



Procurement Division
Public Services Building
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REQUEST FOR INFORMATION (RFI) #2022-58

Issue Date: May 11, 2022

Project Name:	Safety Off the Streets		
RFI Due Date/Time:	June 22, 2022; 200PM PST		
Program Contact:	Ryan Rice	Email:	rrice@clackamas.us

SUBMIT QUOTES VIA EMAIL TO PROCUREMENT@CLACKAMAS.US

**PLEASE NOTE: EMAIL SUBMISSIONS SHOULD HAVE
“RFI 2022-58 SAFETY OFF THE STREETS” IN THE SUBJECT LINE**

1. ANNOUNCEMENT AND SPECIAL INFORMATION

Respondents are required to read, understand, and comply with all information contained within this Request for Information (“RFI”). Responses received after the Due Date/Time may not be considered. Clackamas County reserves the right to terminate this RFI at any time, as determined by County in its sole discretion.

RFI Documents can be downloaded from OregonBuys at the following address:
<https://oregonbuys.gov/bsol/> Document No. S- C01010-000003132. Prospective Responders will need to sign in to download the information and that information will be accumulated for a Plan Holder's List. Prospective Responders are responsible for obtaining any addenda or clarifying questions from OregonBuys.

In addition to the site listed above, the RFI packet may be found on the Housing Authority of Clackamas County website <https://www.clackamas.us/housingauthority/bids.html>

Complete RFI responses must be emailed to Procurement@clackamas.us. The subject line of the email must identify the RFI title.

All questions regarding this RFI are to be directed to the Procurement Analyst named above.

Respondents are responsible for all costs associated with the preparation, submittal, and presentation of their responses. This RFI is not a solicitation for bids or proposals. It is a request for information regarding the matters described below.

2. BACKGROUND INFORMATION AND OBJECTIVES

Introduction

Clackamas County (“County”) is exploring strategies for the expansion of safety off the streets programs and resources to serve people experiencing homelessness. These programs can involve collaboration with multiple community partners, utilizing a variety of property locations and types, and can be delivered through a variety of models, including but not limited to: safe rest areas, safe parking sites, transitional villages, facility-based congregate shelter, and facility-based non-congregate shelter. The County is seeking creative solutions for the expansion of safety off the streets models, project sites, operations and services.

The County, therefore, issues this RFI to solicit responses seeking one or more creative community partners (“Respondent”) to assist Clackamas County in expanding the types and scope of programs across the safety off the streets continuum to better serve the unsheltered population of people experiencing homelessness in the County, in furtherance of the County’s strategic priority to *ensure safe, healthy and*

secure communities.

The County welcomes the responses of all legally-qualified respondents, including incumbent service providers, as well as competitive providers, nonprofit organizations, and other entities that are interested in offering innovative and practicable safety off the streets services. Providers may respond as part of a partnership with other organizations or may provide separate responses outlining their approaches.

The County encourages respondents use their expertise to shape the direction and form the partnership(s) to expand the safety off the streets capacity in the County. Respondents may work together to respond to this RFI. The County is open to creative solutions that can maximize the efficient utilization of limited resources while providing safe, dignified, and supportive sheltering services to meet its diverse communities' needs.

Respondents should make proposals that include proven, effective strategies to maximize benefit and minimize trauma for participants. Proposals may include but are not limited to:

- Self-governance or participant voice components
- Connections to permanent housing and other service needs
- Programs that meet the specific needs of BIPOC communities

Background

Safety off the streets programs are shelters or types of crisis housing with the primary purpose of providing safe temporary shelter for people experiencing a housing crisis. All such programs are “transitional” – they are not meant as permanent places of residence and should connect households to permanent housing and access to other services as quickly as possible. Such programs provide a temporary place for people to stay, meet basic needs such as food, safety, and hygiene, and offer or connect to support to seek and obtain housing. Safety off the streets programs play a critical role in a system’s response to homelessness, providing life-saving, immediately available shelter for people experiencing a housing crisis.

In 2020 and 2021, the Housing Authority created a [Local Implementation Plan](#) for the delivery of Supportive Housing Services in Clackamas County. That plan included an assessment of unmet need across all types of housing services. The Plan estimated that as many as 1,300 individuals and families in Clackamas County experience an unmet need for emergency shelter.

Clackamas County Safety off the Streets Inventory

The following table demonstrates the existing safety off the streets capacity of transitional housing and shelter programs in Clackamas County as of December 14, 2021.

Current System Capacity for Transitional Housing & Shelter in Clackamas County			
Type of Transitional Housing/Shelter	Beds for HH w/ Children	Beds for HH w/o Children	Total Beds
Emergency Shelter	26	72	98
Extreme Weather Warming Shelters	--	--	120
Domestic Violence Shelter	227	63	290
Transitional Housing and Interim Housing (includes Veterans Village)	33	47	80
Total	286	182	588

Existing Need for Safety off the Streets by household type

The County’s Coordinated Housing Access (CHA) system was created to allow people experiencing a housing crisis access to all available homelessness prevention and housing programs through a single point of contact. The CHA system provides the best measure of the needs of our unhoused neighbors.

Chronically Homeless & Literally Homeless Households			
Household Type	2019 Data	2022 Data	Change
Adult Only	774	890	+ 15.0%
Families with Children	126	158	+ 25.4%
Total Households	900	1067	+ 18.5%
Data by Subpopulation			
Subpopulation Type	2019 Data	2022 Data	Change
Youth Households under 25	17	35	105.9%
Adults Age 62+	123	155	26.0%
Survivors of Domestic Violence	282	313	11.0%
Veteran Households	128	63	(50.8%)

3. OBJECTIVES

Expanding the continuum of safety off the streets programs in Clackamas County will require collaborations with a variety of partners. All such programs require at least three basic components: a site; materials and infrastructure; and ongoing operations. Through this RFI, the County seeks to identify partners for all three of these components. Respondents do not need to have identified or include all three components in their proposals, though integrative proposals that include all three components are welcome.

Site: The County encourages innovative and creative responses to siting safety off the streets resources. Community based organizations, religious institutions, businesses and local jurisdictions may all have site control of properties that can be utilized for the provision of safety off the streets programs. For facility-based shelter, this includes existing structures that can be wholly or partially dedicated to use for safety off the streets purposes.

Materials and infrastructure: The County through this RFI seeks cost-effective and innovative proposals for the design, manufacture, construction, and implementation of safety off the streets models. Depending on the model, these can include living quarters (e.g., sleeping pods, tiny houses, multi-room dwelling units); common facilities (e.g., kitchen facilities and meeting spaces); hygiene accommodations (e.g., restrooms, showers, laundry); and other built or manufactured elements of a proposed safety off the streets program. Where applicable, respondents should address how the proposed program connects to infrastructure such as water, sewer, and electricity.

Operations: The County also seeks through this RFI to identify creative responses for the provision of ongoing safety off the streets services. This may include, but is not limited to: direct client services such as case management or peer support; connections to mainstream services and permanent housing; supportive development of social infrastructure in the proposed program; and site/property management.

4. SCOPE

Respondents to this RFI should indicate how their proposals will assist the County in expanding safety off the streets in one or more of the following program models:

A. Safe Rest Areas

These are designated areas for immediately accessible short-term camping or sleeping in other temporary structures. Safe rest areas typically have basic amenities such as common areas for food preparation and/or distribution, access to hygiene facilities, garbage services, and fencing. Participants utilizing these sites can stay 24/7 until they are connected to services and navigated into permanent housing. Typically, these sites are operated by a service provider or peers who provide site management, housing navigation assistance, and other services as needed. Safe rest areas are best suited for adults experiencing homelessness. Families with children, unaccompanied youth, and survivors of domestic violence typically are not served by this model

and are best served by lower density models with more privacy.

B. *Safe Parking Sites*

These sites are designated parking areas for people temporarily living in their vehicles where they can stay during the day and overnight without fear of being towed or ticketed. They can range from small, distributed sites hosting up to six vehicles to larger parking lots capable of hosting 50+ vehicles. Safe parking sites typically offer basic amenities such as access to hygiene facilities, food preparation/distribution, storage options, garbage service, and onsite security. These sites are frequently utilized by most populations experiencing homelessness and sleeping in their vehicle, but do not generally serve unaccompanied minor youth.

C. *Transitional Villages*

This model establishes small, transitional communities through the construction of stick-built or pre-fabricated small living structures and common facilities on a single site. Program participants typically stay in hard-walled structures with electricity but often do not have plumbing. Common facilities provide communal space and access to both cooking and hygiene amenities. These sites are typically either managed by non-profit service providers or may be “self-governed” through peer management of the site. Program participants in these models typically live onsite for a few months (most commonly up to 24 months maximum) until they can be navigated into permanent housing. Transitional villages are best suited for adults experiencing homelessness. This model does not typically serve families with children or unaccompanied youth.

D. *Facility Based Congregate Shelter*

This model provides either year-round or temporary shelter for people to stay overnight. Temporary shelters are typically opened in response to severe weather events such as heat, cold, or smoke. These shelters are easily accessible to provide a safe place to sleep overnight. Year-round shelters are typically dorm-style, while temporary shelters typically offer cots or sleeping mats. These shelters offer basic amenities such as access to hygiene facilities, some limited food options, and on-site staff or volunteers to assist anyone staying overnight. While this model can serve all populations, it is often limited to adults only as the congregate nature can be challenging for families with children.

E. *Facility Based Non-Congregate Shelter*

These shelters provide private rooms, units, or dwellings for program participants to stay in for short periods of time until they can be navigated into permanent housing. There are several sub-types of this model, such as family shelter, motel shelter programs, and transitional housing programs. While these shelters can be utilized by any population, this model is generally recognized as the safest model for families with children. This model can also be tailored to meet the needs of specific populations such as youth, survivors of domestic violence, or older adults.

5. **Response**

Responses should address the following information:

A. Program Design, including

- Which of the safety off the streets program models is being proposed, or a thorough description of any proposed innovative model(s) not listed above under “Scope”;
- The number of individuals or households the proposed program could accommodate at one time, and the total anticipated number of individuals or households to be served per year;
- Number of staff, staff structure, and estimated staffing costs
- Any identified partner(s) and their programmatic roles (e.g., formal or informal partners, subcontracting partner, etc.)
- The specific population to be served, if applicable
- How the proposal will integrate trauma-informed principles
- How the proposal will integrate housing first principles
- How the proposal will connect participants to housing navigation and permanent housing programs
- What supportive services will be provided within the program structure

- B. Whether the proposal has an identified site, and if so, estimate of costs associated with the proposed use;
- C. Designs and estimates of costs for all materials or structures included in the program proposal;
- D. Whether the proposal includes ongoing operations, and if so, identify the proposed operating agency or agencies and estimated costs for staffing.

6. Submission Instructions

Submissions must not exceed **15** pages in length. Please adhere to the following format when assembling the proposal:

- An 8.5" X 11" format, either vertical or horizontal
- A font size no smaller than 11 points
- Do not include any web links or any materials not requested in this RFI.