



Linu Parappilly
 Director of Technology Services

08/08/2023

BCC Agenda Date/Item: _____

Board of County Commissioners
 Clackamas County

Approval of a Board Order to renew Adobe Enterprise Volume Licensing through Dell Marketing LP for a total contract value of \$183,746.00 for a 1 year term. This includes subscription cloud licensing, professional services and support. Funding is through departmental cost allocation and direct departmental billing. No County General Funds are involved in this purchase.

Previous Board Action/Review	None		
Performance Clackamas	1. Which indicator of success does this item affect? Build a strong infrastructure. Build public trust through good government.		
Counsel Review	A. Naylor	Procurement Review	Yes
Contact Person	Casi Potter	Contact Phone	503-722-6651

EXECUTIVE SUMMARY: The purpose of this board order is to approve the renewal of our Enterprise Term Licensing Agreement for Adobe Products. This includes Acrobat Pro License, Creative Cloud Apps, and Adobe Sign. Adobe products are used County wide for editing PDF's, creative design, and e-signatures. Adobe Acrobat Pro License are paid via existing allocation. Creative Cloud License and Adobe Sign License are direct billed to departments based on usage throughout the year. This purchase is via a Governmental Cooperative through Dell Marketing LP. The approval of the board order will delegate authority for County Finance to issue a purchase order for a total contract value of \$183,746.00 for a 1 year term.

RECOMMENDATION: Staff respectfully recommends the Board of County Commissioners approve the Board Order allowing the purchase of Adobe for Enterprise through Dell Marketing LP.

Respectfully,

Linu Parappilly
 Director, Technology Services

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[Department I

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving
Issuance of Purchase Order to
purchase Software Licenses



Board Order No. _____

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Whereas, the Clackamas County Board of County Commissioners (the “Board”) has authority to sign all contracts and any amendments or renewals of the same;

Whereas, Oregon Revised Statutes (“ORS”) 279A.200-220 and Local Contact Review Board Rule C-046-0400 permit Clackamas County to purchase goods and services using cooperative contracts;

Whereas, Midwestern Higher Education Compact (MHEC), established a cooperative contract, contract number MHEC-04152022, with DELL Marketing LP, for the purchase of End User Computing & Peripherals, Device Lifecycle Management, and Associated Services;

Whereas, the Clackamas County Technology Services (TS) Department, desires to utilize the aforementioned cooperative contract with DELL Marketing LP to purchase Adobe Software Licenses, as detailed in DELL Quote 3000157582929.1, attached hereto as Exhibit A, for total of \$183,746.00;

Whereas, the Clackamas County IS requests authority to purchase the aforementioned goods and services by issuance of a purchase order (“PO”); and

Whereas, a PO is issued directly through the Clackamas County Department of Finance’s management software with no signature required or available;

NOW THEREFORE, the Clackamas County Board of County Commissioners orders as follows:

1. The requested purchase of the aforementioned goods and services from DELL Marketing LP., in the amount of \$183,746.00, is hereby approved;
2. The Clackamas County Department of Finance is hereby delegated limited authority to issue a PO to purchase the aforementioned software and services.

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DATED this ____ day of _____, 2023

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary