

December 19, 2024

BCC Agenda Date/Item: _____

Board of County Commissioners
 Clackamas County

Approval of an Amendment to a Contract with TRIO Community Meals for congregate and home delivered meals to older adults. Amendment value is \$197,907.12 for 5 months. Total Contract Value is \$2,288,457.12 for 5 years. Funding is through the Oregon Department of Human Services. No County General Funds are involved.

Previous Board Action/Review	Original Agreement May 16, 2019, Agenda Item 051619-A5; Amendment #01 June 16, 2020, Approved by H3S Director; Amendment #02 July 22, 2020, Approved by H3S Director; Amendment #03 September 13, 2021, Approved by H3S Director; Amendment #4 July 5, 2022, Approved by H3S Director; Amendment #5 June 28, 2023, Approved by H3S Director; Amendment #6 July 25, 2024, Approved by County Administrator; Amendment #7 October 1, 2024, Approved by H3S Director; Amendment #8 Briefed at Issues October 29, 2024		
Performance Clackamas	This funding aligns with the County’s strategic priority to ensure safe, healthy and secure communities.		
Counsel Review	Yes: Andrew Naylor	Procurement Review	No
Contact Person	Brenda Durbin	Contact Phone	(503) 655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing and Human Services requests approval of an Amendment to the Contract with TRIO Community Meals, LLC to provide Older American Act (OAA) funded meals for the older adult nutrition program for five meal sites located in Estacada, Gladstone, Molalla, Oregon City, and Sandy. The congregate and home-delivered meal (HDM) service helps those unable to meet their nutritional needs otherwise while reducing isolation among older residents in Clackamas County.

In the last fiscal year, over 185,000 meals were served to older adults through ten senior centers providing nutrition services in the County. Approximately two-thirds of these meals are delivered to homebound seniors.

The need for this amendment arose due to delays in the procurement process. Our initial round of RFPs did not yield any proposals, necessitating a second publication of the RFP, which resulted in unforeseen delays. While the contractor provided additional services during this period, this amendment is essential to bridge the gap and ensure there is no disruption in services to our most vulnerable population. The goal is to ensure that older adults continue to have reliable access to nutritious meals while we completed the formal procurement process.

For Filing Use Only

RECOMMENDATION: Staff respectfully requests that the Board of County Commissioners approve the Amendment (#9193-8) and authorize Chair Smith or her designee to sign on behalf of Clackamas County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook
Director of Health, Housing and Human Services

AMENDMENT #8
TO THE CONTRACT DOCUMENTS WITH TRIO COMMUNITY MEALS, LLC FOR FOOD
SERVICE FOR OLDER ADULTS NUTRITION PROGRAMS (RFP 2018-113)
Contract #1422 / H3S#9193

This Amendment #8 is entered into between **Trio Community Meals, LLC** (“Contractor”) and Clackamas County (“County”) and shall become part of the Contract documents entered into between County and Bateman Community Living, LLC, on **May 16, 2019** (“Contract”).

The Purpose of this Amendment #8 is to make the following changes to the Contract:

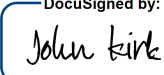
- ARTICLE III, COMPENSATION**, is hereby amended as follows:
 Contractor performed Work in excess of the Contract not to exceed amount. The Contract is hereby amended to add funds for the following final invoice payments: August (\$62,516.12), September (\$51,641), October (\$67,000), and November (\$16,750), for total increase of \$197,907.12. The maximum compensation authorized under this Contract shall not exceed two million two hundred seventy-one thousand seven hundred seven dollars and twelve cents (\$2,288,457.12).

ORIGINAL CONTRACT	\$ 1,900,500.00
AMENDMENT #1	\$ 108,250.00 Addition of Frozen Meals
AMENDMENT #2	Renew 1-year, update budget
AMENDMENT #3	Renew 1-year, update budget
AMENDMENT #4	Name + Renew 1-year, update budget
AMENDMENT #5	Renew 1-year, update budget
AMENDMENT #6	\$ 81,800.00 + Time Extension
AMENDMENT #7	Time Extension
AMENDMENT #8	\$ 197,907.12
TOTAL AMENDEED CONTRACT	\$ 2,288,457.12

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #8, effective upon the date of the last signature below.

Trio Community Meals, LLC

Clackamas County

DocuSigned by:

 12/3/2024
 DB78206A0E0A49A...
 Authorized Signature Date

 Signature

John Kirk

 Printed Name

 Date

Approved as to Form:


 12/04/2024

 County Counsel Date