

June 23, 2022

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of Grant Amendment #1 to Federal Subrecipient Agreement with North Clackamas Parks & Recreation District, on behalf of its Milwaukie Center for the provision of services to Clackamas County residents. Total Amendment Value is \$29,432. Funding source is the federal Older Americans Act. County General Funds are not involved.

<b>Purpose/Outcomes</b>	Approval of Amendment #1 to adjust budget of Subrecipient Agreement to meet increased demand and provide additional operational support.
<b>Dollar Amount and Fiscal Impact</b>	Adds a total of \$29,432 federal Older Americans Act funds for a new agreement total of \$453,624.
<b>Funding Source</b>	U.S. Administration for Community Living, Oregon Department of Human Services.
<b>Duration</b>	July 1, 2021 to June 30, 2022
<b>Previous Board Action</b>	A.1 080521; Item at County Issues: 6/21/22.
<b>Strategic Plan Alignment</b>	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
<b>County Counsel</b>	Review and approved by Andrew Naylor on 6/6/22
<b>Procurement Review</b>	Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If no, provide brief explanation: Item is a Grant Amendment
<b>Contact Person</b>	Brenda Durbin, Director – Social Services Division – (503) 655-8641
<b>Contract No.</b>	H3S#10207; Subrecipient #22-015

**BACKGROUND:**

The Social Services Division of the Health, Housing and Human Services request approval of Amendment #1 to the Subrecipient Agreement with the North Clackamas Parks & Recreation District, on behalf of its Milwaukie Center to provide Older American Act (OAA) funded services for persons living in the NCPRD area. The services include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and active in the community.

Amendment #1 to Subrecipient Agreement 22-015 provides budget adjustments to Titles IIIB, III-C, and NSIP of Older American Acts funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation and provides additional operational support to address additional needs due to COVID pandemic impacts. This Amendment #1 rebalances projected units of service and meals served to be closer to anticipated actuals.

*Healthy Families. Strong Communities.*

This agreement is effective July 1, 2021 and terminates on June 30, 2022. This amendment has been approved by County Counsel on June 6, 2022.

**RECOMMENDATION:**

Staff recommends the Board approve this Subrecipient Agreement Amendment, and authorization for the Chair to sign on behalf of the County.


Respectfully submitted,

Handwritten signature of Rodney A. Cook in cursive script.

Rodney A. Cook, Director  
Health, Housing and Human Services Department

Attachment:  
H3S#10207, Amendment 1

Subrecipient Amendment (FY 21-22)  
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 22-015</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 1</u>
<u>Subrecipient: North Clackamas Parks &amp; Recreation District, on behalf of its Milwaukie Center</u>	<u>Amendment Requested By: Brenda Durbin</u>
<u>Approved to Form:</u>	
 _____ County Counsel	06/06/2022 _____ Dated
Changes: <input type="checkbox"/> Scope of Service	<input checked="" type="checkbox"/> Agreement Budget
<input type="checkbox"/> Agreement Time	<input type="checkbox"/> Other:

**Justification for Amendment:**

Amendment #1 to Subrecipient Agreement 22-015 ("Agreement") with North Clackamas Parks & Recreation District, on behalf of its Milwaukie Center provides budget adjustments to Titles IIIB, III-C, and NSIP of Older American Acts funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation and provides additional operational support to address additional needs due to COVID pandemic impacts. This Amendment #1 rebalances projected units of service and meals served to be closer to anticipated actuals. This results in an increase to the contract budget of \$29,432.

This Amendment #1 is effective upon signature and continues through June 30, 2022.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

**AMEND the following portion of Section 4, Grant Funds:**

**4. Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is \$424,192. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

**a. Grant Funds:** COUNTY's funding of \$341,571 in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU) and \$8,250 from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.

**TO READ:**

**4. Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is **\$453,624**. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

**NCPRD – Milwaukie Center**

*Subrecipient Agreement 22-015 – Amendment # 1*

Page 2 of 5

a. **Grant Funds:** COUNTY's funding of **\$371,003** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU) and \$34,800 from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

**AMEND:**

**EXHIBIT 6- Budget and Units of Services, Section 2, UNIT COST SCHEDULE**

**Milwaukie Center**  
 Fiscal Year 2021-22

Federal Award Number Service Category	04A111B Funds		04A111C Funds		04A111D Funds		04A111E Funds		Required Match	NSP Funds	Other State Funds	Ride Connection		Trinker Funds	Metroline Funds	LIFEAP Funds	Program Income	NO OF UNITS	TOTAL COST	REVENUE PER UNIT
	14A00000 93,044	14A00000 93,045	14A00000 93,045	14A00000 93,045	14A00000 93,045	14A00000 93,045	TRINKE Funds	TRINKE Funds												
Case Management (Hrs)	27,098								3,013									728	30,111	\$37.24
Reassurance (Contacts)	5,651								628									185	6,279	\$30.56
Information & Assist	11,829								1,315									648	13,144	\$18.25
Public Outreach	1,000								111									20	1,111	\$50.00
Transportation - OAA	7,799								867									1,560	10,166	\$5.00
OAA/HDM Assessment									7,448									200	7,448	\$37.24
OAA/NSIP Food Service		31,004		79,349		27,673												59,700	246,415	\$2.96
OAA/Meal Site Mgmt		20,319		52,002		18,136												910	3,750	\$4.12
Site Purchased Meals-Restaurant						3,750												800	0	\$0.00
CSBG/HDM Service-Houseless																		8.0 classes	480	\$60.00
Evidence Based Health & Wellness Programs										480								160	11,335	\$57.50
Caregiver Respite Program																		125	2,125	\$17.00
Transportation - 119																		4,341	36,540	\$7.50
Transportation Ride Con																		1,943	35,942	\$18.50
SIT Transport - Van/Bus																		N/A	9,194	N/A
Ride Con - Vehicle Maint																				
LIFEAP Intakes																		150	3,750	\$25.00
TOTALS	\$53,377	\$51,323	\$131,351	\$57,007	\$480	\$9,228	\$29,500	\$38,805	\$0	\$32,554	\$35,942	\$8,250	\$654	\$1,471	\$3,750	\$62,798			\$516,490	

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only  
 Source of OAA Match - Staff Time

Contract Amount: **\$424,192**

Federal Award Total: **\$349,821**

**TO READ:**

**EXHIBIT 6- Budget and Units of Services, Section 2, UNIT COST SCHEDULE**

**Milwaukie Center**  
 Fiscal Year 2021-22

Federal Award Number	OAA III B Funds	OAA III C1 Funds	OAA III C2 Funds	OAA III C2 Funds	OAA III D Funds	OAA III E Funds	Required Match	NSIP Funds	Other State Funds	Ride Connection		TRMkt Funds	MEDICAID Funds	LH/EAP Funds	Program Income	NO. OF UNITS	TOTAL COST	REBURSE-MENT RATE		
										In Dist TRMkt Funds	STF Funds									
CFDA Number	15A40RT33 93.044	15A40RT01 93.045	15A40RT0D 93.045	CMS Acc 93.045	15A40RT391 93.043	15A40RT3C 93.052	N/A	15A40RT3P 93.053		Funds (10)	STF Funds (11)	5310 Funds (12)	N/A	N/A	N/A	(15)	(16)	(17)	(18)	(19)
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	
Case Management (Hrs)	27,098						3,013									728	30,111	\$37.24		
Reassurance (Contracts)	5,651						628									185	6,279	\$30.56		
Information & Assist	11,829						1,315									648	13,144	\$18.25		
Public Outreach	1,000						111									20	1,111	\$50.00		
Transportation - OAA	7,799						867								1,500	1,560	10,166	\$5.00		
OAA HDM Assessment				7,448			0									200	7,448	\$37.24		
OAA/NSIP Food Service		31,657	81,020	35,163			12,530	41,600							61,440	64,000	263,410	\$2.96		
OAA Meal Site Mngt		20,831	53,312	23,138			8,245									64,000	105,525	\$1.52		
Site Purchased Meals-Restaurant				3,750			0									910	3,750	\$4.12		
Senior Center Support			5,000	5,000			556									N/A	10,556	N/A		
CSBG HDM Service-Houseless							0	-								800	0	\$0.00		
Evidence Based Health & Wellness Programs					480		0	-								8.0 classes	480	\$60.00		
Caregiver Respite Program					9,228		2,307									160	11,535	\$57.50		
Transportation - T19							0					654	1,471			125	2,125	\$17.00		
Transportation Ride Con							0								3,986	4,341	36,540	\$7.50		
STF Transport Van/Bus							0						35,942			1,943	35,942	\$18.50		
Ride Con - Vehicle Maint							944						8,250			N/A	9,194	N/A		
LH/EAP Intakes							0							3,750		150	3,750	\$25.00		
<b>TOTALS</b>	\$53,377	\$52,488	\$139,332	\$74,499	\$480	\$9,228	\$30,517	\$41,600	\$0	\$32,554	\$35,942	\$8,250	\$654	\$1,471	\$3,750	\$66,926	\$51,067			

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only  
 Source of OAA Match - Staff time  
 Contract Amount: \$453,624  
 Federal Award Total: \$379,253

**NCPRD – Milwaukie Center**

*Subrecipient Agreement 22-015 – Amendment # 1*

Page 5 of 5

**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #1 to be executed by their duly authorized officers.

**SUBRECIPIENT**

North Clackamas Parks & Recreation District, on behalf of its Milwaukie Center

Commissioner: Tootie Smith, Chair  
Commissioner: Sonya Fischer  
Commissioner: Paul Savas  
Commissioner: Martha Schrader  
Commissioner: Mark Shull

**CLACKAMAS COUNTY**

Commissioner: Tootie Smith, Chair  
Commissioner: Sonya Fischer  
Commissioner: Paul Savas  
Commissioner: Martha Schrader  
Commissioner: Mark Shull

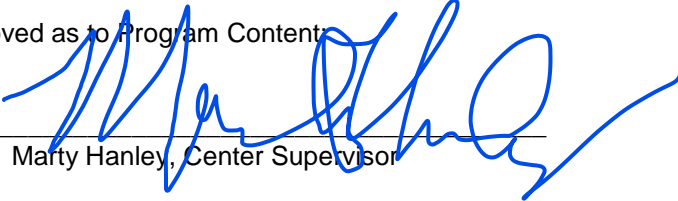
By: \_\_\_\_\_  
Tootie Smith, Chair

By: \_\_\_\_\_  
Tootie Smith, Chair

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Approved as to Program Content:

By:   
Marty Hanley, Center Supervisor

Dated: 6/2/2022