

July 25, 2024

Board of County Commissioners
Clackamas County

Approval of Amendment# 2 increasing funding to a Subrecipient Agreement with North Clackamas Parks & Recreation on behalf of its Milwaukie Community Center for services to older adults. Amendment value is \$462,652 for one year. Agreement value increased to \$916,640 for two years. Funding is through the federal Older Americans Act, energy assistance funds, and state transportation funds for older adults and people who experience a disability. No County General Funds are involved.

Previous Board Action/Review	Original Agreement Approved – 10/26/23, I.E.3 Amendment #1 Approved by County Administrator – 5/16/24 Amendment # 2 Briefed at Issues – 7/23/24		
Performance Clackamas	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy, and secure communities by addressing the needs of older adults in the community.		
Counsel Review	Yes	Procurement Review	No
Contact Person	Brenda Durbin, Director	Contact Phone	503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing and Human Services requests approval of an Amendment to a Subrecipient Agreement with the North Clackamas Parks & Recreation District Milwaukie Community Center to provide Older Americans Act (OAA) and other funded services for persons living in the Milwaukie area. The services include congregate and home-delivered meals, evidence-based health promotion activities, transportation, caregiver respite, and information and referral activities. These services link residents with resources to meet their needs and help them remain independent and active in the community.

The Milwaukie Community Center has provided nutrition, transportation, wellness, recreation, and information support for Milwaukie’s older adult community since 1980. In addition to the nutrition services, the Center provides core client services such as home-delivered meal eligibility assessments, case management, reassurance, info and assistance, outreach, and family caregiver support respite programs.

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This Center had provided “A Place at the Center” (APAC) Caregiver Respite program for a 97-year-old WWII Veteran who has dementia. The individual participates in the Medical Equipment Loan Program to help with daily living, receiving home-delivered meals and services such as music therapy and other activities designed explicitly for cognitive stimulation. The Center provided approximately 6,000 rides annually to help clients reach the Milwaukie Community Center and local grocery stores, and 80,000 meals were delivered this past fiscal year.

RECOMMENDATION: Staff recommends that the Board of County Commissioners approve this Amendment and authorize the Chair to sign on behalf of the County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook
Director of Health, Housing & Human Services

Subrecipient Amendment (FY24-FY27)
Clackamas County, Department of Health, Housing and Human Services

<hr/> <u>Subrecipient Agreement Number: 24-011</u> <hr/>	<hr/> <u>Board Order Number:</u> <hr/>
<hr/> <u>Department/Division: H3S, Social Services Division</u> <hr/>	<hr/> <u>Amendment No. 2</u> <hr/>
<hr/> <u>Subrecipient: North Clackamas Parks & Recreation District, acting by and through its Milwaukie Community Center</u> <hr/>	<hr/> <u>Amendment Requested By: Brenda Durbin</u> <hr/>
<hr/> <u>Changes: <input type="checkbox"/> Scope of Service</u>	<hr/> <u><input checked="" type="checkbox"/> Agreement Budget</u>
<hr/> <u><input type="checkbox"/> Agreement Time</u>	<hr/> <u>() Other:</u> <hr/>

Justification for Amendment:

Amendment #2 to Subrecipient Agreement 24-011 (“Agreement”) with North Clackamas Parks and Recreation District (“SUBRECIPIENT”) provides budget adjustments for ongoing delivery of services for fiscal year 2025 and results in an increase to the budget by an additional \$462,652, for a total Agreement amount of \$916,640.

This Amendment #2 is effective upon signature and continues through June 30, 2027.

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with “***bold/italic***” font for easy reference.

AMEND the following portions of Section 4, Grant Funds:

4. **Grant Funds.** COUNTY’s funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number (“ALN”) number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year is ***\$453,988***. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1. Grant Funds: COUNTY’s funding of ***\$380,500*** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).

4.2. Grant Funds: COUNTY’s funding of ***\$10,000*** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).

4.3. Grant Funds: COUNTY’s funding of ***\$2,125*** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.

4.4. Grant Funds: COUNTY’s funding of ***\$48,150*** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet;

4.5. Grant Funds: COUNTY’s funding of ***\$10,713*** for transportation services outlined in this agreement are from Statewide Transportation Funds (“STF”) for Elderly and Disabled and Statewide Transportation

NCPRD - Milwaukie Community Center

Subrecipient Grant Agreement – 24-011, Amendment #2

Page 2 of 10

Improvement Funds (“STIF”) for transportation services issued to COUNTY by Oregon Department of Transportation.

- 4.6. Other Funds: COUNTY’s funding of **\$2,500** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

TO READ:

4. **Grant Funds.** COUNTY’s funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number (“ALN”) number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay is **\$916,640**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
- 4.1. Grant Funds: COUNTY’s funding of **\$689,920** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).
- 4.2. Grant Funds: COUNTY’s funding of **\$15,000** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
- 4.3. Grant Funds: COUNTY’s funding of **\$4,250** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.
- 4.4. Grant Funds: COUNTY’s funding of **\$99,150** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet;
- 4.5. Grant Funds: COUNTY’s funding of **\$16,700** for transportation services outlined in this agreement are from Statewide Transportation Funds (“STF”) for Elderly and Disabled and Statewide Transportation Improvement Funds (“STIF”) for transportation services issued to COUNTY by Oregon Department of Transportation.
- 4.6. Other Funds: COUNTY’s funding of **\$5,000** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

AMEND EXHIBIT B – SUBRECIPIENT Program Budget, to add the following additional budget for fiscal year 2024-25:

NCPRD - MILWAUKIE CENTER
 Fiscal Year 2025, Amendment 2

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Estimated Program Income</u>	<u>Services</u>	<u>Approx. No. of Units</u>	<u>Reimb. Rate</u>
Client Services	OAA IIIB	93.044	\$ 46,920	\$ 5,214	NA	Case Management	600	\$ 42.00
						Reassurance	420	\$ 21.00
						Info & Assistance	600	\$ 21.00
						Outreach	6	\$ 50.00
Nutrition Services	OAA C1 & C2	93.045	\$ 287,240	\$ 31,918	\$ 22,440	OAA Meal Site Management	68,000	\$ 1.65
						Food Service	68,000	\$ 2.50
	NSIP	93.053	\$ 47,600	NA		HDM Assessment	240	\$ 21.00
						Food Service	68,000	\$ 0.70
Health Promotion	OAA IIID	93.043	\$ 2,100	NA	NA	Evidence-Based Health & Wellness Programs	40	\$ 52.50
Respite	OAA IIIE	93.052	\$ 12,180	\$ 4,061	NA	Family Caregiver Support Program Respite	290	\$ 42.00
Energy Assistance	LIEAP	NA	\$ 2,500	NA	NA	Completed LIEAP Applications	100	\$ 25.00
Transp. Services	TriMet GF	NA	\$ 51,000	NA	\$ 510	Rides within the TriMet Service Area	5,100	\$ 10.00
	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 5,250	NA	\$ 35	Transportation Expansion	350	\$ 15.00
	Ride Connection: 5310 - Veh. Maintenance	20.513	\$ 5,000	\$ 1,250	NA	Vehicle Preventative Maintenance	NA	NA
	STIF Formula – 3.6 CC T-19 Match	NA	\$ 737	NA	NA	State Match for Non-Medical Rides for Medicaid Enrolled Clients	125	\$ 17.00
	Non-Medical Medicaid Rides	NA	\$ 2,125	NA	NA	Non-Medical Rides for Medicaid Enrolled Clients		
Total Maximum Award			\$ 462,652	Federal Award Total:			\$ 401,040	

* Source of OAA Match - Staff time

REPLACE EXHIBIT H – 1 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	North Clackamas Parks & Recreation District – Milwaukie Community Center
SUBRECIPIENT Unique Entity Identifier:	RV7UWFESBQC7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$91,620
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$791,540
Total amount of all federal award to SUBRECIPIENT:	\$791,540
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.044 Title III, Part B
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 2 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	North Clackamas Parks & Recreation District – Milwaukie Community Center
SUBRECIPIENT Unique Entity Identifier:	RV7UWFESBQC7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$557,840
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$791,540
Total amount of all federal award to SUBRECIPIENT:	\$791,540
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part C
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 3 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	North Clackamas Parks & Recreation District – Milwaukie Community Center
SUBRECIPIENT Unique Entity Identifier:	RV7UWFESBQC7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$8,100
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$791,540
Total amount of all federal award to SUBRECIPIENT:	\$791,540
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part D
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 4 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	North Clackamas Parks & Recreation District – Milwaukie Community Center
SUBRECIPIENT Unique Entity Identifier:	RV7UWFESBQC7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$23,780
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$791,540
Total amount of all federal award to SUBRECIPIENT:	\$791,540
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKA VB8JND6
Assistance Listing Number (ALN) & Title:	93.052 Title III, Part E
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 5 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	North Clackamas Parks & Recreation District – Milwaukie Community Center
SUBRECIPIENT Unique Entity Identifier:	RV7UWFESBQC7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$15,000
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$791,540
Total amount of all federal award to SUBRECIPIENT:	\$791,540
Federal award project description:	Enhanced Mobility of Seniors and Individuals with Disabilities
Federal awarding agency:	Federal Transit Administration
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	20.513 Section 5310 Program
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

NCPRD - Milwaukie Community Center

Subrecipient Grant Agreement – 24-011, Amendment #2

Page 9 of 10

“COUNTY has determined Exhibit H-6 was incorrectly included in the Agreement. By execution of this Amendment 2, Exhibit H-6 is hereby removed in its entirety.”

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #2 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

North Clackamas Parks & Recreation District

By: _____

By: _____


Its: _____

Its: _____

Dated: _____

Dated: _____

Approved to Form:

By:  _____
County Counsel

Dated: 07/09/2024