

Committee for Community Involvement

July 16, 2024 MEETING MINUTES

Time: 6 - 8 p.m.

Held via Zoom

CCI Attendees: Karen Bjorklund (Chair), Pat Erdenberger, Marrion Kaufman, Bill Merchant, Brent Parries (Co-Chair), Gordon Slatford

Attending PGA Liaison to CCI: Ed Nieto, Tonia Holowetzki (interim PGA Director)

Public Attendees: Danielle Weber

1. Welcome, Introductions

2. MEETING MINUTES

Bill Merchant motioned to approve the minutes from the June 18, 2024 CCI meeting as presented. Pat Erdenberger seconded the motion. Committee members then voted unanimously to approve the minutes

3. PUBLIC COMMENTS

There were no public comments.

4. CCI Candidate Interview & Recommendations to BCC

Committee members interviewed CCI candidate Danielle Weber.

Actions/motions regarding candidate

Bill Merchant motioned to recommend that the Board of County Commissioners approve CCI candidate Danielle Weber, Gordon Slatford seconded the motion. The committee members then voted unanimously to approve the motion.

5. Follow-up to CPO listening session

● Response details on CCI's Survey to CPOs

Committee members reviewed and discussed the results of an online survey sent to all active CPOs following CCI's January CPO Listening Session, which was created as an additional effort to learn about the issues and concerns of CPOs that did not take part in the listening session.

The top issues and concerns were as follows (numbers at right below indicate the number of different CPOs that listed the same issue/concern):

1. (tie) - Issues related to County Code Enforcement (15 CPOs); Communications to CPOs about growth & projects that will affect residents/constituents (15 CPOs)
2. Transportation & road issues that need assistance (14 CPOs)
3. County's consideration of rights, resident requests/CPOs being heard by county (13 CPOs)
4. Amount of Stipend (12)

- **Discussion on next steps**

- For a first “next step”, committee members agreed to focus for now on “issues related to code enforcement,” which would include inviting a Code Enforcement/DTD representative(s) to a future CCI meeting to answer questions that will help the committee develop its ultimate recommendation to the Board of County Commissioners.
- Mr. Nieto suggested that, prior to having a Code Enforcement/DTD representative answer questions during a CCI meeting, CCI members work together to develop a list of finely-honed questions (largely informed by the CPO survey results) to make optimal use of the question-and-answer session with DTD to ensure that germane information is garnered for the CCI report.
- Chair Bjorklund recommended that a CCI sub-committee be formed to research and formulate questions in advance of the planned CCI meeting with a Code Enforcement/DTD representative(s). Committee member Marrion Kaufman and Co-Chair Parries agreed to become sub-committee members. The results of the subcommittee’s work will be presented at the CCI meeting in August for review and further discussion before a Code Enforcement/DTD representative is invited to the CCI meeting in September.
- Ms. Holowetzki suggested that CCI could combine the findings of the January CPO listening session and the follow-up online CPO survey into one comprehensive and cohesive report which could be presented in person to the BCC during a public hearing.

6. **PGA update on communication concepts and questions** (postponed until August meeting due to time constraints)

7. **Update on changes to CPO reimbursement and uses**

- Ms. Holowetzki stated that the amount of reimbursements for operational expenses will be increased from \$200 to \$250. The county will offer to offset the printing costs of the new CPO marketing materials (downloadable on the county’s website) by up to \$100 as a one-time printing cost reimbursement.
- PGA has also partnered with Buel’s Impressions Printing to accommodate custom orders by CPOs for larger printing jobs or different types of paper (Buel’s has templates of marketing materials modified for custom orders). A one-time \$100 reimbursement opportunity would also be possible for a custom order.
- Also, a new streamlined reimbursement process involving quarterly reimbursements is being implemented. In the past, CPOs were asked to submit reimbursement requests by the end of the fiscal year. One goal of the new quarterly approach is to provide for an assessment of remaining funds in the third quarter of the fiscal year, which could result in one-time additional reimbursements to CPOs at a capped rate that would then be spread equitably among the CPOs. The goal is to maximize use of existing funds as unused funds cannot be rolled over into the following fiscal year.
- Also, moving forward, reimbursement requests will be taken only from each CPOs chair or treasurer in order to mitigate confusion created by multiple reimbursement requests from the same CPOs. Ms. Holowetzki plans to send out an email detailing the reimbursement policy changes to CPO chairs later this month.

8. Update on Facility Naming Policy recommendations

- Mr. Nieto stated that, at its recent meeting, the Parks Advisory Board (PAB) voted to support CCI's recommendations regarding the county's facility renaming policy without any significant changes or language revisions. The only unresolved issue is the required signature threshold for a publicly-initiated facility renaming campaign. The dissenting voter felt that the recommended 150 signatures could be too low of an amount, while others felt that 450 or 500 signatures might be too high.
- The PAB has requested assistance from county staff in locating possible precedents or other historical information in arriving at a suitable number of required signatures for further guidance.

Meeting adjourned at 8:00 p.m.

Next Meeting: Tuesday, August 20, 2024, 6 - 8 p.m. via Zoom.