

**Board of County Commissioners' Business Meeting Minutes**  
**Thursday, Aug. 18, 2016 – 10 a.m.**  
**Public Services Building**  
**2051 Kaen Rd., Oregon City, OR 97045**

**PRESENT:**

Commissioner John Ludlow, Chair  
Commissioner Jim Bernard  
Commissioner Paul Savas  
Commissioner Martha Schrader  
Commissioner Tootie Smith  
Housing Authority Commissioner Paul Reynolds

**CALL TO ORDER**

- Roll Call
- Pledge of Allegiance

**Chair Ludlow recess as the Board of County Commissioners and convene as the Housing Authority Board for the next two items. He introduced Housing Authority Commissioner Paul Reynolds.**

**I. HOUSING AUTHORITY CONSENT AGENDA**

- 1 Resolution No. 1914 – Approval of the Housing Authority's Certification for the Section 8 Management Assessment Program
- 2 Approval to Apply to the US Department of Housing and Urban Development Set-Aside Funding Availability for Project-Basing HUD-VASH Vouchers
- 3 **MOTION:** Commissioner Reynolds: I move we approve the Housing Authority consent agenda.
- 4 Commissioner Savas: Second.
- 5 Clerk calls the poll.
- 6 Commissioner Reynolds: Aye.
- 7 Commissioner Savas: Aye.
- 8 Commissioner Schrader: Aye.
- 9 Commissioner Smith: Aye.
- 10 Commissioner Bernard: Aye.
- 11 Chair Ludlow: Aye – the motion passes 6-0. **Chair Ludlow adjourned as the Housing Authority Board and re-convened as the Board of County Commissioners for the remainder of the meeting.**

**II. PRESENTATIONS**

- 1 Welcome to the Fair from Laurie Bothwell
- 2 Laurie Bothwell, Executive Director of the Clackamas County Fair, welcomed the Board to the 110th Clackamas County Fair – "Spectacular Fun for Everyone". She introduced the Clackamas County Fair Board members who were in attendance.
- 3 4-H Presentation
- 4 Wendy Hein's introduce several 4-H Students who presented some of their 4-H projects.
- 5 Presentation Regarding Hunger in our Community and Announcing the Results of the Health, Housing and Human Services (H3S) 2016 Food Drive
- 6 Rich Swift, H3S Director presented the staff report.

**III. CITIZEN COMMUNICATION - NONE**

**IV. PUBLIC HEARINGS**

- 1 **Board Order No. 2016-84** for Reading and Adoption of an Amendment to the Local Contract Review Board Rules, County Code Appendix C Relating to Signing Authority

- 2 Stephen Madkour, County Counsel presented the staff report. Chair Ludlow opened the public hearing and asked if anyone would like to speak, seeing none he closed the public hearing and asked for a motion. **MOTION:** Commissioner Bernard: I move we read the order by title.
- 3 Commissioner Schrader: Second.
- 4 Clerk calls the poll.
- 5 Commissioner Bernard: Aye.
- 6 Commissioner Smith: Aye.
- 7 Commissioner Schrader: Aye.
- 8 Commissioner Savas: Aye.
- 9 Chair Ludlow: Aye – the motion passes 5-0.
- 10 Chair Ludlow asked the Clerk to assign a Board Order No. and read it by title only. He then asked for a motion to adopt. **MOTION:** Commissioner Savas: I move we Adopt the Board Order Amending Local Contract Review Board Rules, County Code Appendix C Relating to Signing Authority.
- 11 Commissioner Bernard: Second.
- 12 Clerk calls the poll.
- 13 Commissioner Smith: Aye.
- 14 Commissioner Schrader: Aye.
- 15 Commissioner Savas: Aye.
- 16 Commissioner Bernard: Aye.
- 17 Chair Ludlow: Aye – the motion passes 5-0.
- 18 **Resolution No. 2016-85** for a Clackamas County Supplemental Budget, Greater than 10% and Budget Reduction for Fiscal Year 2016-2017
- 19 Christa Wolfe, Finance Dept. presented the staff report. Chair Ludlow opened the public hearing and asked if anyone would like to speak, seeing none he closed the public hearing and asked for a motion. **MOTION:** Commissioner Smith: I move we approve the Resolution for a Clackamas County Supplemental Budget, Greater than 10% and Budget Reduction for Fiscal Year 2016-2017.
- 20 Commissioner Schrader: Second.
- 21 Clerk calls the poll.
- 22 Commissioner Schrader: Aye.
- 23 Commissioner Savas: Aye.
- 24 Commissioner Bernard: Aye.
- 25 Commissioner Smith: Aye.
- 26 Chair Ludlow: Aye – the motion passes 5-0.

## **V. CONSENT AGENDA**

Chair Ludlow asked the Clerk to read the consent agenda by title, he then asked for a motion.

### **MOTION:**

Commissioner Bernard: I move we approve the consent agenda.

Commissioner Smith: Second.

Clerk calls the poll.

Commissioner Savas: Aye.

Commissioner Bernard: Aye.

Commissioner Smith: Aye.

Commissioner Schrader: Aye.

Chair Ludlow: Aye – the motion passes 5-0.

## **A. Health, Housing & Human Services**

- 1 Approval of an Amendment to the Sub-recipient Agreement with Northwest Family Services for PreventNet Community Schools, Gladstone, Milwaukie and Oregon City – *Children, Youth & Families*
- 2 Approval of Sub-recipient Agreement with El Programa Hispano Catolico for Culturally Specific Services – *Children, Youth & Families*
- 3 Approval of an Agency Service Contract with Cascadia Behavioral Healthcare for Residential Treatment Services – *Behavioral Health*
- 4 Approval of an Agency Service Contract with Cascadia behavioral Healthcare for Assertive Community Treatment Programs – *Behavioral Health*

#### **B. Finance Department**

- 1 **Resolution No. 2016-86** for Clackamas County Budgeting of New Specific Purpose Revenue for Fiscal Year 2016-2017
- 2 **Resolution No. 2016-87** for Clackamas County Transfer of Appropriations for Fiscal Year 2016-2017

#### **C. Elected Officials**

- 1 Approval of Previous Business Meeting Minutes – *BCC*

#### **D. Public and Government Affairs**

- 1 **Board Order No. 2016-88** for a Service Area Expansion of the Cable Television Franchise Agreement with Frontier Communications

#### **VI. NORTH CLACKAMAS PARKS & RECREATION DISTRICT**

- 1 Approval of an Intergovernmental Agreement with North Clackamas Parks & Recreation District and Clackamas County Service District No. 1 for Environmental Laboratory Services
- 2 Approval of an Intergovernmental Agreement with Clackamas Community College to Promote Health and Fitness Programming

#### **VII. WATER ENVIRONMENT SERVICES**

*(Service District No. 1, Tri-City Service District & Surface Water Management Agency of Clackamas County)*

- 1 Approval of an Intergovernmental Agreement with North Clackamas Parks & Recreation District and Clackamas County Service District No. 1 for Environmental Laboratory Services
- 2 Approval of Amendment No. 1 & Renewal No. 1 with Waterways Consulting, Inc. and Clackamas County Service District No. 1 for Surface Water On-Call Technical Services - *Procurement*
- 3 Approval of Amendment No. 1 and Renewal No. 1 with Waterways Consulting, Inc. and Surface Water Management of Clackamas County for Surface Water On-Call Technical Services - *Procurement*
- 4 Approval of Amendment No. 1 & Renewal No. 1 with Otak, Inc. and Clackamas County Service District No. 1 for Surface Water On-Call Technical Services - *Procurement*
- 5 Approval of Amendment No. 1 & Renewal No. 1 with Otak, Inc. and the Surface Water Management Agency of Clackamas County for Surface Water On-Call Technical Services – *Procurement*
- 6 Approval of Amendment No. 1 & Renewal No. 1 with Parametrix, Inc. and Clackamas County Service District No. 1 for Surface Water On-Call Technical Services - *Procurement*
- 7 Approval of Amendment No. 1 & Renewal No. 1 with Parametrix, Inc. and the Surface Water Management Agency of Clackamas County for Surface Water On-Call Technical Services - *Procurement*
- 8 Approval of Amendment No. 1 & Renewal No. 1 with Brown and Caldwell, Inc. and Clackamas County Service District No. 1 for Surface Water On-Call Technical

*Services - Procurement*

- 9 Approval of Amendment No. 1 & Renewal No. 1 with Brown and Caldwell, Inc. and the Surface Water Management Agency of Clackamas County for Surface Water On-Call Technical Services - *Procurement*
- 10 Approval of Amendment No. 1 & Renewal No. 1 with Herrera Environmental Consultants, Inc. and Clackamas County Service District No. 1 for Surface Water On-Call Technical Services - *Procurement*
- 11 Approval of Amendment No. 1 & Renewal No. 1 with Herrera Environmental Consultants, Inc. and the Surface Water Management Agency of Clackamas County for Surface Water On-Call Technical Services - *Procurement*
- 12 Approval of Contract Documents between Tri-City Service District and Stellar J Corporation for the Replacement of Aeration basin butterfly Valves Project

**VIII. COUNTY ADMINISTRATOR UPDATE**

**IX. COMMISSIONERS COMMUNICATION**

Chair Ludlow made the following motion:

**MOTION:**

Chair Ludlow: I move we re-open up the application period for the Clackamas County Budget Committee for one week until August 26th until 6 PM for any interested residents to apply.

Commissioner Bernard: Second.

Board Discussion

Clerk calls the poll.

Commissioner Bernard: Aye.

Commissioner Smith: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Ludlow: Aye – the motion passes 5-0.

Chair Ludlow asked Don Krupp to make sure all Departments know to send an email to all volunteers who terms about to expired.

**ADJOURNED – 11:06 a.m.**

**NOTE: Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel. [www.clackamas.us/bcc/business.html](http://www.clackamas.us/bcc/business.html)**