

July 21, 2022

Board of Commissioners
Clackamas County

Approval to assign contract #10726 with Northwest Family Services providing emergency shelter services from the Housing Authority of Clackamas County to Clackamas County. Maximum Contract Value \$437,087. Funding through Supportive Housing Services.
No County General Funds Involved.

Purpose/Outcome	To assign the Northwest Family Services contract from Housing Authority of Clackamas County (HACC) to Clackamas County upon the creation of the new housing division of the Department of Health, Housing and Human Services (H3S).
Dollar Amount and Fiscal Impact	Total value for the contract over the contract term is \$437,087.
Funding Source	Supportive Housing Services funding - No County General Funds are involved.
Duration	Upon signature through June 30, 2023
Previous Board Action/Review	July 21, 2022 – Contract and Assignment presented for approval by the Housing Authority Board. July 19, 2022 - Item was presented at Issues
Strategic Plan Alignment	1. This funding aligns with H3S’s strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the County’s strategic priority to ensure safe, healthy and secure communities.
Counsel Review	June 13, 2022, Andrew Naylor
Procurement Review	Assignment of contract from HACC to H3S does not need procurement review
Contact Person	Vahid Brown, Human Services Manager (971) 334-9870
Contract No.	H3S 10726

BACKGROUND:

The Health, Housing and Human Services Department (H3S) of Clackamas County, requests approval to assign the personal services contract #10726 with Northwest Family Services providing emergency shelter services from the Housing Authority of Clackamas County (HACC) to Clackamas County effective at the creation of the new housing division of H3S.

The Northwest Family Services contract was procured by HACC with the intention of being managed by HACC staff. Following the procurement, Clackamas County elected to create a new housing division, within its Department of Health, Housing, and Human Services, to consolidate the provision of housing-related services, including those funded by the Supportive Housing Services Measure that were previously managed by HACC. With the creation of the new division, HACC intends to assign the approved contract to Clackamas County for

management by the new housing division. As a result, the proposed contract contains an Assignment Addendum to be executed by both the Housing Authority Board and the Clackamas County Board of County Commissioners (BCC) that enables the assignment to occur once the new division is created.

Total contract value is for \$437,087.

RECOMMENDATION:

Staff respectfully recommends that the Board of Clackamas County assign contract #10726 with Northwest Family Services providing emergency shelter services from the Housing Authority of Clackamas County to Clackamas County and authorize Commissioner Tootie Smith, Chair, to sign the Assignment Addendum on behalf of Clackamas County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook, Director
Health, Housing & Human Services

**ASSIGNMENT ADDENDUM TO
TO THE CONTRACT DOCUMENTS WITH
Northwest Family Service's**

This Assignment Addendum is entered into between **Northwest Family Service's** ("Contractor"), the Housing Authority of Clackamas County ("HACC") and Clackamas County ("County"). This Assignment Addendum is attached to, and incorporated into, the contract between Contractor and HACC executed contemporaneously herewith ("Contract"). As used below, "Contract" means this Assignment Addendum and the Contract.

The County is creating a new Housing Division within the County's Department of Health, Housing, and Human Services. On or after July 1, 2022, contracts for the provision of supportive housing services, including this Contract, will be assigned by HACC, to the County.

On or after July 1, 2022, or at such other time as either HACC or County may determine (the "Effective Date"), all of HACC's rights, title, interest, responsibilities, and other obligations will be assigned from HACC to County. By execution of this Assignment Addendum, County hereby accepts such assignment and assumes and agrees to be bound by the terms of the Contract as of the date of the Effective Date.

Housing Authority of Clackamas County

Clackamas County

Authorized Signature Date

Authorized Signature Date

Printed Name

Printed Name

Northwest Family Services

Rose Fuller 8/13/22
Authorized Signature Date

Rose Fuller
Printed Name

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Description:

After recording please return to: _____

County Admin

Procurement

If applicable, complete the following:

Board Agenda Date/Item Number: _____