

113th Annual
Clackamas
County
Fairgrounds
& Event Center

Clackamas County Fair

August 13th – August 17th

*Tuesday thru Thursday 10am – 10pm
Friday & Saturday 10am – 12am*

Clackamas County Fairgrounds & Event Center
694 NE 4th Ave
Canby, OR 97013

Contact Information:

Email: TylerN@CCFairEvents.com **Phone:** (503)263-9201

Web Site: www.ClackamasCountyFair.com

Clackamas County Fair 2019 Concessionaire Vendor Application

CONCESSIONAIRE APPLICATION

This application is not a permit agreement and does not guarantee space for the Clackamas County Fair.

Business or Organization: _____

Contact Name: _____ Contact Phone: _____

Mailing Address: _____ Email Address: _____

City: _____ State: _____ Zip: _____

Web Site: _____

Product Information Form: Please fill out the form completely. This list should include ALL products you wish to sell or display. If you are requesting more than one booth please fill out another form for that booth. Once your application is accepted then no products can be added or removed without CCFEC approval. List Brand names include pictures and/or brochures. **No exclusivity shall be granted.**

References: List the Fairs, Shows, and Festivals where you have previously exhibited including phone numbers.

Description: A photo or detailed sketch of your booth must be submitted with this application.

Rates: \$500.00 base fee or 25% of the gross sales whichever is greater. Base fee is due upon application approval.

Booth: Size of space required including awnings, counters, tongues, etc. _____

Grey Water Tank:

- _____ I don't need any access to a Grey water tank. (No additional cost)
_____ I need 1 Grey Water Tank for my booth \$30 and it needs to be emptied _____ times (\$114 per empty)
_____ I can share with another vendor \$15 and it needs to be emptied _____ time(s) (\$57 per empty)

Canopy:

- I don't need a canopy as I have my own or a trailer, will attach photos & material proof per Canby Fire Department.
 I need _____ canopy(s) \$125 per 10X10 I will need _____ feet of side wall that is _____ feet tall. **Cost is \$3 per foot**

Power Requirements: If your booth needs power, please note how much: _____

First Time Vendor: Check box here if this will be your first time at The Clackamas County Fair.

Camping: Check here if you would like to camp onsite. Additional forms will be provided with agreement.

I agree to abide by the rules and regulations as specified in the Exhibitors Manual, should I be accepted for the 2019 Clackamas County Fair.

Authorized Representative/Date

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Concessionaire Vendor Application

Product Information Form

CCFEC USE ONLY
BOOTH # _____

Business or Organization: _____

Contact Name: _____

Contact Phone: _____

List ALL products you plan to sell, promote or display. Once your application is accepted and permit is issued then no products may be added or removed without approval of CCFEC Management. List Brand names include pictures and/or brochures. **No exclusivity shall be granted.**

- | | | |
|-----|-------|----|
| 1. | _____ | \$ |
| 2. | _____ | \$ |
| 3. | _____ | \$ |
| 4. | _____ | \$ |
| 5. | _____ | \$ |
| 6. | _____ | \$ |
| 7. | _____ | \$ |
| 8. | _____ | \$ |
| 9. | _____ | \$ |
| 10. | _____ | \$ |
| 11. | _____ | \$ |
| 12. | _____ | \$ |
| 13. | _____ | \$ |
| 14. | _____ | \$ |
| 15. | _____ | \$ |
| 16. | _____ | \$ |
| 17. | _____ | \$ |
| 18. | _____ | \$ |
| 20. | _____ | \$ |
| 21. | _____ | \$ |
| 22. | _____ | \$ |
| 23. | _____ | \$ |

Authorized Representative/Date

Clackamas County Fair 2019

Concessionaire Vendor Application

Concessionaire Vendor Booth & Equipment Fees:

FEE:

Concessionaire's pay 25% of sales. A \$500 deposit is required to reserve your spot

CANOPY RENTAL:

Please indicate if you DO or DO NOT require a canopy on Agreement form.

Cost doesn't include canopy, but you are welcome to bring your own canopy if it meets the listed requirements. Outdoor booth spaces require a canopy CCFEC requires that you send a picture of your canopy with proof of flame-retardant material per manual specifications if you choose to use your own.

SIDE WALL COST:

3-foot side wall – \$3 per foot

8-foot side wall – \$3 per foot

UTILITIES:

CCFEC will provide each Permittee with **one 20 amp electrical circuit**. Additional electrical power may be provided if it is available at the rate of **\$35.00 per 20-amp circuit**. CCFEC is upgrading all electrical service on the grounds to be compliant with NEC requirements. All equipment requiring electrical service **must** be GFCI compatible.

Grey Water Tanks:

One Time Rental Fee: \$30

Emptying Fee: \$115 per empty

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Insurance Requirements:

We suggest you fill in the information below and send this form to your insurance company so they will understand the exact wording required.

Name of Business (aka Permittee): _____

Dates to be covered: **August 13th – August 17th** _____

Building or Facility being used: **Facility and Grounds @ Clackamas County Fair** _____

1. The above named Client, described as PERMITTEE, has a Permit to use the Clackamas County Fairgrounds and Event Center buildings or facilities as described for the period of days shown above.
2. The Client must provide a Certificate of Insurance, 10 days in advance, showing all information required as noted below:
3. The Client (aka Permittee) shall be required to provide liability insurance of not less than \$500,000 per occurrence with a \$1,000,000 aggregate.

The Certificate of Insurance must name **“Clackamas County, Clackamas County Board of Commissioners, Clackamas County Fair Board, their employees and agents as an additional insured”**. The certificate needs to include the **event, the date and the area being used**. Written proof of insurance must be provided by vendor ten (10) days prior to their event.

IMPORTANT NOTICE

FAILURE TO PROVIDE AN APPROVED CERTIFICATE OF INSURANCE will be grounds for cancellation of your scheduled booth without reimbursement. Direct your questions to Clackamas County Fairgrounds and Event Center. Phone number: 503-266-1136

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