



Linu Parappilly  
 Director of Technology Services

12/12/2023

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
 Clackamas County

**Approval of a Board Order authorizing a Purchase Order with Dell Microsoft LP for Microsoft licensing. Purchase Order value is \$3,617,053.02 over a 3 year term. Funding is through Departmental cost allocations. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	None		
<b>Performance Clackamas</b>	1. Which indicator of success does this item affect? Build a strong infrastructure. Build public trust through good government.		
<b>Counsel Review</b>	A. Naylor	<b>Procurement Review</b>	Yes
<b>Contact Person</b>	Casi Potter	<b>Contact Phone</b>	503-722-6651

**EXECUTIVE SUMMARY:** The purpose of this request is to approve the continued use and expansion of Microsoft Windows, Office, M365, Exchange, Server, SQL and other related products and licensing. Clackamas County has made significant investments in technology to support and enhance County business functions. A crucial component of this investment is in the desktop/server system software, office product tools, email services, systems and account management/security and system connectivity. We are seeking approval for a 3 year contract with Dell Marketing LP using cooperative contract MHEC-04152022, code C000000979569 for a total contract value of \$3,617,053.02 through 12/31/2026.

**RECOMMENDATION:** Staff respectfully recommends the Board of County Commissioners approve the Board Order allowing the purchase of Microsoft Enterprise Agreement through Dell Marketing LP.

Respectfully,

Linu Parappilly  
 Director, Technology Services

For Filing Use Only

[Department I

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving  
Issuance of Purchase Order to  
purchase Software Licenses



Board Order No. \_\_\_\_\_

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**Whereas**, the Clackamas County Board of County Commissioners (the “Board”) has authority to sign all contracts and any amendments or renewals of the same;

**Whereas**, Oregon Revised Statutes (“ORS”) 279A.200-220 and Local Contract Review Board Rule C-046-0400 permit Clackamas County to purchase goods and services using cooperative contracts;

**Whereas**, Midwestern Higher Education Compact (MHEC), established a cooperative contract, contract number MHEC-04152022, with DELL Marketing L.P., for the purchase of End User Computing & Peripherals, Device Lifecycle Management, and Associated Services;

**Whereas**, the Clackamas County Technology Services (TS) Department, desires to utilize the aforementioned cooperative contract with DELL Marketing L.P. to purchase Microsoft Software Licenses, as detailed in the DELL Quotes dated December 7, 2023, attached hereto as Exhibit A, for total of \$3,617,053.02;

**Whereas**, the Clackamas County TS Department requests authority to purchase the aforementioned goods and services by issuance of a purchase order (“PO”); and

**Whereas**, a PO is issued directly through the Clackamas County Department of Finance’s management software with no signature required or available;

**NOW THEREFORE, the Clackamas County Board of County Commissioners orders as follows:**

1. The requested purchase of the aforementioned goods and services from DELL Marketing L.P., in the amount of \$3,617,053.02, is hereby approved;
2. The Clackamas County Department of Finance is hereby delegated limited authority to issue a PO to purchase the aforementioned software and services.

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**DATED** this \_\_\_\_ day of \_\_\_\_\_, 2023

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary