

CLACKAMAS COUNTY
 VETERANS ADVISORY COUNCIL
 August 24, 2023 Meeting Minutes
 Hybrid
 2:30pm – 3:30pm

FACILITATOR Adam Khosrobadi					
NOTE TAKER Amy Kelsey					
VETERANS ADVISORY COUNCIL					
P	Adam Khosrobadi	A	Tracy Bogard	P	Gregory Freetage
P	Paul Edgar	P	John Budiao	P	Janet Braman
P	Laurie Kimmell	P	Betty Fish-Ferguson	P	RB Green
E	Larry Moseley	A	Don Hedlind		
P	Carol Bernhard				
CLACKAMAS COUNTY STAFF					
P	Gus Bedwell	P	Amy Kelsey		
GUESTS					
P	Tawnya Lege	P	Thomas McAlarney		
P	Don Stockton				

P-Present, A -Absent, E-Excused, O-Other Attendee

ITEMS / ISSUES	DISCUSSION	FOLLOW-UP
Meeting Called to Order and Introductions	Adam called the meeting to order, and a quorum was established.	
Minutes	Adam made a motion. Laurie moved to approve meeting minutes and Gregory seconded the motion; minutes adopted by Council.	

ITEMS / ISSUES	DISCUSSION	FOLLOW-UP
<p>Chair's Report</p>	<p>Adam announced to the Council that he will be stepping down from the Chair role and stepping away from the Council as a whole. Adam has accepted a position with Cedar Hills Hospital working as a Veterans Liaison.</p> <p>Adam prompted a discussion with members to see who would be interested in stepping into the role of Council Chair. There were no volunteers at this time. Dialog will continue during the September VAC meeting and a vote will take place in November to bring a new Chair onboard.</p> <p>Adam asked the Council who they see as prepared for the Chair position the following names were discussed: Janet, RB, Laurie, Betty, Paul, Larry, John, Carol and Don</p> <p>Chair election will take place during the November meeting and a letter of interest will be sent out prior via email to all VAC members requesting nominations.</p> <p>Gus reminded VAC members that the Council is a VAC led county supported activity, and moving forward a VAC member will need to step into the role of Chair. Gus suggested that Janet or RB run the next few meetings during this transition. RB agreed to run the next 2 exec and VAC meetings during the transition.</p>	
<p>Veteran Services Office Update</p>	<p>First round of virtual interviews for a Veteran Services Officer are coming to a close. Second round interviews are scheduled for mid-September and will be conducted in person.</p> <p>The CVSO has temporary administrative support to assist with digitizing all paper files. Charlie Killian is a great addition to the team. Charlie has been working to upload all files into VetraSpec. VetraSpec is a web-based, Veteran claims management solution built for the veteran's service officers.</p>	

ITEMS / ISSUES	DISCUSSION	FOLLOW-UP
<p>VAC Bylaws Review</p>	<p>ARTICLE III: MEMBERSHIP</p> <p>SECTION 1: Members</p> <p>A. The Council shall be composed of no more than 19 members; 15 veterans, 2 close relatives of a veteran, 2 community members who have work or volunteer responsibilities that include providing services to veterans.</p> <p>B. All members shall be appointed to provide good representation between branches of service, service in different wars and conflicts, and eras of peacetime service.</p> <p>SECTION 2: Appointment and Tenure</p> <p>A. Members of the Veterans Advisory Council are appointed by the Clackamas County Board of County Commissioners.</p> <p>B. The Council shall consist of no more than 19 appointed voting members.</p> <p>C. After consideration of the recommendations from the Executive Committee, the Council shall recommend to the Department of Health, Housing and Human Services (H3S) qualified candidates for appointment, or reappointment, to each vacant position.</p> <p>D. Each Member shall serve for a period of two (2) years. A Council member may be appointed to additional terms.</p> <p>E. To be excused from a meeting, a Council member must notify the Council secretary or Chairperson and H3S staff prior to the meeting.</p> <p>F. Two unexcused consecutive absences from regularly scheduled meetings of the Council shall constitute automatic resignation by that absent member. Three absences in any twelve-(12) month period, excused or unexcused, by a member will require an Executive Committee review to determine probable future attendance. If termination is recommended by the Executive Committee, a two-thirds vote of members at a Council meeting, with a quorum present, shall constitute automatic termination of that member.</p>	

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	Approved leave of absence may be granted by the Executive Committee and shall not be counted in the above formula.	
Subcommittee Update	Laurie made a motion to lay the subcommittee discussion on the table through the end of the year. RB moved the motion, Paul seconded the motion. Subcommittees will be on recess through the end of the year to all time for a Council reset.	
Member Updates	Gus mentioned Don was elected President of the Paralyzed Vets of America. PVA Headquarters moving to Silverton, OR. Laurie - Entered dahlia's in the County Fair.	
Public Comment	No Public Comment	
Next Meeting	Veterans Advisory Council September 28, 2023 from 2:30pm-3:30pm via Zoom	