

June 23, 2022

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of Grant Amendment #1 to Federal Subrecipient Agreement with City of Lake Oswego, on behalf of its Lake Oswego Adult Community Center for the provision of services to Clackamas County residents. Total Amendment Value is \$10,000. Funding source is the federal Older Americans Act. County General Funds are not involved.

<b>Purpose/Outcomes</b>	Approval of Amendment #1 to adjust budget of Subrecipient Agreement to meet increased demand and provide additional operational support.
<b>Dollar Amount and Fiscal Impact</b>	Adds a total of \$10,000 federal Older Americans Act funds for a new agreement total of \$134,877.
<b>Funding Source</b>	U.S. Administration for Community Living, Oregon Department of Human Services.
<b>Duration</b>	July 1, 2021 to June 30, 2022
<b>Previous Board Action</b>	A.1 081921; Item at County Issues: 6/21/22.
<b>Strategic Plan Alignment</b>	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
<b>County Counsel</b>	Review and approved by Andrew Naylor on 6/2/22
<b>Procurement Review</b>	Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If no, provide brief explanation: Item is a Grant Amendment
<b>Contact Person</b>	Brenda Durbin, Director – Social Services Division – (503) 655-8641
<b>Contract No.</b>	H3S#10201; Subrecipient #22-002

**BACKGROUND:**

The Social Services Division of the Health, Housing and Human Services request approval of Amendment #1 to the Subrecipient Agreement with the City of Lake Oswego, on behalf of its Lake Oswego Adult Community Center to provide Older American Act (OAA) funded services for persons living in the Lake Oswego area. The services include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and active in the community.

Amendment #1 to Subrecipient Agreement 22-002 provides budget adjustments to Titles IIIB, III-C, and NSIP of Older American Acts funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation and provides additional operational support to address additional needs due to COVID pandemic impacts. This Amendment #1 rebalances projected units of service and meals served to be closer to anticipated actuals.

*Healthy Families. Strong Communities.*

This agreement is effective July 1, 2021 and terminates on June 30, 2022. This amendment has been approved by County Council on June 2, 2022.

**RECOMMENDATION:**

Staff recommends the Board approve this Subrecipient Agreement Amendment, and authorization for the Chair to sign on behalf of the County.

Respectfully submitted,

*Rodney A. Cook*

Rodney A. Cook, Director  
Health, Housing and Human Services Department

Attachment:

H3S#10201, Amendment 1

Subrecipient Amendment (FY 21-22)  
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 22-002</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 1</u>
<u>Subrecipient: City of Lake Oswego, on behalf of its Lake Oswego Adult Community Center</u>	<u>Amendment Requested By: Brenda Durbin</u>

Approved to Form:

  
\_\_\_\_\_  
County Counsel

06/02/2022  
\_\_\_\_\_  
Dated

Changes:  Scope of Service  Agreement Budget  
 Agreement Time  Other:

**Justification for Amendment:**

Amendment #1 to Subrecipient Agreement 22-002 ("Agreement") with City of Lake Oswego, on behalf of its Lake Oswego Adult Community Center provides budget adjustments to Titles IIIB, III-C, and NSIP of Older American Acts funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation and provides additional operational support to address additional needs due to COVID pandemic impacts. This Amendment #1 rebalances projected units of service and meals served to be closer to anticipated actuals. This results in an increase to the contract budget of \$10,000.

This Amendment #1 is effective upon signature and continues through June 30, 2022.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

**AMEND the following portion of Section 4, Grant Funds:**

**4. Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is \$124,877. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

**a. Grant Funds:** COUNTY's funding of \$113,020 in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU).

**TO READ:**

**4. Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is ***\$134,877***. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

**a. Grant Funds:** COUNTY's funding of ***\$123,020*** in grant funds for this Agreement is the Older Americans Act

**City of Lake Oswego – Lake Oswego Adult Community Center**  
*Subrecipient Agreement 22-002 – Amendment # 1*  
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(CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU) and \$2,400 from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.

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**TO READ:**

**EXHIBIT 6- Budget and Units of Services, Section 2, UNIT COST SCHEDULE**

Lake Oswego Adult Community Center  
 Fiscal Year 2021-22

Federal Award Numbers CFDA Number Service Category	OAA III B	OAA III C1	OAA III C2	OAA III C2	OAA III D	OAA III E	OAA	NSIP	Other State	Ride Connection	Program	NO. OF	TOTAL	REIMBURSE-
	Funds 154403135 93,045 (1)	Funds 93,045 (2)	Funds 93,045 (3)	Funds 93,045 (4)	Funds 154403135 93,045 (5)	Funds 154403135 93,045 (6)	Match N/A (7)	Funds 154403135 93,045 (8)	Funds N/A (9)	TriMet Funds N/A (10)	STF Funds N/A (11)	Income N/A (12)	UNITS (13)	COST (14)
Case Management	2,231						248					76	2,479	\$29.45
Reassurance	3,426						381					116	3,807	\$29.45
Info. & Assistance	3,922						436					242	4,358	\$16.23
Transportation - OAA III-8	4,687						521				469	937	5,677	\$5.00
Evidence-based Programming					480		0		0			8.00	480	\$60.00
FCSP Respite						5,536	1,846					147	7,382	\$37.65
Trans - Ride Con In Dist							0			11,857	719	1,437	12,576	\$8.25
Trans - Ride Con STF							0			0	0	0	0	N/A
Senior Center Support			5,000			5,000	556					N/A	10,556	N/A
OAA HCM Assessments				2,945			0					100	2,945	\$29.45
OAA Meal Site Mgmt		7,686	12,120	4,773			2,202				15,322	15,960	42,103	\$2.64
Food Service - OAA & NSIP		11,728	18,494	7,284			3,361	27,708				15,960	68,574	\$4.30
TOTALS	\$14,266	\$19,414	\$35,614	\$30,002	\$480	\$5,536	\$9,551	\$27,708	\$0	\$11,857	\$0	\$16,509	160,937	

Source of OAA Match - Staff time

Total Contract Amount: \$134,877

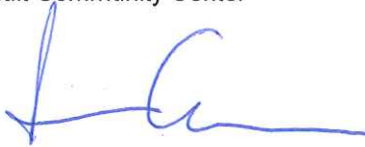
Federal Award Totals \$123,020

**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #1 to be executed by their duly authorized officers.

**SUBRECIPIENT**

City of Lake Oswego, on behalf of its Lake Oswego  
Adult Community Center



\_\_\_\_\_  
**Ivan Anderholm, Parks & Recreation Director**

Dated: 6/1/2022

**CLACKAMAS COUNTY**

Commissioner: Tootie Smith, Chair  
Commissioner: Sonya Fischer  
Commissioner: Paul Savas  
Commissioner: Martha Schrader  
Commissioner: Mark Shull

By: \_\_\_\_\_

Tootie Smith, Chair

Dated: \_\_\_\_\_

