

HOW TO ACCESS LAND USE FILES THROUGH OUR WEB PAGE:

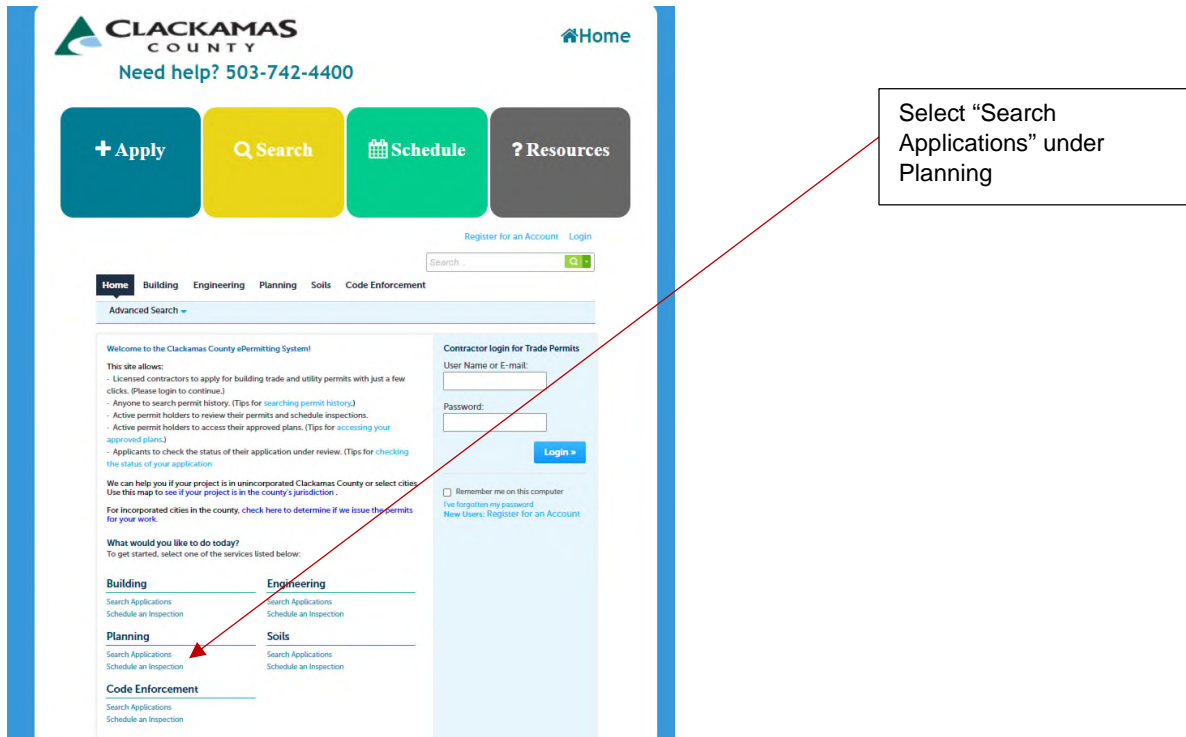
- Go to www.clackamas.us/planning

The screenshot shows the Clackamas County website. At the top, there is a blue navigation bar with the Clackamas County logo and a 'Select Language' button. Below this is a secondary navigation bar with 'DEPARTMENTS' and 'PLANNING AND ZONING DIVISION' highlighted. A main navigation bar contains several menu items: 'PERMIT HISTORY LOOKUP', 'APPLY FOR A LAND USE PERMIT', 'REGULATORY RESOURCES', 'HISTORIC LANDMARKS', 'MAPS', 'PROJECTS', and 'MORE RESOURCES'. The main content area features the heading 'Planning and Zoning Division' followed by a description: 'Administers state, regional and local land use and zoning regulations in unincorporated areas. Reviews residential, commercial and industrial development land use permits, and develops long-range planning strategies.' Below this is a section titled 'Permit History Lookup' which contains three cards. The first card is 'Lookup permits and land use applications' with the subtext 'submitted after Jan. 1, 2014'. The second card is 'Lookup permits and land use applications' with the subtext 'submitted before Jan. 1, 2014'. The third card is 'Records Request Form' with the subtext 'How to make a records request.' Red arrows point from the text in the list below to the corresponding cards in the screenshot.

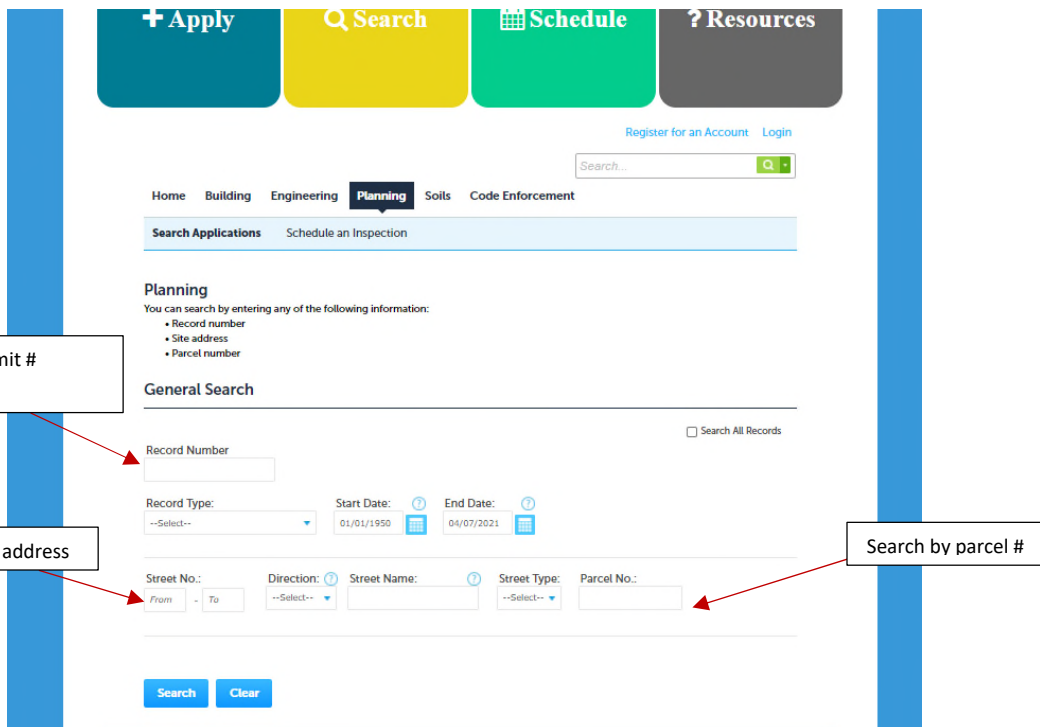
- For applications submitted **AFTER Jan. 1, 2014**, select .
 - For applications submitted **PRIOR to Jan. 1, 2014**, select
 - You can find permit numbers for the older files in the new database, but you may not see the related documents.
-

Files submitted AFTER Jan. 1, 2014: (NOTE: You do NOT need to create an account to access files.)

After you click on the link for the newer files above, the screen will look like this:



Now your screen will look like this:



- You can search by several different criteria (street address, permit/record #, parcel #, record type, as well as within a date range. You do not need to enter an entire address if you are unsure, you can search by street name alone if you want.). Note that the more criteria you add to your search, the more narrow the results will be.
- Once the record is found, you will see information related to the file. For example:

Register for an Account Login

Search...

Home Building Engineering **Planning** Soils Code Enforcement

Search Applications Schedule an Inspection

Record Z0002-21:
Planning - PD-HO-Ministerial
Record Status: Approved

Record Info Payments Custom Component

Record Details
 Processing Status
 Related Records
 Attachments
 Inspections

Record Details

Applicant:
 DANIEL PATCHIN
 PO BOX 1091
 BORING, OR, 97009
 Home Phone: 9715705357
 PATCHINS@GMAIL.COM

Project Description:
 Construction Management Plan
 CONSTRUCTION MANAGEMENT PLAN

Owner:
 PATCHIN MARILYN K
 4215 SE REGNER RD
 GRESHAM OR 97080

Click on the arrow next to "Record Info", and select "Attachments" to view documents related to the file.

The scanned documents related to the file will show up under Attachments:

Record Z0002-21:
Planning - PD-HO-Ministerial
Record Status: Approved

Record Info Payments Custom Component

Attachments

To view documents older than 2014 click [here](#) and enter your permit number.

The maximum file size allowed is 500 MB.
 hml,htm,html,htm,html are disallowed file types to upload.

Name	Record ID	Record Type	Entry Type	Type	Size	Latest Update	Action
Z0002-21-CMP Decision-FINAL.pdf	Z0002-21	Planning - PD-HO-Ministerial	Record	Decision	798.13 KB	01/13/2021	Acti
Z0002-21-CMP SUBMITTED APPLICATION.pdf	Z0002-21	Planning - PD-HO-Ministerial	Record	Other	461.91 KB	01/13/2021	Acti
msps.pdf	Z0002-21	Planning - PD-HO-Ministerial	Record	Other	8.67 MB	01/13/2021	Acti

If the land use application was filed **prior to January 1, 2014**, the information will still show up in this database, but you may not be able to see the attachments. You will need to use the other database to view most of the documents related to files submitted prior to 2014.

- To Download/Export the results:** After completing your search, you can download the results as a .csv file by clicking the "Download results" link. The .csv file is best opened with a spreadsheet program. Files with over 5000 records may take a few minutes to download. Below is an image of where to find this link:

100+ Record results matching your search results

Click any of the results below to view more details.

Showing 1-10 of 100+ | [Download results](#) 

<input type="checkbox"/>	Date	Permit Number	Permit Type	Project Name	Address	Status	Action
<input type="checkbox"/>	12/31/2023	E0705823	Building - Electrical	200 AMP PANEL REPLACEMENT	16205 SE WEBSTER RD, MILWAUKIE OR 97267	Issued	
<input type="checkbox"/>	12/29/2023	E0704723	Building - Electrical	Beckwood Place Lot # 39 NSFR	838 NE 17TH AVE, CANBY OR 97013	Lobby	
<input type="checkbox"/>	12/29/2023	E0704623	Building - Electrical	RENEWABLE ENERGY PLUS 1 CIRCUIT FOR 2.94 kW SOLAR	2491 SOUTHSLOPE WAY, WEST LINN OR 97068	Issued	

Files submitted BEFORE Jan. 1, 2014:

If you select the database for files submitted prior to Jan. 1, 2014, your screen will look like this:

[Land Use Documents](#) [Building Codes Documents](#) [Septic Documents](#)

Land Use Documents

This tool will allow you to access historical permit documents filed with the [Department of Transportation and Development](#).

Click on search results below to view documents.

File Number: (ie. Z0024-14)	Address	Parcel Number
<input type="text" value="Enter file number"/>	<input type="text" value="OR Enter address"/>	<input type="text" value="OR Enter parcel number"/>
<input type="button" value="Retrieve Documents"/>		



- This database will pull up files and related documents submitted prior to Jan. 1, 2014. You will need to be sure and enter the file number exactly as described at the top of the page.