

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Policy Session Worksheet

Presentation Date: 05/23/17 **Approx Start Time:** 11:30 am **Approx Length:** 15 mins.

Presentation Title: ODOT Transportation and Growth Management Grant Application for Canby/I-5 Freight Access Implementation Plan

Department: Transportation & Development (DTD)

Presenters: Karen Buehrig, Transportation Planning Manager;
Stephen Williams, Principal Transportation Planner

Other Invitees: Barbara Cartmill, DTD Director

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

Approval and authorization of a Letter of Support for a grant application to the Oregon Department of Transportation and Growth Management program for development of the Canby/I-5 Freight Access Implementation Plan.

EXECUTIVE SUMMARY:

The Transportation and Growth Management Grant Program (TGM) is a joint effort of the Oregon Department of Transportation (ODOT) and the Oregon Department of Land Conservation and Development (DLCD). The TGM program is primarily funded by federal transportation funding. Through the TGM program ODOT and DLCD work with local governments to accomplish the following goals:

1. Provide transportation choices to support communities with balanced and interconnected transportation networks necessary for mobility, equity and economic growth;
2. Create communities composed of vibrant neighborhoods and lively centers linked by convenient transportation;
3. Support economic vitality by planning for land uses and the movement of people and goods;
4. Save public and private costs with compact land uses and well-connected transportation patterns;
5. Promote environmental stewardship through sustainable land use and transportation planning

One of the Board of County Commissioners highest priorities in Performance Clackamas and in the 20-Year Transportation Capital Improvement Plan (CIP) is to identify a package of projects that will improve freight movement between the Canby Area and I-5. Project 1106 in the CIP is to "Conduct an alternatives analysis and land use study to identify and consider roadway improvements to address access to I-5 within the Southwest County and address capacity deficiencies." Included in the CIP are several projects intended to help address aspects of that need including:

- Arndt Road Extension from Barlow Road to OR99E or to a potential new bridge across the Molalla River (#2029)
- Safety Improvements to Barlow Road (#2030)
- Replacement of the bridge over the Molalla River on Knights Bridge Rd (#3125)
- A road safety audit on OR99E through Canby to the Marion County boundary (#4086)
- Widening OR99E to four lanes with a center turn lane from Barlow Road to the Marion County Boundary (#4042)
- Intersection improvements at OR99E and Barlow Road (#1094 and #4025)

Although there are a number of projects identified providing a variety of benefits, there has not been a process to prioritize the projects to provide the greatest benefit for the cost. The Department of Transportation and Development is proposing to submit an application for funding through the TGM program to identify transportation system improvement projects between I-5 and Canby to improve connections for freight access, increase safety, and decrease conflicts between freight and other transportation modes or surrounding land uses.

The project will be organized around the development of five products:

1. Technical Report #1: Existing Conditions Report – This product will document existing land use, environment and traffic conditions in the study area.
2. Technical Report #2: Future Conditions Report – this product will document expected future conditions for land use and traffic. Anticipated land use growth in the Canby area will be identified. Travel demand modeling will be used to forecast future traffic conditions and the locations that will be issues, particularly for truck traffic.
3. Technical Report #3: Project Analysis –This product will analyze the proposed projects to identify those projects providing the best cost/benefit ratio. Performance measures will be developed to enable comparison between the projects. In this manner it will be possible to compare the costs and benefits of different improvements such as different alignments for Arndt Road Extension, improvements to the railroad grade crossings and various investments in safety.
4. Technical Report #4: Prioritized Project List – Based on Technical Report #3 a prioritized project list will be prepared. This list will allow the Board of County Commissioners, staff and community leaders to identify the most important projects and seek funding for those projects. In addition, the project list will enable an update of the county Transportation System Plan.
5. Executive Summary and Final Products – An Executive Summary report will be developed which focuses on the most important freight improvements for the Southwest County including summaries of the information from the four technical reports, and the prioritized list of projects. TSP materials that are adoption ready will also be prepared.

Following completion and acceptance of the Executive Summary and Final Products Clackamas County Transportation and Development staff will prepare an update to the Transportation System Plan and the 20-Year Transportation Capital Improvements Program.

ACTIONS TO DATE:

This is the first presentation by DTD to the BCC on the Canby/I-5 Freight Access Implementation Plan.

FINANCIAL IMPLICATIONS (current year and ongoing):

The grant request will be for \$150,000 which will become available in approximately April 2018 if awarded. A 12% match totaling \$18,000 will be required, which will be provided as in-kind contributions to the project accounting for part of the project manager's time commitment.

STRATEGIC PLAN ALIGNMENT:

- How does this item align with your Department's Strategic Business Plan goals?
This plan will help DTD to meet the following goal as it applies to access to the transportation system by those with disabilities: "Provide repair, construction, preservation and emergency response services to the traveling public so they can live, work, conduct business, recreate and travel safely on a well-maintained County transportation system."
- How does this item align with the County's Performance Clackamas goals?
The freight access improvements between Canby and I-5 is specifically called out as a priority under the Performance Clackamas goal to "Build Strong Infrastructure."
- This planning project was specifically identified in the Transportation System Plan (TSP) as a Tier #1 priority.

LEGAL/POLICY REQUIREMENTS:

None at this time.

PUBLIC/GOVERNMENTAL PARTICIPATION:

This project will be guided by a project management team made up of representatives from Clackamas County, City of Canby, City of Barlow, Oregon Department of Transportation Region #1 and Region #2, and Marion County.

The project will involve three cycles of public participation that will be carried out using a project website, social media and public meetings. In the first cycle members of the public will receive information on project goals and the Existing and Future Conditions in the area, and will be asked to provide input on existing conflicts. In the second cycle of public participation alternative approaches to identified issues will be presented. In the third cycle of public participation the final preferred alternative and prioritized project list will be presented.

OPTIONS:

- 1.) The Board may choose to support the TGM grant request by authorizing the Chair to sign the attached Letter of Support and direct staff to submit required grant materials no later than June 9, 2017.
- 2.) The Board may choose to support the TGM grant request but request modifications to the proposed Letter of Support, authorize the Chair to sign the revised document and direct staff to submit required grant materials no later than June 9, 2017.

3.) The Board may request additional information.

4.) The Board may choose to not support the grant request.

RECOMMENDATION:

Staff respectfully recommends the Board support the TGM grant request by authorizing the Chair to sign the attached Letter of Support and direct staff to submit required grant materials no later than June 9, 2017.

ATTACHMENTS:

- 1) Proposed Letter of Support
- 2) Lifecycle Grant Form

SUBMITTED BY:

Division Director/Head Approval _____

Department Director/Head Approval _____

County Administrator Approval _____

<p>For information on this issue or copies of attachments, please contact Karen Buehrig, Transportation Planning Manager @ 503-742-4683.</p>
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May 23, 2017

Ms. Lidwien Rahman
123 NW Flanders
Portland, OR 97209

Dear Ms. Rahman:

The Clackamas County Board of County Commissioners supports the Transportation and Growth Management Grant application that is being submitted for the development of the Canby/I-5 Freight Access Implementation Plan. As you know, the Canby area is a rapidly growing portion of Clackamas County. Employment growth in the area and truck trips on OR99E are leading to increasing demand for freight access between Canby and I-5. This increase in freight traffic is resulting in traffic and safety issues, and straining the roadway system in the area. Although this issue was studied a number of years ago, the area's rapid growth necessitates plans based on the current conditions and updated growth expectations. This project will bring together all the stakeholders to study the most up-to-date information and develop a priority list of projects that will provide the best ratio of cost to benefits, allowing for the most effective investment of limited transportation funding resources. Development of this project list will allow Clackamas County, City of Canby and Oregon Department of Transportation to work together to secure funding for the prioritized projects.

The Clackamas County Board of County Commissioners hereby authorizes county staff to submit an application for a Transportation and Growth Management Grant of \$150,000 and further commits the county to provide \$18,000 in-kind match for the project.

We appreciate the support of Oregon Department of Transportation for supporting economic development in Clackamas County and look forward to working with ODOT to build a strong Oregon economy.

Sincerely,

Jim Bernard, Chair
Clackamas County Board of Commissioners

Grant Application Lifecycle Form

Use this form to track your potential grant from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

** CONCEPTION **

Note: The processes outlined in this form are not applicable to disaster recovery grants.

Section I: Funding Opportunity Information - To be completed by Requester

Application for: Subrecipient funds Direct Grant
Lead Department: Transportation and Development Grant Renewal? Yes No

Name of Funding Opportunity: Oregon Department of Transportation - Transportation and Growth Management

Funding Source: Federal State Local: _____

Requestor Information (Name of staff person initiating form): Stephen Williams

Requestor Contact Information: swilliams@clackamas.us, x4696

Department Fiscal Representative: Diedre Landon

Program Name or Number (please specify): Long Range Planning

Brief Description of Project:

The proposed project will identify a prioritized list of freight system improvements that will support existing and future industrial development by improving connections to I-5, increase safety and reduce conflicts between freight and other transportation modes. Products will include: 1) Analysis of present and future freight flows between SW Clackamas County and the I-5 Corridor; 2) Identification of existing and future conflicts with land uses and other transportation modes including safety and operational issues; 3) Concepts for freight system improvements to mitigate issues; 4) Prioritized project list for improvements to the local and state transportation system in the area.

Name of Funding (Granting) Agency: Oregon Department of Transportation

Agency's Web Address for Grant Guidelines and Contact Information:

OR

Application Packet Attached: Yes No

Completed By: Stephen Williams Date: 10-May-17

** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE **

Section II: Funding Opportunity Information - To be completed by Department Fiscal Rep

Competitive Grant Non-Competing Grant/Renewal Other Notification Date: _____

CFDA(s), if applicable: _____

Announcement Date: 2/17/2017 Announcement/Opportunity #: _____ NA

Grant Category/Title: Transportation System Planning Max Award Value: \$150,000

Allows Indirect/Rate: No Match Requirement: 12%

Application Deadline: 6/9/2017 Other Deadlines: _____

Grant Start Date: 1/1/2018 Other Deadline Description: _____

Grant End Date: 12/31/2019

Completed By: 9/30/2019

Pre-Application Meeting Schedule: BCC Policy Session 5/23/2017

Section III: Funding Opportunity Information - To be completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant support the Department's Mission/Purpose/Goals?

A goal in Performance Clackamas is to Build Strong Infrastructure and improving access from I-5 to Canby is specifically identified.

2. How does the grant support the Division's Mission/Purpose/Goals? (If applicable)

The Clackamas County Transportation System Plan identifies the need for this study identified as the "Canby/I-5 Freight Access Implementation Plan."

3. What, if any, are the community partners who might be better suited to perform this work?

There are several partners that have a direct stake in improving freight access between I-5 and Canby, including the cities of Canby and Barlow, the Canby Area Chamber of Commerce and the Oregon Department of Transportation Region #1. However, none of these partners have overall responsibility for the entire area and the ability to bring all the stakeholders together to seek solutions.

4. What are the objectives of this grant? How will we meet these objectives?

The objective of the project is to secure support of all the stakeholders as well as members of the legislature for a specific program of transportation projects that will improve freight access between I-5 and Canby while improving safety by decreasing conflicts between freight and other transportation modes. The objective will be obtained by conducting traffic studies of the area and working with the stakeholders to identify the prioritized list of projects.

5. Does the grant proposal fund an existing program? If yes, which program? If no, what should the program be called and what is its purpose?

The grant proposal does not fund an existing program. The program should be called "Canby/I-5 Freight Access Implementation Plan."

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If yes, what types of staff are required?

If no, can staff be hired within the grant timeframe?

Yes, the organization does have adequate, qualified staff. The type of staff required will be one transportation planner as project manager, with the support and direction of the Transportation Planning Manager.

2. Is there partnership efforts required? If yes, who are we partnering with, what are their roles and responsibilities, and are they committed to the same goals?

Yes, there will be partnership effort required. The primary partners will be as follows: City of Canby, City of Barlow, ODOT Region #1, ODOT Region #2, Marion County, and Oregon Department of Land Conservation and Development. ODOT Region #1 will be the grant administrator. The other partners will assist with review of technical products, identification of projects and support for the proposed projects after completion of the study.

3. If this is a pilot project, what is the plan for sunseting the program or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

This project is not a pilot project.

4. If funding creates a new program, does the department intend that the program continue after initial funding is exhausted? If so, how will the department ensure funding (e.g. request new funding during the budget process, discontinue or supplant a different program, etc.)?

The funding will not create a new program.

Collaboration

1. List County departments that will collaborate on this award, if any.

Three county departments will be involved: Department of Transportation and Development will lead the project. Department of Public and Government Affairs and Business and Economic Development will also participate.

Reporting Requirements

1. What are the program reporting requirements for this grant?

The County must submit progress reports and any deliverables to ODOT Region #1 no less than every two months as a condition of disbursement of funds. The County will also be responsible to provide a completion report including a complete breakdown of project costs, a list of final deliverables and the final disbursement request.

2. What is the plan to evaluate grant performance? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Products of this project will be used to update the county Transportation System Plan to include the identified projects. Also the products will be used to assist in securing funding through state and regional sources for the proposed improvements. As a result, development of data sources to evaluate grant performance is not necessary.

3. What are the fiscal reporting requirements for this grant?

No less than every other month the county must submit a full, itemized reimbursement request and a cost report. Upon completion the county must submit an itemized project cost report and request for final payment including holdback. The County is responsible to maintain all fiscal records and other records necessary to document County performance for a period of no less

Fiscal

1. Will we realize more benefit than this grant will cost to administer?

Yes. The benefits that could be realized from this grant is successful funding for at least \$50 million in transportation improvements.

2. What other revenue sources are required? Have they already been secured?

No other revenue sources are required for the project.

3. Is there a match requirement? If yes, how much and what type of funding (CGF, Inkind, Local Grant, etc.)?

There is a 12% match requirement. Match requirement can be met with a combination of cash and in-kind. DTD is proposing to contribute the required match as in-kind involving direct project work by the project manager.

4. Is this continuous or one-time funding? If one-time funding, how will program funding be sustained?

This grant will be one-time funding to complete a special study. Sustaining the funding will not be necessary.

5. Does this grant cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are they?

Indirect expenses are not eligible under this grant. Expenses for materials, travel, meeting support will be included the grant request.

Program Approval:

Name (Typed/Printed)	Date	Signature
** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR **		

Section IV: Approvals

DIVISION DIRECTOR OR ASSISTANT DIRECTOR (or designee, if applicable)		
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR		
Name (Typed/Printed)	Date	Signature

IF APPLICATION IS FOR FEDERAL FUNDS, PLEASE SEND COPY OF THIS DOCUMENT BY EMAIL TO FINANCE (FinanceGrants@clackamas.us). ROUTE ORIGINAL OR SCANNED VERSION TO COUNTY ADMIN.

Section V: Board of County Commissioners/County Administration

*(Required for all grant applications. All grant **awards** must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)*

For applications less than \$150,000:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications greater than \$150,000 or which otherwise require BCC approval:

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

**County Administration: re-route to department contact when fully approved.
Department: keep original with your grant file.**