

# CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Sitting/Acting as (if applicable)

## Policy Session Worksheet

**Presentation Date:** 06/15/22      **Approx. Start Time:** 11:30      **Approx. Length:** 30min

**Presentation Title:** Statewide Transportation Improvement Funds – FY23-24 and 24-25

**Department:** H3S – Social Services

**Presenters:** Teresa Christopherson, Administrative Service Manager and Kristina Babcock, Human Services Supervisor

**Other Invitees:** Karen Buehrig, Long Range Planning Manager (DTD)

### WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

Requesting that Board of County Commissioners review and provide input on the project list prior to presentation to the local STIF Advisory Committee.

### EXECUTIVE SUMMARY:

A policy session was requested and approved on 5/31/2022 during an Issues meeting with the Board.

In 2018, with the approval of HB2017 (Keep Oregon Moving), Oregon added a .01% employee payroll tax that is to be used to improve public transportation service in both rural and urban communities. Statewide Transit Improvement Funds (STIF) may be used for public transportation purposes that support the effective planning, deployment, operation, and administration of public transportation programs including, but not limited to:

- The creation of new systems and services
- Maintenance or continuation of systems or services
- Planning for and development of a Local Plan

These funds are not intended to supplant local funding sources and the intent of STIF funding is to prioritize improvement or expansion service.

STIF funds are distributed by the state directly to the Qualified Entity (QE) for each county. For Washington, Multnomah and Clackamas Counties, the QE is TriMet as it is the largest Mass Transit District. Funds that are generated outside of the borders of TriMet are then distributed to counties and small transit providers (referred to in rule as Public Transportation Service Providers) for approved projects inside and outside TriMet's service district.

All proposed projects have a series of steps that need to be gone through before the final approval and distribution of STIF funds to the Qualified Entity, in our case TriMet, and then ultimately down to the Public Transportation Service Providers (PTSP's):

- All proposed projects must be in a local plan in order to be eligible for funding. Examples of local plans include the Clackamas County Transit Development Plan, the Unified Service Enhancement Plan, and the Mt Hood Multi-Modal plan.
- Once the PTSP's identify projects, those projects must be approved by the Clackamas County STIF Advisory Committee. This Committee meets twice to discuss the projects of all the Clackamas County providers (except TriMet) and provides feedback on the proposed projects. At the conclusion of the second meeting the Advisory Committee approves the final project lists.

- The next step is for the PTSP's to present their individual projects the TriMet HB 2017 Transit Advisory Committee. Commissioner Savas is the Clackamas County representative and has served since the STIF program began. The projects of both TriMet and the PTSP's are reviewed and approved by the committee and sent to the TriMet Board of Directors for a final sign off.
- Finally, projects are approved at the state level by the Public Transit Advisory Committee and by the Oregon Transportation Committee.

Once all of the above steps have been completed ODOT distributes STIF funds to the Qualified Entity on a quarterly basis. The QE then passes dollars through to each of the PTSP's based on a formula allocation and the PTSP's use the dollars to fund the projects that were approved.

In the FY23-24 and FY24-25 funding cycle Statewide Transportation Improvement Fund, funds are being combined with Special Transportation Funds (STF) per legislative mandate. The process for obtaining STIF funds will remain the same, however all programs that were previously funded with STF dollars now will need to be folded into the STIF process and become approved projects. The total amount of projects previously funded through the STF program is \$1,535,838 and exclusively provide services for seniors and persons with disabilities.

The list of projects was developed by staff at H3S Social Services Division and at Department of Transportation and Development based on the approved projects included in local plans such as the Transit Development Plan and the Mt Hood Multi-Modal Plan. These projects are also included in regional planning efforts such as the Coordinated Human Services Transportation Plan for the Tri-County area.

The County is provided with an estimate of expected revenues which helps to determine total amount that can be expended during the STIF cycle. All projects meet the criteria for eligibility for STIF funding. All of the projects and the STIF funding align with the strategic priorities to increase self-sufficiency for our clients and help to ensure safe, healthy and secure communities by addressing transportation needs for seniors, persons with disabilities and low income job seekers.

This issue is coming to the Board at this time because staff is seeking confirmation on the selected projects prior to taking the list to our Clackamas County STIF Advisory Committee and then to TriMet's larger STIF Advisory Committee.

### **FINANCIAL IMPLICATIONS (current year and ongoing):**

This is a revenue generating item. STIF Formula dollars are allocated based on payroll taxes collected in Clackamas County. STIF Regional Coordination dollars are allocated based on selected and approved projects by the STIF Advisory Committee. Total estimated STIF Formula and Regional Coordination dollars is \$5,280,701. There will be additional dollars available from previously approved projects that are not fully spent out.

Is this item in your current budget?  YES  NO

What is the revenue? \$5,280,071

What is the funding source? STIF

### **STRATEGIC PLAN ALIGNMENT:**

- How does this item align with your Department's Strategic Business Plan goals?  
All of the projects and the STIF funding align with the strategic priorities to increase self-sufficiency for our clients and help to ensure safe, healthy and secure communities by addressing transportation needs for seniors, persons with disabilities and low income job seekers.

- How does this item align with the County's Performance Clackamas goals?  
All of the projects and the STIF funding align with the Performance Clackamas goals to build a strong (transportation) infrastructure and ensure safe, healthy and secure communities.

**LEGAL/POLICY REQUIREMENTS:**

N/A

**PUBLIC/GOVERNMENTAL PARTICIPATION:**

Public participation occurred when the supporting plans, such as the Transit Development Plan, were developed.

**OPTIONS:**

Option 1: Review projects and confirm the project list as presented;

Option 2: Provide comment regarding the projects and suggest changes within the scope of funding restrictions.

**RECOMMENDATION:**

Staff respectfully recommends Option 1: Review the projects and confirm the project list as presented

**ATTACHMENTS:**

Attachment A: 23-25 CC Project List

Regional Coordination Projects lists the projects that will be funded with STIF Regional Coordination dollars once approved by the STIF Advisory Committee

STIF Formula Projects lists the projects that will be funded with STIF and STF Formula dollars once approved by the STIF Advisory Committee.

**SUBMITTED BY:**

Division Director/Head Approval \_\_\_\_\_

Department Director/Head Approval \_\_\_\_\_

County Administrator Approval \_\_\_\_\_

For information on this issue or copies of attachments, please contact Kristina Babcock@ 971-349-0481 _____
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Proposed STIF Formula Projects

Project Number	Public Transportation Service Provider	Project name (50 characters)	Project Description	New STIF Formula Dollars	Rollover	Interest	STF / STIF Dollars	TOTAL
	Clackamas County	Mt Hood Express Service	Continue funding for existing Village Shuttle and Mt Hood Express services from the City of Sandy to Rhododendron and Government Camp. This includes funding for one Express run daily and one Villages shuttle daily added during the funding cycle in FY19/21.	\$ 210,000	\$ 50,000		\$ 22,575	\$ 282,575
	Clackamas County	Planning - Site Development Transit Hub	Building on Transit Hub initial study. Study and engage in initial site development activities and provide match for larger Oregon Solutions Project regarding the rest stop relocation	\$ 240,000	\$ 25,000	\$ 5,000		\$ 270,000
	Clackamas County	Capital Purchases- Mt Hood Express	Purchase one new bus to stabilize fleet capacity of existing service as well as address future service expansion resulting from Transit Development Plan/ Vision of Transit around the Mountain Project	\$ 10,000	\$ 190,000	\$ 5,000		\$ 205,000
	Clackamas County	Local Service Connections	Work with Clackamas County small transit providers to address two key missing connections in Clackamas County between existing transit providers as identified in the Clackamas County Transit Development Plan (TDP). Once project is identified help design an implementation plan and provide operational funding support to implement the new or expanded service.	\$ 50,000	\$ 150,000			\$ 200,000
				\$ 510,000	\$ 415,000	\$ 10,000	\$ 22,575	\$ 957,575

	Clackamas County	Service -Clackamas County Programs - Paid Driver Program	Increase and support demand response services for Seniors and Persons with disabilities. This project would increase the availability of demand response services for rural Clackamas County and those that are not served by TriMet LIFT. Money would be used for preventative maintenance, Operations, Taxi's, Paid Driver's, and other paid driver expenses.	\$ 100,000		\$ 10,000	\$ 624,616	\$ 734,616
	Clackamas County	Service - Clackamas County Programs	Support Dedicated Dialysis and Dedicated Medical rides provided by paid and volunteer drivers through the Transportation Reaching People program.		\$ 50,000		\$ 444,151	\$ 494,151

Proposed STIF Formula Projects

	Clackamas County	Service - Clackamas County Senior Centers	Support transportation services provided by the Senior Centers in Clackamas County. Rides provided by both paid drivers and volunteers and deliveries of meals to home bound seniors.	\$ 25,000	\$ 10,000		\$ 342,622	\$ 377,622
	Clackamas County	Service - Clackamas County - Volunteer Program	Support transportation services provided by the Transportation Reaching People program. Transportation provided by both paid and volunteer drivers. This includes staff salaries, volunteer mileage, operations, and preventative maintenance.	\$ 50,000			\$ 67,736	\$ 117,736
	Clackamas County	Service - Clackamas County T-19 Rides	Match provided for T-19 rides provided by Transportation Reaching People and the Clackamas County Senior Centers				\$ 34,139	\$ 34,139
	Clackamas County	Capital Purchase - E&D Transportation	Purchase one new Transit Van for the Transportation Reaching People program to expand the fleet and provide additional services	\$ 175,000				\$ 175,000
				\$ 350,000	\$ 60,000	\$ 10,000	\$ 1,513,263	\$ 1,933,263

	Clackamas County	Vehicle Maintenance	Vehicle maintenance costs associated with the Mt Hood Express, Village Shuttle, Transportation Reaching People, and Last Mile Shuttle services.	\$ 75,000				\$ 75,000
	Clackamas County	Technology Upgrades	Implement and maintain new technology solutions for the Mt Hood Express, Last Mile Shuttle, and Transportation Reaching People programs. Upgrades to dispatch software, real time vehicle arrival information, on board technology, upgraded websites, etc.	\$ 250,000	\$ 100,000			\$ 350,000
	Clackamas County	Administrative Costs	Approved category to cover the costs of administering the STIF program, including project/plan development	\$ 100,000		\$ 5,000		\$ 105,000
	Clackamas County	Capital Purchases- Mt Hood Express	Provide full match to Federal funds for purchase of three buses in FY22/23 to preserve existing service and address fleet needs for the Mt Hood Express and Transportation Reaching People Programs. All new bus purchases in FY20/21 and many of our older buses are in desperate need of upgraded equipment to meet the needs of the Express service. Upgraded equipment includes the purchase of bike trailers, ski boxes, in bus technology, etc.	\$ 15,000	\$ 100,000			\$ 115,000
	Clackamas County	Program Reserve	Approved category to cover the costs of existing service	\$ 148,850	\$ 300,000	\$ 10,000		\$ 458,850
	Clackamas County	Audit	Yearly required audit by TriMet	\$ 12,500		\$ 2,500		\$ 15,000

Proposed STIF Formula Projects

\$ 601,350 \$ 500,000 \$ 17,500 \$ - \$ 1,118,850

<b>TOTALS</b>	<b>\$ 1,461,350</b>	<b>\$ 975,000</b>	<b>\$ 37,500</b>	<b>\$ 1,535,838</b>	<b>\$ 4,009,688</b>
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Current STF/STIF	Current STIF
\$ 1,462,703.00	\$ 1,442,500.00
\$ 73,135.15	\$ 14,425.00
\$ 1,535,838.15	\$ 1,456,925.00

Proposed Regional Coordination Projects

Project Number	Public Transportation Service Provider	Project name (50 characters)	Project Description	Rollover	Admin	Ops Dollars	Total New Regional Coordination Dollars
	Clackamas County	Service - Clackamas Community College Xpress	Continued funding for the Clackamas Community College (CCC) free Xpress Shuttle. Expanded evening and summer service was implemented in the FY19/21 funding cycle.			\$ 220,602	\$ 238,071
	Clackamas County	Capital - Clackamas Community College	Purchase three new buses with rollover dollars.	\$ 375,000			
	Clackamas County	Administrative Costs - Clackamas Community College	Approved category to cover the costs of administering the STIF program, including project/plan development/audit		\$ 17,469		
	Clackamas County	Service - Clackamas County Shuttles	Continued funding for shuttle services in Clackamas County. Service was initially implemented or studied in the FY19/21 STIF funding cycle and service will be further expanded and modified in the FY24/25 STIF funding cycle	\$ 500,000		\$ 1,328,705	\$ 1,427,696
	Clackamas County	Administrative Costs	Approved category to cover the costs of administering the Regional Coordination STIF program, including project planning, implementation, and audit.		\$ 98,991		
	Clackamas County	Service - Estacada to CCC	Partnering with Sandy Area Metro to provide expanded Estacada service to include Clackamas Community College via Redland Road.			\$ 617,747	\$ 617,747
	Clackamas County	Capital - Clackamas County Shuttles	Purchase three additional buses that could not be purchased in FY19-21 or FY22-23 funding period due to back order on buses. This will allow for expanded service on the Oregon City and Clackamas Industrial shuttle services.	\$ 450,000			
	Clackamas County	Program Reserve	Approved category	\$ 300,000			

<b>TOTALS</b>				<b>\$ 1,625,000</b>	<b>\$ 116,460</b>	<b>\$ 2,167,053</b>	<b>\$ 2,283,513</b>
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Plan Total \$ 3,908,513

**Numbers Double Check**

CCC	New Dollars for 23-25	\$	238,071.00
	Rollover	\$	375,000.00
LMS	New Dollars for 23-25	\$	1,427,695.85
	Rollover	\$	950,000.00
Estacada	New Dollars for 23-25	\$	617,747.00
	Rollover	\$	-
Program Reserve	New Dollars for 23-25	\$	-
	Rollover	\$	300,000.00
		\$	3,908,513.85