

OSU Extension- Clackamas

1st Budget Meeting for FY 23

Agenda

Old Business:

1. Discussion on OSU old budget which is called "697" - this was prior to the service district- Pam
2. Phones- planning in occurring with Telecom services of county to order and install new VOIP phones
3. Computers- all have been ordered that were on the lifecycle plan. There is a delay on the docking stations shipment but computers are coming in slowly. (These are all auto-billed from campus)
4. Pamplin Marketing- this year we will go out to bid for a possible new distribution. Will also need to consider increasing the marketing budget to cover a couple Ads that are available- Leah
5. New building update- Leah
6. Review of the current budget and what expenditures are looking like at Mid year (as of Dec)- Pam
 - Expenditures
 - Fees collected that were not in the initial budget estimate

New Business:

1. Budget meeting occurred on 1/10/22. Guidance is spend money widely and strategically. Ensure sustainable budget tied to results (strategic plan).
 - Plan for 4% increase- possibly more but will not know until next meeting so we will start draft budget with 4% increase. (Assessor's office is recommending 3% until April when they have a better idea of what the increases look like since property value increases and sales have slowed.) Historically we have been secure with the 4%
 - PGE (electric) is anticipating a 3.9% rate increase, which could result in minor impact to the billing (+500 a year).
 - If we send community report out to bid, this will impact how much we need to put on this line. May need to increase. We have 750,000 residents in Clackamas County, but have only printed about 35K historically. (Potential increase unless we set a budget for bids to work within)
 - Cola for Classified is 3.1% this year and 2.5% next year according to the bargaining agreement and about that until the end of the contract period, with steps each year.
 - Classified will see a 3% increase this year, with an additional increases specifically for all OS1 & OS2 positions.
 - Presentations will be new this year and mixed up in who presents when.
 - Dates to remember: 11 FEB- optional 21 budget projections and 22-23 preliminary budget
 - BBC presentations- 23-26 MAY
 - Adoption of budget: 9 JUN

2. Salaries- some changes have occurred for this year and a couple will continue into next year.

Wendy, Janet, Rodrigo, Kelly S, EPA, and OS1

Plan for Cola of 1.5% up to 3%

Plan for a 3% wage increase as well as up to 3 faculty that might receive a Performance increase

3. Classified staff- those that worked in the office during COVID will receive a \$1500 bonus- 4 staff qualify (front office)

4. Main building (and possibly annex) will receive a new security system and all doors will become "Swipe" keys with an electronic monitoring system- no cost for installation. Monthly cost will be monitoring of \$35 a month (annex is currently \$6 a month)

3. NWREC situation

Request came from Director to meet the \$150k number that has been provided for years.

There is nothing in writing of this agree number. There are 7 counties that support and fund NWREC. We are currently providing the most and above what Marion county is providing as the #1 county for Ag.

The agreement was reached between Regional Director and NWREC Director to provide an additional \$32K (we have in our current budget the ability to do) to meet the \$150K and then we (AOM, RD and Fiscal coordinator would meet with the new Director to discuss fair share dollars according to Extension personnel assigned and who/ what supports NWREC for Clackamas County.