

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS
Acting as the
NORTH CLACKAMAS PARKS AND RECREATION DISTRICT BOARD OF DIRECTORS

Study Session Worksheet

Presentation Date: June 11, 2013

Approximate Start Time: 10:00 a.m.

Approximate Length: 60 minutes

Presentation Title: NCPRD Master Plan Update

Department: North Clackamas Parks and Recreation District (NCPRD)

Presenters: NCPRD District Advisory Board, Karon Badalamenti, GreenPlay LLC

Other Invitees: Gary Barth, NCPRD Director, Laura Zentner, NCPRD Deputy Director, and Jeroen Kok, NCPRD Planning, Development and Resource Manager

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

The purpose of this study session is to update the NCPRD Board of Directors on the status of the NCPRD master plan project and request guidance regarding the direction of the master plan and strategic plan.

EXECUTIVE SUMMARY:

NCPRD is guided by a comprehensive master plan that lays out the mission, vision, goals, and priorities for investment of the District's financial resources. The Master Plan includes recommendations for future parks, facilities, and programs within the District, addresses recreational needs within our community and provides a framework for the future of the District. The current Master Plan was adopted by the Board in 2004. Over the last decade the District has experienced a number of changes that necessitate an update of the plan, including significant population growth, acquisition and development of numerous park and recreation facilities and creation of a natural resources program.

Preliminary findings, based on extensive analysis and research and significant community involvement, have been prepared by the project consultants. The findings indicate that the residents of the District desire a higher level of service, including additional facilities and programs, and may be willing to pay more for new facilities and additional programming. However, due to the current funding levels of the district, NCPRD will have limited capacity to maintain and develop existing facilities, add new facilities or provide additional programs.

The District is at an important crossroads in the Master Plan project. At this time we are requesting direction from the Board regarding completion of the Master Plan and whether we proceed with a status quo master plan or an aspirational master plan. The status quo master plan would be based on the current funding of the district and would provide a very limited number of new facilities and improvements for district residents over the next several years. An aspirational master plan, which would address the needs identified by the citizens of the district throughout the master plan process, will require additional community engagement, feasibility analysis, and studies to determine the funding requirements to fulfill the needs of District residents. The aspirational master plan will ultimately recommend District funding levels and the steps required, including a potential increase in the permanent rate and a possible capital

bond, sufficient to both develop and maintain an increased number and diversity of park and recreation facilities and programs needed to meet the needs of district residents.

FINANCIAL IMPLICATIONS (current year and ongoing):

NCPRD has a contract and funding in place to allow GreenPlay, LLC, to support NCPRD staff through the completion of the master plan, strategic plan and cost recovery plan.

If NCPRD completes the "status quo" master plan, and associated strategic plan and capital improvement plan, no additional funding will be required. The plan will provide for a very limited number of future projects and balance operational and programming expenditures with available funding.

An "aspirational" master plan, strategic plan, and capital improvement plan, will require the Board, DAB, and staff to embark on additional community involvement, feasibility analysis, and research to further define the funding necessary to provide an expanded and enhanced park and recreation system that is in line with the growth and demand within the district.

LEGAL/POLICY REQUIREMENTS:

There are no legal/policy requirements at this time.

PUBLIC/GOVERNMENTAL PARTICIPATION:

Development of the master plan, strategic plan, and cost recovery plan have being guided by a series of meetings with citizens including community leaders and stakeholders, along with contributions from residents and participants through an extensive public process including focus groups, surveys, and public meetings.

OPTIONS:

At this time we are requesting direction from the Board regarding completion of the Master Plan and whether we proceed with an aspirational master plan or a status quo master plan.

RECOMMENDATION:

Based on extensive community outreach and the findings of the master plan project, the District Advisory Board, along with the project consultants, recommend approval to pursue an aspirational master plan that provides further community involvement, research and analysis, and options for additional funding to meet increasing community needs for park services and facilities.

ATTACHMENTS:

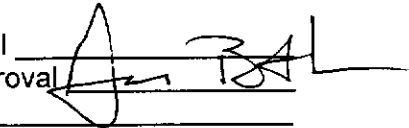
1. Study Session PowerPoint presentation

SUBMITTED BY:

Division Director/Head Approval _____

Department Director/Head Approval _____

County Administrator Approval _____



For information on this issue or copies of attachments, please contact Jeroen Kok @ 503-742-4421

Fiscal Impact Form

RESOURCES:

Is this item in your current work plan and budget?

YES

NO

START-UP EXPENSES AND STAFFING (if applicable):

NCPRD budgeted funds to work with a consultant, GreenPlay LLC, on this project, and employed a part-time planning intern during the 2012-2013 fiscal year to assist with the project. Current NCPRD staff is managing the project.

ONGOING OPERATING EXPENSES/SAVINGS AND STAFFING (if applicable):

ANTICIPATED RESULTS:

The NCPRD Master Plan, Strategic Plan and Cost Recovery Plan will develop a framework for the District for the next five to ten years. Anticipated results are to be determined based on decisions made by the North Clackamas Parks and Recreation District Board of Directors.

COSTS & BENEFITS:

If NCPRD completes the "status quo" master plan, strategic plan and capital improvement plan, no additional funding will be required. The plan will provide for a very limited number of future projects and balance operational and programming expenditures with available funding.

An "aspirational" master plan, strategic plan, and capital improvement plan, will require the Board, DAB, and staff to embark on additional community involvement, feasibility analysis, and research to further define the funding necessary to provide an expanded and enhanced park and recreation system that is in line with the growth and demand within the district.