



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

MEMORANDUM

To: Board of Commissioners

From: Dan Johnson, DTD Director
Scott Ciecko, Assistant County Counsel

CC: Gary Schmidt, County Administrator; Stephen Madkour, County Counsel

Date: August 16, 2022

RE: Abandoned Recreational Vehicle Removal Proposal

Issue: Abandoned Recreational Vehicles (RV's) within public right-of-way are creating blighting influences on the community, safety issues for the traveling public and impacting the livability of the residents of Clackamas County

Background: Currently Clackamas County Sheriff's office (CCSO) is aware of approximately 50 abandoned recreational vehicles throughout unincorporated Clackamas County. CCSO has been coordinating directly with Clackamas County Counsel concerning the removal of these vehicles. No formalized program has been developed as of the date of this memorandum, although staff has followed informal procedures to ensure the most problematic RVs are dealt with. Administrator Schmidt has requested development of a standardized program to deal with the issue.

Priority: High – The Board has placed a high priority on the development of an RV removal program to address the concerns of the community.

Program Lead: Scott Ciecko, Assistant County Counsel – Internal Coordination
Dan Johnson, Director - Funding

Funding Summary: See Attachment A.

Implementation Process:

1. *Program Points of Contact*
 - a. Scott Ciecko, Assistant County Counsel – Coordination/Legal
 - b. Captain Brad O'Neil and Sgt Marc Griffith, Clackamas County Sherriff's Office – Field Assessment/Prioritization
 - c. Dan Johnson or Designee (DTD Finance), Transportation and Development – Funding Coordination

2. *Funding:* DTD will be requesting up-front lump sum payments from external partners to fund this service. Internal programs, such as Urban Renewal, Transportation Maintenance and Sustainability and Solid Waste Program will be paid through an interfund/internal invoice.
3. *Identifying RVs to be Towed:* Although reports of abandoned RVs can come into any department, the CCSO will remain primarily responsible for identifying RVs that are subject to tow and dismantling, and will be responsible for tagging, citing, and similar record keeping.
4. *Development of Priority Criteria:* Coordinate with Neighborhood Livability members to establish prioritization criteria for RV removal. This criteria will likely prioritize hazardous RVs above those primarily causing aesthetic issues.
5. *Phasing Plan:* CCSO and County Counsel will review criteria and collaborate to determine a phased approach to removal of the RV's in question. Once a phasing plan is developed, County Counsel will inform DTD who will determine appropriate funding sources for the RV in question based on the various funding constraints and the location of the RV.
6. *Tow Authorization:* DTD and CC will issue towing authorization notice to CCSO for the towing of the RV in question.
7. *DTD Financial Reporting:* DTD will assign SERVICE codes to the revenues as they are received to delineate the original funding source, and then to expenses, as paid from each area so we can provide the remaining balance and a breakdown of invoices expensed to each area. Any unspent balance would then carry forward in to future; we can have a conversation about future funding needs when these initial payments have been exhausted.
 - 60200137: Abandoned RVs, Sustainability
 - 60201137: Abandoned RVs, County Admin
 - 60202137: Abandoned RVs, WES
 - 60203137: Abandoned RVs, Metro
 - DIRECT PAY INVOICES: When a tow/dismantle is eligible for reimbursement through Transportation Maintenance or Urban Renewal; the invoices would be paid directly from those groups.
 - Transportation Maintenance
 - Development Agency

DTD will notify the funding partner as an invoice is paid using their SERVICE (aka revenue contribution), this would put them on notice that another RV has successfully been towed/dismantled. As a courtesy, DTD could copy their designee on the AP voucher when it is sent to finance for payment if they would like to be looped in.

Abandoned Recreational Vehicle (RV) Removal Proposal - Program Funding
 FY 22/23 Funding

ATTACHMENT A

Funding Source	Administered Through	Revenue	One-time Funding (Y/N)	Limitations
Sustainability & Solid Waste	DTD Administration/Sustainability	\$15,000	N	No limitations
Water Environment Services	DTD Admin via IGA	\$20,000	Y	Limits identified in the Intergovernmental Agreement
Metro - sub recipient from State of Oregon	DTD Admin via IGA	\$200,000	Y	Limits identified in the Intergovernmental Agreement.
Road Fund	Transportation Maintenance	\$20,000	N	Funding estimated. Limited circumstances, only when RV is impacting the safety of the traveling public
Urban Renewal	Urban Renewal	\$15,000	N	Funding estimated. Used only within urban renewal plan boundary areas (CIA/NCRA)
General Fund	County Administration	\$150,000	Y	Funding is "up to". No limitations but used as supplemental funding in limited circumstances
Estimated Revenue		\$420,000		

Estimated Expenditures	Expenditure	#RV's	Comments
Estimated towing/disposal cost per RV	\$7,000	60.00	Estimated revenue would be sufficient to remove up to 58 abandoned RV's.

FY 23/24 Funding

Funding Source	Administered Through	Revenue	One-time Funding (Y/N)	Limitations
FY 22/23 Carry Over	DTD Administration	TBD	Y	
State Funding	TBD	TBD	?	Though no commitments have been made there are discussions at the state level about financial assistance.
Sustainability & Solid Waste	DTD Administration/Sustainability	\$15,000	N	No limitations
Water Environment Services	DTD Admin via IGA	\$20,000	Y	Limits identified in the Intergovernmental Agreement
Road Fund	Transportation Maintenance	\$20,000	N	Funding estimated. Limited circumstances, only when RV is impacting the safety of the traveling public
Urban Renewal	Urban Renewal	\$15,000	N	Funding estimated. Used only within urban renewal plan boundary areas (CIA/NCRA)
General Fund	County Administration	TBD	?	Funding is "up to". Used as supplemental funding in limited circumstances
Estimated Revenue		\$70,000		

Estimated Expenditures	Expenditure	#RV's	Comments
Estimated towing/disposal cost per RV	\$7,000	10.00	Estimated revenue would be sufficient to remove up to 8 abandoned RV's.