Clackamas County Continuum of Care
First Year Renewal - Projects that have started, but not completed their first project year
Project Ranking Criteria– **2024**

Project Name: _____   **Date**: _____

Scorecard Instructions When responding to the Section 1 Project Narrative: Equity and Local Needs questions, responders should focus their response on the specific project being proposed and **not** your organization. Responders with subrecipient(s) must also describe how the subrecipient(s) will meet the standards established in each question. Responders will have additional writing space to provide information regarding subrecipients. 700 characters for 1-3 subrecipients and 1000 characters for 4 or more subrecipients.

Assistance Type	Target Population	Number of Units (single site)/ Proposed Project Participation (scattered site)	Households Served

8/2023

Participant Demographics (pulled from APR):

Gender:		Race:	
Male		White	
Female		Black/African-American	
No Single Gender		Asian	
Questioning		American Indian/Alaska Native	
Transgender		Native Hawaiian/Pac. Islander	
Don't know/refused/missing		Multiple Races	
		Don't know/refused/missing	
Age:			
0-12		Domestic Violence Survivor:	
13-17		Yes	
18-24		No	
25+		Don't know/refused/missing	
62+		Number currently fleeing	
Don't know/refused/missing			
		Veterans	
Ethnicity:			
Hispanic/Latino		Chronically Homeless	
Not Hispanic/Latino		CH households listed on APR	

HUD Budget Information:

Amount of HUD CoC Contract/Award: Not including Admin	$
HUD CoC Admin:	$
Total Program Budget: Please list all cash funding sources including and beyond stated match	$

1.	Project Narrative: Equity and Local Needs	Maximum points: 59

1. Describe (2500 characters maximum) your proposed project, including services provided, population served, and proposed number served. Please do not describe your organization, but rather the specific project you are proposing. Please describe any subrecipients and their role in this project. (See scorecard instructions for additional information related to subrecipient responses. (Not Scored)

2. ***Culturally specific organizations*** *serve a particular cultural community and is primarily staffed and led by members of that community; use language, structures and settings familiar to the culture of the target population to create an environment of belonging and safety in which services are delivered; these organizations demonstrate intimate knowledge of lived experience of the community. Programs which can effectively respond to the needs of different cultural communities within Clackamas County are important to the overall health and responsiveness of our system. To encourage culturally specific organizations to apply, extra points will be awarded to providers and projects which fulfill these criteria. Culturally specific organizations also have a culturally focused organizational identity and environment, a positive track record of successful community engagement, and recognition from the community served as advancing the best interests of that community.*

   To increase culturally specific services, and encourage culturally specific providers to apply, additional points are awarded under this category. Please select the category appropriate to your program, if applicable **(4 points maximum):**

   2.1 Applicant is a Culturally Specific Organization (4 points) _____

   2.2 Lead Applicant is not a Culturally Specific organization, but services are provided in collaboration with a culturally specific organization under this contract (2 points) _____

3. **NEW QUESTION: Consumer Engagement:** Please describe how you <u>collect</u> and <u>use</u> participant feedback. How has this feedback improved programming over the past year? If feedback has not been collected or used, describe concrete actions you will take in the next year to implement such processes. Please provide at least one issue that arose from participant feedback, and how your agency responded to the feedback, and how this response was communicated back to participants. Please describe any specific consumer engagement activities you conduct that you would consider being innovative or exceptional or are otherwise effective and meets best practice standards. (5000 Characters) **(12 pts maximum)**

   If you are not currently doing this, please clearly identify actions you will take within the next year to engage consumers.

   Include a brief narrative of how your subrecipient(s) engage consumers. If subrecipient(s) is not currently doing this, describe actions subrecipients will take within the next year to engage consumers. (See scorecard instructions for additional information related to subrecipient responses.)

4. ***Equity:*** *The CoC definition of equity is an on-going process of learning to acknowledge our biases, being flexible, and adapting services and policies to eliminate discrimination and disparities in the delivery of human services. The goal of equity is to provide opportunity and outcomes free from biases and favoritism for all program participants and staff. Recognizing that marginalized and underrepresented communities do not start from the same place and systems and providers must acknowledge that difference and adjust services and supports to overcome the resulting barriers and disparities. The goal of equity is to provide opportunity and outcomes free from biases and favoritism for all program participants and staff.* **(12 points maximum)**

   4.1 Please provide a brief narrative (2500 characters maximum) describing your program's policies and trainings for staff to address the subjects of equity, anti-oppression, anti-bias, and/or cultural specificity. (3 points)

8/2023

4.2 Please provide a brief narrative (2500 characters maximum) describing your program's efforts to center individuals with lived experience of homelessness and/or discrimination based on race, gender, or disability in your organization's decision-making. Please describe any specific efforts taken that you would consider innovative or exceptional or are otherwise effective and meets best practices. (3 points)

4.3 Please provide a brief narrative (2500 characters maximum) describing how your program applies an anti-racist/equity lens to its projects, caseloads, and participant outcomes. (3 points)

4.4 Please provide a brief narrative (2500 characters maximum) describing your efforts to center individuals from the LGBTQIA+ community in your policies, trainings, services and organizational decision-making. Please describe any specific efforts taken that you would consider innovative or exceptional or are otherwise effective and meet best practices. (3 points)

    4.4.1   If you are not currently doing this, please clearly identify actions you will take within the next year to center individuals from the LGBTQIA+ community in your policies, trainings, services and organizational decision-making.

Include a brief narrative of your subrecipient(s) efforts for each equity question. (See scorecard instructions for additional information related to subrecipient responses.)

Examples include, but are not limited to:

- *Example #1: A program creates a policy to ensure hearing-impaired individuals do not experience barriers accessing and receiving services.*
- *Example #2: A program implements a strategic training plan to increase awareness and competency of racism, implicit bias, ableism, LGBTQIA+ issues, and other held identities experiencing disparities accessing services.*
- *Example #3: An organization maintains a robust employee-lead committee that supports an organizational culture centered on equity and inclusion in the workplace.*
- *Example #4: An organization has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial and leadership positions*
- *Example #5: An organization's board of directors includes representation from more than one person with lived experience*
- *Example #6: An organization has relational process for receiving and incorporating feedback from persons with lived experience*
- *Example #7: New project has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers that exacerbate disparities and outcomes*
- *Example #8: Demonstration of cultural responsiveness: culturally responsive organizations value diversity, understands differences and develops services and supports to meet the unique needs of each community such as having bilingual and bicultural employees.*

5. **NEW QUESTION: People With Lived Experience of Homelessness (PWLEH) Engagement:** Providers should provide ways for participants to contribute to the operations of the agency and program. Clackamas CoC strongly encourages roles with lived experience requirement at multiple levels of your organization to ensure successful program design and implementation. How do you involve people with lived experience of homelessness (PWLEH) in your service planning

and delivery? How does this happen for this project specifically, and for your agency overall? In what ways does the project provide opportunities for participants to contribute directly to the day-to-day operations or programming? (Including but not limited to) (5000 Characters) **(10 points Maximum)**

   a. *Weekly on-site meetings, tenant council or participant advisory group, or similar*
   b. *Agency employment opportunities for participants*
   c. *Volunteer projects or similar for participants*
   d. *Peer Leadership/Mentorship opportunities for participants*
   e. *Program improvement specific focus groups with participants (working alongside of participants to improve systems – Action Plans – engagement around service delivery and processes, forms etc.*
   f. *Participant – strategic planning and annual planning*
   g. *Consumer satisfaction survey*

Please describe any engagement efforts that you would consider innovative or exceptional or are otherwise effective and meets best practices.

If you are not currently doing this, please clearly identify actions you will take within the next year to involve PWLEH.

Include a brief narrative of how your subrecipient(s) engage PWLEH. If subrecipient(s) is not currently doing this, describe efforts subrecipients will take within the next year to involve PWLEH. (See scorecard instructions for additional information related to subrecipient responses.)

6. **Healthcare Organization Engagement:** Please provide a brief narrative (5000 characters) describing how your program will work closely with public and private healthcare organizations to meet participant needs. This may include but is not limited to assistance with obtaining medical insurance; connecting participants to primary care providers; and connecting to medical homes. If your program does not currently do this, please describe how you plan to establish collaborative relationships with healthcare providers to address healthcare needs and support permanent housing outcomes. **(9 points maximum)**

   Include a brief narrative of how your subrecipient(s) engage healthcare organizations. (See scorecard instructions for additional information related to subrecipient responses.)

   Do you have any current/planned commitments from a health care organization(s) to provide health care resources to project -participants. YES___ NO____ If yes, is the commitment a formal written agreement? YES ____ NO____ If yes, does the formal written agreement include the value of the commitment? YES____ NO____ and dates the healthcare resources will be provided? YES____ NO_____. If yes, please provide the written formal agreement with commitment value and service dates.

6. **Housing First**: All projects must fully follow a Housing First approach, with limited exception for sober housing projects. Sober housing projects must demonstrate how they prevent denial for, or exit from, housing based on current or past substance use. Projects will be scored based on the quality and completeness of their answer. **(12 points maximum)**

   Project is committed to using Housing First approach with no service participation or pre-conditions. YES____ NO__

Each Agency must answer each part to the question affirmatively in to be considered fully in alignment with Housing First:

- Does the project quickly move participants into permanent housing (without preconditions or extra steps required to be met)? Yes or No
- Are you able to respond affirmatively to all of the following statements:
  o This project does not screen out for reasons related to income (Having too little or no income)
  o This project does not screen out for active or history of substance use (including requirements for participation in treatment once enrolled, sobriety or intention to become/remain sober)
  o This project does not screen out for having a criminal record of any kind with exceptions only for state-mandated restrictions. If restrictions in place related to criminal record, please list what they are and corresponding state mandate) If no, please list criminal history screening criteria and mandate requiring it
  o This project does not screen out for having a history of domestic violence (e.g. lack of protection order, period of separation from abuser, or law enforcement involvement, etc.)
  o This project does not screen out based on an individual's "housing readiness" or "motivation to change" or any other similar criteria.
  o This project does not screen out based on previous rental history (evictions, damages, etc.)
- Are you able to respond affirmatively that none of the following are reasons for program termination:
  o Failure to participate in supportive services
  o Failure to make progress on a service plan
  o Loss of income or failure to improve income
  o Domestic violence
  o Any other activity not covered in a lease agreement typically found in the project's geographic area.
- Does the project have written eligibility criteria specific to this project, which are in alignment with Housing First principles and are provided to participants? Yes, attach or No

If you answered 'no' to any of these questions, how do you do everything in your power to support the participant and prevent the participant from losing housing? (2500 Characters maximum)

Describe (5000 characters maximum) your experience utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) termination policy. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that participant is terminated in only the most severe cases. Describe what policies and practices you have in place to align with a Housing First approach. Please provide a copy of these policies and procedures.

Include a brief narrative of how your subrecipient(s) utilize Housing First approach. If the subrecipient does not use Housing First approach, how does the subrecipient(s) do everything in our power to support the participant and prevent the participant from losing housing? (See scorecard instructions for additional information related to subrecipient responses.)

Project has completed a Housing First Evaluation, such as the Housing First Assessment Tool, within the past 12 months, and reviewed with CoC Lead?
YES____ NO____ (not scored)

Total Equity and Total Needs Points: _____

The following data are based on HUD Performance Measurements and local need. Data sources are APRs for each project's most recently completed program year, local HUD representative, and HMIS.

2.	Project Performance	Maximum points: 39

This section is based on HUD's Performance Criteria, as articulated in the competition NOFA.

Criteria	Possible Points	Points Awarded
Compliance: Project has made progress on creating a project manual	10	
Expended Funds: Project is on track to expend all funds by the end of the Program Year. Calculate percent spent, prorated based on program year progress. (from HUD) Less than 31%=0 points, 31%-45%= 1,46%-55%=2, 56-65%=3, 66-75%=4, 76-85%=5, more than 86%=6 All projects operating for fewer than 3 months= 5 points	6	
HMIS Data Quality: Had less than 4% null/missing on all HMIS data elements (**Data Quality (Local 0260) v12.1**.) More than 10%=0, 8-9%=1, 6-7%= 2, 5-6%= 3, 4-5%=4, fewer than 4%=5	5	
Performance Utilization: At the end of last operating year, did you serve the number of households indicated in your grant agreement? 70% or less= 0, 71-75%=1 76-80%=2, 81-85%=3, 86-90%=4, 91-95%=5, 96-100%=6	6	

Proposed project participation vs Households Served		
Ending Homelessness: The PSH program met the local goal of leasing up the first participant within three months after the first staff person hired. Did not meet goal=0, met goal=7 All projects operating for fewer than 3 months= 7 points **OR** The RRH program met the local goal of leasing up the first participant within one month after first staff person hired. Did not meet goal=0, met goal=7 All projects operating for less than 1 month= 7 points	7	
Increased or Maintained Income: At least one staff person at agency is registered or completed SOAR training. Did not meet goal=0, met goal=5	5	

Please provide any explanations of project performance measures you would like the CoC Steering Committee to consider when scoring your project (no more than 1 page total).

3.	HUD Criteria	Maximum points: 2

- Project is 100% Dedicated Chronically Homeless or Dedicated PLUS beds (1 point) _____
- Project increases overall RRH beds (1 point) _____

   Total HUD Criteria Points: _____

 Total Score: _____

 Any project submitting either score card or application through Esnaps after the CoC-imposed deadline will have an automatic penalty of 5 points subtracted from their total score, listed above.

8/2023