Children, Youth & Community Connections*
3. Approval of a Subrecipient Grant Amendment with Northwest Family Services for PreventNet Community Schools – Urban, Milwaukie, Gladstone and Oregon City – *Children, Youth & Community Connections*
4. Approval of Local Grant Agreement with Northwest Family Services for Children of Incarcerated Parents (CIP) and Parenting Inside Out (PIO) Services – *Children, Youth & Community Connections*
5. Approval of a Subrecipient Grant Amendment with Northwest Family Services for Youth Marijuana and Substance Abuse Prevention Efforts in North Clackamas – *Children, Youth & Community Connections*
6. Approval of a Subrecipient Grant Amendment with Oregon Impact for Youth Marijuana and Substance Abuse Prevention Efforts in Clackamas County – *Children, Youth & Community Connections*
7. Approval of a Subrecipient Grant Amendment with Oregon City Together for Youth Marijuana and Substance Abuse Prevention Efforts in Clackamas County – *Children, Youth & Community Connections*

8. Approval of a Subrecipient Grant Amendment with Todos Juntos for Prevention and School Engagement Activities at PreventNet Sites in Clackamas County – *Children, Youth & Community Connections*
9. Approval of a Subrecipient Grant Amendment with Todos Juntos for Youth Marijuana and Substance Abuse Prevention Efforts in Rural Clackamas County – *Children, Youth & Community Connections*
10. Approval of a Subrecipient Agreement with the Tri-County Metropolitan Transportation District of Oregon (TriMet) for Disbursement of State of Oregon Special Transportation Improvement Funds for Public Transit Planning and Projects in Underserved Areas of Clackamas County – *Social Services*
11. Approval of a Subrecipient Agreement with Providence Health & Services, Regional Behavioral Health for Better Outcomes thru Bridges – *DHS Administration*
12. Approval of an Intergovernmental Agreement with the State of Oregon, acting by and through its Department of Human Services for Operation of Community Developmental Disability Services for Clackamas County – *Social Services*

B. Finance Department

1. **Resolution No. 2019-73** for a Clackamas County Supplemental Budget less than 10% or New Specific Purpose Revenue and Transfer of Appropriations for Fiscal Year 2018-2019
2. Approval of Lease for 16201 SE McLoughlin Boulevard with C. G. F. Family Limited Partnership for the Oak Lodge Library
3. Approval of Lease for the Homestead Building with Homestead Building, LLC for the Sandy Behavioral Health Center
4. Approval of Lease for the Willamette Building with Willamette Building Partnership
5. Approval of a FY 19/20 Work and Financial Plan with United State Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS) for Predator Management
- *6. **Resolution No. 2019-74** Acknowledging Expenditures in Excess of Appropriations and Financial Statement Findings for Fiscal Year 2018 and Describing Corrective Action in Accordance with *ORS 297.466*

C. Elected Officials

1. Approval of Previous Business Meeting Minutes – *BCC*

D. Juvenile Department

1. Approval of Intergovernmental Agreement with Multiple Cities for the Community Diversion Program Services
2. Approval of Personal Services Contract With Maple Star Oregon, Inc. to provide Short Term Residential Placement Services – *Procurement*
3. Approval of Personal Services Contract With The Boys and Girls Society of Oregon to provide Short Term Residential Placement Services – *Procurement*

E. Human Resources

1. Approval of Contract Renewal between the Clackamas County Department of Human Resources and Mercer Health & Benefits LLC to provide Benefits Consulting Services – *Procurement*

F. County Administration

1. Approval of an Amendment to an Intergovernmental Agreements with the State of Oregon Related to Funding for a Future County Courthouse

G. Disaster Management

1. Approval of FY18 Urban Area Security Initiative (UASI) Subrecipient Grant Agreement with the City of Oregon City

H. County Counsel

1. Approval of Designation of Newspaper for the 2019 Property Tax Foreclosure Publication

I. Tourism & Cultural Affairs

1. Approval of the Contract Amendment No. 3 with Borders Perrin Norrander for Marketing Agency of Record Services for the Tourism & Cultural Affairs Department – *Procurement*

J. Technology Services

1. Approval of an ORMAP Intergovernmental Agreement Contract No. DOR-189-19 between Clackamas County and the Oregon Department of Revenue for Digital GIS Tax Lot Conversion

IV. NORTH CLACKAMAS PARKS & RECREATION DISTRICT

1. **Resolution No. 2019-75** Accepting a Pathway Easement from Cereghino Farms, LLC

V. COUNTY ADMINISTRATOR UPDATE

www.clackamas.us/meetings/bcc/business

VI. COMMISSIONERS COMMUNICATION

www.clackamas.us/meetings/bcc/business

MEETING ADJOURNED – 12:26 PM

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BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

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Thursday, July 11, 2019 – 10:00 AM

Public Services Building

2051 Kaen Rd., Oregon City, OR 97045

PRESENT: Commissioner Sonya Fischer, Serving as Chair
Commissioner Ken Humberston
Commissioner Martha Schrader

EXCUSED: Commissioner Jim Bernard, Chair
Commissioner Paul Savas

CALL TO ORDER

- Roll Call

Chair Bernard and Commissioner Savas are out of the office and will not be in attendance today, Commissioner Fischer will serve as Chair for this meeting.

- Pledge of Allegiance

I. CITIZEN COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

1. Les Poole, Gladstone – transportation issues and issues in Salem.
2. Brainard Brauer, Oregon City – road safety in Redland, asking when radar signs will be installed and who will determine the placement.
3. Bill Wehr, Damascus – Damascus issues.
4. James DeYoung, Damascus – Damascus issues.

II. PUBLIC HEARING

1. Second Reading of Ordinance No. 04-2019 Amending Chapter 10.03, Solid Waste and Wastes Management, of the Clackamas County Code Adopting A Food Waste Collection Requirement for Certain Businesses - *first reading was 6-13-19*

Stephen Madkour, County Counsel presented the staff report.

Chair Fischer opened the public hearing and asked if anyone wishes to speak, seeing none she asked for a motion.

MOTION:

Commissioner Schrader: I move we read the Ordinance by title only.

Commissioner Humberston: Second.

all those in favor/opposed:

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Chair Fischer: Aye – the Ayes have it, the motion carries 3-0.

Chair Fischer asked the Clerk read the Ordinance by title only, then asked for a motion to adopt.

MOTION:

Commissioner Humberston. I move we adopt Ordinance No. 04-2019 Amending chapter 10.03, Solid Waste and Waste Management, of the Clackamas County Code Adopting a food waste collection requirement for certain businesses.

Commissioner Schrader: Second.

all those in favor/opposed:

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Chair Fischer: Aye – the Ayes have it, the motion carries 3-0.

The Board will recess as the Board of County Commissioners and convene as the Board of Health for the next items.

III. BOARD OF HEALTH

Dr. Sarah Present, Clackamas County Public Health introduced the following two presentations.

BOARD OF HEALTH PRESENTATIONS

(Following are items of interest to the citizens of the County)

1. Reaffirming the Transportation Safety Action Plan
Abe Moland, Public Health, Joe Marek, Department to Transportation & Development presented the staff report including a PowerPoint presentation.

~Board Discussion~

Chair Fischer asked for a motion.

MOTION:

Commissioner Humberston: I move we reaffirm our approval of the Transportation Safety Action plan as it relates to Public Health.

Commissioner Schrader: Second.

all those in favor/opposed:

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Chair Fischer: Aye – the Ayes have it, the motion carries 3-0.

2. Presentation of the Blueprint for a Healthy Clackamas County
Phillip Mason-Joyner presented the staff report including a PowerPoint presentation.

BOARD OF HEALTH PUBLIC COMMENT

<https://www.clackamas.us/meetings/bcc/business>

1. Karen Saxe, Oregon City, Representing NEDCO and Willamette Neighborhood Housing Services – spoke in support of the blueprint for a healthy Clackamas County.
2. Eric Johnston, Canby, Representing Todos Juntos – spoke in support of the blueprint for a healthy Clackamas County.

The Board Adjourned as the Board of Health Reconvene as the Board of County Commissioners for the remainder of the meeting.

IV. CONSENT AGENDA

Chair Fischer asked the Clerk to read the consent agenda by title, then asked for a motion.

~Board Discussion~

MOTION:

Commissioner Humberston: I move we approve the consent agenda.

Commissioner Schrader: Second.

all those in favor/opposed:

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Chair Fischer: Aye – the Ayes have it, the motion carries 3-0.

A. Health, Housing & Human Services

1. Approval of Sub-recipient Professional Services Agreement with Outside In, Inc. for HIV Testing and Counseling Services – *Public Health*
2. Approval of Intergovernmental Grant Agreement with Oregon Health & Science University for the Oregon Care Coordination Program (CaCoon) – *Public Health*

3. Approval of Intergovernmental Agreement No.159475 with the State of Oregon, Department of Human Services, Aging and People with Disabilities Division for the Provision of the Oregon Money Management Program in Clackamas County – *Social Services*
4. Approval of Professional Services Agreement No. 8345, Amendment No. 4 with Mt. Hood Home Care Services, LLC to provide Oregon Project Independence In-home care for Clackamas County Residents – *Social Services*
5. Approval of Intergovernmental Agreement No. 160453 with the State of Oregon, Department of Human Services, Aging and People with Disabilities Division for the Provision of No Wrong Door Services to Clackamas County Residents – *Social Services*
6. Approval of Intergovernmental Agreement No. 154433, Amendment No. 4 with the State of Oregon, Department of Human Services, Aging and People with Disabilities Division for the Provision of Services to Clackamas County Older Adult Residents – *Social Services*
7. Approval of Agreements Nos.18575, 18576 and 18577, Modification No. 1 with Ride Connection, Inc. to Provide Funding for Rides Provided by Social Services, Transportation Reaching People – *Social Services*
8. Approval of Agreement No. 18574, Modification 1 with Ride Connection, Inc. to Provide Funding for Rides Provided by Members of the Clackamas County Transportation Consortium – *Social Services*
9. Approval of Agreement No. 18573, Modification 1, with Ride Connection, Inc. to Provide Funding for Specialized Service Rides Provided by Members of the Clackamas County Transportation Consortium – *Social Services*
10. Approval of Agreement with Oregon Department of Transportation, Rail and Public Transit Division, for 5310 Enhanced Mobility Funds for Preventative Maintenance, Operations and Replacement Vehicle Funding for Mt Hood Express and Transportation Reaching People and Transportation Services to Boring – *Social Services*

B. Department of Transportation & Development

1. Approval of a Federal Lands Access Program Project Memorandum of Agreement with Western Federal Lands Highway Division for the Lolo Pass Road Stabilization and Surface Preservation Project
2. Approval of a Federal Lands Access Program Project Memorandum of Agreement with Western Federal Lands Highway Division for the East Salmon River Road Surface Preservation Project
3. Approval of a Contract with the National Safety Council for the Purposes of Safe Systems Approach to Rural Road to Zero
4. Approval to Apply for a BUILD Discretionary Transportation Grant to Replace the Bridge Across the Bull Run River
5. Approval of Contract with Pioneer Truckweld, Inc. to Retrofit the Hydraulic System for the New Plow System - *Procurement*

C. Finance Department

1. **Resolution No. 2019-76** to Create a Class Special Procurement Process for the 340B Third Party Administration Claims Management of Pharmacy Services – *Procurement for H3S*

D. Elected Officials

1. Request by the Clackamas County Sheriff's Office to Apply for a Grant with Clackamas Women's Services and the Family Justice Center Services via New Pathways of Hope and Healing for Polyvictims - ccso

E. County Counsel

1. **Board Order No. 2019-77** Related to a Previously Approved Zone Change Application, Removal of Historic Landmark Designation (Z0067-19)

F. Business & Community Services

1. Approval of an Allocation Certification Agreement with the Oregon State Marine Board for Maintenance Assistance Program (MAP 2019-20 Funding)

G. Technology Services

1. Approval for a Service Level Agreement with North Clackamas Park and Recreation District for the Lease of Dark Fiber Connection

H. Juvenile Department

1. Approval of Intergovernmental Agreement with the State of Oregon Acting by and through its Oregon Department of Education, Youth Development Division for the Community Diversion Program
2. Approval of Amendment No. 4 to the Intergovernmental Agreement No. 931488 with Metro for Litter Pick-up near the Metro South Transfer Station
3. Approval of an Intergovernmental Agreement with Clackamas Education Service District to Provide Education and Vocational Opportunities for At-Risk Youth

I. Community Corrections

1. Approval of an Intergovernmental Agreement between Clackamas County Community Corrections and Clackamas River Water to Provide Work Crew Services for Fiscal Year 2019-2020.
2. Approval of an Intergovernmental Agreement between Clackamas County Community Corrections and City of Wilsonville to Provide Work Crew Services for Fiscal Year 2019-2020.
3. Approval of an Intergovernmental Agreement between Clackamas County Community Corrections and Clackamas County Fair Board to Provide Work Crew Services for Fiscal Year 2019-2020.
4. Approval of an Intergovernmental Agreement between Clackamas County Community Corrections and Clackamas Community College to Provide Work Crew Services for Fiscal Year 2019-2020.

V. NORTH CLACKAMAS PARKS & RECREATION DISTRICT

1. Approval of an Interagency Agreement between North Clackamas Parks & Recreation District, Milwaukie Center and Health, Housing, & Human Services for Social Services Programs
2. Approval of a Grant Agreement with the Oregon State Marine Board (OSMB) as Part of the Maintenance Assistance Program (MAP) for FY 2019-20
3. Approval of a Service Level Agreement with Clackamas Broadband Exchange for the Lease of Dark Fiber Connection
4. Approval of an Intergovernmental Agreement with Clackamas Education Service District (CESD) for Internet Service

VI. WATER ENVIRONMENT SERVICES

1. Approval of an Intergovernmental Agreement between Portland State University and Water Environment Services for Water Quality Model Updates
2. Approval of a Public Contract between Water Environment Services and Lucity, Inc. for Constant Connection program Annual Support and Maintenance - *Procurement*

VII. COUNTY ADMINISTRATOR UPDATE

<https://www.clackamas.us/meetings/bcc/business>

VIII. COMMISSIONERS COMMUNICATION

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BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

A complete video copy and packet including staff reports of this meeting can be viewed at

<https://www.clackamas.us/meetings/bcc/business>

Thursday, July 18, 2019 – 10:00 AM

Public Services Building

2051 Kaen Rd., Oregon City, OR 97045

**PRESENT: Commissioner Jim Bernard. Chair
Commissioner Ken Humberston
Commissioner Paul Savas
Commissioner Martha Schrader
Commissioner Sonya Fischer
Housing Authority Commissioner Paul Reynolds**

CALL TO ORDER

- Roll Call
- Pledge of Allegiance

Chair Bernard announced the Board will recess as the Board of County Commissioners and convene as the Housing Authority Board for the next item, he introduced Housing Authority Commissioner Paul Reynolds.

I. HOUSING AUTHORITY CONSENT AGENDA

Chair Bernard asked the Clerk to read the Housing Authority consent agenda by title, then asked for a motion.

MOTION:

Commissioner Reynolds: I move we approve the Housing Authority consent agenda.
Commissioner Humberston: Second.
all those in favor/opposed:
Commissioner Reynolds: Aye.
Commissioner Humberston: Aye.
Commissioner Schrader: Aye.
Commissioner Savas: Aye.
Commissioner Fischer: Aye.
Chair Bernard: Aye – the Ayes have it, the motion carries 6-0.

1. In the Matter of Approving Delegation of Budget Authority for Fiscal Year 2019-2020
2. Approval to Execute a Contract between the Housing Authority of Clackamas County and Greater Purpose Construction, LLC to Replace Roofing on Twenty-Four Public Housing Properties

Chair Bernard announced the Board would adjourn as the Housing Authority Board and Reconvene as the Board of County Commissioners for the remainder of the meeting.

II. PRESENTATION *(Following are items of interest to the citizens of the County)*

1. National Association of Counties (NACo) 2019 Achievement Awards
Ed Nieto, Public & Government Affairs presented the staff report. Clackamas County won 4 NACo Achievement awards this year. He introduced Mary Rumba, H3S, Vahid Brown, H3S, Shelly Parini, WES and Ron Wierenga, WES who spoke about each award.
 1. H3S: Senior Loneliness Line.
 2. Multiple Departments: Veterans Village, a Transitional Shelter Community of Veterans.
 3. WES: Serving a Growing Population, Solids Handling Capacity Improvement Project.
 4. WES: Carli Creek Water Quality Project.

The Board thanked everyone involved for their work for these achievement awards.

III. CITIZEN COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

1. Gail Yazzolino, Oregon City –Clackamas County History Hub – spoke in support of Clackamas County Heritage.
2. James DeYoung, Damascus – Damascus issue.
3. Chris Previti, Beavercreek – Representing Northwest Bible Training Center – wanted to introduce and talk about the Training Center.

IV. PUBLIC HEARINGS

1. **Board Order No. 2019-78** for Boundary Change Proposal CL 18-012 Annexation to Clackamas County Service District No. 1

Ken Martin, Boundary Change Consultant presented the staff report.

Chair Bernard opened the public hearing and asked if anyone would like to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Humberston: I move we approve the Board Order for Boundary Change Proposal CL 18-012 Annexation to Clackamas County Service District No. 1.

Commissioner Savas: Second.

all those in favor/opposed:

Commissioner Humberston: Aye.

Commissioner Fischer: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

2. **Board Order No. 2019-79** for Boundary Change Proposal CL 19-003 Annexation to Tri-City Service District

Ken Martin, Boundary Change Consultant presented the staff report.

Chair Bernard opened the public hearing and asked if anyone would like to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Humberston: I move we approve the Board Order for Boundary Change Proposal CL 19-003 Annexation to Tri-City Service District.

Commissioner Savas: Second.

all those in favor/opposed:

Commissioner Humberston: Aye.

Commissioner Fischer: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

3. First Reading of **Ordinance No. 06-2019** Amending Chapter 8 (Business Regulation), Section 8.07, Alarm Systems of the Clackamas County Code

Julie Rush, Clackamas County Sheriff's Office presented the staff report.

~Board Discussion~

Chair Bernard opened the public hearing and asked if anyone would like to speak, seeing none he closed the public hearing and asked for a motion.

MOTION:

Commissioner Schrader: I move we read the Ordinance by title only.

Commissioner Humberston: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.
Commissioner Humberston: Aye.
Commissioner Savas: Aye.
Commissioner Schrader: Aye.
Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.
The Clerk assigned **Ordinance No. 06-2019** and read the ordinance by title only.
Chair Bernard announced the second reading will be on Thursday, August 8, 2019 at our regular scheduled Business meeting at 10 AM.

V. CONSENT AGENDA

Chair Bernard asked the Clerk to read the consent agenda by title, then asked for a motion.

MOTION:

Commissioner Humberston: I move we approve the consent agenda.
Commissioner Savas: Second.
~Board Discussion~
all those in favor/opposed:
Commissioner Humberston: Aye.
Commissioner Schrader: Aye.
Commissioner Savas: Aye.
Commissioner Fischer: Aye.
Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

A. Health, Housing & Human Services

1. Approval of Amendment No. 1 to the Intergovernmental Agreement #HD-ICA-E-690-2018 with Multnomah County, for the Human Immunodeficiency Virus (HIV) Early Intervention and Outreach (EIO) Project – *Public Health*
2. Approval of Intergovernmental Agreement with the City of Lake Oswego for providing Medical Direction for the Lake Oswego Fire Department and Communications Center – *Public Health*
3. Approval of an Intergovernmental Agreement with the Housing Authority of Clackamas County and the Community Development Division for the Arbor Terrace Apartments Roofing Project – *Community Development*
4. Approval of an Intergovernmental Revenue Agreement Amendment No. 1 with Oregon Health Authority for Drug and Alcohol Prevention Education and Programming – *Children, Families & Community Connections*
5. Approval of a Revenue Contract for Professional Service with Oregon State University for Evidence-based Parenting Education Classes – *Children, Families & Community Connections*
6. Approval of Intergovernmental Agreement No. 16044-0 with the State of Oregon, Department of Human Services, Aging and People with Disabilities Division for the Provision of Services to Clackamas County Residents – *Social Services*
7. Approval of Agreement with Oregon Department of Transportation, Rail and Public Transit Division, for FTA 5311 Rural Transportation Funds for Operations of Mt Hood Express – *Social Services*
8. Approval of an Intergovernmental Agreement with City of Sandy, Oregon, for Operations for the Mt Hood Express Bus Service – *Social Services*

B. Department of Transportation & Development

1. Approval of a Contract with DKS Associates, Inc., to Provide All Roads Transportation Safety Program - *Procurement*

C. Elected Officials

1. Approval of Previous Business Meeting Minutes – *BCC*
2. Approval of ORMAP Intergovernmental Agreement Contract No. DOR-190-19 between Clackamas County Assessor's Office and the Oregon Department of Revenue for the Administration of the Ad Valorem Property Tax System - *Assessor*

D. County Counsel

1. Approval of a Memorandum of Understanding with Mount Hood Search and Rescue Council for Equipment Storage

E. Business & Community Services

1. Approval of an Intergovernmental Agreement Amendment with the City of Gladstone to Provided Library Director Services
2. Approval of Boating Facility Grant Intergovernmental Agreement No. 1634 for Resurfaced Parking, Replace Curbing and Sidewalks and Restripe Parking Area at Carver Park

VI. NORTH CLACKAMAS PARKS & RECREATION DISTRICT

1. Approval of an Intergovernmental Agreement with Clackamas Community College for Educational & Enrichment Services
2. Approval of an Intergovernmental Agreement with Clackamas Community College for Based Instructional Programs

VII. COUNTY ADMINISTRATOR UPDATE

<https://www.clackamas.us/meetings/bcc/business>

VIII. COMMISSIONERS COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

MEETING ADJOURNED – 11:22 AM

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BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

A complete video copy and packet including staff reports of this meeting can be viewed at

<https://www.clackamas.us/meetings/bcc/business>

Thursday, July 25, 2019 – 10:00 AM

Public Services Building

2051 Kaen Rd., Oregon City, OR 97045

PRESENT: Commissioner Jim Bernard. Chair
Commissioner Ken Humberston
Commissioner Paul Savas
Commissioner Sonya Fischer

EXCUSED: Commissioner Martha Schrader

CALL TO ORDER

- Roll Call
- Pledge of Allegiance

I. CITIZEN COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

1. Michelle DaRosa, Milwaukie – condominium plat issue.
County Counsel stated this is an emerging matter and they are working on this issue.
2. Lisa Bentley, Milwaukie – spoke in support of the Clackamas County Heritage Council and the preserving the history of our County.
3. Bill Wehr, Damascus – support of recognizing Damascus as a city.
4. Richard Johnson, Damascus – supports recognizing Damascus as a city.
5. Douglas Walker, Damascus – supports Mayor of Damascus.
6. James DeYoung, Damascus – representing the City of Damascus.
~Board Discussion~ regarding Damascus.
7. Les Poole, Gladstone – County Fair, Tolling issue, unjust attacks by the Chair.

II. CONSENT AGENDA

Chair Bernard asked the Clerk to read the consent agenda by title, then asked for a motion.

~Board Discussion~

MOTION:

Commissioner Humberston: I move we approve the consent agenda.
Commissioner Fischer: Second.
all those in favor/opposed:
Commissioner Humberston: Aye.
Commissioner Savas: Aye.
Commissioner Fischer: Aye.
Chair Bernard: Aye – the Ayes have it, the motion carries 4-0.

A. Health, Housing & Human Services

1. Approval to Apply for a Grant from Oregon Department of Education Youth Development Division for Youth and Community to Fund PreventNet Community School Sites in Clackamas County – *Children, Families & Community Connections*
2. Approval of a Revenue Grant Agreement with Health Share of Oregon for Help me Grow Liaisons – *Children, Families & Community Connections*
3. Approval of a Local Grant Agreement with Northwest Family Services to Provide Evidence-based parenting Education Classes - - *Children, Families & Community Connections*
4. Approval of a Local Grant Agreement with Todos Juntos to Provide Evidence-based parenting Education Classes - - *Children, Families & Community Connections*

5. Approval of an Intergovernmental Agreement with North Clackamas Parks and Recreation District, Milwaukie Center to Provide Social Services for Clackamas County Residents – *Social Services*
6. Approval of a Subrecipient Agreement with Legal Aid Services of Oregon to Provide Housing Rights and Referral and Legal assistance for Clackamas County Residents – *Social Services*

B. Department of Transportation & Development

1. Approval of Intergovernmental Agreement between Clackamas County and the City of Molalla Related to Plan Review, Permitting, and Inspection Services
2. Approval of a Contract with Harper Houf Peterson Righellis, Inc. for the Canby Ferry ITS Project - *Procurement*

C. Elected Officials

1. Request by the Clackamas County Sheriff's Office to Approve an Intergovernmental Agreement with Oregon Department of Transportation for the Oregon Motor Carrier Safety Action Plan - *CCSO*

D. Business & Community Services

1. Approval of Grant Modification No. 2 between Clackamas County and USDA Forest Service – Mt. Hood National Forest for the Dump Stoppers Program

E. Tourism & Cultural Affairs

1. Approval of a Personal/Professional Services Contract with Travel Portland for the Portland Region Partner Agreement - Regional Cooperative Tourism Program (RCTP)
2. Approval of a Personal/Professional Services Contract with Oregon Tourism Commission for the Mt. Hood/Columbia River Gorge Region Partner Agreement - Regional Cooperative Tourism Program (RCTP)

F. Technology Services

1. Approval of a Service Level Agreement with Clackamas Soil and Water Conservation District for Lease of Dark Fiber Connections
2. Approval of a Service Level Agreement with Harmony Academy for the Lease of Dark Fiber Connection

III. COUNTY ADMINISTRATOR UPDATE

<https://www.clackamas.us/meetings/bcc/business>

IV. COMMISSIONERS COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

MEETING ADJOURNED – 11:13 AM

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Clackamas County Sheriff's Office

CRAIG ROBERTS, Sheriff

September 5, 2019

Board of County Commissioners
Clackamas County

Members of the Board:

Request by the Clackamas County Sheriff's Office to enter into the Annual Operating and Financial Plan with the USDA Forest Service for
Cooperative Law Enforcement Services in the Mt. Hood National Forest

Purpose/Outcome	The Sheriff's Office will provide patrol services in the Mt. Hood National Forest during the summer months of May through September or at other times as funding permits.
Dollar Amount and Fiscal Impact	The total calendar year 2019 operating plan is \$69,212.45. Law enforcement activities will be billed by the hour.
Funding Source	The USDA, Forest Service is the source of funds for this agreement as billed by the Clackamas County Sheriff's Office.
Safety Impact	The funds will provide patrol services in the Mt. Hood National Forest for general patrol. The assigned Deputies would also be available for other support and assistance as requested by the U.S. Forest Service.
Duration	Effective upon signature and terminates on December 31, 2019.
Previous Board Action/Review	Agreement has been approved annually since FY 2013.
Contact Person	Nancy Artmann, Sheriff's Finance Manager – Office (503) 785-5012
Contract No.	FS Agreement No. 18-LE-11060600-007

BACKGROUND:

The Sheriff's Office provides patrol coverage annually to the U.S. Forest Service for patrols on Forest Service land. This coverage is primarily between Memorial Day and Labor Day when the public is more active in the area. Two deputies are assigned including one on National Forest System lands within the Zigzag Ranger District and one within the Clackamas River Ranger District and includes patrols in campgrounds, developed sites and dispersed areas.

This contract reimburses the Sheriff's Office for the cost of the deputies as well as associated support costs including vehicles and supervision. The agreement has been reviewed and approved by County Counsel.

RECOMMENDATION:

Staff recommends the Board approve this cooperative agreement and authorizes Craig Roberts, Sheriff to sign on behalf of Clackamas County.

Respectfully submitted,

Craig Roberts,
Sheriff

"Working Together to Make a Difference"



FS Agreement No. 18-LE-11060600-007
Cooperator Agreement No. _____

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between
COUNTY OF CLACKAMAS
CLACKAMAS COUNTY SHERIFF'S DEPARTMENT
and the
USDA, FOREST SERVICE
MT. HOOD NATIONAL FOREST**

2019 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between County of Clackamas, Clackamas County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Mt. Hood National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #18-LE-11060600-007 executed on date of last signature. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning January 1, 2019 and ending December 31, 2019.

Previous Year Carry-over: \$41,239.45
Current Calendar Year Obligation: \$29,973.00
CY2019 Total Annual Operating Plan: \$69,212.45

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Lt. Graham Phalen 2223 Kaen Road Oregon City, OR 97045 Telephone: 503-785-5117 FAX: 503-785-5190 Email: grahampha@co.clackamas.or.us	Nancy Artmann 9101 SE Sunnybrook Blvd Clackamas, OR 97015 Telephone: 503-785-5012 FAX: 503-785-5027 Email: nartmann@co.clackamas.or.us



Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Andy Coriell 16400 Champion Way Sandy, OR 97055 Telephone: 503-668-1789 FAX: 503-668-1738 Email: acoriell@fs.fed.us	Rachele Avery 16400 Champion Way Sandy, OR 97055 Telephone: 503-668-1625 FAX: 503-668-1771 Email: racheleavery@fs.fed.us

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

Wages at the prevailing rate of \$79.62 per hour and overtime at the rate of \$97.45 per hour.

II. PATROL ACTIVITIES:

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

Timely reports and/or information relating to incidents or crimes that have occurred on National Forest System lands should be provided to the U.S. Forest Service as soon as possible.

The primary patrol activities will be during the summer months of May through September; the tour of duty will be ten hours per day on Friday, Saturday and Sunday, and include the national holidays of May 27, 2019, July 4, 2019 and September 2, 2019. Patrol activities may also occur during other months, as funding permits and as agreed to between the Cooperator and U.S. Forest Service. Patrol dates may be varied to address operational needs after mutual agreement between the Cooperator's and the U.S. Forest Service's representatives.

Each tour of duty should begin between 12:00 PM and 4:00 PM and remaining work hours may be varied as agreed to between the Cooperator and U.S. Forest Service.

The assigned Deputies will check in, as practical with the Ranger District Office or U.S. Forest Service Law Enforcement Officer when they begin their tour of duty, in person, by radio or telephone.



During scheduled vacations the cooperator, when possible, provide fill in Deputies for patrol.

The assigned Deputies would be available for other support and assistance as requested by the U.S. Forest Service.

There are patrol related activities, which will impact the Cooperating Deputy's time and will cause them to be away from the patrol route (court, reports, or responding to incidents off National Forest). No adjustment to this plan will be required so long as the activities are held to, not more than 5 percent of the Deputy's scheduled time.

1. Patrol on following U.S. Forest Service roads:

One Deputy will be assigned to National Forest System lands within the Zigzag Ranger District. The patrol will begin near Zigzag, Oregon and will include National Forest lands north and south of State Hwy. 26 and east of the Forest boundary to Timothy Lake.

One Deputy will be assigned to National Forest System lands within the Clackamas River Ranger District. The patrol will begin near Estacada, Oregon and will include National Forest lands north and south of Hwy. 224 and east of the Forest boundary, and lands adjacent to U.S. Forest Service Roads 46, 63 and 70.

2. Patrol in the following campgrounds, developed sites, and dispersed areas:

Zigzag Ranger District:

Burnt Lake and Ramona Falls Trailheads, and all dispersed campsites. Timothy Lake, and all lands and roads adjacent to Timothy Lake. Trillium Lake, and all lands and roads adjacent to Trillium Lake. Dispersed recreation along U.S. Forest Service Road 5750 and 5750-220 south of Gone Creek Campground.

Clackamas River Ranger District:

Timber Lake Job Corps Center
Dispersed recreation areas east of Promontory Park on Hwy. 224
Dispersed recreation areas east of Hwy. 224 via U.S. Forest Service Road 57 and 4630.
Dispersed recreation areas via U.S. Forest Service Roads 46, 63 and 70.
(Bagby Hot Springs Recreational Area)

Patrol routes may be varied at the discretion of the assigned Deputies in order to effectively deal with incidents at other locations as they occur.

Search and rescue within the Mt Hood National Forest, within Clackamas County, is the responsibility of the Clackamas County Sheriff. The role of the assigned Deputies to this



agreement is to take initial action on search and rescue incidents and to coordinate subsequent (short term) activities.

Total reimbursement for this category shall not exceed the amount of \$27,973.00.

III. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.

- A. The U.S. Forest Service agrees to reimburse Clackamas County for equipment and supplies in an amount not to exceed \$1,000. All purchases must be approved by the U.S. Forest Service prior to purchase. Documentation of such purchases shall become part of the Cooperative Agreements' official file.
- B. The U.S. Forest Service may loan Clackamas County equipment as needed, when mutually agreed. While in possession of Clackamas County, maintenance of this equipment shall be the responsibility of the Cooperator and shall be returned in same condition as time of transfer

Total reimbursement for this category will be paid out of the Patrol Activity funds in Section II.

IV. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.
 - 1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the Patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.

Authorized activities associated with Drug Enforcement will be identified separately on billings supplied by the Cooperator.



2. **Fire Emergency:** During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.
3. **Group Gatherings:** This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous.

Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

C. Billing Documentation:

The billing for each incident shall include individual employee times and their agreement rate. Such times will be documented on Crew Time Reports, shift tickets or other agreed upon form, and must be approved by incident management personnel.

For billing done using procedures specified in Section V-B-2, original documentation will be maintained by the U.S. Forest Service in the appropriate fire documentation boxes or appropriate incident management personnel; the Cooperator will maintain copies of all such documentation.

V. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator will submit invoices for reimbursement of services provided under Section II of this agreement monthly or quarterly, at the discretion of the Cooperator.

USDA Forest Service
Albuquerque Service Center
Payments-Grants and Agreements
101B Sun Ave NE
Albuquerque, NM 87109
FAX: 1-877-687-4894
E-Mail: asc_ga@fs.fed.us



The Cooperator will prepare an itemized statement for each invoice submitted to the Albuquerque Service Center. The statement will be in sufficient detail to allow the U.S. Forest Service to verify expenditures authorized. The itemized statement for reimbursement will also include the following information:

1. Areas patrolled and miles traveled on NFS lands.
2. Person-hours worked in NFS patrol areas.
3. Copies of completed Daily Activity Reports.
4. Copies of invoice submitted.

By execution of this modification, Clackamas County certifies that the individuals listed in this document, as representatives of Clackamas County, are authorized to act in their respective areas for matters related to this instrument.

The statement should be sent to the following address:

USDA Forest Service, Law Enforcement & Investigations
 Northern Oregon Zone
 ATTN: Andy Coriell, Captain
 16400 Champion Way
 Sandy, OR 97055

- B. For reimbursement of services provided under Sections V-B-1 and V-B-3 of this agreement, billing instructions will be specified in the revised Operating Plan.
- C. For reimbursement of services provided under Section V-B-2 of this agreement, the following billing procedure will be used.

Incident management personnel will prepare an Emergency Use Invoice and, upon concurrence of the Cooperator, will submit the invoice for payment along with all required documentation using normal incident business procedures.

The designated representative, IMT official, or a designated forest incident business official, will approve the invoice and submit to the Albuquerque Service Center, Incident Finance, for payment along with a copy of the current Operating Plan.

- D. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed
Patrol Activities	\$27,973.00	\$27,973.00
Equipment	\$0	\$1,000.00 (from Patrol Activities amount)
Special Enforcement Situations	\$0	\$0
Total	\$27,973.00	\$27,973.00



- E. Any remaining funding in this Annual Operating Plan may be carried forward to the next calendar year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-C.*
- F. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement.

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

CRAIG ROBERTS, Sheriff
County of Clackamas

8/20/19

Date

RICHARD PERIMAN, Forest Supervisor
U.S. Forest Service, Mt. Hood National Forest

Date

JIM BERNARD, County Commissioner Chair
County of Clackamas

Date

JOHN BYAS, Special Agent in Charge
U.S. Forest Service, Pacific Northwest Region

5/6/19

Date

The authority and format of this modification (18-LE-11060600-007 Mod 1) have been reviewed and approved for signature.

JESSICA CLARK Digitally signed by JESSICA CLARK
Date: 2019.05.03 12:39:25 -07'00'

JESSICA CLARK
U.S. Forest Service Grants Management Specialist

Date