



Clackamas County Sheriff's Office

ANGELA BRANDENBURG
Sheriff

December 16, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Resolution to delegate signing authority of sensitive documents to the Chair of the Commission and the County Administrator to sign on behalf of the County and its service districts.

Purpose/Outcome	The resolution delegates authority to the Chair of the Commission and the County Administrator to sign sensitive documents that are considered confidential and where the disclosure of the terms of the agreement would potentially compromise the mission of one or more of the contracting parties.
Dollar Amount and Fiscal Impact	N/A
Funding Source	N/A
Safety Impact	Furtheres the Board of County Commissioners' strategic priority of ensuring safe, healthy, and secure communities
Duration	The delegated signing authority shall exist from the date of the order through December 31, 2022
Previous Board Action/Review	None
Counsel Review	Stephen Madkour
Procurement Review	Not Applicable
Contact Person	Nancy Artmann (503)785-5012

BACKGROUND:

The Clackamas County Sheriff's Office (CCSO) receives awards from external agencies that are considered law enforcement sensitive, and disclosure of the terms of the agreement has the potential to compromise the mission of one or more of the contracting parties. Given the sensitive nature of these documents, CCSO would like to request signature be delegated to the Chair of the Commission and the County Administrator.

RECOMMENDATION:

Staff respectfully recommends the Board of County Commissioners approve the resolution delegating authority to the Chair of the Commission and the County Administrator to sign sensitive agreements.

Respectfully submitted,

Jenna Morrison
Chief Deputy

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving
Agreements that are Considered
Sensitive for Law Enforcement and
Other Purposes



Board Order No. _____

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Whereas, the Clackamas County Board of County Commissioners (the "Board") has authority to sign all Intergovernmental Agreements, contracts and any amendments or renewals of the same;

Whereas, the Board typically publishes the full terms of all agreements and contracts on its consent agenda of its regular business meeting;

Whereas, on occasion the Sheriff's Office and other County departments have agreements that are considered sensitive and where the disclosure of the terms of the agreement would potentially compromise the mission of one or more of the contracting parties; and

Whereas, in order to allow for the orderly transaction of the County's business, the Board will delegate signing authority of documents that deemed as sensitive agreements to both the Chair and the County Administrator.

NOW THEREFORE, the Clackamas County Board of County Commissioners orders as follows:

1. The Board delegates signing authority of sensitive documents to both the Chair of the Commission and the County Administrator to sign on behalf of the County and any of its service districts.
2. This delegated signing authority shall exist from the date of the Order through December 31, 2022.
3. The Chair and the County Administrator will advise the full Board at the next available opportunity of the nature of the document signed and the date that it was signed.

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DATED this 16th day of December 2021

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary