

May 16, 2024

Board of County Commissioners
Clackamas County

Approval of Amendment #1 to a grant agreement with North Clackamas Parks & Recreation District for ongoing delivery of Older Americans Act funded senior services. Amendment value is \$23,530, grant value is increased to \$453,988 for 1 year. Funding is through Federal and State grant funds. No County General Funds are involved.

Previous Board Action/Review	Original Agreement Approved – 10/26/23, I.E.3 Briefed at Issues - 5/14/2024		
Performance Clackamas	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy, and secure communities by addressing the needs of older adults in the community.		
Counsel Review	Yes	Procurement Review	No
Contact Person	Brenda Durbin, Director	Contact Phone	503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing and Human Services requests approval of an Amendment to a Subrecipient Agreement with the North Clackamas Parks & Recreation District Milwaukie Community Center to provide Older Americans Act (OAA) and other funded services for persons living in the Milwaukie area. The services include congregate and home-delivered meals, evidence-based health promotion activities, transportation, caregiver respite, and information and referral activities. These services link residents with resources to meet their needs and help them remain independent and active in the community.

The Milwaukie Community Center has provided nutrition, transportation, wellness, recreation, and information support for Milwaukie’s older adult community since 1980. In FY 2022-2023, the

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Healthy Families. Strong Communities.

Pioneer Community Center prepared and served nearly 65,000 meals to older adults and people who experience a disability, delivering most of those meals to home-bound older adults in the Milwaukie area.


RECOMMENDATION: The Staff respectfully requests that the Board of County Commissioners approve this Amendment and authorize Chair Smith to sign on behalf of Clackamas County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook
Director of Health, Housing & Human Services

Subrecipient Amendment (FY24-FY27)
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 24-011</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 1</u>
<u>Subrecipient: North Clackamas Parks & Recreation District, acting by and through its Milwaukie Community Center</u>	<u>Amendment Requested By: Brenda Durbin</u>
<u>Approved to Form:</u>	
 _____ County Counsel	04/29/2024 _____ Dated
Changes: <input type="checkbox"/> Scope of Service	<input checked="" type="checkbox"/> Agreement Budget
<input type="checkbox"/> Agreement Time	<input type="checkbox"/> Other:

Justification for Amendment:

Amendment #1 to Subrecipient Agreement 24-011 (“Agreement”) with North Clackamas Parks and Recreation District provides budget adjustments for ongoing delivery of services for fiscal year 2023-24 and results in an increase to the budget by an additional \$23,530, for a total Agreement amount of \$453,988.

This Amendment #1 is effective upon signature and continues through June 30, 2027.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect.

COUNTY has identified the changes with ***“bold/italic”*** font for easy reference.

AMEND the following portions of Section 4, Grant Funds:

4. **Grant Funds.** COUNTY’s funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number (“ALN”) number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year is **\$430,458**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1. Grant Funds: COUNTY’s funding of **\$362,100** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).

4.4. Grant Funds: COUNTY’s funding of **\$43,020** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet;

TO READ:

NCPRD - Milwaukie Community Center

Subrecipient Grant Agreement – 24-011, Amendment #1

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4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year *is* **\$453,988**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

- 4.1. Grant Funds: COUNTY's funding of **\$380,500** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

- 4.4. Grant Funds: COUNTY's funding of **\$48,150** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet;

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REPLACE EXHIBIT B – SUBRECIPIENT Program Budget, with the following:

NCPRD - MILWAUKIE CENTER
 Fiscal Year 2023-24, Amendment 1

<u>Funding Type</u>	<u>Funding Category</u>	<u>CFDA Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Estimated Program Income</u>	<u>Services</u>	<u>Approx. No. of Units</u>	<u>Reimb. Rate</u>
Client Services	OAA IIIB	93.044	\$ 44,700	\$ 4,967	NA	Case Management	600	\$ 40.00
						Reassurance	420	\$ 20.00
						Info & Assistance	600	\$ 20.00
						Outreach	6	\$ 50.00
Nutrition Services	OAA C1 & C2	93.045	\$ 270,600	\$ 30,069	\$ 22,440	OAA Meal Site Management	68,000	\$ 1.55
						Food Service	68,000	\$ 2.35
	HDM Assessment	270	\$ 20.00					
	NSIP	93.053	\$ 47,600	NA		Food Service	68,000	\$ 0.70
Health Promotion	OAA IIID	93.043	\$ 6,000	NA	NA	Evidence-Based Health & Wellness Programs	120	\$ 50.00
Respite	OAA IIIE	93.052	\$ 11,600	\$ 3,867	NA	Family Caregiver Support Program Respite	290	\$ 40.00
Energy Assistance	LIEAP	NA	\$ 2,500	NA	NA	Completed LIEAP Applications	100	\$ 25.00
Transp. Services	TriMet GF	NA	\$ 48,150	NA	\$ 535	Rides within the TriMet Service Area	5,350	\$ 9.00
	Ride Connection: 5310 - Veh. Maintenance	20.513	\$ 10,000	\$ 2,500	NA	Vehicle Preventative Maintenance	NA	NA
	STIF Formula – 3.1 CC Transportation Programs	NA	\$ 10,050	NA	\$ 67	Transportation Expansion	670	\$ 15.00
	STIF Formula – 3.6 CC T-19 Match	NA	\$ 663	NA	NA	State Match for Non-Medical Rides for Medicaid Enrolled Clients	125	\$ 17.00
	Non-Medical Medicaid Rides	93.778	\$ 2,125	NA	NA	Non-Medical Rides for Medicaid Enrolled Clients		
Total Maximum Award			\$ 453,988	Federal Award Total:			\$ 392,625	

* Source of OAA Match - Staff time

REPLACE EXHIBIT H – 2, with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	North Clackamas Parks & Recreation District – Milwaukie Community Center
SUBRECIPIENT Unique Entity Identifier:	RV7UWFESBQC7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2024
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$270,600
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$392,625
Total amount of federal award to SUBRECIPIENT:	\$392,625
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Contact information for awarding official of the pass-through entity:	Tonia Hunt THunt@clackamas.us
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part C
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

ADD THE FOLLOWING EXHIBIT:

**EXHIBIT H - 7
 2 CFR 200.332(a) REQUIRED INFORMATION**

Federal award identification	
SUBRECIPIENT Name:	North Clackamas Parks & Recreation District – Milwaukie Community Center
SUBRECIPIENT Unique Entity Identifier:	RV7UWFESBQC7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2024
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$47,600
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$392,625
Total amount of federal award to SUBRECIPIENT:	\$392,625
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Contact information for awarding official of the pass-through entity:	Tonia Hunt THunt@clackamas.us
Assistance Listing Number (ALN) & Title:	93.053 NSIP
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #1 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

North Clackamas Parks & Recreation District

By: _____

By: _____

Its: _____

Its: _____

Dated: _____

Dated: _____

Approved to Form:

By:  _____
County Counsel

Dated: 04/29/2024