

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Study Session Worksheet

Presentation Date: 12/16/2014 **Approx Start Time:** 2:00 p.m. **Approx Length:** 90 Min

Presentation Title: Clackamas County Fair and Event Center - Governance

Department: Business and Community Services

Presenters: Staff: Gary Barth, Director of BCS; Laurie Bothwell, Director of Clackamas County Fair & Event Center, Laura Zentner, Deputy Director of BCS, Chris Storey, Assistant County Counsel

Other Invitees: Clackamas County Fair Board

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

Direction regarding the governance structure of the Clackamas County Fair & Event Center.

EXECUTIVE SUMMARY:

State and County Fairs are governed under ORS 565 Fairs & Exhibits. The Clackamas County Fair and Event Center is structured to be governed by a Fair Board appointed by the Board of County Commissioners. This is the default structure as prescribed by ORS.

The Fair Board has responsibilities for the year-round programming and operation of the Event Center/Fairgrounds. The management and operational staff of the Fair and Event Center are employees of the Fair and not the county, with the Event Center Executive Director reporting to the Fair Board. The County Fair Fund budget is included in Business & Community Services and the Event Center Executive Director coordinates with BCS staff regarding the preparation and presentation of the County Fair Fund budget. The County Commissioners have approval authority and oversight of the fund.

Conversely, the county owns the fairgrounds and the buildings and therefore has liability relating to those assets. This current structure results in a separation between ownership and governance, leading to challenges in long-term strategic planning and capital asset management. For example, the County Fair Board has led discussions around the development of a long term strategic plan and capital improvement plan but lacks ownership control of the fairground assets. The Board of County Commissioners has overall responsibilities for the assets but has delegated strategic and operational responsibilities to the Fair Board. This organizational structure was highlighted just prior to the 2014 County Fair, when a critical asset had to be demolished in the weeks leading up to the Fair. This resulted in a temporary structure solution but long term capital asset questions remain, including what action to take in advance of the 2015 County Fair. Resolution of the roles and responsibilities arising from this split in capital asset ownership and management versus event planning and management would aid in resolving challenges around assets, staff, and strategic planning.

As a first step, staff has prepared a review of alternative governance and management structures in order to provide the Board with governance options.

The four identified governance models, ordered based on County control, from most to least are as follows:

1. County Control Model
2. Hybrid Model (Washington County approach)
3. **Current Clackamas County Model**
4. Independent Fair District Model

In addition to the governance and management options, the Board requested that staff provide a financial summary of existing County Fair & Event Center operations. Actual revenues and expenditures from fiscal years 2009/2010 – 2013/2014 as well as the budget for fiscal year 2014/2015 are provided as an attachment to this staff report. It should be noted that operations are currently generating sufficient revenue to cover operating expenditures. However, little funding has been left available for capital investments to repair, replace or refurbish existing assets or construct new facilities to attract new revenue. Staff has also included a Capital Asset Listing from the PeopleSoft financial system for fairground assets. The listing only includes assets that were capitalized and recorded in the County's financial system after 1999 and is not an all-inclusive asset inventory. A complete inventory is needed, including estimates of useful life remaining and repair/replace/refurbish estimates. This lack of inventory is reflective of the current governance structure which does not give clear instruction to the County or to the Fair Board for the repair/replace/refurbish responsibilities.

FINANCIAL IMPLICATIONS (current year and ongoing):

To be determined but may be considerable based on a future capital asset assessment

LEGAL/POLICY REQUIREMENTS:

Governed by ORS 565

PUBLIC/GOVERNMENTAL PARTICIPATION:

The Fair Board has been actively engaged in the Event Center and Fair Strategic Plan. There has been no broad community engagement directed by the Board through BCS.

OPTIONS:

Below are options to be considered in consultation with the appointed Fair Board based on Board direction.

1. **County Control Model.** Governance would transfer to the Board of County Commissioners and the Fair Board could revert to a "County Fair Advisory Board" focused on the annual county fair, while the county would assume responsibility for the non-fair activities at the Event Center/Fairgrounds the remainder of the year. Employees would become county employees.
2. **Hybrid Model.** This model establishes split responsibilities for the Fair vs. other year-round events via a Memorandum of Understanding (MOU) (Washington

County approach). The County would have the option via MOU to designate the employees as employees of the Fair or the County.

3. **Current Clackamas County Model.** Maintain status quo. The Fair Board would retain control of year-round planning, programming and operations of the Event Center/Fairgrounds and the County would retain ownership of the capital assets and liability relating to those assets. A Capital Asset Plan will need to be formulated and funded by the County under this governance and operating structure
4. **Independent Fair District Model.** The assets would transfer to the Fair District, aligning ownership and management responsibilities. A District would also have the ability to establish a separate tax rate to fund capital assets and/or operations.

RECOMMENDATION:

BCS staff believes that the current model, #3, is the least effective of the options available due to the misalignment of ownership and management responsibilities and the resulting confusion over roles and responsibilities, particularly in terms of long range capital asset planning.

The remaining options 1-2 and 4, all address this issue to varying degrees and with pros and cons to each option. Staff recommends that the Board further explore these alternative options in consultation with the appointed Fair Board. Once the governance and management issues are clarified, staff can then be directed by the appropriate authority to address the long-term strategic and capital asset planning needs.

ATTACHMENTS:

- Governance Discussion PowerPoint
- ORS 565 Fairs and Exhibits
- Event Center History
- Washington County background material
- County Fair Fund Revenues and Expenditures for Fiscal Years 2009/2010 – 2013/2014 actual and Fiscal Year 2014/2015 budget
- County Capital Asset Listing for Event Center/Fairgrounds from PeopleSoft Financial System

SUBMITTED BY:

Division Director/Head Approval _____
Department Director/Head Approval Laura Zentgraf Director BCS
County Administrator Approval _____ Administrator BCS

For information on this issue or copies of attachments, please contact Lisa Meurs @ 503-742-4344

CLACKAMAS COUNTY FAIR

Governance Discussion

December 16th, 2014

Governance

*State and County Fairs are governed under ORS Chapter 565 – Fairs and Exhibits
County Fair Governance starts at ORS 565.210*

Four Models for County Fairs:

- County Control
- Hybrid Control – Washington County Approach
- **Current Clackamas County Model**
- Independent Fair District

County Control Model	Hybrid Model (Washington County Approach)	Current Clackamas County Model	Independent Fair District
<ul style="list-style-type: none"> • County has full governance for all activities <i>including</i> the County Fair • County owns and is liable for assets • County is responsible for repair/replace • County appoints "Fair Association" which acts as a Fair Advisory Board for the County Fair event only <ul style="list-style-type: none"> ○ Fair Association is Advisory only • County is fiduciary for Fair Fund • Employees are County employees 	<ul style="list-style-type: none"> • County has full governance for all activities <i>excluding</i> the County Fair • County owns and is liable for assets • County is responsible for repair/replace • County Commissioners appoint Fair Board • Fair Board responsibilities for the County Fair established via MOU <ul style="list-style-type: none"> ○ Fair Board has explicit authority for all decisions related only to the County Fair • County is fiduciary for Fair Fund • Employees are County employees 	<ul style="list-style-type: none"> • County Commissioners have approval authority and oversight of the fund, but Fair Board is responsible for year-round programming and operations • County owns and is liable for assets • County Commissioners appoint Fair Board • Fair Board responsible for management of Fair and Event Center • Employees may or may not be County employees, currently employees of the Fair 	<ul style="list-style-type: none"> • Fair and Event Center would be governed by a separate district • Fair Board to be elected by district residents • County would transfer assets to the district • All assets and operations would be the responsibility of the district • Employees would be employees of the District

Funding Possibilities for an Independent Fair District

Total County-Wide Assessed Value** **\$39,024,982,441**

Property Tax Rate per \$1,000 AV				
	\$.03	\$.05	\$.08	\$.10
Potential Property Tax Revenue	\$1,170,749	\$1,951,249	\$3,121,999	\$3,902,498

**Assessed Value based on Library District Assessed Value for 2014-2015

Chapter 565 — Fairs and Exhibits

2013 EDITION

FAIRS AND EXHIBITS

AGRICULTURE

GENERAL PROVISIONS

565.010 Definitions

OREGON STATE FAIR

565.021 State Fair Advisory Committee

565.030 Advisory committee functions

565.040 Oregon State Fair established

565.050 State fair purposes; use of properties; duration

565.060 Rules

565.080 Management of fair property; powers and duties of director; rules; peace officers; state not liable for premiums

565.090 Location of state fair; acquisition of adjacent lands; repair of facilities

565.095 Issuance of revenue bonds; disposition of proceeds; security for bonds

565.103 Issuance of lottery bonds; principal amount; disposition; legislative findings; State Fair Capital Project Fund

565.107 Oregon State Fair Account; source; uses

565.109 Acceptance and disposition of gifts, grants and donations

565.114 Legislative findings

565.116 Cooperation with nonprofit, tax exempt organizations

565.120 Licenses to do business on state fairgrounds; disposition of proceeds

565.140 Buildings and facilities for 4-H Clubs and Future Farmers of America

565.160 Horse barn facilities on grounds of Oregon State Fair

565.170 Homemaking arts and crafts facility on grounds of Oregon State Fair

565.190 Financing county exhibits at state fair

COUNTY FAIRS AND SHOWS

- 565.210 County fairs; county fair board; members; appointment; term; bond or letter of credit
- 565.220 County fair board; organization; quorum; president and secretary
- 565.225 Removal of county fair board member
- 565.230 Management of county fairs; licenses; disposition of proceeds; donations of real property; agreements for limitation of liability
- 565.240 Rules and regulations; peace officers; appointment and powers
- 565.260 Fair board or agricultural society existing prior to June 4, 1913
- 565.265 Abolishment of county fair board
- 565.268 Agreements for fair association to exercise powers of county fair board
- 565.271 Initiation of proceedings for replacement of county fair board by fair district
- 565.275 Fair district; powers; district board
- 565.310 County fair not held; disposition of funds
- 565.315 Handling and disbursing of moneys in connection with county fairs; financial statement
- 565.325 County fair fund; purpose; source of moneys
- 565.445 County Fair Account
- 565.446 Legislative findings
- 565.447 Lottery proceeds allocation to County Fair Account

STATE FAIR COUNCIL; FAIRGROUND OPERATIONS, PROPERTIES AND FACILITIES

- 565.451 Definitions for ORS 565.451 to 565.575
- 565.456 State Fair Council; mission and purposes of council
- 565.460 Council members and employees
- 565.470 State fair director; status of council, director and employees; services used by council
- 565.480 Director powers and duties
- 565.495 Acquisition or disposal of real property or facilities; care, custody and control; expenditure of appropriated moneys
- 565.515 Businesses that may be licensed; when other license may be required
- 565.521 Conducting of Oregon State Fair; fairground business operations, buildings and facilities
- 565.539 Council finances

- 565.545 Profit and loss reports; triggering of appraisal
- 565.555 Budget; audits; activities reporting
- 565.565 Unauthorized entry to fairgrounds; penalty
- 565.575 Oregon State Fair location; use of fairground buildings and facilities
- 565.580 Armory on state fairgrounds

REGULATIONS AND LAW ENFORCEMENT AT FAIRS GENERALLY

- 565.610 Conducting business on or near grounds of fair or society
- 565.620 Admission to grounds of fair or society except through special gates prohibited
- 565.630 Regulation of public events; penalty
- 565.640 Peace officers; authority; power of arrest
- 565.650 Justices of the peace given jurisdiction

MISCELLANEOUS

- 565.875 Conducting of or participation in rodeos

PENALTIES

- 565.990 Penalties

GENERAL PROVISIONS

565.010 Definitions. As used in this chapter, unless the context requires otherwise:

- (1) "Board" means county fair board.
- (2) "County court" includes board of county commissioners.
- (3) "County fair" means an exhibition held for the purposes of disseminating knowledge concerning, and encouraging the growth and prosperity of, all agricultural, stock raising, horticultural, mining, mechanical, artistic and industrial pursuits in a county, including the racing of animals and vehicles.
- (4) "County fairgrounds" means the ground and all other property owned, leased, used or controlled by a county and devoted to the use of a county fair. [Amended by 1969 c.239 §1; 1977 c.55 §11; 1997 c.435 §1; 2005 c.777 §21]

565.015 [1977 c.55 §13; repealed by 2005 c.777 §48]

565.020 [Amended by 1967 c.135 §2; 1969 c.314 §65; 1971 c.542 §3; 1973 c.792 §25; 1977 c.55 §14; 1981 c.545 §13; 2001 c.24 §1; repealed by 2005 c.777 §48]

OREGON STATE FAIR

565.021 State Fair Advisory Committee. (1) The State Parks and Recreation Director shall appoint a State Fair Advisory Committee to provide advice and assistance to the director on matters regarding the operation of the Oregon State Fair.

(2) The advisory committee shall consist of seven members appointed by the director for four-year terms. The director shall appoint:

- (a) A resident from each congressional district of Oregon. The director shall seek to ensure that those persons

reflect a broad-based representation of the industrial, educational and cultural interests active in state fair activities, such as agricultural, stock raising, horticultural, mining, mechanical, artistic and industrial pursuits.

(b) Two persons to represent county fair interests.

(3) The members of the advisory committee serve at the pleasure of the director. The director may fill a vacancy on the advisory committee by appointing a person to fill the unexpired term.

(4) Each member of the advisory committee is entitled to compensation and reimbursement of expenses, as provided in ORS 292.495, from moneys appropriated to the State Parks and Recreation Department for that purpose.

(5) The advisory committee shall select one of its members as chairperson and another as vice chairperson, for such terms and with such duties and powers necessary for the performance of the functions of those offices as the advisory committee determines appropriate.

(6) The advisory committee shall meet at the call of the director. [2005 c.777 §12; 2013 c.722 §9]

Note: Section 26, chapter 492, Oregon Laws 2013, provides:

Sec. 26. (1) The State Fair Advisory Committee is abolished. On the operative date specified in section 27 of this 2013 Act [January 1, 2014], the tenure of office of the members of the State Fair Advisory Committee ceases.

(2) The State Parks and Recreation Director shall deliver to the chairperson of the State Fair Council all records and property within the jurisdiction of the director that relate to the duties and functions of the State Fair Advisory Committee. [2013 c.492 §26]

Note: 565.021 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013. But see also preceding note.

Note: 565.021 was enacted into law by the Legislative Assembly but was not added to or made a part of ORS chapter 565 or any series therein by legislative action. See Preface to Oregon Revised Statutes for further explanation.

565.030 Advisory committee functions. The State Fair Advisory Committee shall provide advice and assistance to the State Parks and Recreation Director on matters regarding the operation of the Oregon State Fair and shall solicit and encourage support throughout the state to improve the quality of and participation in the fair to achieve the purposes and objectives of ORS 565.050. [Amended by 1977 c.55 §16; 1979 c.357 §1; 1999 c.342 §1; 2005 c.777 §22]

Note: 565.030 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

565.040 Oregon State Fair established. There is established a state institution to be designated and known as the Oregon State Fair, which shall be administered and operated by the State Parks and Recreation Department. [Amended by 2005 c.777 §23]

Note: 565.040 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

565.050 State fair purposes; use of properties; duration. The objects and purposes of the Oregon State Fair are to disseminate knowledge concerning, and to encourage the growth and prosperity of all agricultural, stock raising, horticultural, mining, mechanical, artistic and industrial pursuits in this state. To this end the State Parks and Recreation Director shall operate the business and properties of the Oregon State Fair as a year-round fair and exposition center, display historical objects and do all things necessary or expedient for the full utilization of the properties and facilities of the fair. The director shall conduct an annual state fair for a period of not more than 17 days' duration beginning and ending on such dates as the director considers appropriate. [Amended by 1955 c.146 §1; 1973 c.537 §1; 1977 c.55 §17; 1985 c.675 §5; 2005 c.777 §24]

Note: 565.050 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

565.060 Rules. In accordance with any applicable provision of ORS chapter 183, the State Parks and Recreation Commission may adopt rules to carry out the provisions of this chapter. [Amended by 1977 c.55 §18; 2005 c.777 §25]

Note: 565.060 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

565.070 [Amended by 1977 c.55 §19; 1991 c.331 §83; 1997 c.631 §496; repealed by 2005 c.777 §48]

565.071 [2005 c.730 §8; repealed by 2009 c.542 §2]

565.080 Management of fair property; powers and duties of director; rules; peace officers; state not liable for premiums. (1) The State Parks and Recreation Director shall have care of the Oregon State Fair property and be entrusted with the direction of its business and financial affairs. The director shall prepare, adopt, publish and enforce all necessary rules for the management of the Oregon State Fair, its meetings and exhibitions and for the guidance of its officers or employees.

(2) The director may appoint all necessary marshals to keep order on the grounds and in the buildings of the Oregon State Fair during all exhibitions. The marshals so appointed shall be vested with the same authority for such purposes as executive peace officers are vested by law.

(3) The director shall establish charges for entrance fees, gate money, lease stalls, stands, parking space, buildings, restaurant sites; conduct shows, exhibitions, races and all manner of business notwithstanding the provisions of ORS 227.286 and do all other things the director considers proper in the operation of a year-round fair and exposition center and the annual state fair. The state is in no event liable for any premium awarded or debt created by the director beyond the amount annually appropriated therefor.

(4) The director may enter into sponsorship agreements for the receipt of moneys, services, products or other items of value. A sponsorship agreement entered into under this subsection is not subject to ORS 279.835 to 279.855 or ORS chapter 279A or 279B. [Amended by 1973 c.537 §2; 1977 c.55 §20; 1999 c.89 §1; 2003 c.794 §299; 2005 c.777 §§26,27]

Note: 565.080 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

565.090 Location of state fair; acquisition of adjacent lands; repair of facilities. (1) The Oregon State Fair shall be permanently located on the present grounds now owned by the state and heretofore devoted to Oregon State Fair purposes, located in the City of Salem, in Marion County. Those grounds and such additional lands as may hereafter be obtained by the State Parks and Recreation Department for the purposes of the Oregon State Fair are dedicated for the use of the Oregon State Fair and for other departmental programs.

(2) The department may obtain by donation, exchange or purchase such lands adjacent to the present grounds, including improvements thereon, as it may deem necessary and advisable to facilitate the use of such grounds and may construct, remodel and repair buildings and facilities deemed by it necessary in the operation of the Oregon State Fair and for other departmental programs. [Amended by 1973 c.537 §3; 1977 c.55 §21; 2005 c.777 §28]

Note: 565.090 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

565.095 Issuance of revenue bonds; disposition of proceeds; security for bonds. (1) In accordance with any applicable provisions of ORS chapter 286A, the State Parks and Recreation Director, with the approval of the State Parks and Recreation Commission, may request the State Treasurer to issue revenue bonds in an amount not to exceed \$10 million.

(2) Moneys received from the issuance of revenue bonds may be expended for land acquisition, capital construction and improvements and for paying current operating and other expenses of the Oregon State Fair.

(3) Revenue bonds issued pursuant to this section shall be secured by revenues received by the director from activities conducted at the Oregon State Fair, and shall not be a general obligation of the State Parks and Recreation

Department or the State of Oregon. [1985 c.675 §2; 1991 c.703 §49; 2005 c.777 §29; 2007 c.783 §221]

Note: 565.095 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

565.100 [Amended by 1977 c.55 §22; 1979 c.602 §4; 1983 c.72 §4; repealed by 1985 c.675 §4]

565.102 [1983 c.72 §3; repealed by 1985 c.675 §4]

565.103 Issuance of lottery bonds; principal amount; disposition; legislative findings; State Fair Capital Project Fund. (1) Pursuant to ORS 286A.560 to 286A.585, lottery bonds may be issued to fund projects for the improvement, restoration, upgrading and preservation of systems, facilities and equipment of the Oregon State Fair.

(2) The use of lottery bond proceeds is authorized based on the following findings:

(a) The activities of the Oregon State Fair promote Oregon's agricultural industry and its products;

(b) The promotion of agricultural products expands markets, which in turn creates jobs and stimulates economic development of the industry; and

(c) The Oregon State Fair draws patrons from throughout the region and creates jobs and substantial economic activity for the Salem and Keizer areas.

(3) The aggregate principal amount of lottery bonds issued pursuant to this section may not exceed the sum of \$20,167,661 and an additional amount estimated by the State Treasurer to be necessary to pay bond-related costs. Lottery bonds issued pursuant to this section shall be issued only at the request of the State Parks and Recreation Director.

(4) The net proceeds of lottery bonds issued pursuant to this section shall be deposited in the State Fair Capital Project Fund, which is hereby established in the State Treasury separate and distinct from the General Fund.

(5) The proceeds of lottery bonds issued pursuant to this section shall be used only for the purposes set forth in subsection (1) of this section and for bond-related costs. [1999 c.702 §5; 2001 c.942 §12; 2005 c.777 §30]

Note: 565.103 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

Note: 565.103 was enacted into law by the Legislative Assembly but was not added to or made a part of ORS chapter 565 or any series therein by legislative action. See Preface to Oregon Revised Statutes for further explanation.

565.105 [1975 c.550 §9b; repealed by 1977 c.281 §2 and 1977 c.855 §20]

565.106 [1977 c.55 §24; 1981 c.106 §5; repealed by 1985 c.675 §4]

565.107 Oregon State Fair Account; source; uses. (1) The Oregon State Fair Account is established as a separate account within the State Parks and Recreation Department Fund. Interest earned on moneys in the account shall be credited to the account. The account shall consist of:

(a) Proceeds from the sale of revenue bonds authorized to be issued by ORS 565.095.

(b) Moneys received by the State Parks and Recreation Director from activities conducted at the Oregon State Fair.

(c) Moneys received by the director by appropriation, gift, grant or other donation from any source or otherwise paid to the director pursuant to law. Moneys received as a result of a gift, grant or donation shall be separately accounted for within the account and shall be available only for the purpose specified in the gift, grant or donation or, if no purpose is specified, for any purpose that the State Parks and Recreation Commission determines is consistent with the intent of the donor or grantor.

(2) Interest earned on moneys held for debt service payments and rebates and interest earned on the proceeds from the sale of revenue bonds pursuant to ORS 565.095 shall be separately accounted for within the account and shall be available only for the purpose of retiring bond indebtedness.

(3) Interest earned on moneys received by the director as a result of a gift, grant or donation shall be separately accounted for within the account and shall be available only for the purpose specified in the gift, grant or donation or,

if no purpose is specified, for any purpose that the commission determines is consistent with the intent of the donor or grantor.

(4) Moneys in the account established by subsection (1) of this section are appropriated continuously to the State Parks and Recreation Department. Subject to subsection (2) of this section, the department may use the account moneys for:

(a) The payment of operating and other expenses of the Oregon State Fair.

(b) Land acquisition, capital construction and capital improvements at the Oregon State Fair.

(c) The payment of principal and interest on all revenue bonds issued pursuant to ORS 565.095.

(d) Any purpose designated by the donor or grantor of a gift, grant or donation, or for any other purpose that the commission determines is consistent with the intent of the donor or grantor. [1985 c.675 §3; 1987 c.659 §1; 1989 c.966 §62; 1999 c.343 §3; 2005 c.777 §31; 2007 c.315 §1]

Note: 565.107 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

565.109 Acceptance and disposition of gifts, grants and donations. The State Parks and Recreation Director may accept gifts, grants and donations of moneys, property or any other valuable thing on behalf of the Oregon State Fair. Unless use of moneys, property or valuable things received under this section is limited by the donor or grantor, the moneys, property or valuable thing may be used in any manner that the State Parks and Recreation Commission determines to be consistent with the intent of the donor or grantor. [1999 c.343 §1; 2005 c.777 §32]

Note: 565.109 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

Note: 565.109 was enacted into law by the Legislative Assembly but was not added to or made a part of ORS chapter 565 or any series therein by legislative action. See Preface to Oregon Revised Statutes for further explanation.

565.110 [Amended by 1965 c.342 §1; 1973 c.74 §1; 1977 c.55 §25; repealed by 1985 c.675 §4]

565.112 [1987 c.659 §3; repealed by 2005 c.777 §48]

565.114 Legislative findings. The Legislative Assembly finds and declares that:

(1) The successful solicitation of gifts, grants and donations for the benefit of the Oregon State Fair allows the operation, improvement and maintenance of facilities or programs enjoyed by the public. The receipt of gifts, grants and donations for the benefit of the Oregon State Fair reduces the amount of public moneys that must be spent for the operation, improvement and maintenance of facilities or programs.

(2) The successful solicitation of gifts, grants and donations by a nonprofit, tax exempt organization for the benefit of the Oregon State Fair minimizes the cost to the state of obtaining those gifts, grants and donations. Cooperation between the State Parks and Recreation Department and such an organization, including the provision of tickets and other promotional items, facilities, supplies, staff and services by the department for use by such an organization in connection with fund raising efforts, serves a public purpose by increasing the ability of the organization to successfully solicit gifts, grants and donations for the benefit of the Oregon State Fair. [2003 c.750 §1; 2005 c.777 §33]

Note: 565.114 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

Note: 565.114 was enacted into law by the Legislative Assembly but was not added to or made a part of ORS chapter 565 or any series therein by legislative action. See Preface to Oregon Revised Statutes for further explanation.

565.116 Cooperation with nonprofit, tax exempt organizations. (1) The State Parks and Recreation Director

may cooperate with any nonprofit, tax exempt organization designated by the director as an appropriate organization to solicit gifts, grants and donations for the benefit of the Oregon State Fair.

(2) The director may advise and receive advice from an organization described in subsection (1) of this section. The director may, if allowed by the charter and bylaws of the organization, serve as a regular or nonvoting board member of the organization. The director may not chair the board of directors, vote for or appoint other board members, control the financial affairs of the organization or oversee the day-to-day operation of the organization.

(3) The director may provide tickets, promotional items and facilities to the organization without charge for use in increasing the ability of the organization to successfully solicit gifts, grants and donations for the benefit of the Oregon State Fair.

(4) The director may provide supplies, staff and services to the organization at cost for use in increasing the ability of the organization to successfully solicit gifts, grants and donations for the benefit of the Oregon State Fair.

(5) The director shall submit an annual accounting report to an appropriate committee of the Legislative Assembly designated by the Speaker of the House of Representatives and the President of the Senate. The report must contain a detailed description of all tickets, promotional items, facilities, supplies, staff and services provided under subsections (3) and (4) of this section, the specific disposition or application thereof made by the organization and any resulting benefit to the Oregon State Fair.

(6) The director may enter into an agreement for the donation to the Oregon State Fair of goods, services and public improvements by a nonprofit, tax exempt organization. [2003 c.750 §2; 2005 c.777 §34]

Note: 565.116 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

Note: 565.116 was enacted into law by the Legislative Assembly but was not added to or made a part of ORS chapter 565 or any series therein by legislative action. See Preface to Oregon Revised Statutes for further explanation.

565.120 Licenses to do business on state fairgrounds; disposition of proceeds. The State Parks and Recreation Director is authorized to issue a license permitting the holder of the license to conduct any business therein named upon the grounds of the Oregon State Fair. Issuance of licenses shall be in accordance with the competitive bidding requirements of ORS 279.835 to 279.855 and ORS chapters 279A and 279B for the awarding of public contracts, to the extent those procedures are practicable. The funds arising therefrom shall become a part of the Oregon State Fair Account. [Amended by 1973 c.537 §4; 1977 c.55 §26; 1985 c.675 §6; 2003 c.794 §300; 2005 c.777 §§35,36]

Note: 565.120 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

565.130 [Amended by 1973 c.537 §5; 1977 c.55 §27; 2005 c.777 §37; 2013 c.492 §14; renumbered 565.515 in 2013]

565.140 Buildings and facilities for 4-H Clubs and Future Farmers of America. The buildings and facilities therein that are planned, constructed, altered, furnished and equipped by the State Parks and Recreation Department at the state fairgrounds, as authorized by chapter 442, Oregon Laws 1957, shall be used primarily for the housing and dining of members of 4-H Clubs and of Future Farmers of America and for exhibit and contest space for nonlivestock exhibits of both groups. These buildings and facilities therein shall be available for other groups only at times other than during the state fair and as authorized by the department. [1957 c.442 §1; 1959 c.52 §1; 1985 c.565 §84; 2005 c.777 §38]

Note: 565.140 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

565.142 [1957 c.442 §2; repealed by 1977 c.855 §20]

565.150 [1959 c.615 §§1,2; 2005 c.777 §39; 2013 c.492 §15; renumbered 565.580 in 2013]

565.160 Horse barn facilities on grounds of Oregon State Fair. (1) The State Parks and Recreation Department shall plan, construct, alter, furnish and equip horse barn facilities at the Oregon State Fair suitable for stabling horses. These facilities shall also include rest rooms suitable for public use. The department shall also plan, construct, alter, furnish and equip storm sewers on the grounds of the Oregon State Fair.

(2) Notwithstanding any other provision of law pertaining to sale of public property, the State Treasurer, with the approval of the investing agency, may sell any site or facility described in subsection (1) of this section or interest therein so acquired by offer for sale by sealed bid. However:

(a) Any or all bids may be rejected.

(b) The state has first option to purchase at the highest bid accepted. [1961 c.634 §§1,6,7; 1973 c.537 §6; 1985 c.731 §29; 2005 c.777 §40]

Note: 565.160 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

565.170 Homemaking arts and crafts facility on grounds of Oregon State Fair. The State Parks and Recreation Department shall plan, construct, alter, furnish and equip on the grounds of the Oregon State Fair a facility suitable for housing exhibits and providing contest space for the homemaking arts and crafts. [1963 c.613 §1; 2005 c.777 §41]

Note: 565.170 is repealed on the earlier of December 31, 2015, or the date established in a fairground operating agreement described in 565.495 (1) between the State Fair Council and the Oregon Department of Administrative Services. See section 34, chapter 492, Oregon Laws 2013.

565.180 [1963 c.613 §§2,3; 1965 c.56 §3; repealed by 1975 c.75 §5]

565.190 Financing county exhibits at state fair. A county court is authorized to appropriate out of the general fund of the county not otherwise appropriated money for the purpose of sponsoring a county exhibit at the annual state fair. This section shall not be deemed to limit the authority of a county which has adopted a charter under section 10, Article VI, Oregon Constitution. [1973 c.537 §7]

COUNTY FAIRS AND SHOWS

565.210 County fairs; county fair board; members; appointment; term; bond or letter of credit. (1) Any county may hold county and industrial fairs, but only one county fair shall be held in each county.

(2) Except as provided in ORS 565.265, in counties holding county fairs, the county court of such county shall appoint a board consisting of not less than three nor more than seven members, to be known as the county fair board. Members of the county fair board must be residents of the county, except that the county court may elect to appoint not more than one board member who is a resident of an adjoining county. When the first members of the board are appointed under this section, one member shall be appointed for a term to expire the January next following appointment, one for a term to expire one year from the January next following appointment, and one for a term to expire two years from the January next following appointment. In addition to the three members, the county court may, at any time, appoint not more than four additional members, the fourth and sixth members to be appointed for a term to expire one year from the January next following appointment and the fifth and seventh members, if any, for a term to expire two years from the January next following appointment. Annually thereafter, at the first meeting in January, upon the expiration of the term of a member, a successor shall be appointed to serve for three years.

(3) The court shall require each member of the board to furnish a good and sufficient bond or an irrevocable letter of credit issued by an insured institution as defined in ORS 706.008 in favor of the county, conditioned upon the faithful performance of the duties of the office. The bond or letter of credit for each member shall be in a sum equal to \$10,000 or 20 percent of the total revenues received by the fair in the last fiscal year ending prior to the appointment of such member, whichever is the lesser amount. The bond or letter of credit when approved by the county court shall be filed with the county clerk. The premium on the bond or the fee for the letter of credit shall be paid for by the county fair board as an expense of the board.

(4) No more than one member of the county court may serve as a member of the county fair board.

(5) A member of a county fair board appointed under this section may be removed from office for cause as provided in ORS 565.225. [Amended by 1957 c.118 §1; 1961 c.684 §1; 1981 c.134 §1; 1985 c.716 §1; 1991 c.331 §84; 1995 c.710 §1; 1997 c.435 §2; 1997 c.631 §497; 1999 c.59 §178; 1999 c.681 §7; 2007 c.421 §1]

565.220 County fair board; organization; quorum; president and secretary. (1) The members of a county fair board shall, as soon as their bonds have been filed and approved, meet and organize by electing a president and selecting a secretary.

(2) A majority of the members of the board shall constitute a quorum for the transaction of all business at meetings. In the absence of the president another member of the board shall perform the duties of the president.

(3) The secretary provided for in subsection (1) of this section is not required to be a member of the board. The secretary shall execute a bond or furnish an irrevocable letter of credit, as required of board members by ORS 565.210. [Amended by 1953 c.675 §12; 1961 c.684 §2; 1965 c.513 §2; 1967 c.275 §2; 1991 c.331 §85]

565.225 Removal of county fair board member. A member of a county fair board appointed under ORS 565.210 may be removed by the county court for inefficiency, neglect of duty, misconduct in office, incompetence, incompatibility, dereliction of duty or other good cause, as those terms may be defined by county ordinance. A member of the fair board shall not be removed by the county court until after the member receives a copy of a statement containing the cause for removal and a hearing on the removal is held. The statement shall be given to the member at least 10 days prior to the hearing, at which the member must have an opportunity to be heard in person or by counsel. When the county court removes a member of the fair board, a record of the proceedings, together with the cause for removal and findings thereon, shall be filed in the office of the county clerk. [1999 c.681 §2]

565.230 Management of county fairs; licenses; disposition of proceeds; donations of real property; agreements for limitation of liability. (1) The county fair board has the exclusive management of the ground and all other property owned, leased, used or controlled by the county and devoted to the use of the county fair, and is entrusted and charged with the entire business management and financial and other affairs of such fair.

(2) In order that the fairgrounds and buildings may be utilized to the fullest extent for pleasure, recreation and public benefit, the board shall at all times have the authority to provide park facilities for the public or to issue licenses and grant permits for the holding of any exhibitions, shows, carnivals, circuses, dances, entertainments or public gatherings upon the fairgrounds. During the progress of county agricultural or industrial fairs and not otherwise, any such businesses so licensed by the board shall not be required to pay license to any city or county other than to the board as provided in this section. The board shall fix the sum to be paid for such permits and licenses, which shall be issued and signed by the president and secretary of the board. The moneys received from the issuance of such permits and licenses shall be deposited to the credit of the fair fund and warrants drawn against it the same as upon the disbursement of any other fair funds.

(3) Donations of real property for the use of the county fair shall be made by an instrument that may be accepted for recording by a county clerk. An instrument of donation shall be recorded in the records of the county clerk where deeds are located. The donated property shall be used in compliance with the express intentions and purposes set forth in the instrument of donation.

(4) A county court may conclude that an agreement is needed to protect the county and the county court from liability relating to personnel or contractual matters. If the county court asks the county fair board to begin negotiations for an agreement, the county fair board and the county court must enter into an agreement concerning the rules, policies and procedures to be used in the conduct of fair activities for the purpose of limiting the liability of the county for personnel and contractual matters. However, if a county court determines that an agreement is unnecessary or that an existing agreement provides sufficient protection from liability, then an agreement under this subsection is not required. [Amended by 1953 c.675 §12; 1969 c.239 §4; 1969 c.693 §1; 1999 c.681 §8]

565.240 Rules and regulations; peace officers; appointment and powers. The board may make and enforce all rules and regulations necessary for the proper conduct and management of their respective fairs. It may appoint such marshals or police as may be necessary to keep order and preserve the peace during the time and at the place of holding the fairs and at all other times when the board deems such appointments necessary for the preservation of the peace and the protection of public and private property upon the fairgrounds. The officers so appointed have the same authority for the preservation of order and making arrests upon the grounds as would a deputy sheriff.

565.250 [Repealed by 1981 c.134 §4]

565.260 Fair board or agricultural society existing prior to June 4, 1913. If there existed on June 4, 1913, a county fair board, or an agricultural society in any county holding a county fair within the county, the board shall be considered the county fair board of the county by the provisions of ORS 565.210 to 565.310, and shall be governed under the rules and bylaws already in force of the association, provided there is only one county fair held in each county. [Amended by 2005 c.22 §384]

565.265 Abolishment of county fair board. (1) As provided in this section and ORS 565.268 and 565.271, a county court may abolish the county fair board appointed under ORS 565.210.

(2) A county court may initiate proceedings to abolish the county fair board by issuing an order creating a county fair advisory committee with six members who shall all be residents of the county. Upon issuance of the order under this subsection, the county court shall appoint three members to the advisory committee and the county fair board shall appoint three members. The advisory committee shall consider the relevant issues and make recommendations concerning the abolition of the county fair board and, *if abolition is recommended, the future operation of the county fair by either a fair association or a fair district.* If a majority of the advisory committee agrees that abolishing the county fair board is in the best interests of the residents of the county, the advisory committee shall recommend abolition of the county fair board. If the advisory committee recommends abolition of the county fair board, the county court and the county fair board may meet to consult and negotiate concerning the future operation of the county fair and fairgrounds. If the county court and the county fair board agree that it is in the best interests of the residents of the county to have a fair association or fair district replace the county fair board, the county court may adopt a resolution that expresses the intention of the county court to abolish the county fair board, sets forth the reasons for the intended action, states that either a fair association or a fair district will replace the county fair board and declares that the abolition of the county fair board is in the best interests of the residents of the county.

(3) A resolution adopted by a county court under subsection (2) of this section must be accompanied by a resolution adopted by the county fair board that acknowledges the proposed action of the county court and declares that abolition of the county fair board is in the best interests of the residents of the county. The resolution adopted by a county fair board under this subsection must be adopted at a regular public meeting of the county fair board and filed with the county court.

(4) After adoption of the resolutions described in subsections (2) and (3) of this section, the county court shall conduct a public hearing concerning the abolition of the county fair board at which testimony of interested persons and other evidence shall be received.

(5) Notice of the public hearing required by subsection (4) of this section shall be published twice in at least two newspapers of general circulation in the county. The first notice shall be published between the 90th day and the 60th day before the hearing. The second notice shall be published between the 30th day and the 20th day before the hearing.

(6) After the public hearing required by subsection (4) of this section, the county court shall consider the testimony given and the other evidence received at the hearing. If the county court determines that abolishing the county fair board is in the best interests of the residents of the county, the county court shall issue an order abolishing the county fair board and authorizing either the creation of a fair district or an agreement with a fair association for the purpose of managing and operating the county fair. The abolition of the county fair board shall be effective on the date specified in the order. [1999 c.681 §3; 2003 c.101 §1]

565.268 Agreements for fair association to exercise powers of county fair board. (1) As used in this section, a "fair association" means a corporation incorporated under ORS chapter 65 that has a board of directors with at least three members and that is authorized by its articles of incorporation to exercise the powers and perform the functions exercised and performed by a county fair board under ORS 565.210 to 565.310.

(2) If the order issued by a county court under ORS 565.265 authorizes an agreement with a fair association, the county court, before the abolition of the county fair board, shall enter into an agreement with a fair association for the management and operation of the county fair. Except as otherwise provided in the agreement, a fair association may exercise all of the powers and authority granted to a county fair board under ORS 565.210 to 565.310.

(3) An agreement between a county court and a fair association under this section may not provide for the conveyance or other transfer of public property to the fair association unless the public property is transferred as

allowed by the laws of this state. [1999 c.681 §4]

565.270 [Repealed by 1959 c.579 §1]

565.271 Initiation of proceedings for replacement of county fair board by fair district. If the order issued by a county court under ORS 565.265 authorizes the formation of a fair district to replace the county fair board, the county court, before the abolition of the county fair board, shall initiate the formation of the fair district by order as provided in ORS 198.835. After initiation of formation proceedings as provided in this section, a fair district may be created as provided in ORS 198.705 to 198.955 and 565.275. [1999 c.681 §5]

565.275 Fair district; powers; district board. (1) A fair district may:

- (a) Have and use a common seal.
- (b) Sue and be sued in its name.
- (c) Make and accept any and all contracts, deeds, leases, releases and documents of any kind that, in the judgment of the district board, are necessary or proper to the exercise of any power of the district, and to direct the payment of all lawful claims or demands.
- (d) Assess, levy and collect taxes to pay the cost of acquiring sites for the county fair and constructing, reconstructing, altering, operating and maintaining the ground and all other property devoted to the use of the county fair, the expenses incurred in the business management and financial and other affairs of the county fair and any lawful claims against the district.
- (e) Employ all necessary agents and assistants.
- (f) Call elections after the formation of the district.
- (g) Generally do any acts necessary and proper to the complete exercise and effect of any of its powers or the purposes for which it was formed.

(2) The officers of the district shall be a board of five members elected by the electors of the district. The district board shall be the governing body of the district and shall exercise all powers of the district.

(3) Five district board members shall be elected at the election for district formation. If the effective date of the formation of the district occurs in an odd-numbered year, two district board members shall be elected for four-year terms and the other three district board members shall be elected for two-year terms. If the effective date of the formation occurs in an even-numbered year, two district board members shall be elected for three-year terms and the other three district board members shall be elected for one-year terms. The district board members shall be elected at large by position number. Each district board member shall hold office until election and qualification of a successor.

(4) ORS chapter 255 governs the nomination and election of district board members and the conduct of district elections.

(5) The district board in each year shall determine and fix the amount of money to be levied and raised by taxation for the purposes of the district.

(6) A county may convey or otherwise transfer public property to a fair district as provided by law. [1999 c.681 §6; 2001 c.104 §231; 2003 c.802 §143]

565.280 [Amended by 1959 c.579 §2; 1963 c.495 §5; 1969 c.298 §15; 1981 c.134 §2; 1991 c.459 §434; repealed by 1993 c.682 §13]

565.290 [Amended by 1959 c.579 §3; 1963 c.495 §6; repealed by 1993 c.682 §13]

565.300 [Repealed by 1963 c.495 §9]

565.310 County fair not held; disposition of funds. Should a board decide not to hold a county fair, the county court may in its discretion expend such funds, or any portion thereof, for paying premiums upon exhibits of livestock, agricultural and horticultural products at any fair, land products show or livestock exposition held in this state. Any or all of such funds not so used shall be held by the county treasurer in a reserve fund to be available for use by the county fair board in subsequent years.

565.315 Handling and disbursing of moneys in connection with county fairs; financial statement. (1) Notwithstanding any other provision of law relating to the disbursement of county fair moneys from the county

treasury, in order to pay promptly prize moneys, premiums, wages, necessary costs of repairs and other claims requiring prompt payment in connection with any county fair, the county fair board, at any time, may draw warrants for such amounts as it deems necessary to make such payments, payable to the county fair board, upon funds in the county treasury available for the purpose of making such payments. Such warrants shall be drawn by the board and signed by the president and secretary thereof.

(2) The board shall place any moneys drawn from the county treasury under subsection (1) of this section in an insured institution as defined in ORS 706.008, and may withdraw such moneys for the purpose of making the payments referred to in subsection (1) of this section by checks signed by the president and secretary of the board. All moneys in such checking account not expended during the year such moneys were drawn from the county treasury and placed therein shall be available for use by the board in subsequent years for the purpose of making the payments referred to in subsection (1) of this section.

(3) The board shall keep and make available to the county clerk and county treasurer a complete list of all warrants drawn and deposited in the checking account and all checks drawn against such checking account under this section.

(4) The board shall, once each year, file with the county clerk a complete financial statement showing all funds received and disbursed. There may be included in the report such suggestions and recommendations as in its opinion would make for the improvement and advancement of agricultural and related industries of the fair. [1955 c.665 §1; 1981 c.134 §3; 1983 c.327 §8; 1997 c.631 §498]

565.320 [Repealed by 1955 c.209 §1]

565.325 County fair fund; purpose; source of moneys. (1) Each county that holds a county fair shall establish and maintain a fair fund. The fair fund may be expended only for the promotion and operation of the county fair and to provide, maintain and improve county fairgrounds, buildings, facilities and improvements on the county fairgrounds for the county fair and other events authorized by the county fair board.

(2) All moneys received from activities conducted at the county fair or at the county fairgrounds or facilities, and all moneys received by a county fair as the licensee for pari-mutuel wagering on races conducted at or on behalf of the fair shall be deposited in the county fair fund. [1985 c.716 §3; 1997 c.435 §3]

565.330 [Amended by 1955 c.209 §2; 1963 c.9 §33; 1983 c.646 §1; 1991 c.459 §435; repealed by 2013 c.33 §1]

565.340 [Repealed by 1953 c.675 §12]

565.350 [Repealed by 1953 c.675 §12]

565.360 [Repealed by 1953 c.675 §12]

565.370 [Repealed by 1953 c.675 §12]

565.380 [Repealed by 1953 c.675 §12]

565.390 [Repealed by 1953 c.675 §12]

565.400 [Repealed by 1953 c.675 §12]

565.405 [1969 c.298 §2; repealed by 2013 c.722 §8]

565.410 [1969 c.298 §3; repealed by 2013 c.722 §8]

565.415 [1969 c.298 §5; 1979 c. 844 §1; repealed by 2013 c.722 §8]

565.420 [1969 c.298 §6; repealed by 2013 c.722 §8]

565.423 [2001 c.916 §10; 2003 c.14 §351; repealed by 2005 c.777 §48]

565.425 [1969 c.298 §7; repealed by 2001 c.916 §6]

565.430 [1969 c.298 §8; 1993 c.18 §129; repealed by 2001 c.916 §6]

565.435 [1969 c.298 §9; repealed by 2013 c.722 §8]

565.440 [1969 c.298 §10; repealed by 2013 c.722 §8]

565.442 [2001 c.916 §3; 2003 c.517 §4; 2003 c.794 §301; repealed by 2013 c.722 §8]

565.443 [2001 c.916 §2; repealed by 2013 c.722 §8]

565.445 County Fair Account. (1) The County Fair Account is established separate and distinct from the General Fund. All moneys in the account are continuously appropriated to the Oregon Department of Administrative Services.

(2) The account shall consist of moneys allocated under ORS 565.447.

(3) On the first business day of each calendar year the Oregon Department of Administrative Services shall disburse the moneys in the County Fair Account to the county fair boards in equal shares. [1969 c.298 §11; 1971 c.595 §1; 1979 c.844 §2; 1989 c.463 §1; 2001 c.916 §4; 2003 c.517 §3; 2013 c.722 §10]

565.446 Legislative findings. The Legislative Assembly finds and declares that financial support of county fairs will result in economic development for areas where fairgrounds are located by promoting, expanding or preventing the decline of businesses and that the use of the net proceeds from the operation of the Oregon State Lottery to fund county fairs is an appropriate use of state lottery funds under section 4, Article XV of the Oregon Constitution, and ORS 461.540. [2001 c.811 §1]

Note: 565.446 and 565.447 were enacted into law by the Legislative Assembly but were not added to or made a part of ORS chapter 565 or any series therein by legislative action. See Preface to Oregon Revised Statutes for further explanation.

565.447 Lottery proceeds allocation to County Fair Account. (1) Subject only to the availability of unobligated net lottery proceeds, there is allocated from the Administrative Services Economic Development Fund to the County Fair Account created under ORS 565.445 an amount equal to one percent of the net proceeds from the Oregon State Lottery, but not to exceed \$1.53 million annually, adjusted biennially pursuant to the change in the Consumer Price Index, as defined in ORS 327.006, between January 1, 2001, and January 1 immediately preceding commencement of the biennium.

(2) The allocation of moneys from the Administrative Services Economic Development Fund under this section is subject to the requirements in section 4, Article XV of the Oregon Constitution, for deposit of specified amounts of the net proceeds from the Oregon State Lottery into the Education Stability Fund and into the Parks and Natural Resources Fund and shall be made only after satisfaction or payment of:

(a) Amounts allocated to Westside lottery bonds issued under ORS 391.140 or to the reserves or any refunding related to the Westside lottery bonds in accordance with the priority for allocation and disbursement established by ORS 391.130;

(b) All liens, pledges or other obligations relating to lottery bonds or refunding lottery bonds due or payable during the year for which an allocation is to be made; and

(c) Amounts required by any other pledges of, or liens on, net proceeds from the Oregon State Lottery. [2001 c.811 §2; 2002 s.s.2 c.4 §3; 2002 s.s.3 c.6 §19; 2003 c.14 §351a]

Note: See note under 565.446.

565.449 [2001 c.811 §3; 2001 c.916 §8; repealed by 2013 c.722 §8]

565.450 [1971 c.595 §3; 2003 c.604 §104; repealed by 2013 c.722 §8]

STATE FAIR COUNCIL; FAIRGROUND OPERATIONS, PROPERTIES AND FACILITIES

565.451 Definitions for ORS 565.451 to 565.575. As used in ORS 565.451 to 565.575:

(1) "Fairground properties and facilities" means grounds, equipment, permanent and temporary structures and other improvements that are owned, rented, leased or otherwise controlled for Oregon State Fair or exposition center purposes.

(2) "Oregon State Fair" means the exhibition described in ORS 565.456 (3). [2013 c.492 §2]

565.455 [1995 c.796 §1; repealed by 2003 c.517 §1]

565.456 State Fair Council; mission and purposes of council. (1) The State Fair Council is established as a public corporation and shall exercise and carry out all powers, rights and privileges that are expressly conferred upon the council, are implied by law or are incident to such powers, rights and privileges. The council is an independent public corporation with a statewide mission and purposes and without territorial boundaries. The council is a governmental entity performing governmental functions and exercising governmental powers but, except as otherwise provided by law, is not a unit of local or municipal government or a state agency for purposes of state statutes or constitutional provisions.

(2) Unless otherwise provided by law, the council is not subject to ORS chapter 182, 183, 240, 270, 273, 276, 279A, 279B, 279C, 283, 291, 292 or 293 or ORS 35.550 to 35.575, 183.710 to 183.725, 183.745, 183.750, 190.430, 190.490, 200.035, 236.605 to 236.640, 243.303, 243.305, 243.315, 243.325 to 243.335, 243.345, 243.350, 243.696, 279.835 to 279.855, 282.010 to 282.150, 291.050 to 291.060 or 656.017 (2).

(3) The mission and purposes of the council are:

(a) To conduct a state fair to be known as the Oregon State Fair for the education and entertainment of Oregon residents and for the promotion, preservation, growth and prosperity of the industries and interests traditionally represented in state fair activities such as agriculture, stock raising, horticulture, youth group involvement in agricultural, stock-raising and horticultural activities, viticulture, manufacturing, metal fabrication, technology and artistic, creative and cultural pursuits; and

(b) To promote Oregon tourism related to the Oregon State Fair and fairground properties and facilities, and promote and further the preservation, growth and prosperity of other industries and activities important to the state economy by conducting the Oregon State Fair and using fairground properties and facilities.

(4) To help fulfill the council's mission and purposes, the council shall encourage residents in all parts of this state to participate in or attend the Oregon State Fair. The council may take any necessary or expedient actions to ensure that fairground properties and facilities are adequate and in good repair. The council shall operate the fairground properties and facilities as an exposition center, encourage the full utilization of the properties and facilities for revenue generation and make expenditures for the construction, repair, remodeling, maintenance, insurance and other needs of the fairground properties and facilities. Subject to any limitations established under this chapter, the council may take other actions the council deems necessary or expedient to ensure the financial viability of the Oregon State Fair and the exposition center or to promote the Oregon State Fair, Oregon tourism and other industries related to fairground business operations or fairground properties and facilities. [2013 c.492 §3]

565.460 Council members and employees. (1) The State Fair Council shall consist of no fewer than nine and no more than 13 members appointed by the Governor. A council member holds office for a term of four years, but may be removed at any time during the term at the pleasure of the Governor. Council members are eligible for reappointment. Prior to the expiration of the term of a member, the Governor shall appoint a successor. If a member position becomes vacant for any reason, the Governor shall appoint a successor to fill the unexpired term.

(2) The council shall consist of:

(a) No fewer than seven and no more than 11 members who have experience in, and are representatives of, industries and interests traditionally represented in Oregon State Fair activities, and who have backgrounds in industries and interests pertinent to carrying out the duties, functions and powers of the council, including but not limited to:

- (A) Private sector business;
- (B) The nonprofit sector;
- (C) Economic development interests;
- (D) The finance industry; and
- (E) The events and facility management industry.

(b) One member who is an elected official of a city.

(c) One member who is an elected official of a county.

(3) The President of the Senate and the Speaker of the House of Representatives shall jointly select one member from among the members of the Legislative Assembly for appointment to act as a nonvoting observer of and advisor to the council. The member of the Legislative Assembly may not exercise any power, right or privilege of a council member.

(4) The Salem city manager may act as a nonvoting observer of and advisor to the council. The Salem city manager may not exercise any power, right or privilege of a council member.

(5) A majority of the council is required for the conducting of business.

(6) The council shall elect one member as a chairperson and one member as a vice chairperson, with duties and powers as determined by the council. The council shall meet at the call of the chairperson or of a majority of the members.

(7) A member of the council is not entitled to compensation, but may be reimbursed as provided by council policies and procedures for any actual and necessary travel and other expenses incurred by the member in the performance of the member's official duties. [2013 c.492 §4]

565.470 State fair director; status of council, director and employees; services used by council. (1) The State Fair Council may employ a state fair director to oversee the day-to-day carrying out of fairground business operations and the operation of fairground properties and facilities, including but not limited to the annual conducting of the Oregon State Fair, the use of fairground properties and facilities for an exposition center, the issuance of payments for construction, repair, remodeling, maintenance, insurance and other needs of fairground properties and facilities as directed by the council, the solicitation for financial support for the Oregon State Fair and fairground properties and facilities and the promotion of the Oregon State Fair and related Oregon tourism and other industries.

(2) The state fair director may employ such subordinate council employees as the director deems reasonable for the carrying out of fairground business operations and the operation of fairground properties and facilities, including but not limited to the conducting of the Oregon State Fair and the operation of fairground properties and facilities as an exposition center.

(3) The council shall determine and approve policies and procedures to further the mission and purposes of the council and shall provide oversight and guidance to the state fair director and employees of the council.

(4) The members of the council, the state fair director and the employees of the council are not state employees and are not eligible for participation in state employee health benefit plans, state employee deferred compensation plans or the Public Employees Retirement System. The council shall determine the compensation and benefit package for the state fair director and other employees of the council. For purposes of any laws applicable to the council as a public corporation, including but not limited to ORS 30.260 to 30.300, the members of the council, the state fair director and the employees of the council are officers and employees of a public body.

(5) The council and a state agency may enter into agreements for the state agency to provide support services to the council. Except as provided in this subsection, if a state agency provides support services to the council, the state agency must provide the support services at the rate that the state agency would charge to other state agencies for the services. The State Parks and Recreation Department may provide support services to the council at any rate mutually agreed to by the department and the council.

(6) The council may retain private legal counsel or, notwithstanding ORS 180.060, may contract for representation by the Attorney General. If the council contracts for representation by the Attorney General, the Attorney General shall charge the council for services at the rate charged state agencies for similar services. [2013 c.492 §5]

565.480 Director powers and duties. (1) The state fair director employed by the State Fair Council under ORS 565.470 shall be entrusted with the day-to-day carrying out of fairground business operations and the operation of fairground properties and facilities.

(2) The state fair director may contract for law enforcement or security services for fairground properties and facilities, including but not limited to law enforcement and security services during the Oregon State Fair.

(3) In addition to any other duties, functions or powers, the state fair director may:

(a) Establish charges and fees, including but not limited to charges and fees for admission to, and lease or rental of, fairground properties and facilities;

(b) Conduct or authorize events, exhibitions and all manner of business at fairground properties and facilities consistent with the mission and purposes of the State Fair Council; and

(c) Do all other things the director considers proper in the conducting of the annual Oregon State Fair or the operation of fairground properties and facilities as an exposition center.

(4) The state fair director may delegate any duty, function or power of the director to a subordinate employee except the duties, functions and powers of the director under ORS 565.539. [2013 c.492 §6]

565.495 Acquisition or disposal of real property or facilities; care, custody and control; expenditure of appropriated moneys. (1) The State Fair Council may not acquire or dispose of any real property or facilities without prior approval by the Oregon Department of Administrative Services. Legal title to fairground properties and facilities must remain with, or be established in, the name of the State of Oregon. The department and the council shall enter into an agreement for the council to exercise exclusive care, custody and control over fairground properties and facilities. The agreement shall provide for the council to make periodic payments to the State of Oregon for the leasing of the fairground properties and facilities. The agreement may not establish a fixed term in excess of 10 years, but may provide for renewal. Notwithstanding any fixed term for the agreement, the Legislative Assembly may terminate the agreement by law if the conducting of the Oregon State Fair, the carrying out of fairground business operations and the operation of fairground properties and facilities by the council results in a net loss in three of any five consecutive years. If the Legislative Assembly terminates the agreement, the department may dispose of any fairground properties and facilities for which the department determines disposal to be reasonable. The department and the council may modify the agreement terms and conditions by mutual consent to the extent consistent with this chapter.

(2) If any state agency has incurred an obligation for the purpose of paying for the construction, repair or remodeling of fairground properties or facilities, and the obligation remains outstanding at the time the agreement described in subsection (1) of this section is negotiated, the agreement shall provide for all or part of the periodic payments by the council to be credited to an appropriate account established in the State Treasury pursuant to ORS 291.001 (3) to compensate the obligated agency for the amounts coming due under the obligation. The agreement shall give priority to the full compensation of an obligated agency for any amounts coming due on revenue bonds payable from the revenues of fairground business operations or from the operation of fairground properties and facilities, including but not limited to revenue bonds issued under ORS 565.095 as set forth in the 2011 Edition of Oregon Revised Statutes.

(3) If any fairground properties or facilities are sold, the Oregon Department of Administrative Services shall ensure that any net proceeds of the sale are applied as provided in this subsection. Net sale proceeds shall be applied according to the following priorities:

(a) First, for the repair and maintenance of other fairground properties or facilities.

(b) Second, for the payment of any bonds secured by the property or facility sold.

(c) Third, for the payment of any bonds payable out of Oregon State Fair revenues or other fairground revenues.

(d) Fourth, for the acquisition of new fairground properties or facilities or other new properties and facilities for the conducting of the Oregon State Fair or for deposit to fairground property and facility acquisition accounts described in ORS 565.545 (1).

(4) The agreement described in subsection (1) of this section shall provide for appropriate apportionment between the council and the Oregon Department of Administrative Services of any insurance proceeds paid in compensation for loss involving fairground properties or facilities.

(5) Notwithstanding subsection (1) of this section, the Oregon Department of Administrative Services may seek an appropriation from the Legislative Assembly or the Emergency Board for moneys to support the conducting of the Oregon State Fair, the carrying out of fairground business operations, the operation of fairground properties and facilities or the repair, maintenance or insurance of fairground properties and facilities, if the council and the department agree that the existing and projected financial resources of the council are inadequate to conduct the Oregon State Fair, to carry out fairground business operations, to operate fairground properties and facilities, to make necessary repairs to fairground properties and facilities or to adequately maintain and insure fairground properties and facilities. Any appropriation to the department shall be expended and accounted for by the department as provided by law. Any expenditures made from an appropriation described in this subsection shall be an obligation owing from the council to the department. [2013 c.492 §7]

565.510 [Amended by 1953 c.675 §12; 1969 c.239 §2; repealed by 1983 c.327 §16]

565.515 Businesses that may be licensed; when other license may be required. The state fair director may authorize the conducting of any lawful business at fairground properties and facilities. A business operating on

fairground properties or facilities under authorization from the state fair director is not required to obtain a local business license for the operation. However, nothing in this section shall interfere with the laws of this state requiring a license for the operation of a restaurant or requiring a license to be obtained from the Oregon Liquor Control Commission for the sale or distribution of alcoholic liquors. [Formerly 565.130]

Note: 565.515 was made a part of ORS chapter 565 by legislative action but was not added to any smaller series therein. See Preface to Oregon Revised Statutes for further explanation.

565.520 [Amended by 1969 c.239 §3; repealed by 1983 c.327 §16]

565.521 Conducting of Oregon State Fair; fairground business operations, buildings and facilities. (1) The State Fair Council shall govern the conducting of the Oregon State Fair, the carrying out of fairground business operations and the operation of fairground properties and facilities. The council shall conduct the Oregon State Fair for a period of not less than three days and not more than 17 days annually on dates established by the council.

(2) The council may engage in all necessary or expedient actions or activities to carry out the mission and purposes of the council described in ORS 565.456.

(3) The council may enter into contracts and agreements involving property, goods or services as the council deems reasonable to carry out the mission and purposes of the council or to execute any duties, functions or powers of the council, including but not limited to contracts and agreements related to the conducting of the Oregon State Fair, the carrying out of fairground business operations and the operation of fairground properties and facilities as an exposition center or the construction, repair, remodeling, maintenance and insurance of fairground properties and facilities. However, the council may not enter into any contract or agreement that will result in a lien on fairground properties or facilities that exceeds the available financial resources of the council without first obtaining permission for the lien from the Oregon Department of Administrative Services.

(4) The council may sue and be sued in its own name.

(5) Subject to subsection (3) of this section and ORS 565.495 (1), the council may acquire, purchase, receive, hold, control, convey, sell, manage, operate, lease and improve real or personal property as the council deems necessary or expedient for conducting the Oregon State Fair, carrying out fairground business operations or operating fairground properties and facilities.

(6) ORS 227.286 does not apply to any construction, repair, remodeling or maintenance of fairground properties and facilities.

(7)(a) The council may solicit support for carrying out the mission and purposes of the council described in ORS 565.456 and, subject to ORS 565.495 (1), may accept conditional or unconditional gifts, grants, donations, bequests and other contributions of money, property, services or other things of value from public or private sources and, subject to any terms of a contribution, may:

(A) Expend the contribution to benefit the conducting of the Oregon State Fair, the carrying out of fairground business operations, the operation of fairground properties and facilities, the promotion of the Oregon State Fair and related Oregon tourism and other industries;

(B) Deposit the contribution in a dedicated acquisition account described in ORS 565.545 (1); or

(C) Use the contribution for any other purpose consistent with the mission and purposes of the council.

(b) The council may obtain sponsorships, sell advertising space, sell naming rights and engage in other transactions to generate revenue for any purposes consistent with the mission and purposes of the council. [2013 c.492 §8]

Note: Section 21, chapter 492, Oregon Laws 2013, provides:

Sec. 21. (1) The Governor shall complete the appointment of the initial members of the State Fair Council under section 4 of this 2013 Act [565.460] no later than January 1, 2014.

(2) The Oregon Department of Administrative Services and the council shall make a good faith effort to complete an agreement no later than July 1, 2014, for the council to assume care, custody and control over the conducting of the Oregon State Fair, the carrying out of fairground business operations and the operation of fairground properties and facilities no later than December 31, 2015. The department shall report as provided under ORS 192.235 to 192.245 no later than October 1, 2014, to an interim committee of the Legislative Assembly dealing with economic development regarding the progress of the council and the department toward reaching an agreement. If the council and the department have not reached an agreement by the time the report is submitted, the report must note that the statutory repeals under section 34 of this 2013 Act are scheduled to occur no later than December 31, 2015.

(3) If the council and the department complete an agreement as described in subsection (2) of this section, the department shall notify the State Parks and Recreation Director and the State Treasurer of the date that the council will assume care, custody and control over the conducting of the Oregon State Fair, the carrying out of fairground business operations and the operation of fairground properties and facilities under the agreement.

(4) Upon receiving notice under subsection (3) of this section, the director shall arrange for State Parks and Recreation Department staff to meet with the council to prepare for transferring the care, custody and control over the Oregon State Fair, fairground business operations and fairground properties and facilities to the council. The director shall make a good faith effort to ensure that the members of the council are fully briefed and familiarized with matters relating to the conducting of the Oregon State Fair, the carrying out of fairground business operations and the operation of fairground properties and facilities prior to the transfer taking effect.

(5) Notwithstanding section 5 (5) of this 2013 Act [565.470 (5)], for the period commencing on the effective date of this 2013 Act [June 26, 2013] and ending on the care, custody and control assumption date stated in the notification given to the director by the Oregon Department of Administrative Services under subsection (3) of this section, employees of the State Parks and Recreation Department may provide support services to the council without charge. [2013 c.492 §21]

565.530 [Amended by 1953 c.675 §12; repealed by 1969 c.239 §9]

565.539 Council finances. (1) As used in this section:

(a) "Depository" has the meaning given that term in ORS 295.001.

(b) "Financial institution" has the meaning given that term in ORS 706.008.

(2) Except as provided in this section, moneys received by the State Fair Council must be promptly deposited into an account established by the council in a depository that is insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund. In a manner consistent with the requirements of ORS 295.001 to 295.108, the chairperson and vice-chairperson of the council shall ensure that sufficient collateral secures any amount of funds on deposit that exceeds the limits of the coverage provided by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund.

(3) The council may deposit moneys into an account established by the council in a financial institution that is not a depository if the amount on deposit is at all times fully insured by the Federal Deposit Insurance Corporation, the National Credit Union Share Insurance Fund or another appropriate federal regulatory body responsible for insuring amounts on deposit with the financial institution for the benefit of depositors.

(4) The council may invest any moneys the council receives. Except as provided in subsection (5) of this section, investments that the council makes are:

(a) Limited to investments described in ORS 294.035;

(b) Subject to the investment maturity date limitations described in ORS 294.135; and

(c) Subject to the conduct prohibitions listed in ORS 294.145.

(5) In addition to or in lieu of investments described in subsection (4) of this section, the council may invest in the investment pool described in ORS 294.805. For purposes of ORS 294.805 to 294.895, the state fair director is a local government official.

(6) Except as provided in this subsection, the state fair director shall provide to each meeting of the council a financial report that includes, but need not be limited to, a summary of account and investment activity, and copies of any account or investment statements received from a bank, investment firm or other source since the previous report was provided. The council may waive the financial report requirement if the council is meeting less than 30 days after a meeting to which the state fair director provided a financial report. [2013 c.492 §9]

Note: Section 23, chapter 492, Oregon Laws 2013, provides:

Sec. 23. (1) Notwithstanding ORS 565.107 and sections 2 to 13 of this 2013 Act [565.451 to 565.575], at the request of the State Parks and Recreation Director, for the period commencing on the effective date of this 2013 Act [June 26, 2013] and ending on the date stated in the notification given to the State Treasurer under section 21 (3) of this 2013 Act as the date the State Fair Council is to assume care, custody and control over the conducting of the Oregon State Fair, the carrying out of fairground business operations and the operation of fairground properties and facilities, in addition to any other authorized use of Oregon State Fair Account moneys, the State Treasurer may issue warrants for the purpose of paying the costs and expenses of the council and paying for the salaries and benefits of the state fair director and other council employees.

(2) On the date stated in the notification given to the State Treasurer under section 21 (3) of this 2013 Act as the date the State Fair Council is to assume care, custody and control over the conducting of the Oregon State Fair, the carrying out of fairground business operations and the operation of fairground properties and facilities, the State Treasurer shall issue a warrant payable to the State Fair Council in the amount of the unexpended balances of the Oregon State Fair Account and the State Fair Capital Project Fund. The council shall deposit the amounts to depository or investment accounts as described in section 9 of this 2013 Act [565.539]. The council shall keep any amounts transferred from the State Fair Capital Project Fund in depository or investment accounts that are separate from accounts holding any other council moneys. Subject to any additional conditions imposed under the terms of the bonds, the council may expend moneys transferred from the State Fair Capital Project Fund only for the construction, repair or remodeling of fairground properties and facilities. [2013 c.492 §23]

565.540 [Repealed by 1983 c.327 §16]

565.545 Profit and loss reports; triggering of appraisal. (1) If the conducting of the Oregon State Fair, the carrying out of fairground business operations and the operation, maintenance or repair of fairground properties and facilities by the State Fair Council results in a net profit for the fiscal year, the council shall use any moneys in excess of scheduled expenditures and reasonable reserves only for:

(a) Deposit into depository or investment accounts designated for fairground business operations or for the repair, maintenance, acquisition or operation of fairground property or facilities; or

(b) Payment of obligations owed the Oregon Department of Administrative Services under ORS 565.495 (5).

(2) The council shall include information regarding the fiscal year net profit or loss from the conducting of the Oregon State Fair, the carrying out of fairground business operations and the operation of fairground properties and facilities in the annual report made under ORS 565.555. The report shall include the amounts for each use made of any net profit moneys.

(3) If the total balance of depository or investment accounts described in subsection (1)(a) of this section exceeds \$50 million, the council shall notify the Oregon Department of Administrative Services. Upon receiving notice from the council under this subsection, the department shall cause an appraisal to be made of the sale and long-term lease values of fairground properties and facilities. The department shall also determine the payment schedule and outstanding amount of any obligations that have been incurred by state agencies for the purpose of paying for the construction, repair or remodeling of fairground properties and facilities, including but not limited to any amounts owing in payment of revenue bonds or lottery bonds issued for the construction, repair or remodeling of fairground properties and facilities. The department shall provide the appraisal and obligation information to the council. The council shall include information regarding the balance of the depository and investment accounts described in subsection (1)(a) of this section and the properties and facilities appraisal obligation information provided by the department in the annual report submitted by the council under ORS 565.555. [2013 c.492 §10]

565.550 [Amended by 1953 c.675 §12; repealed by 1969 c.239 §9]

565.555 Budget; audits; activities reporting. (1) The State Fair Council shall adopt a budget on a biennial basis using classifications of expenditures and revenues required by generally accepted accounting principles applicable to governmental entities. The budget is not subject to review and approval by the Legislative Assembly or to modification by the Legislative Assembly or the Emergency Board. The budget is not subject to any expenditure limit or to an allotment process. All moneys received or collected by the council are available for use as provided under this chapter at the discretion of the council.

(2) Prior to adopting or modifying a biennial budget, the council shall make the proposed budget, the adopted budget for the biennium then in progress and a financial report for the completed months of the biennium then in progress available for public review on a website maintained by the council for Oregon State Fair purposes. The council shall hold at least one regularly scheduled public meeting at which the public may comment on the proposed budget or modification. The council shall adopt a budget or budget modification at a regularly scheduled public meeting that is subsequent to the meeting at which the council allows public comment on the proposed budget or modification.

(3) The council shall submit to periodic audits by the Secretary of State. The council may retain a public accounting firm to annually examine and attest to the financial operations of the council. The council shall include the results of any public accounting in the annual report submitted to the Legislative Assembly under subsection (4) of this

section.

(4) The council shall file an annual report with the Governor, a committee or interim committee of the Legislative Assembly dealing with economic development, the Legislative Fiscal Office and the Oregon Department of Administrative Services regarding the activities of the council, including but not limited to the conducting of the Oregon State Fair, the carrying out of fairground business operations and the operation of fairground properties and facilities as an exposition center and the resulting revenues and expenses. [2013 c.492 §11]

565.560 [Repealed by 1983 c.327 §16]

565.565 Unauthorized entry to fairgrounds; penalty. A person who gains or attempts to gain unauthorized entry to the Oregon State Fair or to an event held at fairground properties or facilities without paying a required admission fee commits a Class D violation. In addition to any enforcement officers specifically identified in ORS 153.005, the state fair director and other employees of the State Fair Council may issue citations for violations of this section. [2013 c.492 §12]

565.570 [Repealed by 1983 c.327 §16]

565.575 Oregon State Fair location; use of fairground buildings and facilities. (1) The Oregon State Fair shall be conducted on the state property, located in the City of Salem, historically devoted to Oregon State Fair purposes. The fairground properties and facilities described in this section must be dedicated for the conducting of the Oregon State Fair and for the operation of the properties and facilities by the State Fair Council as an exposition center.

(2) The Oregon Department of Administrative Services may obtain or receive, by donation, exchange or purchase, properties and improvements adjacent to the fairground properties and facilities that the department, after consultation with the council, considers beneficial for the conducting of the Oregon State Fair and the use of the properties and facilities and, subject to the terms of any agreement described in ORS 565.495 (1), may conduct or approve the construction, repair or remodeling of improvements, properties and facilities as the department considers necessary or expedient for the conducting of the Oregon State Fair, the operation of fairground properties and facilities as an exposition center or other council activities. [2013 c.492 §13]

565.580 Armory on state fairgrounds. (1) Notwithstanding ORS 565.495, the State Fair Council and the General Staff of the Oregon National Guard may enter into a mutual agreement for the use, by the council and the General Staff, of an armory building and appurtenant grounds at a location on fairground property and for the General Staff to exercise control over the armory and grounds for the period that such armory and grounds are used for military purposes. When such armory and grounds are no longer used for military purposes, the control over them shall revert to the council.

(2) For purposes of this section, "control" does not include the power to sell, lease, mortgage or in any other way encumber an armory or grounds described under subsection (1) of this section. [Formerly 565.150]

REGULATIONS AND LAW ENFORCEMENT AT FAIRS GENERALLY

565.610 Conducting business on or near grounds of fair or society. (1) A person may not set up any shop, booth, wagon or other vehicle for the sale of spirituous or other liquors, cigars, provisions or other articles of traffic, or sell or otherwise dispose of any liquors, cigars, goods, wares, merchandise, meals, lunch or any article of traffic whatever on any grounds owned or occupied by a county fair board or any county or district society formed for the promotion and encouragement of agriculture, stock growing or horticulture, or within one-half mile of such grounds, without having paid the county fair board or such society the license for the privilege, or obtained the written consent of the county fair board or of the president and secretary of such society.

(2) Nothing in this section shall restrain any person except during fairs or exhibitions or other public events or meetings on the grounds of any county fair board or of such societies, and for two days prior and two days subsequent thereto. This section does not extend to any person regularly and continuously carrying on business within one-half mile of the premises mentioned. [Amended by 1953 c.675 §12; 1969 c.239 §5; 1973 c.537 §8; 1977 c.55 §28; 2005 c.22 §385; 2005 c.777 §42; 2013 c.492 §16]

565.620 Admission to grounds of fair or society except through special gates prohibited. A person may not

gain admission, or attempt to gain admission, to the grounds owned or occupied by a county fair board or any society mentioned in ORS 565.610 during their annual fairs, exhibitions, public events or meetings except through the special gates kept by the county fair board or society for that purpose. [Amended by 1953 c.675 §12; 1969 c.239 §6; 1973 c.537 §9; 2005 c.777 §43; 2013 c.492 §17]

565.630 Regulation of public events; penalty. Any county fair board and every society mentioned in ORS 565.610 may regulate its prices of admission, licenses and all matters pertaining to the conduct of its annual fairs, exhibitions or other public events or meetings. The penalty for violation of its rules and regulations is a Class D violation. [Amended by 1953 c.675 §12; 1969 c.239 §7; 1973 c.537 §10; 2005 c.777 §44; 2011 c.597 §90a; 2013 c.492 §18]

565.640 Peace officers; authority; power of arrest. The peace officers of a county fair board or of a society mentioned in ORS 565.610, during the continuance of each annual fair or other public event or meeting, and for three days prior and two days subsequent thereto, on the grounds owned or occupied by the county fair board or society for fairs, exhibitions or other public events or meetings, shall have all the authority of a deputy sheriff and may make arrests for violations of the provisions of ORS 565.610 to 565.650 or other laws of this state, or the rules or regulations of the fair board or society. [Amended by 1953 c.675 §12; 1969 c.239 §8; 1973 c.537 §11; 2005 c.777 §45; 2013 c.492 §19]

565.650 Justices of the peace given jurisdiction. Justices of the peace shall have jurisdiction of all offenses against the provisions of ORS 565.610 to 565.640.

MISCELLANEOUS

565.875 Conducting of or participation in rodeos. (1) A person may conduct or participate in rodeos in this state. State law may not be applied in a manner that affords the conducting of or participation in rodeos less favorable treatment than for other organized exhibitions or events. A local ordinance or state agency rule may not prohibit the conducting of or participation in rodeos in this state. This subsection does not prohibit the application of any law, ordinance or rule regulating the time, manner or place for conducting a rodeo in the same manner that the law, ordinance or rule is applied for other events.

(2) A rodeo promoter may establish fees, rules, policies and procedures for events of the rodeo, including but not limited to rules, policies and procedures regarding participant qualifications. [2013 c.616 §1]

Note: 565.875 was enacted into law by the Legislative Assembly but was not added to or made a part of ORS chapter 565 or any series therein by legislative action. See Preface to Oregon Revised Statutes for further explanation.

PENALTIES

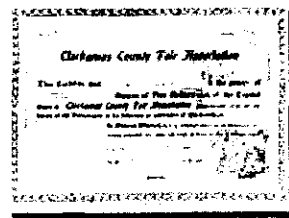
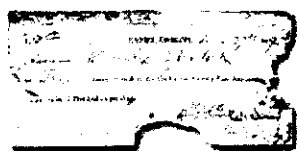
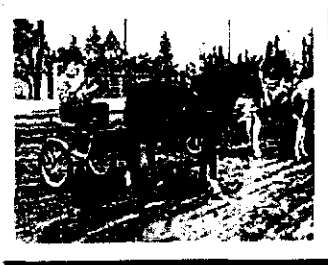
565.990 Penalties. Violation of ORS 565.610 or 565.620 is a Class D violation. [Amended by 1999 c.1051 §201; 2011 c.597 §91]

CLACKAMAS COUNTY EVENT CENTER

HISTORY

- EVENT CENTER HOME
- CALENDAR OF EVENTS
- CANBY AUTOSWAP
- CLACKAMAS COUNTY FAIR
- CANBY RODEO
- EXHIBITOR HANDBOOK
- FAIR VENDOR INFORMATION
- PLAN AN EVENT
- CONTACT US
- MAPS AND LOCATION
- CANBY WINE, FOOD & BREW FEST
- EQUINE SERVICES
- HISTORY
- FAIR IMPROVEMENT FOUNDATION
- OUR PARTNERS

The Clackamas County Fair has been around for over 100 years, and celebrated its centennial birthday in 2006. Below are a few historical photos, and a brief history of the Clackamas County Fair as taken from *Where Memories are Born*:



- **1907** – The first official Clackamas County Fair was held in Gladstone Park, later known as the Seventh Day Adventist campground.
- **1908** – Clackamas County Fair Association organized and began selling membership certificates at \$5.00 per share to provide funds to purchase a Canby site.
- **1909** – Fair Association bought a parcel of land for \$3,692.50 from the estate of Aaron Wait, paying \$60 an acre for cleared land and \$40 an acre for un-cleared land. Clackamas County Court put up \$250 to help finance grounds development. (The Douglas fir trees that stood on the \$40 per acre land still offer shade to fair-goers picnicking in the barbecue grove.)
 - Earliest buildings were a livestock barn and temporary grandstand. The race track was laid out and graded. The Fair Association operated the fair until 1925.
- **1915** – A 1915 photograph of the fairgrounds shows the original pavilion, a taxi (1913 Model "T" touring car) signed "Fairgrounds 10¢", a horse drawn water wagon, and a tall ladder from which a little dog did a crowd-thrilling leap into a small net.
 - A small carnival brought in by Browning's Carnival included a ferris wheel, a tent housing a "Spanish Bull Fight" and what appear to be several games of chance.
 - Spectators are lined along the racetrack rail awaiting the next horse race event, with ladies fashionably dressed in long dresses and wide-brimmed hats. Most of the gentlemen wore suits – many of them white suits with matching white shoes and hats.
- **1924** – Original pavilion gave way to present Main Pavilion. Livestock barns and present grandstand were built.
 - Carl Joehnke, the Fair Association's long-time secretary, issued an invitation to the public to attend the Fair, describing the facilities thus: "The main pavilion, large and convenient; stock barns of the best and latest model; grandstand, commodious and well-arranged; race track, second to none; and water and lighting systems, perfect".
- **1925** – State law placed fairs under jurisdiction of counties.
- **1929** – County fair representatives from the Clackamas County and four other counties met and formed an organization called the Oregon County and District Fairs. The organization rather quickly gained members in order to better represent the fairs of Oregon.
 - The first officer was Herman Chindgren, State Representative and Clackamas County Fair Board Director, who served as president of the OCDF for 22 years.
- **1930's** – Pine grove planted by WPA (1930) under leadership of John Inskip. In a 1933 legislative maneuver led by Herman Chindgren, the Oregon State Legislature approved pari-mutuel racing in Oregon. The law provided that all monies received from racing went to the fairs. (The racing revenues going to the fairs were reduced by the 1938 legislature to 3/5 of the racing money.)
 - The Dance Pavilion was the scene of Saturday evening dances, and throngs of dancers – young and old – flocked to the fairgrounds to waltz and fox trot to the music of some of the area's top bands. The building, after several remodels, is now known as the 4-H Exhibit hall.
 - The fair survived through the rest of the depression years, but the tight money situation did not allow for appreciable growth.
- **1941** – Herman Chindgren, Fair Board President, issued an invitation to the public stating, "The fair board is sparing no effort in making this year's fair the most successful to date. Ten great departments, each headed by a young, live, enthusiastic superintendent, will vie for the attention of fair visitors. In addition to these educational features, the very finest entertainment will be provided both day and night."
 - The annual fair was curtailed during World War 2 and the event was limited to a youth show.
- **1946** – First peacetime fair held since 1941 with "Clackamas County On Parade" as theme of the full scale exhibition.
- **1950** – "Cavalcade of Clackamas County," produced by a Hollywood production company with a cast of over 300 Clackamas County people, held during annual fair, August 30 – September 1.
- **1952** – Group of volunteers led by George Horning remodeled a machine shed into a 4-H dormitory, and it was used for this purpose for thirty years. (By early 1980's, motor homes and campers had become so popular that 4-H discontinued using Horning Hall as a dormitory, its members preferring to camp as families and clubs in the pine grove.)
- **1953** – County Court authorized \$5,000 for fairgrounds construction providing horse barn, livestock chutes, rodeo arena, reconstructed grandstand and new bleachers.
- **1955** – Two hundred guests were invited to a no-host dinner at the Bolton School, organized by the Fair Board to promote the 1955 annual fair. Menu was baked ham, new potatoes, string beans, salad, rolls with butter, pie a la mode and coffee. Cost of the dinner was \$1.00.
- **1956** – The Oregon County and District Fairs organization incorporated as a non-profit enterprise named The Oregon Fairs Association. Their objectives were to promote the best interests of fairs in the State of Oregon.
 - Timber was removed from sections of the east end of the fairgrounds where the Ely Arena and carnival lots now stand.
- **1958** – First free rodeo held at fairgrounds, produced by Craig Landeen. Rodeos, combined with horse shows and other grandstand shows had been attempted in early 1950's for which an admission fee had been charged. (In 1950, gate admission was 50¢, plus an additional \$1.20 for grandstand/rodeo show.)
- **1962-64** – Riding arena built, later to be named the Ely Arena in honor of long-time Fair Board Member and former County Commissioner, Stan Ely.
- **1966-68** – Group of volunteers led by Ray Sconce razed old 4-H kitchen and began construction on Cloverleaf Kitchen.

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- Further changes made in racing laws resulted in racing monies to each fair being reduced to \$20,000 per year. This was a serious blow to county fairs.
- Bill Gerber, a member of the Clackamas County Fair Board, was elected President of Oregon Fairs Association, and under his leadership the Association put together a Merit Rating program for county fairs. (Twenty years earlier Herman Chindgren had urged the Association to establish some kind of classification system to help protect fairs' funding from racing monies.)
- The program was approved by the legislature, and a County Fair Commission was created to administer the evaluation program, which is essentially still in effect in 1987.
- This was a significant turning point for Oregon county Fairs, and a gradual upgrading of fairs has been seen throughout the state
- 1977-79 – Federally funded Economic Development Grant received for remodel of Main Pavilion, allowing for extensive improvements, including restructuring the mezzanine into a second floor. Several donations received to help complete project. Labor for installation of restrooms was provided by members of Clackamas County Homebuilders Association, who had earlier donated their services to several other projects.
- 1980 – Clackamas County voters approved 6% transient room tax, (hotel/motel tax) with 5/6 of proceeds to go to the operation, maintenance and improvement of the Clackamas County Fairgrounds. (The distribution formula was changed in 1985, with a lesser amount going to the fair, and a larger portion to promotion of tourism in the county.)
- 1980-81 – New rodeo equipment and bleachers installed. Several major maintenance projects – roofs, foundations, paint, electrical – accomplished with proceeds of transient room tax
- 1983-84 – Extensive remodel of Horning Hall and 4-H Exhibit Hall, including restrooms in both buildings.
 - Agricultural Crops building erected in fir grove.
- 1985-86 – Kitchens added to Main Pavilion and Horning Hall. Additional bleachers built at rodeo grounds.
 - Barn 8 totally destroyed by May 5, 1985, fire.
- 1986-87 – Poultry/Rabbit building removed. New highway sign erected on 99E. Extensive grounds beautification including partial underground sprinkler system, concrete walks and planters.
 - Main Lawn and Grandstand restrooms razed and replaced with upgraded facilities.
 - Fire sprinkler system installed in grandstand.

And More Recently.....

- 1997-98 – Rodeo Arena grandstands are torn down. Grandstands were rented until plans could be drawn for new ones.
- 2000 – April 18th, plans were completed for new covered grandstands for the Rodeo Arena. The plans were approved by the City of Canby on May 4th, with a ground breaking soon to follow. The new grandstands were completed in time for the County Fair in mid-August, with the capacity to hold 1,098 people. This brought the total possible capacity up to 4,000 people.
- 2006 - 100 YEARS OF THE CLACKAMAS COUNTY FAIR! The Clackamas County Fair celebrates its 100th Fair with commemorative coins, special performances, and birthday cake everyday of the fair.
- 2007 – The Build-a-Barn committee held its first fundraiser. *Their efforts are going towards building a new livestock barn.*
- 2009 – The Canby Fairgrounds changes its name to the Clackamas County Event Center. A new sign is erected along Highway 99E. The Main Pavilion also underwent some renovations.
- 2011 - The Clackamas County Event Center accepted proposals for the construction of new restrooms on the Main Lawn. Proposals were accepted from August 1st to August 31st at 2pm, at which point accepted proposals were turned over to committee to score and select the winning proposal.
 - The Contract with Ken Hostetler Construction, Inc was signed October 13th at the monthly Fair Board Meeting. Demolition of the old restrooms started October 17th and was completed mid November.
- 2012 – New Main Lawn Restrooms were completed in April, and given the name "Main Lawn Complex". The new restrooms included state of the art automatic flushing toilets, family friendly restrooms, and a room with it's own private bathroom for meetings, bridal parties, etc.
- 2014 – In February, over 8 inches of snow fell in Canby, creating too much weight on the roof of the 1924 Livestock Barn. The Livestock Barn was declared unsafe and the barn was deconstructed from June 25-July 19. T-Structures were rented and used in place of the barn during the County Fair in August.

**Washington County
And
Washington County Fair Board
Memorandum of Understanding (MOU)**

Parties: Washington County, acting by and through its Board of Commissioners ("County").

Washington County Fair Board, appointed by the Board of Commissioners ("Fair Board").

Definitions: "Board of Commissioners" means the duly elected governing body of Washington County.

"County Fair" means the annual Washington County Fair (including Horse Fair) event, inclusive of the time set for the public use and reasonable time for set up and tear down, unless stated otherwise.

"Fairgrounds" or "Fair Complex" means the ground and all other property owned, leased, used or controlled by Washington County located at 873 NE 34th Avenue, Hillsboro, Oregon.

Purpose: To clarify the understanding between the parties regarding: 1) the annual County Fair event, 2) the management of certain Fairgrounds property both when it is and is not devoted to the use and production of the County Fair, 3) the protocols between the parties, and 4) provide some protection from liability for the County for personnel and contractual matters related to Fair Board and its members' activities.

- Recitals:**
- A. The County's powers are exercised by and through the Board of Commissioners, per the County's Charter, statute, County ordinances, adopted County policies and state statutes.
 - B. The Board of Commissioners exercises some of its powers through delegations of authority and responsibility to various appointed boards, officers, and employees of the County.
 - C. Regarding the County Fair, the Fair Board is also empowered by state statute. It is desirable and in the best interests of all to clarify, by this MOU, the protocols that are to govern the management of the Fairgrounds and the production of the County Fair.
 - D. The primary function of the Fair Board is to oversee the planning, preparation and production of the County Fair. The Board of

Commissioners should provide adequate staff assistance to the Fair Board to discharge this responsibility.

- E. During the period of the County Fair, the Fair Board will have the use and control of the Fairgrounds or such part of it as is needed for the County Fair purposes.
- F. During the rest of the year, the management of the Fairgrounds will be the responsibility of Washington County via a Fairgrounds Manager, who will provide for day-to-day oversight pursuant to the direction of the Assistant County Administrator, in accordance with County policies and procedures and subject to the ultimate decision making authority of the Board of Commissioners.

Understanding: Now Therefore, the parties agree to the following provisions, relationships, protocols and matters set forth below:

- 1. Fair Board: The Board of Commissioners will appoint up to a seven person Fair Board. One County Commissioner may serve as a member of the Fair Board in lieu of appointing a lay citizen, with the concurrence of a majority of the Board of Commissioners.
 - a. Each member must be a resident of the County.
 - b. The Board of Commissioners will appoint a Fair Board that generally represents the following interests:
 - i. Agriculture
 - ii. Livestock
 - iii. Youth/Education
 - iv. Exhibitors/Vendors
 - v. Urban Agriculture (e.g. Farmer's Market)
 - vi. Other Interests as determined by the Board of Commissioners
 - c. Fair Board members generally serve terms of three years. Terms begin upon appointment, and will end on December 31 of the designated year. Fair Board members may serve no more than two consecutive complete terms, unless otherwise approved by the Board of Commissioners.
 - d. At the conclusion of a term, a Fair Board member will "hold over" and continue in that position until one of the following: 1) the Board of Commissioners reappoints that member to another term, 2) the Board of Commissioners appoints another person to that position; or 3) the member chooses to not continue and so notifies the Board of Commissioners.
 - e. In the event of a vacancy before expiration of the appointed term, the Board of Commissioners may appoint to fill the balance of the term, or choose to leave the position vacant. If the appointment is made, the service to fill out that partial term

shall not prevent reappointment for two complete terms at the Board of Commissioner's discretion. In deciding whether or not to fill a vacancy, the Board of Commissioners shall consider: the amount of time left in the term, the current composition of the Fair Board, the business pending before the Fair Board and such other factors as the Board of Commissioners deems relevant.

- f. Pursuant to ORS 565.210(3), each member of the Fair Board is required to furnish a good and sufficient bond or irrevocable letter of credit in favor of the County, conditional upon faithful performance of the duties of the office. The County will secure the bonds with charges to be assessed as appropriate to the Fair Fund.
 - g. Fair Board members may be removed by the Board of Commissioners for inefficiency, neglect of duty, misconduct in office, incompetence, incompatibility, dereliction of duty, breach of any of the agreements in this MOU, or for other good cause as good cause may be defined by county ordinance. Procedures to remove a member from office shall be conducted in accordance with state statute. The County is not liable for decisions or activities of the Fair Board, or any of its members, that are outside the scope of their duties, or constitute malfeasance in office or willful or wanton neglect of duty.
2. Officers: Annually, the Fair Board shall elect a President and Vice-President. Each will perform the duties normally associated with those offices. One officer will be designated as liaison to the Board of Commissioners.
 3. Secretary: The Fair Board will annually select a secretary, who may be a member of the Fair Board or the Fair Board may utilize the Fairgrounds Manager or designee, as the secretary. The County will secure the secretary's bond with charges to be assessed as appropriate to the Fair Fund. The secretary will be the official custodian of the Fair Board records and will perform the duties normally associated with that office, plus such other duties as assigned by the Fair Board.
 4. Procedures:
 - a. The Fair Board may establish the procedures it deems best in order to discharge its responsibilities subject to the terms of this MOU and to applicable laws, such as Oregon's public records and meeting laws, and government standards and practices law. Copies of the Fair Board's meeting notices and minutes will be provided to the County Administrative Office.

- b. The Fair Board shall comply with all applicable state laws and County policies, procedures in terms of contracts, personnel, budget and fiscal management.
- c. The Fair Board shall award all public purchasing contracts, permits and licenses related solely to the County Fair, and has authority to cancel or terminate such contracts as provided in the contract or by law. The Fair Board agrees to follow the County's purchasing rules and procedures. In accordance with these rules, the County Board of Commissioners will serve as the contract agency and local contract review board for the Fair Board, and the County's contract review process and competitive exemption rules also apply to the Fair Board. The Fairgrounds Manager (or designee) will manage contracts, permits and licenses.
- d. The Fair Board is prohibited from soliciting, negotiating, awarding or executing any contracts, permits, licenses or other documents that, in any manner, may impact the County's authority over the Fairgrounds outside the County Fair, without approval of the County Administrative Office. The Fairgrounds Manager (or designee) shall review contracts, permits, licenses, and other documents prior to award and execution to ensure compliance with this provision. In the event of impact on the County's authority outside the County Fair, the County Administrative Office has authority to require document modifications or conditions to the approval, including that the County execute the contract and that it manage matters outside the County Fair.
- e. To the extent possible and practicable, the Fair Board shall require third party contractors to defend, and indemnify the Fair Board, its members, Washington County, its Commissioners, officers, agents and employees and provide additional insured coverage for the same on the contractor's liability insurance, in addition to any other standard County contract provisions.
- f. In the event it was necessary for the County to execute contracts, permits, or licenses prior to the first meeting of the current Fair Board, if there are any in the name of the "Fair Board" which cover matters solely outside the County Fair, the parties agree that Washington County assumes full responsibility and management of those contracts, permits and licenses.
- g. In the event it was necessary for the County to execute contracts, permits or licenses prior to the first meeting of the current Fair Board, if there are any in the name of the "Fair Board" which cover matters both related and unrelated to the County Fair, the parties agree that the name of the contracting

party will be the County, but by this MOU, the Fair Board is solely responsible for management and liability to the extent it concerns County Fair matters. The parties will cooperate in resolving an equitable accounting in such contracts.

5. Use of Certain Fairgrounds Property for County Fair: The County agrees to devote the Fairgrounds to the exclusive management of the Fair Board during the time for the County Fair. Any actual use of property not expressly devoted for the use of the County Fair in accordance with this provision does not constitute devotion by implication. Access to Fairground property and facilities will be provided to the Fair Board and other related interests during interim fairground operations. Access during such periods will be guided by County policy and procedures.
6. County Fair: The Fair Board is responsible to ensure that a suitable County Fair is planned, prepared and produced each year. To discharge this responsibility, the Fair Board has and may exercise all related powers including:
 - a. Making rules and regulations for the conduct and management of the County Fair (ORS 565.240).
 - b. Providing security during the County Fair, including, if necessary, the appointment or approval of marshals or police (ORS 565.240).
 - c. Setting the dates for the County Fair.
 - d. In exercising the above powers, the Fair Board shall give priority to: 1) the personal safety and security of members of the public who attend, as well as those who work and participate in the Fair, and 2) the security and preservation of the property being used at the Fairgrounds. The Fair Board shall maintain and keep the Fairgrounds in good condition during the County Fair, normal wear and tear excluded, and shall not contract for public works or capital improvements without prior written approval of the County.
 - e. The Fair Board shall ensure that the County Fair business is conducted in compliance with all applicable statutes and policies and protocols. The County Board of Commissioners, Fair Board, County Administrative Office, Chief Finance Officer, and Fairgrounds Manager agree to consult and collaborate to assure the Fair Board is able to achieve compliance.
 - f. Annually, the Fair Board will develop or update short and long-term plans for the planning, preparation, development, promotion and production of the County Fair. Copies of the business plan and updates will be furnished to the County Board liaison and the County Administrative Office liaison,

and will be reviewed during the joint meeting between the Board of Commissioners and the Fair Board.

7. Authority and Management of Fairgrounds Outside of County Fair:
The County will manage the use of the Fairgrounds at times other than during the County Fair. The County's responsibility is to maximize the use of the Fairgrounds to the fullest extent possible for the pleasure, recreation, education and benefit of the public outside the County Fair and to maintain and preserve the Fairgrounds. As deemed appropriate by the Fair Board, it may make reasonable proposals to the County on ways to more fully utilize the Fairgrounds and to meet both the County's and Fair Board's interests. The Fair Board will not exercise authority over the Fairgrounds at times other than the County Fair without the express approval of the County.
8. Fairgrounds Manager/Personnel/Volunteers: The County agrees to provide adequate administrative assistance to the Fair Board to discharge its responsibility to provide the County Fair, including providing meeting space and access to the Fairgrounds as appropriate for Fair Board business, both during the County Fair and otherwise.
 - a. The County will employ a Fairgrounds Manager whose duties include 1) providing support to the Fair Board in planning, preparing and producing the County Fair; and 2) providing oversight and coordination of the Fairgrounds outside the period set aside for the County Fair. The Fairgrounds Manager reports to and is supervised by the Assistant County Administrator (or designee). In relation to the planning, preparation and production of the County Fair, the Fairgrounds Manager will receive direction from the Fair Board. The Fairgrounds Manager will supervise assigned County staff and volunteers. The Fairgrounds Manager will be evaluated annually by the Assistant County Administrator or designee following consultation with the Fair Board.
 - b. In the event of a vacancy of the Fairgrounds Manager position, the Assistant County Administrator will consult with the Fair Board on the position description for the Fairgrounds Manager, and will solicit advice and recommendation of the Fair Board with respect to the selection of the Fairgrounds Manager.
9. Structure/Organization/Liaison:
 - a. Initially, the Fairgrounds Manager will report to the Assistant County Administrator; however, during the first year, the County Administrative Office will evaluate the appropriate placement of the function within the County organization. In doing so, the County Administrative Office will seek input from the Fair Board.

- b. The Assistant County Administrator and the Fairgrounds Manager will ensure communication, exchange of information, access to County support services and other such coordination with the Board of Commissioners, Fair Board and County departments as is useful or necessary.
 - c. The Fair Board shall designate one of its members to be a liaison with the Board of Commissioners. The Assistant County Administrator or designee will serve as the County's liaison with the Fair Board. Liaisons shall keep their respective board members and each other apprised of all significant activities, events, or issues that may arise, in particular, any which would likely impact the other Board. When major actions or projects are contemplated which affect the County or the County Fair, the liaisons shall bring it to the attention of the County Chairperson and the Fair Board President for the purpose of scheduling a joint meeting to discuss and consult regarding the proposed action or project.
10. Business Plan(s): The Fairgrounds Manager will assist the Fair Board to develop a suitable business plan for the production of the County Fair. Additionally, the Fairgrounds Manager will assist the County to develop a suitable business plan for the year-round management of the Fairgrounds. The Fair Board and the Board of Commissioners will review the business plans annually at their joint meeting.
11. Facilities Maintenance Plan: The Fairgrounds Manager and County Facilities Manager, with input from the Fair Board, will develop an annual Facilities Maintenance Plan for Fairground buildings and structures. The plan will identify and prioritize maintenance related projects.
12. Fairgrounds Master Plan and Capital Projects Plan: The Board of Commissioners may create a Fairgrounds Development Advisory Committee to provide advice and counsel on the Fairgrounds Master Plan, Fairgrounds Capital Projects Plan and other major site related initiatives. The Fair Board President (or designee) will represent the Fair Board on the Committee.
13. Budget and Fiscal
- a. The Fairgrounds Manager and other assigned staff will provide the fiscal oversight, accountability and reporting for the County regarding the Fairgrounds and will provide the same oversight, accountability and reporting for the Fair Board and County regarding the County Fair. The Fair Board and the County shall ensure that the Fairgrounds and the County Fair are operated in compliance with all applicable state and county

laws, ordinances, rules, policies and procedures relating to budget and fiscal management.

- b. The parties, including Fairgrounds Manager, Assistant County Administrator, Chief Finance Officer and County Counsel will collaborate to maintain the Fair Fund within the budget that satisfies ORS 565.325 and applicable county budget and fiscal policies.

14. County and Fair Board Liability: It is a mutual objective of the Board of Commissioners and the Fair Board to implement such fiscal, budget, legal and management policies, procedures and practices to limit the exposure and liability of the County, the Board of Commissioners and the Fair Board.

- a. Subject to section 1 ~~f.~~ above, the County will arrange for insurance or self insurance to cover decisions or activities of the Fair Board and its members that are within the scope of their duties, and that do not constitute malfeasance in office or willful or wanton neglect of duty. The County will determine the coverage and limits that are reasonable based on the risks. Coverage amounts will be no less than the limits of the Oregon Tort Claims Act. Insurance, if purchased, for the Fair Board and its members constitutes an expense of the County Fair and will be expensed from the Fair Fund.
- b. The County will secure the bond coverage described above in Sections 1 and 3.
- c. The Fair Board may consult with the County Risk Manager as it deems advisable to ensure that these objectives are met with respect to the County Fair.
- d. The County will secure or provide insurance as it deems reasonable for its risks related to the Fairgrounds, including for services provided to the Fair Board relating to the County Fair covered by this MOU.
- e. The Office of County Counsel will provide legal representation to the Fair Board.

15. Annual and Other Joint Meetings:

- a. At least annually at a reasonable time after completion of the County Fair, the Board of Commissioners and Fair Board will hold a joint meeting, the purpose of which will be to review the reports described below and to discuss topics of mutual concern. At or prior to the meeting, the Board of Commissioners will be presented with the following:
 - i. The annual report furnished to the County Fair Commission (ORS 565.442).
 - ii. The most recent annual County Fair audit pursuant to ORS 565.443.

- iii. A summary of any significant operational issues or unresolved matters that have arisen since the last joint meeting.
 - iv. An evaluation of the County's administrative support and recommendations for improvement.
 - v. The current business plan.
 - vi. Information describing current and anticipated events, past, current and projected financial condition and such additional information as determined by the Fair Board or requested by the Board of Commissioners.
 - vii. An overview of the work and deliberations of the Fairgrounds Development Advisory Committee.
 - viii. The current Facilities Maintenance Plan.
- b. The Board of Commissioners and the Fair Board may schedule and hold additional joint meetings as mutually determined to be needed or desired. Scheduling of additional joint meetings is subject to the reasonable availability of the members of both boards.

16. Amendments: This MOU may be amended from time to time as needed, by mutual written consent of both parties.

Dated this 16 day of March, 2010.

Washington County

Washington County Fair Board

Tom Swan

Donald McLean

Date: 3-16-10

Date: 3.3.2010

APPROVED WASHINGTON COUNTY
 BOARD OF COMMISSIONERS
 MINUTE ORDER # 10-68
 DATE 3-16-10
 BY Barbara Heitmanek
 CLERK OF THE BOARD

BYLAWS
Washington County Fair Board

Article I. Name

The name of this body shall be the Washington County Fair Board hereinafter referred to as the "Fair Board."

Article II. Purpose and Authority

Section 1. Purpose.

- a. To oversee the planning, preparation and production of the County Fair.
- b. To provide input to the Washington County Board of Commissioners and Fairgrounds Advisory Committee in site planning and development activities related to the Fairgrounds Master Plan and Capital Project Plans.
- c. To encourage participation by local partner agencies and groups interested in the annual Fair.
- d. To maintain open lines of communication and information sharing with the community, Fairground Advisory Committee, other committees and all levels of government interested in the annual Fair.
- e. To explain and/or advocate for the Fair and Fairgrounds to various audiences, stakeholders and venues.

Section 2. Authority. The Fair Board is established by the Board of Commissioners pursuant to ORS 565.210 to 565.290.

Article III. Membership of the Fair Board

Section 1. Number. The Fair Board shall consist of seven (7) members.

Section 2. Appointment. The members of the Fair Board shall be appointed by the Board of Commissioners. The members of the Fair Board serve in accordance with and subject to the provisions of ORS 565.210 to 565.290.

- a. In the event of vacancy before expiration of the appointed term, the Board of Commissioners may appoint the balance of the term, or choose to leave the position vacant. If the appointment is made, the service to fill out that partial term shall not prevent reappointment for two complete terms at the discretion of the Board of Commissioners.

Section 3. Representation.

- a. Fair Board members may represent different geographic areas of Washington County.
- b. One County Commissioner may serve as a member of the Fair Board in lieu of appointing a lay citizen.

- c. Fair Board members will generally represent the following interests: agriculture, livestock, youth/education, exhibitors/vendors, urban agriculture and other interests as determined by the Board of Commissioners.

Section 4. Resignation. Any member may resign membership by submitting such resignation in writing to the County Administrative Office and shall set forth the effective date of the resignation.

Section 5. Term of office. The term of office for members of the Fair Board shall generally be three (3) years. Terms begin upon appointment, and will end on December 31 of the designated year. At the conclusion of a term, a Fair Board member will "hold over" and continue in that position until one of the following:

- a. Board of Commissioners reappoints that member to another term;
- b. Board of Commissioners appoints another person to that position;
- c. Fair Board member chooses not to continue and so notifies the County Administrative Office.

Section 6. Term limits. Fair Board members may serve no more than two consecutive terms, unless otherwise approved by the Board of Commissioners.

Section 7. Removal of members from the Fair Board

- a. The secretary shall notify the County Administrative Office Liaison of any recommendations to remove a member from membership in the Fair Board and the reasons therefore.
- b. Fair Board members may be removed by the Board of Commissioners for cause under the criteria listed in ORS 565.225.

Article IV. Officers and Terms of Office

Section 1. Officers. The officers of this Fair Board shall consist of a president and vice-president.

Section 2. Elected officers; terms thereof. At the first meeting of the Fair Board each year in January, the Fair Board shall elect a president and vice-president. Officers shall be elected by a majority vote of the Fair Board members constituting a quorum at the January meeting. Officers may be reelected. Officers elected by the Fair Board shall serve for a one-year term or until their successors have been duly elected and qualified.

Section 3. Secretary. The secretary shall be the staff person described in Article VIII. The secretary is not a member of the Fair Board and does not have authority to vote.

Section 4. Duties of Officers

- a. The duties of the officers shall be those customarily performed by such officers together with those responsibilities prescribed by these Bylaws of the Fair Board, and such other duties as may be assigned by the Board of Commissioners.

- b. The duties of the President are:
 - a. To preside at all meetings of the Fair Board;
 - b. To establish the agenda for all Board meetings and call special Board meetings when necessary;
 - c. To enforce the rules of order and sign all official documents;
 - d. To vote on matters before the Fair Board. The President may second motions but shall not make motions unless the President first relinquishes the position of Presiding Officer for the purpose of making such motion.
 - e. To be the official spokesperson for the Fair Board to the Board of Commissioners; unless this responsibility is delegated to another member of the Fair Board;
 - f. To see that all directives of the Bylaws and the Board of Commissioners are enforced and/or carried out;
 - g. To be an ex officio member of all committees.
- c. The duties of the Vice-President are to assume the duties of the President in the absence of the President, during which time the Vice-President has the duties, powers, and responsibilities of the President.
- d. In the absence of both the President and Vice President, the President shall appoint a President Pro Tem who shall have, at such time, the authority to sign appropriate documents.

Section 5. Vacancies in an elected office. If there is a vacancy of any Fair Board office, a special election to fill the vacancy shall be held at the next regular Fair Board meeting, provided that notice of such vacancy is provided to all members of the Fair Board three (3) days in advance of the meeting.

Section 6. Vacancies of committee chairs. The president shall fill a vacancy of a committee chair.

Section 7. Removal of an elected officer. Any elected officer of the Fair Board may be removed from office by affirmative vote of two thirds of the voting members attending a regular or special meeting. Following removal, the Fair Board, as its first item of business, shall elect a person from among its membership to fill the office.

Article V. Meetings

Section 1. Regular business meetings. The Fair Board shall meet as needed but will generally meet once a month unless the monthly meeting is cancelled.

Section 2. Meeting times. The Fair Board's regular business meeting is on the first Wednesday of each month. *The Fair Board may meet more often as the need arises.*

Section 3. Meeting location. Meetings of the Fair Board will generally take place at the Fair Complex. If the meeting is to be held at another location a notice indicating the

location shall be provided to each member at least three (3) days in advance of the meeting and to the Hillsboro Argus at least 24 hours in advance of such meeting. All meetings shall be conducted in Washington County.

Section 4. Special meetings

- a. Special meetings for any purpose may be scheduled by majority vote or called by the President.
- b. Notice of a special meetings called by the President shall contain, in addition to the date, time, and place of the meeting, a list of the agenda items to be considered at the meeting. Such notice shall be provided to each member personally or by e-mail, reasonably calculated to be received at least three (3) days prior to such meeting.

Section 5. Executive sessions

- a. The Fair Board may enter executive session in compliance with ORS 192.610 to 192.690.
- b. The President, vice-President, or secretary shall make reasonable effort to obtain advice of County Counsel prior to entering executive session.
- c. During executive session the only members that may be in attendance are the Fair Board, members of the Board of Commissioners, any staff not expressly excluded, members of the press and those additional persons expressly authorized by the Fair Board.
- d. Minutes shall be kept in accordance with Article V, Section 10.
- e. An executive session may be conducted as part of a regular, special, or emergency meeting.
- f. At the start of the executive session, the chair shall inform members of the press in attendance of their rights and responsibilities in attending executive sessions under Oregon law.

Section 6. Quorum and voting requirements.

- a. Quorum. The minimum number of voting members that must be present to have a valid meeting is a majority of the current membership of the Fair Board.
- b. Concurring votes to do business: The minimum number of voting members that must concur on matter in order to do business is a majority vote of the members present.

Section 7. Public Meeting Law. All meetings of this Fair Board shall comply with ORS 192.610 to 192.690 (Public Meeting Law).

Section 8. Voting.

- a. Each member of the Fair Board shall be entitled to one vote on matters before the Fair Board.
- b. No vote shall be made by a proxy.
- c. Votes shall be cast by voice or the showing of hands at the discretion of the President.

Section 9. Notice. Fair Complex staff shall cause notice of a meeting's date, time, location, and proposed agenda to be provided in accordance with these Bylaws and this section. Notice may be via email and/or the Fair Complex website.

- a. Notice of regular and special meetings shall be provided not less than three (3) calendar days prior to such meeting.
- b. Notice of an emergency meeting shall be provided as practical under the circumstances, but notice shall not be less than 24 hours.
- c. The proposed agenda of the Fair Board shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of the Fair Board to consider additional subjects.

Section 10. Minutes

- a. The secretary, or, if the secretary is absent, another person designated by the President, shall keep minutes of public meetings that comply with ORS 192.610 to 192.690.
- b. Except for executive sessions, the minutes of a meeting shall contain, in addition to the members, the names and title, if any, of every other person who participates in the meeting. The secretary should also include in the minutes the name of any other person whose presence is considered germane to the proceedings.
- c. If an executive session is conducted during a meeting, the minutes shall comply with ORS 192.650 and contain, in addition to any other requirement under ORS 192.650:
 - (1) The names and title, if any, of every person who is present at any time in the meeting room during the executive session;
 - (2) The reference to the authority for calling the executive session as set forth in ORS 192.660 (1) (a) to (k);
 - (3) The time the executive session commenced and ended; and
 - (4) The action taken, if any, after returning to the public portion of the meeting.
- d. The minutes shall be reviewed at the Board's next regular meeting and approved at a time determined by the Fair Board.

Article VI. Committees

Section 1. In order to carry out the work of the Fair Board, committees may be created by a majority vote of the Fair Board. The Fair Board shall provide to each committee so created a written description of the purpose and scope of activity of such committee. The written description may be in the form of the minutes if the minutes otherwise complies with the contents required by this section.

Section 2. The President may appoint committee chairs and recommend committee members for Fair Board approval. Such committee appointments may be from members of the Fair Board membership or otherwise. Committee chairs shall provide written or oral reports of their committee activities to the Fair Board. Members appointed to a committee who are not members of the Fair Board may vote only at committee meetings.

Section 3. A committee shall meet at such times as shall be designated by the chair of the special committee and shall report back to the Fair Board at the time designated by the Fair Board.

Section 4. Committees are subject to the public meetings laws as well as these bylaws and Policy Resolutions of the Fair Board.

Article VII. Parliamentarian Authority

Section 1. Authority. Except as otherwise provided by law and except where the Fair Board directs or acts to the contrary, the parliamentary process of the Fair Board shall be generally governed by Robert's Rules of Order.

Section 2. Policy Resolutions of the Fair Board. The Fair Board has adopted and may adopt as necessary and from time to time review Policy Resolutions to govern the details of the administration of the Fair Board. Copies of its Policy Resolutions shall be provided in a timely manner to each member of the Fair Board, the Washington County Administrative Office Liaison, and County Counsel.

Article VIII. Staff support to the Fair Board

Section 1. A Fair Complex staff person shall act as secretary to the Fair Board.

Section 2. The secretary shall have the following duties and responsibilities:

- a. To enter and maintain in the books of the Fair Board true minutes of all meetings and executive sessions;
- b. To give all notices required by these Bylaws, or as required by state law; and
- d. To assist the Fair Board on questions of parliamentary procedure for the conduct of Fair Board meetings.

Article IX. Compliance with State and Local County Law and Policy

Section 1. The Fair Board and each of its members shall comply with provisions of state law including, but not limited to: ethics laws (ORS Chapter 244), local budget laws (ORS Chapter 294), public contracting laws (ORS Chapters 279A, 279B and 279C), and public records and meetings laws (ORS Chapter 192). Fair Board members shall be provided will copies of all relevant statutes.

Section 2. The Fair Board and each of its members shall comply with provisions of Washington County policies whose application includes boards, committees, and commissions.

Section 3. Effect of failure to comply with the Public Meeting Laws. A decision made by the Fair Board that is in violation of ORS 192.610 to 192.690 may be cured if the Fair Board reinstates the decision while in compliance with ORS 192.610 to 192.690.

Article X. Recommendations

Section 1. Form of Recommendations. If consideration and approval of a matter before the Fair Board results in a recommendation to the Board of Commissioners, the Fair Board shall make such recommendation on a form that satisfies this section.

Section 2. Contents of the Recommendation. The recommendation shall be in writing and at a minimum contain a description of the matter under discussion by the Fair Board, the date(s) of the discussion on the matter, a brief description of any public comments received that addressed the matter, a recommendation on the matter, sufficient findings of fact to support the recommendation, and the results of the vote on the matter. Each recommendation shall bear the signature of the President.

Section 3. Submission to the Board of Commissioners. Any recommendation adopted by the Fair Board shall be provided to the Board of Commissioners within two weeks (if not sooner required by the Fair Board) of being signed by the chair.

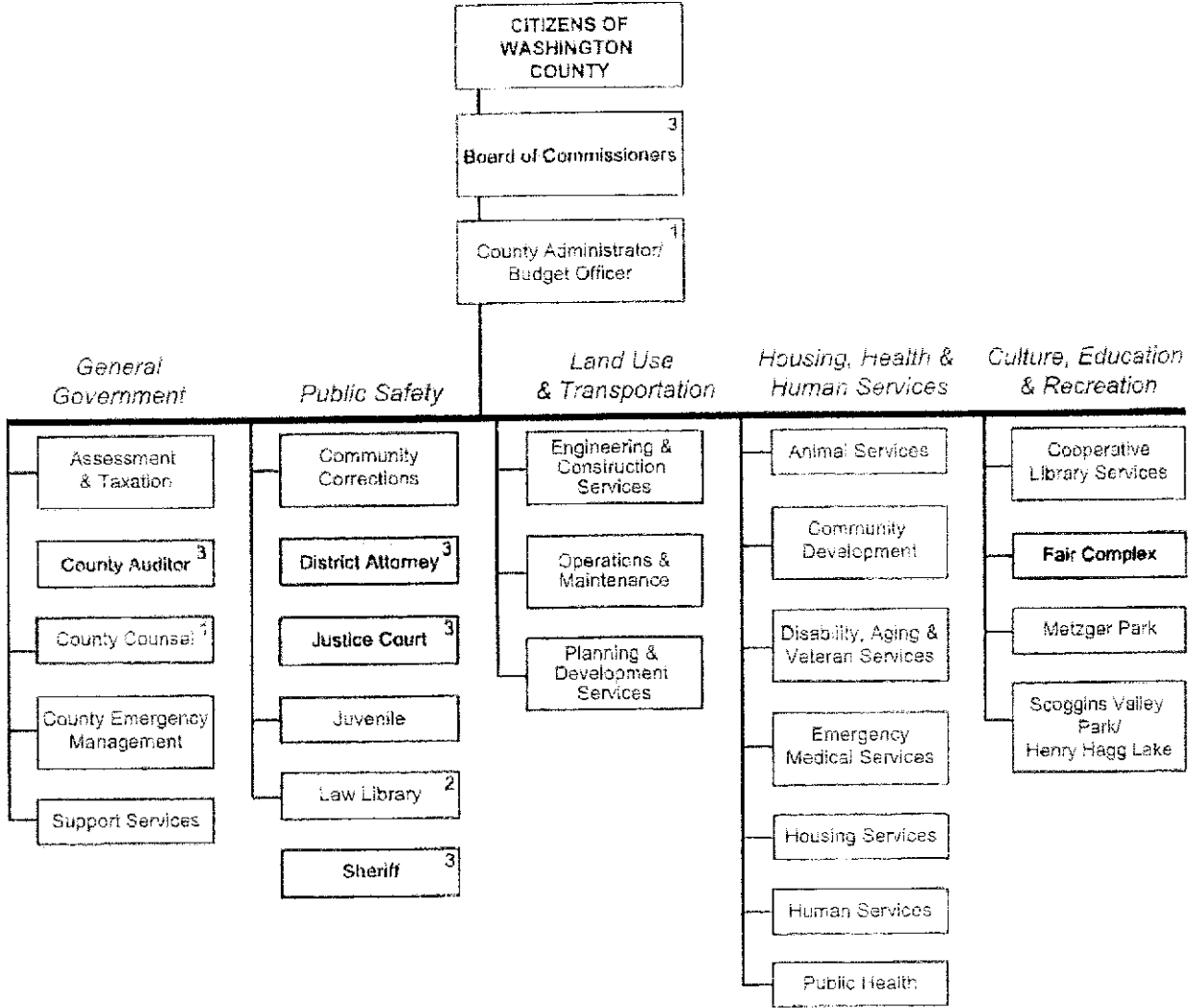
Article XI. Miscellaneous Provisions

Section 1. These Bylaws may be amended by an affirmative vote of a majority of the Fair Board.

Section 2. The Fair Board shall receive legal representation by the Office of County Counsel.

Section 3. The Fair Board will maintain a favorable liaison with County Officials and staff members.

WASHINGTON COUNTY, OREGON Organizational Chart



1. Appointed by County Commissioner
 2. Appointed by Circuit Court
 3. Gray boxes denote elected positions
 *Unless otherwise indicated, department heads are appointed by, and responsible to, the County Administrator

County Fair Complex 200-9810

The County oversees the management of the Fairgrounds; during the period of the annual County Fair, the Board appointed Fair Board has the use and control of the Fairgrounds. In addition to the annual County Fair, the Fair Complex hosts a variety of events throughout the year.

1. **Fair Complex Operations (200-981005):** This program accounts for all activities and events held at the Fairgrounds except for the annual County Fair, which is housed in its own program. The Fairgrounds is the venue for a variety of events including craft and trade shows, concerts, motor sports, bicycling events, wedding receptions and other private functions.
2. **Annual County Fair (200-981010):** This program accounts for all the activities associated with the annual County Fair that are planned, prepared and produced by the Fair Board.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2013-14	2013-14	2014-15	2014-15	2014-15	\$	%
200 981005 Fair Complex Operations \$	1,462,780	1,462,863	1,716,768	1,716,768	1,716,768	253,905	17%
200 981010 Annual County Fair	1,121,493	1,113,565	1,092,400	1,092,400	1,092,400	(21,165)	-2%
Totals	2,584,273	2,576,428	2,809,168	2,809,168	2,809,168	232,740	9%
by category							
Taxes	918,690	918,690	1,162,400	1,162,400	1,162,400	243,710	27%
Intergovernmental	50,000	50,000	50,000	50,000	50,000	-	
Charges for Services	515,700	515,700	467,000	467,000	467,000	(48,700)	-9%
Miscellaneous	479,750	479,750	469,000	469,000	469,000	(10,750)	-2%
Operating Transfers in	7,845	-	-	-	-	-	
Total Revenues	1,971,985	1,964,140	2,148,400	2,148,400	2,148,400	184,260	9%
Personnel Services	789,221	769,649	737,230	737,230	737,230	(32,419)	-4%
Materials & Services	572,950	572,950	551,358	551,358	551,358	(21,592)	-4%
Other	353,155	353,155	375,650	375,650	375,650	22,495	6%
Interfund	134,700	138,961	180,614	180,614	180,614	41,653	30%
Capital Outlay	100,000	100,000	105,000	105,000	105,000	5,000	5%
subtotal	1,950,026	1,934,715	1,949,852	1,949,852	1,949,852	15,137	1%
Contingency	634,247	641,713	859,316	859,316	859,316	217,603	34%
Total Expenditures	2,584,273	2,576,428	2,809,168	2,809,168	2,809,168	232,740	9%
Revenues under expenditures	(612,288)	(612,288)	(660,768)	(660,768)	(660,768)	(48,480)	8%
Beginning Fund Balance	612,288	612,288	660,768	660,768	660,768	48,480	8%
Ending Fund Balance \$	-	-	-	-	-	-	
FTE's	9.00	9.00	8.00	8.00	8.00	(1.00)	-11%

Budget Detail

Budget Analysis:

Revenues increase \$184,260 (9%) and include an increase of \$243,710 (27%) from the Board-approved portion of the County Transient Lodging Tax (hotel/motel tax) that is allocated to the Fair Complex. That increase is somewhat offset by reductions of \$48,700 (9%) for Charges for Services and \$10,750 (2%) from Miscellaneous revenue relating to County Fair activities. Expenditures increase \$232,740 (9%), due mainly to the increased Contingency.

In the Fair Complex Operations program, revenues increase \$158,638 (18%). Transient Lodging Tax revenue increases \$154,138. Revenue from the Renaissance Festival, a six-week outdoor event first staged at the Fair Complex in August of 2013 that is scheduled to return in August of 2014, will continue to augment rental income. Expenditures in the Fair Operations program increase \$253,905 (17%) and include a Contingency increase of \$217,905 (34%) that is set aside for future and unanticipated needs and an increase of \$24,357 (40%) for goods and services associated with the County full cost allocation plan.

The 2014 Washington County Fair is anticipated to draw over 100,000 attendees for the third straight year. The city of Hillsboro has completed the final phase of Veteran's Drive at the Fair Complex, which will improve parking access and egress. Revenue in the Annual County Fair program is increased \$25,622 (2%) as compared to the fiscal year 2013-14. Transient Lodging Tax revenue is increased \$89,572 (27%). Revenue generated from County Fair events decreases \$63,950 (9%) and includes no funding for the truck pull event, which will not be staged at the 2014 Fair and decreased non-arena sponsorship \$25,000 (33%), carnival \$10,000 (5%) and concessions \$15,250 (8%) revenue. Expenditures in the annual County Fair program are slightly decreased \$21,165 (2%) and include a lowered portion of overall organization unit staffing costs being allocated to the program and reductions of Materials & Services costs for contracted services \$15,000 (2%) utilities \$14,500 (59%) and telephones \$3,400 (85%). Increased expenditures in the Annual County Fair program for FY 2014-15 include additional funding for concerts, stage acts, 4-H, Future Farmers of America and the draft horse show, Mexican rodeo and monster truck event.

Overall staffing levels are decreased by 1.00 full time equivalents (FTE). A 1.00 FTE Groundskeeper was reclassified as a 1.00 FTE Facilities Maintenance Worker during FY 2013-14 and a 1.00 FTE Senior Administrative Specialist is eliminated.

Beginning fund balance is increased for the second consecutive year, with an increase of \$48,480 budgeted for FY 2014-15.

Clackamas County
 County Fair Fund
 Fiscal Year 2009-2010 through 2013-2014
 12/10/2014 Updated

		Actual FY 09/10	Actual FY 10/11	Actual FY 11/12	Actual FY 12/13	Actual FY 13/14	Budget FY 14/15
BEGINNING FUND BALANCE	302001	\$ 103,660	\$ 272,037	\$ 480,477	\$ 306,417	\$ 324,513	\$ 341,190
REVENUES							
<i>Grant Revenue</i>							
State Racing Fund	332560	\$ 41,963	\$ 36,031	\$ 50,002	\$ 48,110	\$ 50,964	\$ 50,000
Mt. Hood Grant	333218	\$ 675	\$ -	\$ -	\$ -	\$ 2,000	\$ -
		\$ 42,638	\$ 36,031	\$ 50,002	\$ 48,110	\$ 52,964	\$ 50,000
<i>Charges for Services</i>							
Entry Fees	347310	\$ 3,503	\$ 6,076	\$ 6,845	\$ 8,509	\$ 8,810	\$ 8,000
Admissions	347320	\$ 360,082	\$ 379,337	\$ 381,815	\$ 327,274	\$ 435,309	\$ 426,500
Parking	347321	\$ 60,365	\$ 61,251	\$ 62,274	\$ 54,781	\$ 61,944	\$ 60,000
		\$ 423,950	\$ 446,663	\$ 450,935	\$ 390,565	\$ 506,063	\$ 494,500
<i>Misc. Revenue / Misc. Sales</i>							
Misc. Revenue	360001	\$ 2,390	\$ 25	\$ 17,173	\$ 9,111	\$ 600	\$ -
Interest	361000	\$ 1,241	\$ 1,120	\$ 970	\$ 390	\$ 885	\$ 250
Rents & Royalties	362000	\$ 193,971	\$ 214,295	\$ 237,915	\$ 183,528	\$ 173,230	\$ 190,000
Fair Rents / Concessions	362100	\$ 247,094	\$ 241,045	\$ 266,851	\$ 249,566	\$ 273,455	\$ 266,000
Property Rental Income	362101	\$ 27,174	\$ 20,334	\$ 15,500	\$ 17,810	\$ 18,390	\$ 16,740
Rodeo / Fair Sponsorships	367320	\$ 112,510	\$ 107,271	\$ 115,300	\$ 128,431	\$ 140,883	\$ 147,500
Misc. Sales	370050	\$ 3,972	\$ 4,930	\$ 2,812	\$ 5,088	\$ 7,881	\$ 5,000
<i>Total Misc. Revenue / Misc. Sales</i>		\$ 588,352	\$ 589,020	\$ 656,522	\$ 593,924	\$ 615,324	\$ 625,490
<i>Interfund Transfers</i>							
I/F Transfer from 100 (GF)	390100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
I/F Transfer from 255 (TRT)	390255	\$ 396,350	\$ 396,750	\$ 401,910	\$ 413,565	\$ 423,076	\$ 433,653
<i>Total Interfund Transfers</i>		\$ 396,350	\$ 396,750	\$ 401,910	\$ 413,565	\$ 423,076	\$ 433,653
Total Revenue and Beg. Fund Balance		\$ 1,554,949	\$ 1,740,501	\$ 2,039,845	\$ 1,752,581	\$ 1,921,939	\$ 1,944,833
EXPENDITURES							
<i>Personnel Services</i>							
		\$ 429,098	\$ 405,364	\$ 472,532	\$ 444,114	\$ 435,470	\$ 479,000
		\$ 429,098	\$ 405,364	\$ 472,532	\$ 444,114	\$ 435,470	\$ 479,000
<i>Materials and Services</i>							
General Office Supplies	421100	\$ 21,391	\$ 16,622	\$ 16,097	\$ 7,870	\$ 6,877	\$ 7,650
Postage	421110	\$ 3,992	\$ 5,200	\$ 3,914	\$ 3,458	\$ 3,001	\$ 3,000
FFA	422962	\$ 1,463	\$ 6,339	\$ 5,975	\$ 5,813	\$ 5,933	\$ 6,000
Open Class Exhibits	422963	\$ 201,021	\$ 231,594	\$ 237,309	\$ 70,742	\$ 73,669	\$ 71,400
Open Class Supt/Judges	422964	\$ 10,277	\$ 9,538	\$ 9,118	\$ 9,886	\$ 10,690	\$ 11,000
Entertainment/Rodeo	422965	\$ 240,520	\$ 243,518	\$ 260,498	\$ 271,422	\$ 281,905	\$ 310,800
4H Clubs	422966	\$ 23,622	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Special Events	422967	\$ 4,563	\$ 14,642	\$ 8,771	\$ 10,359	\$ 10,767	\$ 8,100
Motor Vehicle Maint & Supp	424600	\$ 17,363	\$ 16,240	\$ 17,815	\$ 24,210	\$ 18,450	\$ 30,000
Professional Services	431000	\$ -	\$ -	\$ -	\$ 2,237	\$ 2,897	\$ 4,000
Legal Fees	431420	\$ 89	\$ 2,282	\$ 335	\$ -	\$ -	\$ -
Bank Charges	431611	\$ -	\$ -	\$ -	\$ 3,792	\$ 6,427	\$ 7,500
Contracted Services	431900	\$ 39,908	\$ 23,275	\$ 28,002	\$ 142,546	\$ 163,885	\$ 166,300
Telephone	432100	\$ 13,159	\$ 13,249	\$ 12,540	\$ 10,579	\$ 13,067	\$ 13,500
Advertising	432400	\$ 54,245	\$ 59,751	\$ 69,898	\$ 75,787	\$ 81,332	\$ 81,000
Insurance	435100	\$ 48,056	\$ 43,527	\$ 25,753	\$ 49,433	\$ 52,338	\$ 56,000
Other Utilities	436900	\$ 91,849	\$ 78,351	\$ 80,348	\$ 87,792	\$ 84,649	\$ 102,660
Building Repairs & Maint	437100	\$ 42,082	\$ 55,503	\$ 58,555	\$ 82,416	\$ 67,049	\$ 69,000
Office Equipment Repairs & Maint	437210	\$ -	\$ -	\$ -	\$ 1,959	\$ 3,000	\$ 2,000
Property Rental Expense	437960	\$ -	\$ 568	\$ 12,235	\$ 2,977	\$ 3,400	\$ 4,400
Equipment Rental	438300	\$ -	\$ -	\$ -	\$ 69,020	\$ 66,359	\$ 171,700
Dues & Memberships	439100	\$ 2,241	\$ 2,649	\$ 3,934	\$ 2,963	\$ 2,968	\$ 3,441
Training & Staff Development	439200	\$ 2,711	\$ 1,305	\$ 2,599	\$ 2,215	\$ 1,162	\$ 1,500
Misc. Costs	439950	\$ 1,749	\$ -	\$ -	\$ -	\$ 125	\$ -
Fair Board	442060	\$ -	\$ 1,619	\$ 2,393	\$ 1,663	\$ 2,314	\$ 2,500
Stipend	452060	\$ -	\$ -	\$ -	\$ 1,675	\$ 1,475	\$ 1,600
Safety Equipment & Supplies	454013	\$ -	\$ -	\$ -	\$ 600	\$ 300	\$ 800
<i>Total Materials & Services</i>		\$ 820,300	\$ 845,772	\$ 876,089	\$ 961,415	\$ 984,038	\$ 1,155,851
<i>Capital</i>							
Planning	481160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Design	481180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Building Construction	481300	\$ -	\$ -	\$ 338,135	\$ -	\$ -	\$ -
Building Improvements	482300	\$ -	\$ -	\$ -	\$ 3,029	\$ 24,386	\$ 100,000
Capital Purchases	485010	\$ 27,726	\$ -	\$ 10,936	\$ -	\$ -	\$ -
Property Acquisition	485100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Furniture & Equipment	485300	\$ 5,788	\$ 8,888	\$ 35,736	\$ 17,429	\$ 13,535	\$ 13,000
Computer Hardware Purchases	485330	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Office Equipment	485340	\$ -	\$ -	\$ -	\$ 2,080	\$ 3,135	\$ -
<i>Total Capital</i>		\$ 33,514	\$ 8,888	\$ 384,807	\$ 22,539	\$ 41,056	\$ 148,000
Total Expenditures		\$ 1,282,912	\$ 1,260,025	\$ 1,733,428	\$ 1,428,068	\$ 1,460,563	\$ 1,782,851
Reserve for Future	490001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	499001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161,982
ENDING FUND BALANCE		\$ 272,037	\$ 480,477	\$ 306,417	\$ 324,513	\$ 461,376	\$ -



Report ID: CC_AM002
092809

PeopleSoft Asset Management
Asset Cost Activity

July 01, 2013 through June 30, 2014

Page No. 3
Run Date 09.Dec.2014
Run Time 2:44:34PM

Business Unit: CLACK Fund: 201 to 201 Deptid: 5100 to 5100 Category: AUTO to ROW

Asset Id	Description	Beginning Cost	Additions	Adjustments	Recategorizations	Transfers	Retirements	Ending Balance
Category EQUIP								
Fund: 201								
Deptid: 5100								
Project: [no project]								
00000008033	STAND-BY GENERATOR	6,490.00	0.00	0.00	0.00	0.00	0.00	6,490.00
00000008278	HEAT PUMP	8,160.00	0.00	0.00	0.00	0.00	0.00	8,160.00
00000008279	BENCHES/TABLES	5,295.00	0.00	0.00	0.00	0.00	0.00	5,295.00
00000008280	NEW AUDIO EQUIPMENT	6,784.00	0.00	0.00	0.00	0.00	0.00	6,784.00
00000008281	NEW TELEPHONE SERVICE	5,055.00	0.00	0.00	0.00	0.00	0.00	5,055.00
00000008776	Toro Zero Turn Mower	13,932.53	0.00	0.00	0.00	0.00	0.00	13,932.53
00000008778	Wireless PA System	8,255.00	0.00	0.00	0.00	0.00	0.00	8,255.00
	Total [no project]	53,971.53	0.00	0.00	0.00	0.00	0.00	53,971.53
Total Deptid 5100		53,971.53	0.00	0.00	0.00	0.00	0.00	53,971.53
Total Fund 201		53,971.53	0.00	0.00	0.00	0.00	0.00	53,971.53
Total EQUIP		53,971.53	0.00	0.00	0.00	0.00	0.00	53,971.53

Category FURN								
Fund: 201								
Deptid: 5100								
Project: [no project]								
00000007673	Network System	19,636.88	0.00	0.00	0.00	0.00	0.00	19,636.88
00000008032	TELEDIGIT 50 STATION TELEPH	8,399.46	0.00	0.00	0.00	0.00	0.00	8,399.46
00000008034	BLEACHERS - 2008	16,250.00	0.00	0.00	0.00	0.00	0.00	16,250.00
00000008777	Accordion Partition	6,336.00	0.00	0.00	0.00	0.00	0.00	6,336.00
00000009126	Fire Alarm System - 4H/Horning	0.00	7,118.00	0.00	0.00	0.00	0.00	7,118.00
	Total [no project]	50,622.34	7,118.00	0.00	0.00	0.00	0.00	57,740.34
Total Deptid 5100		50,622.34	7,118.00	0.00	0.00	0.00	0.00	57,740.34
Total Fund 201		50,622.34	7,118.00	0.00	0.00	0.00	0.00	57,740.34
Total FURN		50,622.34	7,118.00	0.00	0.00	0.00	0.00	57,740.34



Report ID: CC_AM002
092809

PeopleSoft Asset Management
Asset Cost Activity

July 01, 2013 through June 30, 2014

Page No. 5
Run Date 09.Dec.2014
Run Time 2:44:34PM

Business Unit:	CLACK	Fund:	201 to 201	Deptid:	5100 to 5100	Category:	AUTO to ROW		
Asset Id	Description	Beginning Cost	Additions	Adjustments	Recategorizations	Transfers	Retirements	Ending Balance	
Category LAND									
Fund: 201									
Deptid: 5100									
Project: [no project]									
000000005078	CanbyFairgrndLand 31E3300100	0.00	0.00	0.00	0.00	400.00	0.00	400.00	
000000005079	CanbyFairgrndsLnd31E33AC02400	0.00	0.00	0.00	0.00	500.00	0.00	500.00	
000000005080	CanbyFairgrndLnd31E33DA00101	0.00	0.00	0.00	0.00	19,500.00	0.00	19,500.00	
000000005081	CanbyFairgrndLnd31E33DA00500	0.00	0.00	0.00	0.00	1,465.00	0.00	1,465.00	
000000007521	31E33AD00500 789 NE 10th Canby	195,000.00	0.00	0.00	0.00	0.00	0.00	195,000.00	
000000007674	31E33AD01601 County Fair	186,713.68	0.00	0.00	0.00	0.00	0.00	186,713.68	
000000009088	31E33AD01601 705 N Pine Bk Lot	0.00	42,000.00	0.00	0.00	0.00	0.00	42,000.00	
000000009089	31E33AD00600 807 NE 10th	0.00	71,352.00	0.00	0.00	0.00	0.00	71,352.00	
000000009090	31E33AD00700 869 NE 10th	0.00	185,352.50	0.00	0.00	0.00	0.00	185,352.50	
	Total [no project]	381,713.68	298,704.50	0.00	0.00	21,865.00	0.00	702,283.18	
Total Deptid 5100		381,713.68	298,704.50	0.00	0.00	21,865.00	0.00	702,283.18	
Total Fund 201		381,713.68	298,704.50	0.00	0.00	21,865.00	0.00	702,283.18	
Total LAND		381,713.68	298,704.50	0.00	0.00	21,865.00	0.00	702,283.18	
Total for Report		1,430,690.09	325,876.44	0.00	0.00	21,865.00	0.00	1,778,431.53	

End of Report