

CLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – May 18, 2022

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present		Members Absent	Staff Present	
Tom Lorence	Renee Sparks	Michelle Walch (E)	Erin De Armond-Reid	Selynn Edwards
Janet Squire	Liliana Lewis	Linda Smith (E)	Andrew Suchocki	Sarah Jacobson
Eric Leatham			Malia Band	Angie Amundson
Cee Kaiser			Emily Ketola	Samantha Hatfield
Helen Watt				

Guests: Dale Vogt, Celia DeLos Reyes

Call to Order		Tom called the meeting to order at 6:29 p.m.
Approval of April 20, 2022 Full Council Minutes	Action	The Council reviewed the minutes for the April 20, 2022 meeting. Tom opened the floor for a motion. Motion: Janet motioned to approve the minutes. Second: Cee seconded Vote: Approved Unanimously.
Recommendation of New Member to BCC for Appointment	Action	Tom opened the floor for a motion to approve Dale Vogt as a new member of the Community Health Council. Motion: Renee motioned to approve Dale Vogt as a new member of the Community Health Council. Second: Eric seconded. Vote: Approved unanimously.
Committee Reporting		Finance Committee: We reviewed the monthly financials, we are still in 1.5 million in surplus. QI Committee: Credentialing was routine for the previous month.
Behavioral Health – Performance Metrics and Patient Satisfaction		Postponed until June
Approval of New Interim Director		The council was asked to approve Sarah Jacobson as the new Interim Director of Health Centers. Motion: Helen motioned to approve the minutes. Second: Janet seconded Vote: Approved Unanimously.
Finance Policies		There was a vote to approve the following policies, all were approved unanimously; <ul style="list-style-type: none"> • Bad Dept Write-Off • Billing • Collections

		<ul style="list-style-type: none"> • Fee Schedule • Financial Management and Internal Controls • Restrictions on the Usage of HRSA Grant Funds • Sliding Fee Discount • Waiving Fees
HRSA Site Visit		Angie reviewed the HRSA Audit and what will be asked of the members of the Community Health Council as the governing board.
FQHC Staff Report		The Sandy Health Center is still on track.
Public Comment		Janet talked about the new Sandy Clinic and her concern how there was no sidewalk, but with the addition of the clinic they are building a sidewalk.
Next Meeting and Agenda		<p>Next meeting is June 15, 2022 at 6:00 p.m. via Zoom Teleconference.</p> <p>Agenda items include:</p> <ul style="list-style-type: none"> • Review Monthly Financials • Sandy Lot on Champion Way – Request for approval to investigate the opportunity to sell
Adjourn		Meeting adjourned at 6:50p.m.

Upcoming meetings/events:

- Finance Committee, July 20, 2022
- Quality Improvement Committee, June 15, 2022
- Governance Committee, June 15, 2022
- Full Council Meeting, June 15, 2022

Council packet and handouts include:

- Agenda
- Member Job Description
- Community Health Council By-Laws
- Communication Briefing
- Co-Applicant Agreement
- Governance Committee April Meeting Minutes
- Finance Committee March Meeting Minutes
- Month Financials
- Finance Policies
- CHC Full Council April Meeting Minutes
- Provider Credentialling
- HRSA Site Visit

IN OUR COUNCIL MEETINGS, WE AGREE TO:

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
 - Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
 - Allowing for all to contribute to the discussion;
 - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**