



Remote Printing

No printer at home? No problem! Print from anywhere with Princh. Submit files from your home computer, tablet or mobile device using Princh and pick them up later at the library. Standard fees apply.

Please note that print jobs are cleared from the queue after 48 hours. Please reach out to library staff if you need assistance!

Printing from the Web

1. Open your web browser:
 - a. To print to Gladstone, visit <https://print.princh.com/?pid=109077>
 - b. To print to Oak Lodge, visit <https://print.princh.com/?pid=109076>
2. Upload your document(s).

3. Adjust the settings, if necessary.
4. Accept terms & conditions and continue.
5. Enter your email address.
6. Proceed to the Print Release Terminal at the library to retrieve your print job.

Guided walkthroughs for the web interface are available:

Computer: <https://princh.com/ew-laptop-web-app-guide/>

Mobile: <https://princh.com/ew-mobile-web-app-guide/>

Printing from the App

1. Download the Princh app:
 - Android: LINK
 - iOS: LINK
2. Follow the instructions in the app.
3. When prompted for a Printer ID:
 - To print to Gladstone, enter **109077**
 - To print to Oak Lodge, enter **109076**
4. Adjust the settings, if necessary.
5. Accept terms & conditions and continue.
6. Enter your email address.
7. Proceed to the Print Release Terminal at the library to retrieve your print job.

A guided walkthrough is available in the apps.

Printing from Email

To print to Gladstone, email your document as an attachment to:

- B&W single-sided: gladstone-bw@ewprints.com
- B&W double-sided: gladstone-bw-duplex@ewprints.com
- Color single-sided: gladstone-color@ewprints.com
- Color double-sided: gladstone-color-duplex@ewprints.com

To print to Oak Lodge, email your document as an attachment to:

- B&W single-sided: oaklodge-bw@ewprints.com
- B&W double-sided: oaklodge-bw-duplex@ewprints.com
- Color single-sided: oaklodge-color@ewprints.com
- Color double-sided: oaklodge-color-duplex@ewprints.com

Once you receive a confirmation email, proceed to the Print Release Terminal at the library to retrieve your print job.

Print Pricing

- Black & white printing is \$0.10/page (single or double-sided)
- Color printing is \$0.50/page (single or double-sided)

LINCC library card holders receive a \$0.50 printing credit per day.