



AGENDA

Internal Audit Oversight Committee

Tuesday, January 11, 2022
1:00 p.m. to 2:30 p.m.

Virtual meeting – Public link: <https://clackamascounty.zoom.us/j/82235693247>

Time	Topic	Presenter(s)	Materials	Expectations
1:00	Welcome and introductions (5 min)	Chair Minh Dan Vuong	Note: All meeting materials provided prior to meeting start. Note: No public comments will be heard. Emailed comments are welcome at OCIA@Clackamas.us	Call to order/roll - Review meeting agenda; Identify new business, if any
1:05	September 8, 2021 minutes November 4, 2021 special meeting minutes (5 min)	Chair Minh Dan Vuong	1_2021_09_08 Minutes_draft for approval 2_2021_11_04 Minutes_draft for approval	Action requested - Recommend review and adopt, with necessary edits, if any
1:10	Elections Ballot Security Audit (15 min)	Jodi Cochran, CAE	3_Elections Ballot Security_Report presentation	IAOC receives and reviews audit report and management responses; Confirms meeting time for joint presentation with Clerk
1:25	2021 Annual Risk Assessment and 2022 Audit Plan (45 min – 20 min presentation; 25 min discussion)	Jodi Cochran, CAE	4_2021 Annual Risk Assessment and 2022 Audit Plan presentation 5_2021 Annual Risk Assessment and 2022 Audit Plan	2021 County Assessment and 2021 Risk assessment results: Informational – solicit feedback Action requested - 2022 Internal Audit Plan: Motion required – Recommend review and approve, with necessary edits if any

Time	Topic	Presenter(s)	Materials	Expectations
2:10	2021 Audit Plan & Quality Assurance Improvement Program (QAIP) status updates (10 min)	Jodi Cochran, CAE / Kathy Yeung, Sr Internal Auditor	6_2021 Audit Plan – Q4 Status 7_2021 QAIP – Q4 Status	Informational – solicit feedback
2:20	Round Table	All		
	Meeting adjournment	Chair Minh Dan Vuong		
Next IAOC Meeting: Monday, January 24, 2022 10:00 a.m. to 11:00 a.m. Virtual				

FUTURE INTERNAL AUDIT OVERSIGHT COMMITTEE MEETING SCHEDULE
 Quarterly on second Wednesday of the month (March, June, September, December)

Day	Date	Time	Location
Wednesday	March 9, 2022	9:30 a.m. to 11:00 a.m.	TBD
Wednesday	June 8, 2022	9:30 a.m. to 11:00 a.m.	TBD